

CMS COLLEGE

KOTTAYAM



HANDBOOK

&

ACADEMIC CALENDAR

2015 - 16

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C.M.S. COLLEGE, A PROFILE

A Brief History of the College

‘The College Cotym’ which later on came to be known as the CMS College, was established in the year 1817 by the Church Missionary Society, England. At the time of its inception, there were no examples of colleges and universities pioneering higher education in India. In hindsight, we can proudly say that the tone set by CMS College decided the course of modern higher education in this part of the country. The Government of Travancore welcomed the College as ‘a place of general education whence any demands of the state for officers to fill all departments of public service would be met’. In its early years, the curriculum included the study of Latin, Greek, Hebrew, Mathematics, History and Geography besides English, Malayalam, Sanskrit and Syriac.

Rev. Benjamin Bailey, was the first Principal of the College. It was he who nurtured the College and set it on the road to become an institution of liberal education. He brought out the first English - Malayalam and Malayalam-English dictionaries. He was also the progenitor of printing and book publishing in Malayalam. In 1838, the college was shifted to the present campus at *Annankunnu*. The College was affiliated to the Madras University in 1857 when the University system was introduced in India. The Cotym College Quarterly’, the first college magazine in South India was published by the College in 1864. When the

Maharaja visited the College in 1880. His Highness observed: "Long before the state itself undertook the humanizing task of educating the subjects, the Christian Missionaries had raised the beacon of knowledge in this land". In 1890, the two-year F. A. classes were started. The first batch of students was presented for the F. A. Examination, in 1892, when the college was made a Second Grade College. In 1905 the college was recognized as the best college in the Madras Presidency. The college magazine was renamed '*Vidya Sangraha*' and continues to bear this name. Having started admitting women students in 1913, the college heralds its 100 years of education of women. At every stage of its existence, the college has quietly revolutionized and guided social thinking in multifarious ways, leading to greater human dignity and brotherhood.

The college got affiliated to Travancore University in 1937 and subsequently to Kerala University in 1957. It became a first grade college with eight under graduate and six post graduate degree courses. In 1965, the Church Missionary Society transferred the management and ownership of the college to the CSI Synod. Which subsequently transferred the same to the CSI Madhya Kerala Diocese in 1981. The college become affiliated to Mahatma Gandhi University, Kottayam, in 1983.

CMS College continues to move ahead of times with foresight and dedication. The college designed a new UGC sponsored UG programme, 'The B. A. Triple Main Communicative English', in the year 1996, which was the first unaided programme in the Mahatma Gandhi University. In 1999, the College was accorded with Five star status by the NAAC. The UGC recognised the College as 'College with Potential for Excellence' in 2004. In 2006, the College was re-accredited by the NAAC at B++ with a score of 84%. In the third cycle of accreditation, the College was re-accredited with A Grade and 3.27 GPA in 2014. The College completes two centuries of its existence in 2017. Two year long bicentenary celebrations that started in 2015 is in progress.

The principals who served this college in the past were Rev. Benjamin Bailey (1817-1818), Rev. Joseph Fenn (1818-1826),

Rev. John William Doren (1826-1830), Rev. James Baker Morewood (1830-1833), Rev. Joseph Peet (1833-1838), Rev. W. T Humphery (1838-1840), Rev. John Chapman (1840-1850), Rev. Edmund Johnson (1851-1854), Rev. Richard Collins (1855-1866), Rev Thomas Lane (1866-1867), Rev. John Hunter Bishop (1868-1878), Rev. Clement Alfred Neve (1879-1889), Rev. A. J French Adams (1890-1895), Rev. F. N Askwith (1895-1920), Rev. W. E. Sladen Holland (1920-1924), Rev. C. E. Squire (1924-1926), Rev. C. K. Thomas (1927 - 1938), Rev. Philip Lea (1938 - 1942), Prof.. P. C. Joseph (1942-1965), Dr. George. M. Thomas (1965-1977), Rev. M. C. John (1977-1983), Prof. P. T. Abraham (1983-1990), Prof. C. M. Jacob (1990-1998), Prof. C. A. Abraham (1998-2003), Prof. Korulla Issac (2003-2009) and Prof. M. M. Korah (2009-2013).

Luminaries of the stature of Dr. K. R. Narayanan, former President of India, Sri. K. P. S. Menon, former Indian Ambassador to the U. S. S. R., Padmavibhooshan Dr. George Sudarshan, the world renowned Physicist, Padmabhooshan Kavalam Narayana Panicker, Padmabhooshan Justice K. T. Thomas and Sri. Oommen Chandy (Chief Minister of Kerala) form the pride alumni of CMS College.

HERITAGE HALLS

A college with a history of two hundred years is sure to have certain buildings which have witnessed historic events and experiences for both men and women who have played a great part in the history of this land and abroad. They have been so interwoven into the tapestry of the Kerala society that a mention has to be made of them in this Handbook so that all generations of students in this College know about this great heritage and the unique privilege they have in being a part of this heritage.

The University Grants Commission has accorded Special Heritage Status to CMS College in the year 2015, thereby providing the opportunity of preserving these buildings so that they can be handed over with love and pride to successive generations. The heritage halls in the college are:

The Great Hall

The Great Hall, CMS College is a landmark in the cultural history of Central Travancore. It was Principal French Adams who came up with the idea of building a Hall in order to organize meetings for the entire college. Accordingly, work was started in 1892 and completed in just over a year. The Hall was big enough to seat 500 people was at that time the biggest auditorium in Central Travancore. Many of the public functions in Central Travancore were held in the Great Hall and therefore, it was at one time the Town Hall as well. Built with imposing doorways and large windows with a broad verandah running all round it, the Great Hall was supported by tall iron pillars. The Great Hall was extended in 2003 with great care so as to preserve its original beauty and ambience. Witness to momentous events and illustrious personages, the Great Hall, though no longer great in its physical proportions, continues to be a cherished memory in the hearts of generations of students. The Great Hall and its noble pillars have been immortalized in canvas, celluloid, words and sketches. It continues to inspire all those who enter its portals to pay their respects to the great principals and teachers who have steered the college through the years.

The College House

The College House, the living quarters of the Principal, was the first building of the campus. It was the house that Rev. Joseph Fenn built in 1818 for the Principals of the college. It was built on a hill called *Annankunnu* also known as 'Fenn's Hill' from where he supervised the college that was located in a building on the banks of the River Meenachil. When the CMS parted ways with the Syrian Church, the college was shifted to Fenn's Hill where it remains to this day. The upper storey of the college house particularly the circular room with the bay window opens upon a panoramic view of the whole campus. But, the passage of time and development of the area has shut out the view of the river.

The College Chapel

The College Chapel lies adjacent to the college house. It was built by Rev. John Chapman and was opened for worship in 1846. The Chapel was built in the Gothic style of architecture and was modeled on the Chapel of St. John's College, Cambridge. No other college in the state can boast of a chapel of this kind and of such age. The acoustics of the chapel make speech and song a joy to the ear. The elaborately carved pews, chairs and pulpit with candle stand and the wooden paneling in the sanctorum imparts a unique beauty to the chapel. The Chapel Bell is ensconced in the vestry and does not have a separate belfry. A passage way to the College House makes it possible for Principals to spend time in meditation here away from the of administration.

The Grammar School

When it was clear that the CMS and the Syrian Church were going to part ways, CMS set about making arrangements to relocate the College on Fenn's Hill. Thus the first building was just a thatched shed in which the pupils were taught. When the break with the Syrian church became final, this building was erected in a year in record time under the supervision of Rev. Henry Baker Senior in 1838. The Grammar School was aimed to give bridge courses to the students to enable them to take up advanced studies in the College. This hall is now called Room Number 52.

The Administrative Block

A large number of buildings were constructed during the first quarter of the twentieth century during the Principalship of Rev. F. N. Askwith. These include the buildings which house the Departments of Physics and Chemistry, the Common staffroom and the Assembly Hall which is now referred to as Room number 38. The administrative block of the college was completed in 1910 and many of the rooms there had functioned at one time as classrooms for the senior students. The Administrative Block too melds into

the general ambience of the College, the delicately carved railings which grace the upper storey, stand witness to the beauty of colonial architecture.

English Block

The English Block is part of the earliest constructions on the present campus. Built under the supervision of Rev. Henry Baker (Sr.), the block was completed in 1839. The iconic Room 9, which is situated parallel to the chapel, served as Vice Principal's house for some time. Well ventilated classrooms and spacious corridors open that to the music of the casuarinas are emblematic of the campus heritage.

Physics & Chemistry Block

A magnificent block housing two of the Science Departments, this building, completed in 1905, is noted for its spacious laboratory halls. The line of pillars interconnected by arches on the ground floor, and the stretch of tiled roof over the first floor contribute significantly to the appearance of this block. The ornamental ceiling tiles that line the underneath of the roof add to the charm of the structure.

Askwith Hostel

Rev. F N Askwith, Principal of the College, established this building as boys' hostel. Completed in 1913, this building had the uniqueness of offering independent accommodation in those days. This block now offers residential facilities to students involved in sports and games, postgraduate male students and a few teachers.

MURAL PAINTINGS

The College has two marvelous mural paintings on the walls of the administrative block *viz.* 'THE CHRONICLE OF AN ERUDITE CITY' and 'HANGEUL'. These were written as a part of the initiative by the Kerala Lalitha Kala Academy and Government of Kerala, during the International Mural Artists Camp organized at Kottayam from 13 – 25 May 2013. The College joined hands with this international event which resulted in the two masterpieces.

Chronicle of an Erudite City

This is a fabulous work depicting the history of the CMS College founded by the Church Missionary Society of England in 1817 and their allied work to fight the then prevailing situation of ignorance, superstition, slavery and untouchability. The systematic development of Malayalam and the evolution of printing in Kerala especially Malayalam printing and the socio-cultural development of the region are illustrated in this work.

Hangeul

This is an inscription in Hangeul specially done in Libraries, educational institutions and other places of higher learning. Koreans use their own unique alphabet called Hangeul. It is considered to be one of the most efficient alphabets in the world and has garnered unanimous praise from language experts for its scientific design and excellence. This inscription was done by Korean Calligraphy artists.

The College Crest



The poniard shown on the crest represents the Word of God as explained in Hebrews 4:12 as “sharper than any two edged sword”, that is also a “discoverer of the thoughts and intents of the heart”;

The sheaf symbolises the harvest of souls through evangelisation made possible by education embodied by the rising sun removing the darkness of ignorance, bringing in the Truth, the Word of God, represented by the open book with the motto “Thy Word is Truth”

The CMS College endeavours to live up to its motto ‘Thy Word is Truth’, adapted from the gospel of St. John chapter 17, verse 17, which inspired the founding fathers of the college to enlighten the populace of this region. The emblem of the college is a translation of the motto.

Vision

The CMS College shall be a centre of excellence for imparting value based liberal education aimed at promoting inclusive and holistic growth of the learner with thrust on real time needs.

Mission

The College strives to

- achieve excellence by imparting quality education through teaching, learning, research, and extension activities
- inculcate values of integrity, justice and compassion in the young minds to keep alive the missionary zeal of the founders
- execute academic and administrative policies in a flexible environment
- ensure optimum utilization of resources for the benefit of the society.
- create awareness about human rights, cultural and spiritual heritage, scientific temper and ecology.
- empower students to be agents of transformation and equip them to face local and global challenges.

Objectives

In order to translate the vision and mission, the following objectives are set:

- To identify and execute academic activities that ensures qualitative change in education
- To promote research on new and relevant areas of knowledge

- To organize events that foster inter cultural and inter religious harmony
- To introduce add - on and certificate courses exercising the freedom to design its curriculum
- To ensure equal opportunities for all.
- To mould a student community that is sensitive to traditional values and social concerns
- To offer curricular and co-curricular programmes to keep abreast with advances in science, technology and development
- To promote and propagate sensitization programmes on sustainable development
- To nurture leadership qualities that ensure transparency, democracy and accountability in its functions
- To ensure adequate infrastructural facilities for the effective conduct of envisaged programmes.

Learning Outcomes

- Academic excellence
- Leadership
- Teamwork
- Social concern
- Environmental consciousness
- Critical thinking, and
- Ethical values

The College Ode

We teachers, boys in brotherhood
Of the College Cotym are
Thy mercy, Lord, to make us good
And truly worship thee,
To stand upright in life's long fight

With Christ our strength and might,
To kindness quick, to anger slow,
And brother's love to show
Let Cotym College be honoured
Where'er her boys are seen
This Cotym College has taught the Word
From Eighteen Seventeen.
To College Cotym, glory be
Where'er her sons are met
Hip! Hip! Hurrah!!! to CMS
This star shall never set.

The College Prayer

Teach us good Lord, to serve Thee more faithfully
To give and not to count the cost,
To fight and not heed the wounds,
To toil and not to seek for rest,
To labour and not to ask for any reward
Save that of knowing that we try to do Thy will,
We pray in the name of Jesus Amen

The Management Board

The CMS College is governed by a Management Board which consists of thirteen members. The Board meets a minimum of four times a year and takes all important decisions concerning the governance of the college. The present Board members are:

1. Rt. Rev. Thomas K. Oommen, Bishop of CSI Madhya Kerala Diocese & Manager, CMS College.
2. Dr. Roy Sam Daniel, Principal, CMS College
3. Dr. Varghese C. Joshua, Vice Principal, CMS College

4. Rev. Dr. Sabu K. Cherian, Treasurer, CSI Madhya Kerala Diocese.
5. Rev. Dr. Oommen George, Clergy Secretary, CSI Madhya Kerala Diocese.
6. Dr. Simon John, Registrar, CSI Madhya Kerala Diocese.
7. Adv. Stephen J. Daniel, Lay Secretary, CSI Madhya Kerala Diocese.
8. Rev. Dr. P. K. Kuruvilla, Bursar, CMS College.
9. Sri. Jacob Philip Mankuzhy, Secretary, Higher Education Board, CSI Madhya Kerala Diocese.
10. Prof. C. A. Abraham, Former Principal C.M.S. College, Kottayam
11. Prof. John Varghese, Kathettu, Christ Bhavan, Chalukunnu, Kottayam.
12. Sri. Joseph Thomas T., Thundayithu, Santhipuram, Muttambalam P.O. , Kottayam.
13. Smt. Shiny Jacob, Councillor, Kottayam Municipality.

IQAC

The Internal Quality Assurance Cell (IQAC) is a vehicle for ushering in quality enhancement. It ensures continuous improvement in all the operations of the institution and assures stakeholders connected with higher education viz. students, parents, teachers, staff, would-be employers, funding agencies and the society in general, of the accountability of the institution for its own quality and probity.

The IQAC evolves mechanisms and procedures for ensuring timely, efficient and progressive performance of academic, administrative and financial tasks, and also ensures equitable access to and affordability of academic programmes for various sections of society. It also insists on optimization and integration of modern methods of teaching and learning. The IQAC encourages research sharing and networking with other institutions within India and abroad.

IQAC Members

Padmabhooshan Justice K. T. Thomas
 Dr. A. P. Thomas, Educational Expert
 Dr. Roy Sam Daniel (Principal)
 Dr. Varghese C. Joshua (Vice Principal)
 Dr. Mini Chacko (Co-ordinator)
 Prof. C. A. Abraham (Management Representative)
 Sri. K. K. Thomas, CEO, Paragon Rubbers Ltd.
 (Industry Representative)
 Dr. Tomy Mathew, Associate Professor, Department of Commerce
 Sri. George Jacob, Associate Professor, Department of Chemistry
 Dr. P. Rajagopal , Associate Professor, Department of Physics
 Dr. Jobin Mathew , Assistant Professor, Department of Zoology
 Dr. Joji John Panicker, Assistant Professor, Department of English
 Shri. A. J. Varghese, Administrative Assistant.
 Ms. Anju S. (Student Representative)

PROGRAMMES OF STUDY

The CMS College offers 16 Undergraduate, 15 Postgraduate and 6 Certificate programmes. The under graduate programmes of study are conducted in accordance with the Choice Based Course – Credit - Semester System (CBCSS) followed in all colleges affiliated to the Mahatma Gandhi University.

Under Graduate Programmes (Six Semesters)

1. B.Sc. Mathematics
2. B.Sc. Physics
3. B.Sc. Chemistry
4. B.Sc. Botany
5. B.Sc. Zoology
6. B.Sc. Family and Community Science
7. B.Sc. Biotechnology Double Main: Botany, Biotechnology (Self - financing)
8. B. A. English Language and Literature
9. B. A. Malayalam (Vocational)
10. B. A. English Literature, Communication and Journalism Triple Main (Self - financing)
11. B. A. Economics
12. B. A. History
13. B.Com. (Computer Application)
14. B.Com. (Taxation) (Self - financing)
15. B.Com. (Marketing) (Self - financing)
16. BCA Computer Science (Self - financing)

Post Graduate Programmes (Four Semesters)

1. M.Sc. Mathematics
2. M.Sc. Physics (Electronics)
3. M.Sc. Applied Physics
4. M.Sc. Chemistry
5. M.Sc. Analytical Chemistry
6. M.Sc. Applied Chemistry
7. M.Sc. Botany (Elective: Biotechnology)
8. M.Sc. Biotechnology (Self - financing)
9. M.Sc. Zoology (Elective: Entomology)
10. M.Sc. Food Service Management & Dietetics (Self - financing)
11. M. A. English Language and Literature
12. M. A. Sociology
13. M. A. History (Self - financing)
14. M.Com. (Elective: Finance)
15. M.A. Malayalam

Certificate Programmes

Certificate Programmes are offered parallel to the Undergraduate programmes so as to help students acquire additional skills to earn while they learn. The College offers five such programmes.

1. Web Designing and Animation (KELTRON and George Sudarshan Centre)
2. Fashion Designing (Dept. of Family and Community Science)
3. Business Skills (Dept. of Commerce)
4. Effective Social Interaction and Self - enhancement (Dept. of Sociology)
5. Computerized Accounting (Dept. of Commerce)
6. Medicinal and Ornamental Plants (Dept. of Botany – UGC Sponsored)

PERSONNEL

Key Personnel

Principal

Dr. Roy Sam Daniel
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Vice-Principal

Dr. Varghese C. Joshua
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Dean of Student Affairs

Sri. George Jacob
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Chief Superintendent of Examinations

Dr. Tomy Mathew
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IQAC Co-ordinator

Dr. Mini Chacko
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Department of English

e-mail id: english@cmscollege.ac.in

English has been a part of the curriculum since 1817. In 1953 the undergraduate course in English Language & Literature was started. Six years later the postgraduate programme in English Language & Literature was launched. The Department played a crucial role in designing and realizing the triple - main B. A. Communicative English course for the Mahatma Gandhi University in 1993. The Department is equipped with a language laboratory that offers training in language skills to the students of all undergraduate courses. In 1999, the Department became a Research Centre vide order no. 3311/AC.A.VI/1998 dated 12.2.1999

Programmes Offered

1. B. A. English Language and Literature.
3. M. A. English Language and Literature

The Faculty

Smt. Rebecca Mathew M. A., M.Phil. (Head of the Dept.)
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Dr. Susan Mathew, M. A., M. Phil. Ph.D.
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Research Guides

Dr. N. Gopalakrishnan (Retd.) ,N.S.S. College Pandalam
9847218993

Dr. J. Prameela Devi, N.S.S. College Vazhoor 9447038066
Dr. Elizabeth Samson, C.M.S. College Kottayam 2567060

Department of Communicative English & Journalism

e-mail id: comm.english@cmscollege.ac.in

Programmes Offered

B. A. English Literature, Communication and Journalism
(Triple main Programme)

The Faculty

Prof. Kora Jacob, M A (Coordinator)
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Visiting Faculty

Prof . George Koshy, M A 9496984861

Dr. Sobhana Kurien, M. A., Ph.D. 9744730153

Department of Malayalam

e-mail id: malayalam@cmscollege.ac.in

Malayalam has been a part of the curriculum since 1817. A Degree course in Malayalam (Vocational) started in 1998. The Department started offering M.A. Malayalam Degree from 2014. The Department is an approved Research Centre of the Mahatma Gandhi University from 2008 vide order no. 2072/Ac. A vi/2008/Acad dated 17.05. 2008.

Programmes offered

B. A. Vocational Malayalam

M.A. Malayalam

The Faculty

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Smt. Jeny Sara Paul M A B Ed Ph: 9695489579
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Research Guides

Dr. Babu Cherian, C.M.S. College Kottayam
2573111, 9496968210

Dr. Mathew J. Muttath, K.E. College, Mannanam

Department of Hindi

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Hindi became a part of the college curriculum as a Second Language in 1943.

The Faculty

Smt. Shija Grace, M.A., Ph. 9947360397

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Department of Mathematics

e-mail id: math@cmscollege.ac.in

Telephone: 2304766

In 1950, when the college became a first grade College, Mathematics was the first science subject in which a Degree course was offered. A decade later, the M.Sc. Course was started. The Department is a Research centre of the M.G. University since 2008 vide order no. 4841/Ac.AVI/2008/Acad dated 14.11.2008.

Programmes Offered

1. B.Sc. Mathematics
2. M.Sc. Mathematics

The Faculty

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Dr. Anuja I, M Sc, PhD

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Research Guides

Dr. Varghese C. Joshua, C.M.S. College, Kottayam 9447117935

Dr. T. G. Deepak, IIST, ISRO, Thiruvananthapuram 9446020440

Department of Statistics

e-mail id: statistics@cmscollege.ac.in

The Department of Statistics offers complementary courses for the students of Mathematics and Physics Degree Programmes

The Faculty

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Department of Physics

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The Department of Physics came into being in 1959 with the starting of B.Sc. Degree Programme. 1965 saw the launching of the Postgraduate course. Dr. George M. Thomas was the 'genius loci' of the department under whose guidance the department grew. 'The George M. Thomas Endowment Trust' initiated in honour of its great maestro, caters to the academic needs of students and teachers of Physics. The Department is a Research Centre of the M. G. University from the year 1987 vide order no. ACAII/2/525/87

Programmes Offered

1. B.Sc. Physics
2. M.Sc. Physics
3. M.Sc. Applied Physics

The Faculty

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Research Guides

1. Dr. Babu Joseph, Former Vice Chancellor, Cochin University
2. Dr. Jayakumari Issac, CMS College, Kottayam
3. Dr. P. Rajagopal, CMS College, Kottayam
4. Dr. Rajumon T. Mavunkal, Dept. of Physics, St. Xavier's College, Kothavara.
5. Dr. D. Sajan, Dept of Physics, Bishop Moore College Mavelikara,

Department of Chemistry

e mail id: chemistry@cmscollege.ac.in

The Department of Chemistry was set up in 1957 under the guidance of Prof. E. T. Mathew, Former Head of the Dept. of Chemistry, University College, Thiruvananthapuram. The Department started offering postgraduate courses in 1960. It has the distinction of being the largest department with respect to the number of teachers and Postgraduate programmes. The Chemistry Department is a Research Centre of the M.G. University from 1985 vide order no. ACAII/1/504/85 dated 29.10.1985.

Programmes Offered

1. B.Sc. Chemistry
2. M.Sc. Pure Chemistry
3. M.Sc. Analytical Chemistry
4. M.Sc. Applied Chemistry

The Faculty

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Dr. Bessy A. Varkey M.Sc., Ph.D. (on leave)

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Research Guides

1. Dr. V. Kalyanakrishnan, Scientist, Sree Chitra Tirunal Institute for Medical Science and Technology, Trivandrum.
2. Dr. Kuruvilla Joseph, Lecturer, Dept. of Chemistry, SB College, Changanacherry.
3. Dr. R. P. Singh, Scientist, Polymer Chemistry Division, National Chemical Laboratory, Pune.
4. Dr. S. K. Chakraborty, Manager (Tech. Services) Synthetics and Chemicals Ltd., Technical Service Laboratory, Industrial Estate, Worli, Bombay.
5. Dr. G. V. Rao, Professor, Dept. of Civil Engineering, Indian Institute of Technology, Delhi.
6. Dr. N. R. Neelakandan, Chemical Engineering Dept. IIT, Madras.

7. Dr. Zachariah Oommen, Professor, Albany State University, U.S.A.

8. Dr. Molly K. A., B. K. College, Amalagiri.

9. Dr. Lali A. Pothen, Bishop Moore College, Mavelikara

10. Dr. Mathew Koshy, Bishop Moore College, Mavelikara

11. Dr. M. S. Latha, S.N. College, Chenganoor

Department of Zoology

Email id: zoology@cmscollege.ac.in

The Department of Zoology had its inception in 1955 with the starting of the B.Sc. Degree Programme. Till then, it was part of what was then called Natural Science. It was in 1982 that the M.Sc. Degree Programme started. The Department is the head quarters of the Zoological Society of Kerala, an organization of Zoology teachers of all the colleges affiliated to Mahatma Gandhi University. The building in which the Department is housed was the generous gift of Dr. P. E. Thomas, Palampadom. The Department became a Research Centre of the M.G. University in 1985 vide order no. Ac.AII/1/85.

Programmes Offered

1. B.Sc. Zoology
2. M.Sc. Zoology (Specialisation – Entomology)

The Faculty

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Research Guides

1. Dr. Sultan Ahmed Ismail, Reader, Dept. of Zoology, New College, Madras.
2. Dr. A. P. Thomas, School of Environmental Studies, M. G. University
3. Dr. Susan Panicker, Baselius College, Kottayam
4. Dr. V. S. Josekumar, Lecturer, Christ College, Irinjalakuda.
5. Dr. Abraham Samuel K., Dept. of Zoology, CMS College, Kottayam (TIES)
6. Dr. Shaju Thomas, Nirmala College, Muvattupuzha.

Department of Botany

Email id: botanay@cmscollege.ac.in

The Department offered Botany only as a subsidiary subject in 1959. In 1964 its activities gained momentum with the introduction of the B.Sc. Degree Programme. The postgraduate programme was added in 1965. In order to keep pace with real-time needs, the U.G.C. sponsored B.Sc. Biotechnology course was introduced in 2002 followed by its Masters Programme in 2004. The Department is a Research Centre of the Mahatma Gandhi University from 1985 vide order no. AC.AII (i)/504/85 dated 29.10.1985

Programmes Offered

1. B.Sc. Botany
2. M.Sc. Botany (Elective: Biotechnology)

The Faculty

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Christine Sara Abraham M Sc
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Research Guides

1. Dr. Joseph P. Varghese, CMS College
2. Dr. E. C. Raju, Lecturer (SG) in Botany, Baselius College, Kottayam
3. Dr. P. K. Gopalakrishnan, SD College, Alappuzha.
4. Dr. M. V. Nataraja Panicker, SN College, Kollam.
5. Dr. S. V. Pradeep, SVR NSS College, Vazhoor.
6. Dr. N. Hari, C.M.S. College, Kottayam
8. Dr. Elizabeth Cherian, C.M.S. College, Kottayam
9. Dr. Satheesh George, Devagiri College, Calicut

Department of Biotechnology

Email id: biotech@cmscollege.ac.in

Programmes Offered

1. B.Sc. Botany and Biotechnology Double Main (Self - financing)
2. M.Sc. Biotechnology (Self - financing)

The Faculty

Sri. John Varghese MSc,M.Phil, **(Co-ordinator)**

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Department of Family and Community Science

Telephone: 3251310

Email id: botanay@cmscollege.ac.in

The B.Sc. Programme in Family and Community Science was started in 1959. The Postgraduate programme was launched in 2003. The Department aims at scientific grooming of students in all aspects of Food science. The Annual Food Fest organized by the Department is an eagerly awaited event of the College.

Programmes Offered

1. B.Sc. Family & Community Science
2. M.Sc. Food Service Management and Dietetics (Self - financing)
3. Certificate programme in Fashion Designing

The Faculty

1.Dr. Miriam Mani M.Sc., PG. Dip. Ph.D. (Head of the Dept.)

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2.Dr. Anooja Thomas M.Sc., M. Phil, Ph.D.

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(Research Guide, St. Therasas College, Ernakulam)

M.Sc. Food Service Management and Dietetics (Self - financing)

The Faculty

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3. Faseela Mohammed Rasheed M Sc

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Department of Sociology

Email id: sociology@cmscollege.ac.in

The Department of Sociology came into being with the introduction of the Postgraduate programme in 1965. The Department became a Research Centre of the M. G. University in 2008 vide order no.2087/AC.A.VI/2008 dated 19.5.2008.

Programmes Offered

M. A. Sociology

Certificate programme in Effective Social Interaction and Self - Enhancement

The Faculty

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Research Guides

Dr. Asha Mathew, CMS College, Kottayam
0481-2566113

Department of History

e-mail id: history@cmscollege.ac.in

The Department had its inception in 1950 with the introduction of B.A. History Programme. The Post graduate Degree Programme in History was added in 2013.

Programmes Offered

1. B. A. History
2. M. A. History (Self - financing)

The Faculty

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Department of Economics

e-mail id economics@cmscollege.ac.in

The Department came into being in 1981 with the introduction of Economics as a subsidiary subject followed by the B.A. Degree Programme. A scholarship has been instituted in memory of Sri. John V. Abraham, a beloved alumnus of the Department. The scholarship is awarded to the best outgoing student of the Department every year. 'ECON' is the old students association of the Department that has an actively functioning blood donor's forum and eye donor's forum.

Programmes Offered

B. A. Economics

The Faculty

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Sri. Tinu Ipe Jacob M A
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Sri. Ashok Alex Luke (Political Science) M A
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Department of Commerce

e-mail id commerce@cmscollege.ac.in

The Department had its inception in 1961 with the introduction of the B.Com Degree Programme. The Post-Graduate Programme was added in 1981. In order to keep pace with recent trends, various specializations and certificate Programmes were also made part of the curriculum. The Department is a full-fledged Research Centre of the M.G. University from 1997 vide order no. AC.AII 3c.444/97

Programmes Offered

1. B.Com (Computer Application)
2. M.Com (Finance)
3. Certificate Course in Business Skills
4. Certificate Course in Computerised Accounting
5. Certificate Programme in Professional Taxation
6. Certificate Programme in Business English

The Faculty

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Research Guides

1. Dr. Tomy Mathew, CMS College, Kottayam
2. Dr. Roy Sam Daniel, CMS College, Kottayam
2. Dr. Jacob Thomas, CMS College, Kottayam

Department of Commerce (Self Financing)

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Programmes Offered

B.Com Taxation (Started in 2014)

B.Com Marketing (Started in 2015)

The Faculty

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Department of Computer Science (Self Financing)

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The Department of Computer Science started came in being in 2014 with the introduction of the BCA Programme

Programme Offered

BCA (Self - financing)

The Faculty

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Sri. Ani Bhadran MCA

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Department of Physical Education

e- mail id : physical.edu@cmscollege.ac.in

'A healthy mind in a healthy body' was a dictum the college believed in right from its inception. Sports and games were considered a part of education both by the European and Indian teachers. Rev. J. C. Squire, who was Principal of the college in the first quarter of the twentieth century was a well known football player who encouraged students to play football in the college stadium. Women's teams of basket ball and hockey were also formed. Sports and games went a long way in fostering a camaraderie between the students and teachers. The Department continues to contribute much to the general ambience of the College.

The Faculty

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Dr. Jackson Paul V. M.Ph.Ed, Ph.D.

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The Ministerial Staff

No institution can function smoothly without the help and co-operation of the ministerial staff. It has been the tradition of CMS College to have the wholehearted support of the ministerial staff in all fields of its administration.

Administrative Assistant

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Junior Superintendents

Smt. Marykutty Ninan 0481-3147646

Sri. Kurian Mathews 9400840937, 0481-2340937

Head Accountant

Sri. P. D. John 9946836405, 9605841989

Senior Clerks

Sri. K. M. Peter 9447107418

Sri. A. J. Thomas 9847090401, 0481-3147646

Sri Thomas John 9961024358, 04735-211108

Sri. George Thomas 0469-2681636, 9495605166

Clerks

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Sri. Thomas George 9495875071, 0481-2570170

Sri. Johnson Mathew 9388404582, 8281651106

Sri. Varghese George 9947439044

Sri. Biju David 0479-2449438, 9446664736

L.D. Storekeeper

Sri. Saju Varghese	9895321606
Sri. Rajeev Joseph	9895179079

L. D. Typist

Smt. Jinimol C. Johnny	9400750629
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Librarian IVth Grade

Siby Sebastian	9846720657
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Library Assistants

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Sri. V. P. John	0481-2430173, 8606160367
Sri. Biju Mathew	0481-2518695, 9496159004
Sri. E. C. Kurian	0481-2555890, 7293547567

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Sri. P. C. Mathew	0481-2393729, 9495895492
Sri. Issac John	
Sri. Geevarghese Eapen	9995835419, 9567895047
Sri. P. C. Pathrose	8089182117, 9495704661

Gasman

Sri. K. V. John	0481-2431182, 9447141036
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Mechanic

Sri. Rijo M. Mathew	9744177488
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Herbarium Keeper

Sri. Thampykutty Abraham	0481-2486912, 9562073691
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Gardener

Sri. P. Venukuttan	9495524883
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Smt. Merin Mathew	9562147558
Smt. Elizabeth Abraham	9400646170
Smt. Sindhumol Rachel Varghese	9847172833
Sri. James P. A.	9496941040
Sri. Subish Mathew	9497324260
Sri. Vinod George	9447321612
Smt. Simimol M.M.	7561868073
Sri. Roy Thomas	9048565924
Sri. Anish Thomas	9846736761
Sri. Sijo Jacob	9349152908
Sri. Joseph John	9447706040
Smt. Binu Joy	9847249410
Sri Binu Johnson	9497135686
Sri. Binthosh N.M.	9562356386, 04812583609
Sri. Marks John	9747824870

POINTS TO BE NOTED

I. CHOICE BASED COURSE – CREDIT - SEMESTER SYSTEM FOR UNDER GRADUATE PROGRAMMES (CBCSS)

The College, affiliated to the Mahatma Gandhi University, follow the Choice Based Credit Semester System (CBCSS). Based on CBCSS, the Grading pattern of evaluation has been introduced from the academic year 2009 - 2010.

The three year undergraduate programme is divided into six semesters. Each semester consists of a minimum of 90 working days (inclusive of examinations) distributed over 18 five-day academic weeks. The duration of the odd semesters will be from June to October and even semesters, from December to April. The structure of the semester courses is as follows:

- **Common courses:** Common courses include compulsory courses in English, additional Languages and general courses. Irrespective of the subject of specialization, the compulsory courses opted are common to all programmes
- **Core courses:** Methodology courses, courses on the subject of specialization, one elective and one project are compulsory for all students pursuing a particular programme.
- **Complementary courses:** Courses that complement the study of the subject of specialization are compulsory for all students doing a particular programme.
- **Open course:** All courses other than the courses in the area of specialization of the student can be included as an open course. The choice of open courses is based on the preference of students and availability of teachers.

Open Courses of the College

Open courses are offered to undergraduate students in their fifth Semester. Smt. Sindhu Thomas, Dept. of Mathematics serves as the Co-ordinator of the committee that processes the open course applications. The Open courses offered by various Departments of the College are:

1. Botany-Agribased Micro Enterprises
2. Chemistry-Forensic Science
3. Commerce-Capital Market & Investment Management
4. Economics-Readings in Economics
5. English - English for Careers
6. Family & Community Science - Nutrition for Wellness
7. History - Social Implications of the Modern Revolutions
8. Malayalam-Pathra Pravarthanam: Adisthana Thathwungal
9. Mathematics - Applicable Mathematics
10. Physics - Energy and Environmental Studies
11. Bio technology - Environmental Bio technology
12. Physical Education- Physical Health & Life Skill Education.
13. Communicative English-Media Studies

Internal Examinations

A. UG Programmes

General rules applicable to admissions prior to 2013 and admissions with effect from 2013

The curriculum for UG programmes is Choice Based Credit and Semester System with direct grading scheme, for admissions with effect from 2009 onwards. This has been changed to indirect grading scheme, for admissions with effect from 2013. Eligibility for admissions, norms for admissions, reservation of seats for UG programmes shall be according to the rules framed by the University from time to time.

The evaluation of the course contains two parts:

- (i) Internal or In Semester Assessment (ISA)
- (ii) External or End Semester Assessment (ESA)

I. Admissions prior to 2013 (Direct Grading System for III, IV, V, VI Semesters)

Programme Structure

- Programme Duration 6 Semesters
- Total Credits required for successful completion of the programme: 120
- Minimum Credits required from common courses: 38
- Minimum Credits required from Core + complementary + vocational* Courses including Project: 78
- Minimum Credits required from Open course: 4
- Minimum attendance required : 75%

* The credit distribution for vocational courses is to be decided separately.

Internal Evaluation

Components of Internal Evaluation

Component	Weight
Attendance	1
Assignment	1
Seminar/Viva	1
Test paper	2

Attendance :

Percentage of Attendance	Grade
Above 90	A
Between 85 and 90	B
Between 80 and 85	C
Between 75 and 80	D
Less than 75	E

Assignments :

Best out of two assignments is considered for grading a course

Seminar/Viva :

The student has to take a minimum of one Seminar per course.

Test paper :

Best out of two tests is considered for grading a course.

External examinations

The External examination of all semesters shall be conducted by the university at the end of each semester.

II. Admissions with Effect from 2013 (Indirect Grading System for I and II Semesters)

Programme Structure

- Programme Duration : 6 Semesters
- Total Credits required for successful completion of the programme: 120
- Minimum Credits required from common courses: 38
- Minimum Credits required from Core + complementary + vocational* courses including Project : 79
- Minimum Credits required from Open course : 3
- Minimum attendance required : 75 %

The internal to external assessment ratio shall be 1:4, for both courses with or without practical. There shall be a maximum of 80 marks for external evaluation and maximum of 20 marks for internal evaluation. For all courses (theory & practical), grades are given on a 07-point scale based on the total percentage of marks. (ISA+ESA) as given below

Percentage of Marks Point	Grade	Grade
90 and above	A+ Outstanding	10
80-89	A - Excellent	9
70-79	B - Very Good	8
60-69	C - Good	7
50-59	D - Satisfactory	6
40-49	E - Adequate	5
Below 40	F - Failure	4

Note: Decimals are to be rounded to the next whole number

For all courses without practical

Marks of theory - External examination:	80
Marks of theory - Internal examination:	20

Components of Internal Evaluation

	Marks
Attendance	5
Assignment / Seminar/ Viva	5
Test paper (s) (1 or 2) (1 X 10 = 10; 2 X 5 = 10)	10
Total	20

Marks of Practical - External examination: (only in even semesters)	40
Marks of Practical - Internal examination: (odd and even semesters combined annually)	20

Assignments: Assignments are to be done from 1st to 4th Semesters. A minimum of one assignment should be done in each semester:

Seminar/Viva: A student shall present a seminar in the 5 th semester and appear for Viva-voce in the 6 th semester.

Test Papers: Two internal test - papers are to be attended in each semester for each course. For common course English, internal oral examination shall be conducted instead of test paper in I semester.

Project Evaluation: The project is to be identified during semester II and the report of the project is to be submitted in the sixth semester.

Internal Evaluation: 20 Marks, External Evaluation: 80 Marks

External Evaluation: University conducts examination for each course at the end of each semester.

B. PG Programmes

Credit semester system (CSS) is followed for all PG Programmes from the academic year 2012 – 2013.

The admission to all PG Programmes shall be as per the rules and regulations of the University.

There are three components for the programme viz. core course, elective course and project spread over four semesters.

The total minimum credits required for completing a PG Programme : 80.

Evaluation

The evaluation scheme for each course shall contain two parts; (a) internal evaluation and (b) external evaluation

Weightage of internal evaluation : 25%

Weightage of external evaluation : 75%

Direct grading system based on a 5 - point scale is used to evaluate the performance (External and Internal Examination of students) A separate minimum of C grade is required for a pass for both internal evaluation and external evaluation for every course

Internal Evaluation: Components

Assignments: One assignment per course

Seminar: One seminar per course

Test Papers: Minimum two test - papers per course. The weighted average shall be considered for grading a course.

Project Work

Every student should undertake a project work as a part of the curriculum. There will be internal as well as external evaluation of the project.

External Evaluation:

University will conduct examinations for each course at the end of every semester. Project evaluation and a comprehensive viva voce will be conducted at the end of the programme.

II. Regulations Concerning Admission and Withdrawal

All candidates seeking admission to the college must acquaint themselves with the rules and regulations of the Mahatma Gandhi University and the college and be willing to abide by them if admitted.

1. Candidates seeking admission to the various courses must have passed the qualifying examination declaring them eligible for admission.

2. Admission in the General Merit quota is decided online but admission to seats in the Community merit and Management Quota is decided by the college itself. Application Form for admission to these quotas can be obtained from the college office.
3. Any candidate who is found to have obtained admission into the college by false representation will be summarily dismissed with forfeiture of whatever fees that may have been paid.
4. No candidate for admission will be enrolled or allowed to attend the classes until he/ she has paid the first installment of fees due at the time of admission.
5. Every student is liable to pay the prescribed fee for the whole term even if he / she leaves the college before the completion of the term.
6. No Transfer Certificate will be issued to those students who have dues to the college. No fee will be levied from those who apply for T. C. within one year of leaving the college. A fee of Rs. 50/- will be levied from those who apply for T.C. after one year from the date of leaving the college. An additional fee of Rs. 100/- will be levied from those who apply for duplicate copies of the T. C. Duplicate T. C. will be issued only on production of the certificate issued by a Judicial Magistrate stating that the original T. C. has been irrecoverably lost. Every student should take his/her T. C. at the end of the course and produce it when admitted for the next course.
7. A student applying for any certificate must state in his application the following: (i) full name with initials (ii) classes last studied (iii) class number (iv) group to which he/she belonged (v) Period of study (vi) the register number of University examination taken, if any (vii) year in which he/she left the college (viii) permanent address. When a reply by post is required a stamped and self-addressed envelope should be enclosed. (Printed forms are available at the college office).
8. Certificates submitted to the college office will be returned only after the completion of the course.

9. When a student discontinues his or her study in the college before completing the course, he / she should inform the Principal about it.
10. Certificates like conduct and character certificate, or any other document from the office will be issued only after returning the books borrowed from the library and equipments in good condition to the laboratory.
11. Issue of the certificates mentioned in Rule 10 will be made only after a payment of Rs. 20/- in the case of students who require them before the completion of their course. and Rs. 50/- in the case of other students.

III. General Rules of Discipline

The students accept to obey the rules and respect the discipline of the college once they are enrolled in the college. Students are expected to obey the following rules:

1. Work in the college begins every morning, with a prayer recited on the public address system. Students are expected to stand wherever they are and participate silently in the prayer.
2. Students should attend classes with regularity and punctuality.
3. Students are required to dress modestly and to refrain from causing disturbance to anyone inside the classroom or on the campus.
4. Students are expected to be in their seats before the teacher enters the classroom. Students who are free during any period shall not loiter about on the verandahs or corridors of the college. Instead they may make use of the Reading Rooms in the General Library and near the Great Hall.
5. Every Student shall handle college property with care. He/ she shall keep the classroom clean and tidy. Students found guilty of writing or making marks on the walls of any building of the college or causing damages to college property shall be severely punished. Loss caused by damage to furniture,

- implements and equipment belonging to the college will be made good by imposing collective fines on all the students. Waste paper should be deposited in the bins provided for the purpose.
6. Students are not permitted (a) to convene or attend meetings of any sort in any circumstances anywhere in the college buildings or campus (b) to set up entertainments or organise social functions in the college, (c) to make use of megaphones and loudspeakers on the campus, (d) to invite for any function in the college persons who are not approved of by the Principal and the Council of the Heads of Departments (e) to collect subscriptions of any kind (f) to put up notices anywhere on the campus (g) to place any paper, periodical or book in the Reading Rooms or circulate them in the college (h) to work in the campus for any organisation outside the college, without the previous sanction of the Principal,
 7. All sorts of political activities are banned in the college. Students are forbidden to take membership in any student organisation of a political nature. Nor are they permitted, within the campus, to lead or partake in any act of propaganda or protest called for by such organisations.
 8. The use of mobile phones, particularly camera phone, by students during working hours is forbidden.
 9. Smoking, drinking alcohol, ragging, eve teasing, using abusive language and other anti social activities are strictly prohibited.
 10. Any notice signed or countersigned by the Principal and published on the College Notice Board shall be considered as having been brought to the notice of the college community.
 11. Photo identity cards will be issued to all students in the college each year. Every student is expected to wear it during working hours in the College. A student who is unable to produce his ID card on demand shall be reprimanded and fined.

12. Any student who, in the opinion of the Principal, is likely to have an unwholesome influence on others in the campus shall be removed from the rolls.
13. The authority of the Principal in matters of discipline is final.
14. Any questions or issues not covered by the foregoing rules shall be decided by the Principal.

Conduct Certificate

A certificate of good character and conduct is a testimonial which the student has to earn. This will be issued to a student only after the class warden concerned, testifies his / her good conduct.

Attendance Certificate

The College has set the regulations for attendance in accordance with the rules issued by the University.

They are as follows:

1. A student is expected to have a minimum of 75% attendance in the course of instruction followed by him / her during the semester to appear for the examination. If attendance is less than 75% and greater than 65%, application shall be submitted to the University, through the College for condonation from shortage of the minimum attendance. It is given only on medical grounds. Those students having less than 65% attendance are not eligible to appear for the examination. Condonation is possible only twice during the academic programme. Application fee for condonation is Rs. 25/- and fee for condonation is Rs. 280/-. Those who submit application for condonation after the commencement of examination shall remit a superfine of Rs. 500/-
2. Attendance shall be marked at the beginning of each class - be it lecture, practical, composition or tutorial by the teacher concerned.

3. Students shall occupy their seats before attendance is taken. Late comers can enter the classroom only with the permission of the teacher.
4. Absence from the class for at least one hour in a half day (morning or afternoon) session shall be considered as absent during the concerned half - day session.
5. Application for leave should be forwarded to the Principal through the class warden.
6. Application for leave should be made in advance or on the very day of return in case of unforeseen eventualities.
7. Disciplinary action will be taken against those who repeatedly absent themselves without sufficient reason.
8. The responsibility of making sure that he/she has the required attendance rests entirely upon the student.

Compliance with these rules make a student eligible to sit for the End Semester Examination.

Examination and Test Papers

It is imperative that all students should take the college examinations and test papers regularly. Progress of a student is judged mainly by the marks scored for term examinations. The following are the rules framed by the college with regard to a student's conduct in taking examinations and tests.

1. All examinations and tests should be taken after diligent preparation and in all seriousness.
2. Leave of absence during days of examination and test papers may be granted by the Principal or by a member of the teaching staff authorized by the Principal for the purpose.

3. Application for such leave should be made before the examination or test paper is due.
4. In case of ill health a medical certificate signed by a registered medical practitioner should be presented along with the application for leave of absence.
5. Absence without leave from examinations and test papers will be regarded gravely and may entail heavy fines and ineligibility to sit for the university examination.
6. Any kind of malpractice in examinations or test papers is a very serious offence and shall be dealt with severely.

Information regarding University examinations can be obtained from the Co-operative Store of the college and from the website of the University

IV. FEE SCHEDULE 2015 – 2016

Course IDC	Tuition Fees	Special Fees	Lab. Fees	Caution Deposit	Total
Mathematics	1000	1050	150	360	2560
Physics	1000	1050	250	360	2660
Chemistry	1000	1050	400	360	2810
Botany	1000	1050	550	360	2960
Zoology	1000	1050	550	360	2960
Fam. & Comm. Sc.	1000	1050	550	360	2960
English Lan. & Lit.	1000	1050		360	2410
History	1000	1050		360	2410
Economics	1000	1050		360	2410
Commerce	1000	1050		360	2410

Course IIC	Tuition Fees	Special Fees	Lab. Fees	Caution Deposit	Total
Mathematics	1000	575	150		1725
Physics	1000	575	250		1825
Chemistry	1000	575	400		1925
Botany	1000	575	550		2125
Zoology	1000	575	550		2155
Fam & Comm. Sc.	1000	575	550		2155
English Lan. & Lit.	1000	575			1575
History	1000	575			1575
Economics	1000	575			1575
Commerce	1000	575			1575

Course III DC	Tuition Fees	Special Fees	Lab. Fees	Caution Deposit	Total
Mathematics	1000	575			1575
Physics	1000	575	250		1825
Chemistry	1000	575	250		1825
Botany	1000	575	250		1825
Zoology	1000	575	250		1825
Fam. & Comm. Sc.	1000	575	250		1825
English Lan. & Lit.	1000	575			1575
History	1000	575			1575
Economics	1000	575			1575
Commerce	1000	575			1575

Course IPG	Tuition Fees	Special Fees	Lab. Fees	Caution Deposit	Total
Mathematics	1800	1075		600	3475
Physics	1800	1075	1200	600	4675
Chemistry	1800	1075	1200	600	4675
Botany	1800	1075	1200	600	4675
Zoology	1800	1075	1200	600	4675
English Lan. & Lit.	1800	1075		600	3475
Sociology	1800	1075		600	3475
Commerce	1800	1075		600	3475
Malayalam	1800	1075		600	3475

Course IIPG	Tuition Fees	Special Fees	Lab. Fees	Caution Deposit	Total
Mathematics	1800	575			2375
Physics	1800	575	1200		3575
Chemistry	1800	575	1200		3575
Botany	1800	575	1200		3575
Zoology	1800	575	1200		3575
English Lit.	1800	575			2375
Sociology	1800	575			2375
Commerce	1800	575			2375
Malayalam	1800	575			2375

Self-Financing Courses	Tuition Fee per Semester
*B.Sc. Biotechnology	19500
*BCA	18750
B.Com (Taxation)	9000
B.A. Communicative English	9000
*M.Sc. Biotechnology	42000
*M.Sc. Family and Community Science	22500
*M.A. History	18750

*Research	Fee
Admission Fee	1000
Annual Fee for IT services	2000
Caution deposit	3000
Course work	2000

***Special fee to be remitted in addition to regular fee**

Fee Regulations

1. Tuition fee will be collected in three installments (term wise). The first installment of fee including the special fee prescribed, will be collected from the students of senior classes within a period of ten consecutive working days beginning from the day of the reopening of the college. In the case of junior classes, the installments of tuition fee due till the date of admission with special fee and caution deposit will be collected at the time of admission.
2. For details regarding collection of subsequent installments, please see the monthly schedule.
3. Late payment of tuition or special fee will be collected with a fine of Rs. 5/- up to 10 days after the due date and after that a fine of Rs. 20/- will be levied. Rs. 50/- will be imposed as readmission fee from those who fail to remit the tuition fee even

after the allowed date of remittance of fee with fine. If an installment of fee with a fine is not paid on or before the due date of the next installment, the name of the student will be removed from the rolls of the college and the student will not get the benefit of attendance also from the date of removal. If the student is to be re-admitted he/she has to apply for special permission from the Principal and also has to pay up all dues with fine. The re-admitted student will get the benefit of attendance only from the date of re-admission. A defaulter of the last installment of fees i.e. the fees due for February, will have his/her last opportunity of payment on March 5 or on the last working day previous to it in case March 5 happens to be a holiday.

4. Absence from College without leave shall not be an excuse for non-payment of fees at the notified time.
5. Fines and other dues to the Laboratories and Libraries and fines levied for causing damage to college property should be paid to the accountant within the time specified.
6. A student should always obtain a receipt from the accountant for all payments. All receipt received from the accountant should be retained for later reference or verification if necessary.
7. A card will be supplied to each student for posting the details of fee remittance. The students should produce it in the office at the time of fee remittance and get the details posted in with the initials of the accountant who collects the fees. Fee receipts and the cards should be retained by the student throughout the course of study here.

Refund of Caution Deposit

Students should receive their caution deposits from the office after paying all the arrears of dues on or before 31st May of the year of completion of their study or earlier, if they discontinue their studies. Dates for the disbursement of caution deposit for the various classes will be announced on the Notice Board.

Scholarships, Prizes, Concessions

Scholarships

1. University Merit Scholarship:
Students who secure 60% or more marks for the qualifying examination are offered this scholarship for the duration of the UG and PG Programmes. This scholarship cannot be held along with any other scholarship. It is purely a Merit Scholarship. No application is required. Parents have to execute a bond with the university agreeing to refund the scholarship received in case the scholar discontinues study before completing the course.
2. Fee concessions from Students Aid Fund are offered to poor students of the college who have not received any other scholarship or financial aid. Applications are to be made in the prescribed form.
3. Kerala State Scholarship for Arts, Science and Commerce courses are available to students in their first year of studying various courses, provided they have secured 50% marks and above in their qualifying examination and the annual income of their parents does not exceed Rupees One lakh. The application form can be had directly from the Special Officer for Scholarships, Sanskrit College Campus, Thiruvananthapuram by applying along with a stamped self addressed envelope.

Prizes

In the course of its two hundred year history , alumni and teachers of the College have instituted several prizes in different disciplines for students who excel in curricular and co-curricular pursuits during the course of their study in the College. The following is a list of the prizes that are awarded to students who pursue excellence.

1. Ennackal Ipe Chandy Memorial Prize for Humanities. Awarded alternatively to the top scorer in English Literature and Sociology (M. A. Previous).

2. Joan Elliot Memorial Prize for Literature. Awarded to the student who secures the highest mark in the final B. A. Degree examination in English Literature.
3. Miss Anna John Memorial Prize for Home Science. Awarded to the student who secures the highest mark at the final B.Sc. Degree examination in Home Science.
4. J. Tharian Memorial Prize for Commerce. Awarded to the student who secures the highest mark in the final B.Com Degree examination.
5. T. T. Thomas Memorial Prize for History. Awarded to the student who secures the highest mark in the final B.A. Degree examination in History.
6. Brig. M. K. Balachandran Memorial Prize for Chemistry. Awarded to the student who secures the highest mark at the B.Sc Final exams in Chemistry.
7. Prof. P. S. Zachariah Endowment Prize. Awarded to the student of the final B.Sc. Zoology class who secures the highest mark for main and subsidiary subjects of the first and second year examination.
8. Prof. P. Mathew Philip Endowment Prize. Awarded to the student who secures the highest mark in the M.Sc. (Previous) examination in Zoology.
9. Chicago Scholarship. Awarded to the student who secures the highest mark in the Final B.A. Degree exam in History.
10. Sheril Mathew Memorial Prize. Awarded to the student who secures the highest mark for the Commerce subjects in the II year B.Com Degree examination.
11. Elizabeth Ninan Memorial Prize. Awarded to the student who secures the highest marks in the final B.A. examination in English Literature.

12. Prof. G. Robellen Endowment Prize. Awarded to the best outgoing graduate student in Botany.
13. Prof. Andreas Graner Endowment Prize. For the best outgoing graduate student in Biotechnology.
14. P. C. Varkey Endowment Fund. Awarded to the student who secures the highest mark in B.Sc. Physics.
15. Merit prizes are awarded to students who secure the first place in the B.Sc. Degree examinations in all the subjects.
16. Merit Prizes are awarded to students who secure the first place in the PG Degree examinations in all the subjects.
17. S. S. Unnithan Memorial Prize. Awarded to the student who secures the highest mark in I M.Sc. Exam.
18. Prof. Cherian Jacob Endowment Prize. Awarded to the student judged as the best actor in Drama Competitions conducted by the college.
19. Smt. K. M. Mollykutty Memorial Prize. Awarded to the best outgoing B.Sc. Chemistry student.
20. Venattukulathil Bijo Thomas Memorial Endowment: Awarded to the student who secures highest marks in B.Sc. Chemistry
21. Michael and Mor Dynesious Endowment for M.Sc. Physics – awarded to the student who secures highest marks in the M.Sc. (Previous) Examination.
22. K. V. John Endowment Awarded to the student who secures the highest marks in the final B.Com examination.
23. John V. Abraham Memorial Cash Prize - instituted by the batch mates of John V. Abraham to be awarded to the best student performer of final year B. A. Degree Programme (Economics).

Concessions

Educational Concessions to SC/ST/OEC/OBC Students

Students who have been newly admitted to the College and belong to Sch. Caste, Sch. Tribe, O.E.C. and Other Backward Classes have to apply for educational concession in the prescribed form available from the college office. Students belonging to Other Backward Classes will get their concession only if the annual income of their parents is below Rs. 25,000/- for degree courses and Rs. 42,000/- in the case of postgraduate courses. They will have to attach an income certificate from the Tahsildar along with their applications. If they fail to apply for the concessions in time, they may lose their chance of getting concessions in which case they will have to pay all fees due.

Educational Concession under

Kumara Pillai Commission Report (K.P.C.R.)

The purpose of the scheme is to give fee concessions to students who are socially and financially backward. The annual income of the family of degree students should not exceed Rs. 25,000/- and that of PG students should not exceed Rs. 42,000/-. 'The family Income' means the aggregate income of all the members in the family, from all sources put together. The concession is granted only for one year in each class. The concession holder under this scheme shall not hold any other scholarship, stipend, remuneration or concession. Students of Degree & P.G., Classes belonging to forward and backward classes can apply for the concession. The students should submit the filled-in application form to the office within the stipulated time. If they fail to submit the forms in time and obtain the concession they will have to pay the full fees.

Other concessions

Scholarship to the Physically Handicapped

Fee Concession to Children of Political sufferers

Fee concession and stipend to the children of fishermen.

Coffee Board, Rubber Board and Cardamom Board - offer aid to the children of their employees.

Rates of Fees for University Examination 2015-2016

1. B.A./ B.Sc./ B.Com.

First appearance

I, II or III year:	Rs. 50/- per paper
Practical	Rs. 50/- per paper
Mark list	Rs. 25/- per part
Centralized valuation camp fee	Rs. 100/-
Project Evaluation Fee	Rs. 100/-

Subsequent Appearance

Improvement	Rs. 50/- per paper
Practical	Rs. 50/- per practical
Cost of forms	Rs. 20/-
Centralized valuation camp fee	Rs. 100/-

All the Final degree students have to pay Rs. 100/- as fee for provisional certificate along with the examination fee. Students sitting for improvement examinations shall remit their fees in the office of "Friends" / Jana Sevana Kendra and attach receipts obtained from there to their application forms.

2. M.A./ M.Sc./M.Com.

First appearance

Previous & Final	Rs. 50/- each
Practicals	Rs. 50/- each
Viva Voce	Rs. 40/- - Rs. 50/-
Mark list	Rs. 25/-
Cost of forms	Rs. 20/-
Centralized valuation camp fee	Rs. 100/-

Subsequent Appearance

Rs. 50/- per paper	
Practical	Rs. 50/- per practical
Mark list	Rs. 25/-
Centralized valuation camp fee	Rs. 100/-

Fee for various Certificates

1. Bachelor's Degree Certificate	Rs. 400/-
2. Master's Degree Certificate	Rs. 500/-
3. Migration Certificate	Rs. 100/-
4. Migration Certificate to SSLC	Rs. 150/-
5. Registration as Matriculate (Additional Rs. 50/- after I year of normal admission)	Rs. 100/-
6. Provisional Certificate	Rs. 75/-
7. Eligibility Certificate (Additional Rs. 50/- after I year of normal admission)	Rs. 100/-
8. Duplicate Hall Ticket	Rs. 200/-
9. Duplicate Pre-Degree/Degree/ Diploma Certificates	Rs. 1000/-
10. Inter Collegiate transfer Including attendance	Rs. 300/-
11. Fee for consideration of late applications	Rs. 200/-
12. Fee for scrutiny of marks of each paper	Rs. 200/-
13. Revaluation	Rs. 250/- for each paper
14. Exemption from shortage of attendance Application Fee	Rs. 25/-
Compensation Fee for Shortage	Rs. 280/-
15. Improvement registration	Rs. 50/-
16. Fee for re-admission Degree & P.G.	Rs. 250/-,Rs.300/- respectively
17. Exemption of II language	Rs. 200/-
18. Cancellation of exam	Rs. 50/- for each paper
19. Fee for cancellation of exam whole	Rs. 250/-
20. Registration Fee (Degree & P.G.)	Rs. 30/-
21. Late fee for TC	Rs. 50/-
22. Fine for Duplicate TC	Rs. 100/-
23. Fine for Duplicate Identity Card	Rs. 50/-
24. Self financing P.G. Course (Exam Fee per Paper)	Rs. 100/-

PURSUIITS

The college in its pursuit of excellence offers several co-curricular and extra-curricular activities that are visualized to enable students to explore and realize their potential in different fields. These pursuits help in the all round personality development of the students.

Health and Physical Education

The purpose of health and physical education imparted in the college is to equip students to become physically fit, mentally alert, intellectually able, socially and morally responsible and spiritually worthy citizens who are an asset to society and the nation. The college aims at offering programmes that give students training in leadership, self discipline, morality and good health habits. These programmes also teach students essential qualities of team spirit and sportsmanship. The College is an efficient training ground for a number of sports and games. Rules and regulations have to be cheerfully accepted if a group has to work together as a team.

Rules and Regulations

1. The members of each team shall select their captains. If the post of a captain or vice captain falls vacant in the course of a college year the Physical Education Teacher reserves the right to exercise his/her powers to fill up the vacancy with the most suitable candidate. A captain or vice captain so appointed shall hold office till the end of the said academic year.
2. The captain should be punctual on the playground. If, for any reason, he/she is unable to attend a session, prior permission should be taken well in advance and obtain leave of absence from from the teacher.

3. The captain shall be personally responsible for the sports equipments entrusted to him and he shall return them to the teacher in good condition at the end of every academic year.
4. The Physical Education teacher shall be solely responsible for the selection of the members of all teams representing the college in various matches and competitions. He/She is free to remove any member from a team or refuse permission to any member to take part in a competition if there are sufficient grounds of doing so.
5. The decision of the Principal shall be final and binding in all matters within and beyond the purview of these rules.

The Collins Library

The college library is dedicated to the memory of Rev. Richard Collins, Principal of the College from 1855 to 1865. A dedicated scholar and a wise administrator, Rev. Collins started the College magazine at a time when no college in India could boast of such an annual. The Collins Library has the largest collection of books among the college libraries in Kerala and is also the repository of several rare and very old books which are reference material for research scholars. The first librarian of the Collins Library was Mr. N. J. John, a man truly devoted to books and learning. He was well known as a writer of short stories and poems under the pseudonym, 'John O' Hind'. The introduction of computerised automation has contributed to the improved services of the library. Photocopy facility too is available here. A Library Committee constituting seven Heads of Departments, the Librarian and the Principal, supervises the functioning of the Library.

General Features

- The Collins Library is divided into four sections viz.
- a. The Reference Library and Reading Room

- b. The General Library
- c. Sectional Library
- d. The N-LIST programme provides more than 3800 e-journals and more than 80,000 e-books

The library functions according to the following timings. The Principal of the College reserves the power to change the timings if required

- i) Reading Room : 9 a.m. to 5 p.m.
- ii) General Library : 9.00 am to 12.00 noon and 1.00 p.m. to 4.30 p.m. on all working days of the college and from 9.30 a.m. to 12.30 p.m. on Saturdays.
- iii) Sectional Library :9 a.m. to 1.00 p.m. & 2.00 p.m. to 4.30 p.m.

All members of the teaching staff, clerical staff and students whose names are on the rolls of the college are members of the Collins Library and Reading Room.

Rules and Regulations

1. Silence shall be strictly observed in all parts of the library.
2. Books placed in the Reference library and in the Reading Room shall not be lent out to any member. They will be issued for use only in the library during the working hours.
3. Books from the Reference library may be borrowed in very special circumstances with the permission of the librarian but only for a few hours.
4. Newspapers and periodicals will be placed for use in the Reading Room. They will not be issued to students.
5. Students of different classes can borrow books according to the schedule drawn up by the Librarian and notified on the Library Notice Board.

6. Books can be borrowed from the library according to the following rules:
 - a. Each member of the teaching staff is allowed to borrow from the library the text books prescribed in the University Syllabus.
 - b. Members of the teaching staff can borrow three books at a time other than the text books.
 - c. Students and members of the clerical staff can borrow two books at a time.
 - d. Each book is issued for a period of fourteen days; books in popular demand have to be returned within seven days of the date of issue. Books which are not in great demand can be renewed up to a period of fourteen days. A book may be reserved if it is not immediately available. A book so reserved should be taken by the applicant within two days after it becomes available. The reservation will stand cancelled if the facility is not availed in time.
 - e. If a book is not returned on the due date or when recalled, a fine of Rs. 1/- per day will be levied until the book is returned. If the Library is not open the book (s) may be returned without fine on the next day on which the Library is open. In reckoning fines for delay in returning books, intervening holidays will not be considered a valid reason for not returning books on due dates.
 - f. Books which are borrowed or referred should not be damaged or defaced in any way. Marking, underlining, annotating, scribbling etc. on any book, periodical, manuscript or map belonging to the Library are forbidden.
 - g. If a book is damaged or defaced in some manner or if a book is lost by a member he/she shall pay the cost of the book including postage etc. and / or a fine to be levied at the discretion of the Librarian, within the time fixed by him/her.

- h. If one book of a set is damaged or lost by a member he/ she must replace it by a new copy of the same edition. If such a copy is not available he/she shall replace the whole set within the time prescribed by the Librarian. If a member happens to recover a lost volume after having replaced it or paid the value thereof he/she shall not be permitted to redeem the new copy or its price.
- i. On receiving books from the Library, members should carefully examine the books and report of any damage found therein without delay, to the Librarian. If they fail to do so they could be held responsible for any damage that may be detected while returning the books.
- j. A student member against whom any fine or fee is outstanding shall not be allowed to borrow books or attend classes.
- k. Every member who has to pay dues to the Library shall pay the same to the college office and produce the receipt before the Librarian.
- l. The Librarian may design special rules for the issue of books in-demand. He/ she may shorten the period of loan or increase the penalties for failure to return a book when it is due or recalled.
- m. The Librarian shall prescribe rules for borrowing books during college vacations.
- n. The Principal or the Librarian may recall any book from any member of the Library at any time, even if the normal period of loan has not expired.
- o. At the end of the course of study or period of service in the College, the member has to obtain a 'No Dues' certificate from the librarian so that documents relevant to him / her can be issued from the college office.

- 7. The above rules are applicable to all sections of the Collins Library.
- 8. The Principal reserves the right to amend or add to these rules at any time of the academic year.

Student Support Services

1. National Cadet Corps (NCC)

The College has a dynamic NCC unit that functions under the 16 Kerala Battalion of the Indian Army wing. The unit has strength of 107 cadets. Selected cadets from the unit attend the Republic Day Camp, Kerala Trekking Camp, Annual Training camp Tal sainik camp, National Integration Camps and Pre- IGC (Inter Group Competitions) Camps. A girls' wing was launched in 2004, which has grown to the present strength of 36 cadets. As part of Institutional Social responsibility, Orphanage visits, Anti-Drug Cycle Rallies and Awareness programmes are carried out. Lt. Sheeba Thomas, Department of Botany is the NCC officer in charge of the unit. The parade practice is scheduled on Saturdays 8.30 to 12.30
For more details contact Lt. Sheeba Thomas – 9495353441

2. National Service Scheme (NSS)

The NSS aims at inspiring students with a sense of social responsibility and commitment. It also imparts leadership training to students and trains them to live and work together in peace and amity in order to achieve the common goal of making the world a better place to live in. The CMS College NSS Unit instills in students this sense of obligation by organizing programmes like training camps poster exhibitions on topical issues, blood donation endeavors and many more such activities. The NSS Programme officers are

- 1. Sri. Shinu Peter, Department of Chemistry
- 2. Smt. Mini Mariam Zachariah, Dept. of Malayalam.

For more details contact Sri. Shinu Peter - 9847189266

3. Nature Club

The Nature Club of CMS College fosters an abiding love of nature and an awareness of one's constant dependence upon her bounty

amongst students. The sylvan campus of the College serves to augment this love for nature. Trips into the interiors of the state where Nature is still pristine, is one of the many programmes organized by the Nature Club. Dr. Jobin Mathew of the Dept. of Zoology is in charge of this Club.

4. The Lea Hostel

The Lea hostel - named after Rev. Philip Lea, the last British Missionary Principal of the College, continues to be a home away from home for the generations of women students who have stayed here through the courses of their study here. A little away from the main campus of the College, the Lea Hostel is a safe and secure refuge where young girls learn not only to secure the degrees that would enable them to earn their livelihood but also the science and art of living in peace and harmony with their fellow human beings, of becoming empowered young women well able to look after themselves and others. Prof. Miss M. K. Mary of the Department of Mathematics served as the warden of the hostel throughout her period of active academic service. Even after retiring from the College, she stayed on as the warden of the hostel till 2006. The Lea Hostel continues to follow the traditions set by Miss. Mary, under the efficient warden ship of Smt. Bindu Thomas and guidance of the committee comprising of women faculty members.

5. Ella Hostel

The Ella Hostel is named after Mrs. Elizabeth Ella Bailey, wife of Rev. Benjamin Bailey the first missionary Principal of the College. It started functioning in the year 2012. This hostel was built to accommodate Post-graduate students. Smt. Elsamma Joseph serves as the warden under the guidance of a committee comprising of women faculty members.

6. Askwith Hostel

The Men's hostel of the College named after its former Principal Rev. Francis Navel Askwith was established in 1914. The hostel facility is enjoyed by PG students and sports students of the college on a fifty-fifty sharing basis as per an agreement of the College with the Sports Council of Kerala. Dr. Ravikumar C. serves as the warden.

7. Jyothis

'Jyothis' is the name given to the student's wing of the Women's Cell in the college. All women students in the college are members of Jyothis. Jyothis provides a forum for girl students to express their views on any subject. This is done through the medium of lectures, street shows etc. Programmes meant to teach various skills as well as widen their intellectual horizons are designed and arranged by student representatives themselves. Each department has its own wing of the Jyothis under the supervision of a lady teacher of that department. There are also common programmes for the women students. Dr. Elizabeth Cherian, Dept. of Botany and Smt. Ani Merly Paul, Dept. of Sociology serves as Faculty Advisors.

8. Centre for Career Guidance and Placements

The centre provides sufficient information regarding various career choices and higher study options in and outside India. It organizes periodic awareness / training programmes in emerging areas of study and offers a wide spread of job opportunities. Campus Recruitment Drives are organised in association with reputed organizations for UG and PG students. On an average, 150 students obtain placements through these drives every year. Prof. George Jacob, Dept. of Chemistry serves as the Coordinator. Dr. Vimal George Kurian, Dept. of Commerce and Sri. Ashok Alex Luke, Dept. of Economics function as Assistant Co-ordinators.

9. Remedial Coaching

The Remedial Coaching System aims at improving the academic skills and linguistic proficiency of students to reduce their failure and dropout rates. Sri Shinu Peter, Dept. of Chemistry and Dr. Preema C. Thomas, Dept. of Physics serves as Co-ordinators.

10. Training for Competitive Tests

The College provides a platform for training for Graduate Aptitude Test in Engineering (GATE), Joint Entrance Screening Test (JEST) and UGC/CSIR Exams. The College also conducts programmes to train postgraduate students to appear for the UGC/CSIR in different subjects. Dr. Varghese C. Joshua, Dept. of Mathematics serves as the Co-ordinator.

11. Civil Services Corner

The Civil Services Corner of the College was started with the objective of inspiring students to aspire for jobs in the Civil Services of the Country. The Civil Services Corner trains boys and girls to follow in the footsteps of eminent diplomats and ambassadors like Sri. K. P. S. Menon, Dr. K. R. Narayanan and Sri. George Joseph who were alumni of the college. A wide variety of programmes intended for the overall development of students is the attractive feature of the Civil Services Corner. Students are selected through a procedure which includes comprehensive test and interview. A collection of books meant to foster the abilities of the students is one of the main attractions of the Civil Services Corner. It also has a full-fledged reference section. Students preparing for various examinations like PSC, UPSC, Bank tests etc. also make use of these facilities. Sri. Shahvas Sheriff, and Sri. Tinu Iype Jacob, Dept. of Economics serve as the co-ordinators.

12. George Sudarshan Centre for Physics & Computer Science

The George Sudarshan Centre for Physics & Computer Science, named after the renowned theoretical physicist and alumnus of the College Dr. E. C. G. Sudarshan, came into existence in 1985 during the tenure of Principal Prof. P. T. Abraham. It was the first computer centre to be recognized as a research centre of the University. It offers several programmes to the general public and provides basic computer awareness to students of the college. "GSC Soft", functioning at the centre offers a platform for software development. Sri. Mathew C. Mathew serves as the Director of the Centre.

13. Courses in IT and Management

The College offers various courses in the field of Information Technology and Management in association with institutes of National repute. George Sudarshan Centre for Physics and Computer Science serves as the hub of these programmes.

14. Brains' Trust

Functioning since 1992, The Brains' Trust stands for the overall development of students. Interested students are given training in

public speaking, debate, quiz, movie analysis, puzzle solving and the like. Sri. Ashok Alex Luke, Dept. of Economics serves as the co-ordinator.

15. Value Based Education Programme and Mentoring

Value Education classes for students have been conducted in the college since 1992 when the programme was launched by Prof. P. C. Varghese who had retired from the Department of Chemistry. The programmes gave insights to students in areas of public interest and obligations such as the Rights and Duties of Citizens, Consumer Protection, Time Management and Gandhian Thought. This programme underwent a transformation into the Mentoring programme of the College Smt. Nisha P. Aravind, Department of Zoology serves as the co-ordinator.

16. Health and Fitness Centre

In order to monitor and assist the students in health related issues, the college has a Health Centre with Prof. Charles A. Joseph and Dr. Jackson Paul of the Dept. of Physical Education as in charge.

17. Santhwana Counselling Centre

In Santhwana Counselling Centre, the staff and students find a place of comfort and solace where they open up and seek support and guidance for their various problems through Peer Counseling, De-addiction etc. It holds sessions on areas such as Group involvement and Confidence Building. Dr. Merry Eapen, Dept. of Statistics co-ordinates the activities of Santhwana. The service of a professional counselor is available for students in the campus on all Thursday. For help and guidance, they may call the Santhwana Helpline: 9447240362.

Smt. Leena Mathew (College Counselor)

Ph: 9745257063

18. Mathematics Quiz Club

This club aims at promoting the mathematical skills of the students. Its main objective is to identify students talented in Mathematics and to create opportunities for them to sharpen their quizzing skills. Co-ordinator of this programme is Smt. Ambily P. Mathew of the Department of Mathematics.

19. Entrepreneurship Development Club

This club proposes to inculcate entrepreneurial skills among students. Registered under the Department of Industries of the Government of Kerala, the club organizes seminars, workshops, interactions with entrepreneurs and visits to successful industries. Smt. Minnie Mary Ninan of the Department of Commerce serves as the Co-ordinator.

20. Music Club

The Music Club serves to inspire and encourage the spirit of music in students who have a talent for singing Western and Karnatic Music. 'Astrophels', an all male band and 'Stellars,' an all female band functions in the college that trains and promotes music. Staff co-ordinators of the Club are Dr. Vimal George Kurien and Mrs. Betty Elsa Jacob

21. Bhaashavedika

A forum for literary creativity and appreciation, Bhaashavedika of CMS College serves as a platform to nurture literary interests and talents among students. Amateur publications, literary get-together at the university level, film appreciation, short film production, book reviews, training in journalism, analysis of contemporary literature and literary day celebrations are some of the thrust areas. Managed by the Department of Malayalam, the activities are co-ordinated by Smt. Mini Mariam Zachariah and Smt. Daisy Abraham.

22. Walk With A Scholar Programme (WWS) is part of the 'New Initiatives in Higher Education' initiated by the Department of Higher Education, Govt. of Kerala. WWS proposes to arrange specialized mentoring programs for students in Under Graduate Programs for arts, science and commerce and to provide necessary orientation, guidance and motivation to these promising students so as to enrich and nourish their talents for higher education and better employment. The scheme introduces the idea of mentoring and builds on the concept of mentor as a 'Guide' and 'Friend'. This programme is coordinated by Smt. Neethu Teresa Willington

23. The Scholar Support Programme (SSP) is a part of the 'New Initiatives in Higher Education' of the Department of Higher Education, Govt. of Kerala. This programme aims to overcome the academic weakness of students who belong to the bottom of the merit hierarchy at the time of admissions. This compensatory programme aims at imparting additional support to students in curricular areas of weakness. This programme is coordinated by Smt. Rincy Thomas.

24. Other Centres

Several organizations have their offices in the college. The campus houses the regional study centre of the Indira Gandhi National Open University as well as the Mahatma Gandhi University Study Centre which has a good collection of books. The Association of Chartered Accountants conducts their coaching classes in the College campus on Sundays and other holidays. The College is also a Centre for C. A. Examination.

Choral singing resounds in the acoustically perfect CMS College Chapel when the Kottayam Mixed Voices have their weekly choral practice here. A small group of gentlemen - alumni and staff - meet together in the College for an energetic game of shuttlecock every evening. The undulating landscape of the College forms a safe and secure walking space for a large number of men and women of Kottayam who take their morning and evening brisk walks in this sylvan retreat. Thus the CMS College forms an integral part of life in Kottayam for a very large number of persons.

25. The CMS College Chapel

Generations of students have experienced the calm serenity and ineffable peace of the CMS College Chapel ever since it was opened to worship in the second quarter of the nineteenth century. Morning services are held regularly at 9.20 a.m. on every alternate working days starting on Monday. The service on Mondays is conducted in English, and the services on Wednesdays and Fridays in Malayalam. Independent religious groups like the India Campus Crusade for Christ, Union of Evangelical Students of India (EU), The Mar Thoma

Students Association, and the Mar Gregorios Orthodox Christian Students Movement hold their meetings in the Chapel at 1.15 p.m. on different days. Each term begins with a Holy Communion service in which the academic community joins together in praying for a meaningful and peaceful term. A special service is conducted for the outgoing Degree and Postgraduate students in the last week of their programmes of study during which the Principal and the teachers enjoin upon the students to go out into the world as worthwhile citizens and worthy alumni of the College. An evocative thanksgiving service is also conducted in the last days of March for the staff members, academic and ministerial, who are retiring from active service. Occasional retreats and times of quiet meditation serve to enrich the spiritual life of the academic community. The annual Christmas Carol Service is a musical event eagerly awaited by the general public of Kottayam as well as the College family. The musical feast prepared by the dedicated CMS College Choir consisting of students and teachers is served every year without fail under the leadership of Prof. Vimal George Kurien (Choir master). Rev. Jiji John Jacob serves as the Chaplain.

Associations in the College

Departmental Associations

Each Department of the College has its own association which is a body that consists of all the students of a particular discipline. They have their own elected representatives among whom one is chosen to be the Secretary. A Staff advisor is in-charge of the association who supervises its activities. Various programmes are organized by the departmental associations with the approval of the faculty and permission of the Principal. These associations provide a healthy training ground for lessons in leadership, organization and bringing out the latent talents in students.

Parent-Teacher Association (PTA)

Ever since the introduction of Direct Payment of Salaries by the State Government, most colleges, particularly private colleges, had to depend upon the Parent Teacher Association for funds to carry out the day to day financial affairs of the institution. The Parent Teacher Association of the CMS College came into existence with this objective in view. Functioning within the framework of a well defined constitution, the Parent-Teacher Association of the CMS College plays a vital role in the maintenance and upkeep of the College. With the Principal as the President and Rev. M.A. Jacob as the Vice President, the PTA is efficiently led by Sri. Manesh Jacob, Dept. of Mathematics who serves as the Secretary and Sri Shahvas Sheriff, Department of Economics as the Treasurer.

Oasis

Oasis is a welfare project aimed at providing lunch and other financial support to needy students who have potential for excellence in different fields of academic life like studies, fine arts, visual and performing arts, sports and games. The resources for Oasis are mobilized from Teachers, well wishers and philanthropists. Beneficiaries are selected by the Faculty Advisors and the Principal. Smt. Ani Merly Paul, Department of Sociology serves as the Co-ordinator

Vidya Souhrudam

'Vidya Souhrudam' or the Old Students' Association of the College came into being in 1992 when the college celebrated its 175th anniversary. Though such an association of the alumni had a late start, the Vidya Souhrudam has moved forward by leaps and bounds. With active chapters in America and the Gulf countries, the Vidya Souhrudam keeps growing wherever students of the CMS College congregate in large numbers. The Vidya Souhrudam annual day is celebrated on the 26th of every January in the sylvan beauty of the College. The Vidya

Souhrudam also plays a vital role in the present day development of the College. The present President of Vidya Souhrudam is Prof. C. A. Abraham. Sri. Roshia J. serves as the Secretary and Sri. Abubaker K.O as the Treasurer of VidyaSouhrudam.

Fellowship of Retired Teachers

The CMS College continues to play a vital part in the lives of all connected with her, particularly the teachers who have spent the best part of their lives leading students in the adventure of learning. The Fellowship of Retired Teachers was inaugurated in 2010 by former Principal Rev. M. C. John and as the name indicates it is a close fraternity of former teachers who think about and pray for the college, who contribute their mite for its welfare and who keep alive, the love that binds them with the college. The Fellowship of Retired Teachers gathers in the college twice a year, of which one meeting is on the first Saturday of every January. The President of the Fellowship is Prof. P. C. John formerly of the Department of Zoology and the Secretaries are Prof. Kora Jacob and Prof. Susan Varghese, both formerly of the Department of English.

Foccus

Foccus or the Fraternity of the CMS College Staff Members is a fellowship of all the teachers of the CMS College irrespective of caste, race, sex or political leanings. It was begun in 1997 as an attempt to promote camaraderie and solidarity among all the members of the teaching staff. This objective is realised through several programmes organised by the Foccus which include picnics and celebration of Onam and Christmas. The Foccus functions with an executive committee consisting of a representative from each department. The President of the Foccus and other office bearers are chosen from among the General Body of the teachers. The present president of the Foccus is Dr. Merry Eapen of the Department of Statistics and the secretary is Sri. Shahvas Sheriff of the Department of Economics. The Principal serves as its patron. The term of office of Foccus is one academic year.

Ushus

'Ushus' is the fellowship of lady teachers which provides a common forum for lady teachers to share their joys and sorrows with each

other. It aims at promoting a sense of unity and oneness among the lady teachers of the College, former and present. Regular meetings of Ushus take place every month and are lively occasions where lady teachers meet to discuss various subjects like book reviews, thesis presentations, cooking classes, handicrafts, exhibitions and the art of living. Onam and Christmas are celebrated in all traditional gaiety. The end of the year get together is an occasion for the former and the present teachers to come together and renew ties of affection. The yearly picnics and excursions serve to further strengthen the ties of friendship among the members. A Committee of representatives from each department chalks out the programmes of the Ushus which include a social outreach to the economically backward classes of people living in and around the College. Scholarships for deserving girl students from different disciplines are also given by Ushus. The present President of Ushus is Smt. Rebecca Mathew, Dept. of English and the Secretaries are Dr. Preema C., Dept. of Physics and Dr. Nisha P. Aravind, Dept. of Zoology.

Women's Studies Centre

Women, who make up sixty percentage of the college community are a visible presence on the campus. The Women's Studies Centre was instituted in October 2005, in order to attune women to the progressive changes in all realms - educational, cultural, social, religious and literary - and also to mould a new generation of women committed to theorizing and challenging the position of women both locally and globally. Taking its impetus from the willing sacrifice of the missionaries who have strived to promote women's education, the centre provides a space for women to come together as an empowered and empowering group. It aims at promoting a gender-just society where womanhood is celebrated. Guided by the spirit of goodwill and cheerful optimism, the centre hopes to uphold the principles of compassion and reverence for life.

Training in paper bag making for degree students, seminars on women's issues, lectures on health, home management and the legal rights of women and gender auditing are some of the programmes organized by the centre. For the outgoing girls of the

PG and Degree classes, a programme called “Better Tomorrow” is organized with a view to develop the skills and attitudes which will make them capable and responsible women in the family and society. Centre also organizes programmes like poster shows, exhibitions, talks which celebrate and encourage the creativity of women on the campus. Dr. Sumi Mary Thomas, Dept. of History is the Director of this Centre.

The Ministerial Staff Welfare Association

This is the association of the non-teaching staff of the College. It was formed in order to create a sense of belonging and bonding between its members. Regular meetings are held for discussions that ensure co-operation amongst its members. The association also functions as a forum where the members can air their grievances and seek redress. The annual excursion is one of the highlights of the association’s activities. Sri. A. J. Varghese serves as President of the association and is ably supported by the Secretary Sri Johnson Mathew and the Treasurer Sri. K. V. John

Memorial Lectures

Memorial Lectures have been instituted in the College to keep alive the memory of the most brilliant stars of this institution. These annual lectures have become so much a part of the intellectual life of Kottayam and its environs that they have become events that are eagerly awaited by the cultural elite of this land. They are the Benjamin Bailey Memorial Lectures, the Frances Collins Memorial Lectures and the Richard Collins Memorial Lectures.

Benjamin Bailey Memorial Lectures:

The Benjamin Bailey Memorial Lectures were instituted in 1983 by the Principal Rev. M.C. John to perpetuate the memory of Rev. Benjamin Bailey, the first Principal of the College. The first Benjamin Bailey Memorial Lecture was delivered by Prof. Mithra G. Augustine, former Principal of the Madras Christian College on February 2nd and 3rd, 1983. Several luminaries have delivered the Benjamin Bailey Memorial Lectures over the years. They include Sri. K. R. Narayanan, former President of India and alumnus of the college, eminent Diplomats like the British High Commissioner to India and the

German Ambassador to India; outstanding scientists like Dr. G. Robblen, University of Gottingen, Germany; Dr. Yashpal, former Chairman, UGC; Dr. ECG Sudarshan, theoretical Physicist and alumnus of the college, literati, academicians and administrators like Prof. Ninan Koshy, Prof. Sachidananda Moorthy, Dr. V.S. Prasad, former Director, NAAC, Dr. V.N. Rajasekharan Pillai former Vice Chancellor, IGNOU; Padmabooshan Justice K.T. Thomas former Judge, Supreme Court of India and alumnus, Dr. K.T. Chacko, IAS, former Director General, Foreign Trade; Padma Vibhooshan Dr. G. Madhavan Nair former Director; ISRO and Smt. Nirupama Rao, Former Foreign Secretary of India

The Benjamin Bailey Memorial Lecture delivered in October 2010 by Prof. Dr. John Lea, Professor of Architecture, University of Sydney and son of Rev. Philip Lea the last English Principal of the College was a truly historic event because Prof. Lea handed over to the College a postcard that had been written by the Father of the Nation in reply to a letter sent to him by Rev. Philip Lea. This postcard was carefully filed by Rev. Philip Lea among his personal papers and was treasured by the Lea family until it was handed over to the College in 2010. Today, this postcard written in the Mahatma’s own hand is one of the treasures of the College.

Richard Collins Memorial Lectures:

Instituted by the CMS College with the active participation of the Dept. of Malayalam, The Richard Collins Memorial Lectures serve as a tribute to one of the most illustrious Principals of the College Rev. Richard Collins. It was Rev. Collins who wrote a dictionary and grammar in Malayalam and it was during his tenure that Vidya Sangrah, the first college magazine, was started. Eminent men of letters like Dr. V. S. Sharma and Dr. K. M. George have delivered these lectures over the years.

Frances Collins Memorial Lectures:

The Department of English instituted the Frances Collins Memorial Lectures in order to keep alive the memory of Mrs. Frances Collins, wife of Rev. Richard Collins Principal of the College from 1855 to 1865. It was this gifted woman whose facile pen drew

vidid pictures of the society in Central Travancore in the nineteenth century and immortalized them in her novel, *The Slayer Slain*. This novel has the distinction of being the first novel in missionary literature and of being a novel set in colonial India where all the characters are the 'natives.' The first memorial lecture was delivered on October 31, 2007 by eminent critic and writer Dr. Susie Tharu. The Frances Collins Memorial Lectures have become an event eagerly awaited by students and teachers of English literature from all over the state. Women writers and academicians like Ms. Nirmala Aravind, Dr. M. R. Radhika, Prof. A. Khyrunissa and Ms. K. R. Meera have delivered these lectures over the years.

Vidya Sangrah

Vidya Sangrah, was first named 'The Cotym College Quarterly' in 1864. As the name indicates, it was a quarterly magazine to which the staff and the students of the college contributed. It was renamed Vidya Sangrah by Prof. T. R. Subramania Iyer of the Dept. of English when he became its editor. Vidyasangrah was the first College magazine in South India. The novel *The Slayer Slain* appeared in serial form in the first four issues of the college magazine. It was widely read not only by the college community but also by the elite of Kottayam. Today the Vidya Sangrah has an editorial board headed by the Principal with student and staff representatives.

Vidya Nikshepam

Vidyanikshepam - the publication unit of the College was named in tune with Gnananikshepam - the first Malayalam magazine in Kerala. Gnananikshepam meaning Treasury of knowledge was named by Rev. Benjamin Bailey. Like Gnananikshepam, Vidya Nikshepam too is a repository of knowledge and CMS College has the distinction of being one of the few colleges in the state to have its own publication unit. The unit was inaugurated in January 2012 as part of the projects devised by the College towards its bicentenary celebrations in 2017. The first book published by Vidya Nikshepam was *The Slayer Slain* written by Mrs. Frances Collins,

wife of Principal Rev. Richard Collins. Appearing in serial form in the first issues of Vidya Sangrah, the college magazine, it was published in book form by the College for the first time in 2012. This novel was accepted as a textbook for the degree students of English literature in Mahatma Gandhi University. Proceedings of the International Conference on Climate change and the Developing world was published in January 2015. Other works are on the anvil. It is hoped that the Vidya Nikshepam will be able to publish at least ten books as part of the bicentenary celebrations of the College. Sri. George Jacob, Dept. of Chemistry, is the convener of the committee that co-ordinates the work of publication.

COMMITTEES OF THE COLLEGE

UGC Committee

1. Dr. Varghese C. Joshua (Convenor)
2. Dr. Tomy Mathew
3. Dr. Vimal George Kurien
4. Dr. Mini Chacko
5. Sri. George Jacob
6. Sri. A. J. Varghese (AA)

Purchase Committee

1. Dr. Abraham Samuel K. (Convenor)
2. Dr. Rajagopal P.
3. Sri. Tinu Iype Jacob
4. Dr. Rony Rajan Paul
4. Sri. Manesh Jacob
5. Smt. Tilde Mary Daniel
6. Sri. A. J. Varghese (AA)

Library Committee

1. Mr. Siby Sebastian, Librarian (Convenor)
2. Dr. Alice Zachariah
3. Dr. P. Rajagopal
4. Dr. Abraham Samuel K.
5. Smt. Annie T. John
6. Dr. Jacob Thomas
6. Dr. Babu Cherian
7. Smt. Rebecca Mathew
8. Sri Shahvas Sheriff
8. Dr. Varghese c. Joshua
9. Smt. Radhika G.
10. Dr. Miriam Mani

Research Committee

1. Dr. Babu Cherian (Convenor)
2. Dr. Rajagopal P.
3. Dr. Varghese C. Joshua

4. Dr. Tomy Mathew
5. Dr. Jacob Thomas
6. Dr. N. Hari
7. Dr. Elizabeth Cherian
8. Dr. Ravikumar C

Building Committee

1. Dr. Tomy Mathew (Convenor)
2. Sri. George Jacob
3. Sri. John Varghese
4. Dr. Samkutty George
5. Dr. Charles A. Joseph
6. Sri. A. J. Varghese

P. T. A. Committee

1. Dr. Roy Sam Daniel, Principal, President
2. Rev. M.A. Jacob, Vice President
3. Sri. Manesh Jacob (Secretary)
4. Sri. Shahvas Sheriff (Treasurer)
5. Sri. Rojimon P. Thomas
6. Dr. Hari N.
7. Smt. Ann abraham
8. Smt. Anju Susan Kurien

Admission Committee

1. Sri. George Jacob (Convener)
2. Smt. Ambili Mathew
3. Smt. Sreeja K.

Canteen Committee

1. Sri. Abraham K. Samuel (Convenor)
2. Sri. Charles A. Joseph
3. Sri . Johnson M. M.
4. Sri. Arun David Abraham
5. Dr. Ravikumar C.
6. Sri. Rojimon P. Thomas

Internal Examination Committee

1. Dr. Rajagopal P. (Convener)
2. Dr. Ravikumar C.
3. Sri. Nebu Varghese
4. Dr. Aleena Manoharan

Student Affairs Committees

The Student affairs committee looks after the needs, issues and support systems of students in the college. Sri. George Jacob, Dept. of Chemistry serves as the Dean of Student Affairs. Different committees dealing with student affairs are

1. Redressal Cell for Continuous Assessment

- At the Department level
Head of the Department & the Teacher in charge
- At the College level
Principal, Dean of Student Affairs & Faculty Advisor

2. Grievance Redressal Cell

This committee aims at facilitating the needs of students and addressing all their grievances except those relating to internal assessment.

Sri. George jacob (Convener)
Sri. Sibin Medayil
Dr. Mini Chacko
Dr. Babu Cherian
Dr. Sosamma Oommen
Dr. Seema R. Nair

3. Anti Ragging Committee

Smt. Annie T. John (Convenor)
Faculty Advisors of all Semester I classes.

Committee for Harassment against Women

Smt. Ajitha Chandy (Convener)

LIST OF FACULTY ADVISORS (2015 - 16)

The CMS College continues to follow the tradition of the colleges of Oxford and Cambridge in giving class teachers the title of Faculty Advisors who are responsible for the general welfare of their wards - the students in their charge. Each class has its own faculty advisor who is guide, philosopher and friend.

I. Department of English

I	B.A.	Dr. Joji John Panicker
II	B.A.	Smt. Betty Elsa Jacob
III	B.A.	Smt. Anju Susan Kurian
I	M.A.	Sri. Jacob Eapen Kunnath
II	M.A.	Smt. Canny Rachel Mathew

Communicative English Programme

I	B.A. (Comm. Eng.)	Smt. Prabha Zacharias
II	B.A. (Comm. Eng.)	Smt. Neethu Elsa Varghese
III	B.A. (Comm. Eng.)	Prof. Kora Jacob

II. Department of Malayalam

I	B.A.	Smt. Jeny Sara Paul
II	B.A.	Smt. Santhini Thomas
III	B.A.	Smt. Saritha T.S
1	M.A	Smt. Daisy Abraham
11	M.A	Smt. Mini Mariam Zachariah

III. Department of Mathematics

I	B.Sc.	Sri. Manesh Jacob
II	B.Sc.	Smt. Anuja.I
III	B.Sc.	Smt. Ambily P. Mathew
I	M.Sc.	Smt. Sreeja.K
II	M.Sc.	Sri. Abraham K. Samuel

IV. Department of Physics

I	B.Sc.	Dr. Seema.R
II	B.Sc.	Dr. Nuja.S John
III	B.Sc.	Dr. Arun Kumar K V

- | | | |
|----|-----------------|------------------------------|
| I | M.Sc. | Sri.Blesson George. |
| II | M.Sc. | Sri.Sam Rajan |
| I | M.Sc. (Applied) | Dr. Preema C. Thomas |
| II | M.Sc. (Applied) | Smt.Neethu Teresa Willington |

V. Department of Chemistry

- | | | |
|-----|-----------------|-------------------------|
| I | B.Sc. | Smt. Shenya D.S. |
| II | B.Sc. | Sri. Arun Abraham David |
| III | B.Sc. | Sri. Sumod M. John |
| I | M.Sc. (Anl) | Smt.Ajitha Chandy |
| II | M.Sc. (Anl) | Sri. Tomy James |
| I | M.Sc. (Applied) | Sri. Shinu Peter |
| II | M.Sc. (Applied) | Smt. Shenya D.S. |
| I | M.Sc. (Pure) | Dr. Vipin Ipe Thomas |
| II | M.Sc. (Pure) | Smt. Susan Abraham |

VI. Department of Zoology

- | | | |
|-----|-------|-------------------------|
| I | B.Sc. | Dr. Nisha P Aravind |
| II | B.Sc. | Sri. Vijo Thomas Kurien |
| III | B.Sc. | Dr. Jobin Mathew |
| I | M.Sc. | Dr. Sosamma Oommen |
| II | M.Sc. | Dr. Sosamma Oommen |

VII. Department of Botany

- | | | |
|-----|-------|----------------------|
| I | B.Sc. | Dr. Basil George |
| II | B.Sc. | Dr. N. Hari |
| III | B.Sc. | Smt. Sheeba Thomas |
| I | M.Sc. | Sri.Rojimon P Thomas |
| II | M.Sc. | Dr.Elizabeth Cherian |

VIII Department of Biotechnology

- | | | |
|-----|-------|-------------------------|
| I | B.Sc. | Smt. Resmi N. Nair |
| II | B.Sc. | Smt. Tisha Liza Tomy |
| III | B.Sc. | Smt. Simi Mary John |
| I | M.Sc. | Smt. Prisho Mariam Paul |
| II | M.Sc. | Sri. Jinu John |

IX. Department of Family and Community Science

- | | | |
|---|-------|-------------------|
| I | B.Sc. | Dr. Anooja Thomas |
|---|-------|-------------------|

- | | | |
|-----|-------|--------------------|
| II | B.Sc. | Dr. Miriam Mani |
| III | B.Sc. | Dr. Miriam Mani |
| I | M.Sc. | Smt. Linda Michael |
| II | M.Sc. | Smt. Sherin Thomas |

X. Department of Sociology

- | | | |
|----|------|---------------------------|
| I | M.A. | Smt Lakshmi S Kaimal. |
| II | M.A. | Sri. Sibin Mathew Medayil |

XI. Department of History

- | | | |
|-----|------|-------------------------|
| I | B.A. | Dr. Sumi Mary Thomas |
| II | B.A. | Sri. Ashok Alex Luke |
| III | B.A. | Smt. Radhika G. |
| I | M.A. | Sri. Sujin K. P. |
| II | M.A. | Smt. Renju Ramachandran |

XII. Department of Economics

- | | | |
|-----|-----|----------------------|
| I | D C | Sri. Tinu Iype |
| II | D C | Sri. Nibu Varghese |
| III | D C | Sri. Shahavas Sherif |

XIII. Department of Commerce

- | | | |
|-----|--------|-------------------------|
| I | B. Com | Dr. Vimal George Kurian |
| II | B. Com | Smt. Jisha Mary Mathew |
| III | B. Com | Smt.Tilda Mary Daniel |
| I | M. Com | Smt. Minnie Mary Ninan |
| II | M. Com | Dr. Jacob Thomas |

XIV Department of Commerce (Self Financing)

- | | | |
|-----|-------------------|-----------------------|
| 1 | B.Com (Taxation) | Smt. Seethalakshmy C. |
| 11 | B.Com (Taxation) | Smt.Elsa Daniel |
| 111 | B. Com (Taxation) | Smt. Serine Anna Sam |
| 1 | B.Com (Marketing) | Smt.Lakshmi S Kumar |

XV Department of Computer Science

- | | | |
|----|-------|-------------------|
| 1 | BCA | Sri.Cyril John |
| 11 | B.C.A | Sri.Vinumon Jacob |

COLLEGE SUPPORT SERVICES

The Canteen

The CMS College Canteen caters to the needs of the students and staff by providing them with tasty and nutritious food at very reasonable prices. The management of the canteen is supervised by the Canteen Committee.

The Co-operative Store

Books and writing materials at subsidized prices is one feature that makes the co-operative store popular. The store's photocopying facility is well utilized by the students and the staff. It also offers services like document lamination and spiral binding. The store is also the selling unit of the Vidya Nikshepam. Prompt and efficient service with a smile is a feature that contributes to the popularity of the store. The store is managed by Mr. T. D. Saly, assisted by Ms. Deepa. They work under a committee led by Sri. Rogimon P. Thomas of the Dept. of Botany.

The CMS College Staff Co-operative Society

The CMS College Staff Co-operative Society belongs to all members of the staff, teaching and non-teaching. The Society helps its members with financial loans and mutual funds. The office is managed by Smt. Susamma Chacko under the supervision of a committee with Sri. A. J. Varghese (Administrative Assistant) as President and Sri. Sam Rajan, Dept. of Physics as the Secretary.

Bank and Postal Services

The Kottayam North Post Office is housed within the campus. The State Bank of Travancore and its ATM counter has its branch in the College campus.

Contact Numbers of the Institutions on the Campus

CMS College Co - operative Society (Staff)	2566523
CMS College Co - operative Store	2566152
State Bank of Travancore, CMS College	2567474
Kottayam North Post Office	2566883
Indira Gandhi National Open University (IGNOU) Study Centre	2583075
CMS College Women's Hostel (UG) - Lea Hostel	2566471
CMS College Women's Hostel (PG) - Ella Hostel	
CMS College Men's Hostel - Askwith Hostel	
M. G. University Off Campus Centre	2303933
Bishop's House	2566536
Diocese Office	2567274

Calendar for the Academic Year 2015-2016

June 2015		
1	Mon	College Reopens for the Academic year
2	Tues	
3	Wed	
4	Thurs	
5	Fri	
6	Sat	
7	Sun	
8	Mon	
9	Tues	
10	Wed	
11	Thurs	
12	Fri	
13	Sat	
14	Sun	
15	Mon	
16	Tues	
17	Wed	
18	Thurs	
19	Fri	
20	Sat	
21	Sun	
22	Mon	
23	Tues	
24	Wed	
25	Thurs	
26	Fri	
27	Sat	
28	Sun	
29	Mon	
30	Tues	

July 2015		
1	Wed	
2	Thurs	
3	Fri	
4	Sat	
5	Sun	
6	Mon	
7	Tues	
8	Wed	
9	Thurs	
10	Fri	
11	Sat	
12	Sun	
13	Mon	
14	Tues	
15	Wed	
16	Thurs	
17	Fri	
18	Sat	
19	Sun	
20	Mon	
21	Tues	
22	Wed	
23	Thurs	
24	Fri	
25	Sat	
26	Sun	
27	Mon	
28	Tues	
29	Wed	
30	Thurs	
31	Fri	

August 2015		
1	Sat	
2	Sun	
3	Mon	
4	Tues	
5	Wed	
6	Thurs	
7	Fri	
8	Sat	
9	Sun	
10	Mon	
11	Tues	
12	Wed	Sem III and Sem V Internal Exam begins
13	Thurs	Sem III and Sem V Internal Exam
14	Fri	
15	Sat	Independence Day
16	Sun	
17	Mon	Sem III and Sem V Internal Exam
18	Tues	Sem III and Sem V Internal Exam
19	Wed	Sem III and Sem V Internal Exam
20	Thurs	Sem III and Sem V Internal Exam
21	Fri	
22	Sat	
23	Sun	
24	Mon	
25	Tues	
26	Wed	
27	Thurs	
28	Fri	
29	Sat	Onam holidays begin
30	Sun	
31	Mon	College Reopens after Onam

September 2015		
1	Tues	
2	Wed	
3	Thurs	
4	Fri	
5	Sat	Sri Krishna Jayanthi
6	Sun	
7	Mon	
8	Tues	
9	Wed	
10	Thurs	
11	Fri	
12	Sat	
13	Sun	
14	Mon	
15	Tues	
16	Wed	
17	Thurs	
18	Fri	
19	Sat	
20	Sun	
21	Mon	
22	Tues	Sem I Internal Exam begins
23	Wed	Sem I Internal Exam
24	Thurs	
25	Fri	Sem I Internal Exam
26	Sat	
27	Sun	
28	Mon	Sem I Internal Exam
29	Tues	Sem I Internal Exam
30	Wed	Sem I Internal Exam

October 2015		
1	Thurs	
2	Fri	Gandhi Jayanthi
3	Sat	
4	Sun	
5	Mon	
6	Tues	
7	Wed	
8	Thurs	
9	Fri	
10	Sat	
11	Sun	
12	Mon	
13	Tues	
14	Wed	
15	Thurs	
16	Fri	
17	Sat	
18	Sun	
19	Mon	
20	Tues	
21	Wed	
22	Thurs	
23	Fri	
24	Sat	
25	Sun	
26	Mon	
27	Tues	
28	Wed	
29	Thurs	
30	Fri	
31	Sat	

November 2015		
1	Sun	
2	Mon	
3	Tues	
4	Wed	
5	Thurs	
6	Fri	
7	Sat	
8	Sun	
9	Mon	
10	Tues	
11	Wed	
12	Thurs	
13	Fri	
14	Sat	
15	Sun	
16	Mon	
17	Tues	
18	Wed	
19	Thurs	
20	Fri	
21	Sat	
22	Sun	
23	Mon	Sem III PG First Internal Exam begin
24	Tues	Sem III PG First Internal Exam
25	Wed	Sem III PG First Internal Exam
26	Thurs	Sem III PG First Internal Exam
27	Fri	Sem III PG First Internal Exam
28	Sat	
29	Sun	
30	Mon	

December 2015		
1	Tues	
2	Wed	
3	Thurs	
4	Fri	
5	Sat	
6	Sun	
7	Mon	Sem I PG First Internal Exam begin
8	Tues	Sem I PG First Internal Exam
9	Wed	Sem I PG First Internal Exam
10	Thurs	Sem I PG First Internal Exam
11	Fri	Sem I PG First Internal Exam Sem III PG Second Internal Exam begin (Centralized Exam)
12	Sat	
13	Sun	
14	Mon	Sem III PG Second Internal Exam
15	Tues	Sem III PG Second Internal Exam
16	Wed	Sem III PG Second Internal Exam
17	Thurs	Sem III PG Second Internal Exam
18	Fri	
19	Sat	College closes for Christmas vacation
20	Sun	
21	Mon	
22	Tues	
23	Wed	
24	Thurs	
25	Fri	Christmas
26	Sat	
27	Sun	
28	Mon	College reopens after Christmas vacation
29	Tues	
30	Wed	
31	Thurs	

January 2016		
1	Fri	
2	Sat	
3	Sun	
4	Mon	
5	Tues	
6	Wed	
7	Thurs	
8	Fri	
9	Sat	
10	Sun	
11	Mon	Sem I PG Second Internal Exam begin (Centralized exam)
12	Tues	Sem I PG Second Internal Exam
13	Wed	Sem I PG Second Internal Exam
14	Thurs	Sem I PG Second Internal Exam
15	Fri	Sem I PG Second Internal Exam
16	Sat	
17	Sun	
18	Mon	
19	Tues	
20	Wed	
21	Thurs	
22	Fri	
23	Sat	
24	Sun	
25	Mon	
26	Tues	Republic Day
27	Wed	
28	Thurs	
29	Fri	
30	Sat	
31	Sun	

February 2016		
1	Mon	
2	Tues	
3	Wed	
4	Thurs	
5	Fri	
6	Sat	
7	Sun	
8	Mon	
9	Tues	
10	Wed	
11	Thurs	
12	Fri	
13	Sat	
14	Sun	
15	Mon	Sem II, Sem IV and Sem VI Internal Exam begin
16	Tues	Sem II, Sem IV and Sem VI Internal Exam
17	Wed	Sem II, Sem IV and Sem VI Internal Exam
18	Thurs	Sem II, Sem IV and Sem VI Internal Exam
19	Fri	Sem II, Sem IV and Sem VI Internal Exam
20	Sat	
21	Sun	
22	Mon	Sem II, Sem IV and Sem VI Internal Exam Sem IV PG First Internal Exam begin
23	Tues	Sem IV PG First Internal Exam
24	Wed	Sem IV PG First Internal Exam
25	Thurs	Sem IV PG First Internal Exam
26	Fri	Sem IV PG First Internal Exam
27	Sat	
28	Sun	
29	Mon	

March 2016		
1	Tues	
2	Wed	
3	Thurs	
4	Fri	
5	Sat	
6	Sun	
7	Mon	Sem II PG First Internal Exam begin
8	Tues	Sem II PG First Internal Exam
9	Wed	Sem II PG First Internal Exam
10	Thurs	Sem II PG First Internal Exam
11	Fri	Sem II PG First Internal Exam
12	Sat	
13	Sun	
14	Mon	
15	Tues	
16	Wed	
17	Thurs	
18	Fri	
19	Sat	
20	Sun	
21	Mon	
22	Tues	
23	Wed	
24	Thurs	
25	Fri	Sem IV PG Second Internal Exam begin (Centralized Exam)
26	Sat	
27	Sun	
28	Mon	Sem IV PG Second Internal Exam begin
29	Tues	Sem IV PG Second Internal Exam begin
30	Wed	Sem IV PG Second Internal Exam begin
31	Thurs	

April 2016		
1	Fri	
2	Sat	
3	Sun	
4	Mon	
5	Tues	
6	Wed	
7	Thurs	
8	Fri	
9	Sat	
10	Sun	
11	Mon	
12	Tues	
13	Wed	
14	Thurs	
15	Fri	
16	Sat	
17	Sun	
18	Mon	
19	Tues	
20	Wed	
21	Thurs	
22	Fri	
23	Sat	
24	Sun	
25	Mon	
26	Tues	
27	Wed	
28	Thurs	
29	Fri	
30	Sat	

May 2016		
1	Mon	
2	Tues	
3	Wed	
4	Thurs	
5	Fri	
6	Sat	
7	Sun	
8	Mon	
9	Tues	
10	Wed	
11	Thurs	
12	Fri	
13	Sat	
14	Sun	
15	Mon	
16	Tues	
17	Wed	
18	Thurs	
19	Fri	
20	Sat	
21	Sun	
22	Mon	
23	Tues	
24	Wed	
25	Thurs	
26	Fri	
27	Sat	
28	Sun	
29	Mon	
30	Tues	
31	Wed	

TIME TABLE : 20.....20.....

Timing Day	10.00 - 11.00	11.00 - 12.00	12.00 - 1.00	1.00-2.00	2.00 - 3.00	3.00 - 4.00
Day - 1				LUNCH BREAK		
Day - 2						
Day - 3						
Day - 4						
Day - 5						