

- *Online applicants will get a confirmation SMS / email on successful submission of application*
- *The candidates who are shortlisted for admission will be informed by SMS / email*
- *The merit list will be displayed on the College notice board and college website as per the schedule published.*

At the time of admission please note the following.

- **Candidates coming for admission should be accompanied by their parents**
- **Selected candidates will have to pay the required fees at the time of admission.**
- *At the time of interview the candidate has to submit the following documents:*
 1. SSLC Book (Original and two copies)
 2. Transfer Certificate (TC) from the Institution last attended and Conduct Certificate.
 3. Mark lists of all parts of the qualifying examining examination. (Original and two copies)
 4. Degree / Provisional certificate.
 5. Eligibility Certificate from Mahatma Gandhi University, in the case of candidates who have passed their qualifying examination from other Universities.
 6. Migration Certificate, if applicable.
 7. Candidates seeking admission under Sports/cultural/physically disabled quota should bring the relevant certificates in original, to verify their claims for the special quota.
 8. Caste Certificate for admission in the SC/ST / OBC/ OEC/SEBC quota.
 9. Original and copies of relevant certificates for claiming bonus marks under Ex-service / NSS / NCC category
 10. Church Membership Certificate and recommendation from the parish priest for admission under CSI Community Merit
 11. Community Certificate along with income certificate from the revenue authorities concerned to the effect that annual family income of all members of family from all sources taken together is less than Rs. 1 lakh in the case of SEBC candidates who claim reservation under SEBC category. The income certificate should not have been issued earlier than 12 months prior to the submission of application.
 12. Community Certificate along with the relevant certificate from the revenue authorities concerned to the effect that they come under the Below Poverty Line (BPL) category of forward communities in the case of candidates who wish to avail of reservation under EBFC.
 13. Cancellation Certificate, if already joined for any study programme in the previous years in any university
 14. Three copies of recent passport size photographs