

## **Guidelines for the Award of Grace Grade Points for Post Graduate Programmes**

1. The maximum Grace Grade points that can be awarded to a student in a particular year for all activities put together should not exceed **10**. (MGUO No.2206/01/Ac.AVIII/2016 dtd.16.4.2016)
2. The Grace Grade points will be added to the **ESA** (Theory) of a course, if not specified otherwise.
3. Eligible Grace Grade points shall be distributed equally on all papers /courses of an examination.
4. The Grace Grade points shall be given for all papers/courses/subjects in a year irrespective of whether the programme is annual or semester.
5. Re-distribution can be done from passed courses to failed courses only. Re- distribution of Grace Grade points is not permissible from failed courses to other failed courses for a pass.
6. Re-distribution shall be done only for enabling a candidate to obtain **minimum grade points** required for a pass in a paper/course.
7. If a candidate does not secure the minimum points required for a pass even after effecting re-distribution ,eligible moderation fixed by the respective Board,if any shall be awarded to that candidate for a pass.
8. Eligible Grace Grade points shall be given for regular examination of the performing year only i.e. If the candidate appears for the improvement/Betterment examination of the previous year semesters along with the regular examination of the performing year, the candidate shall be eligible for Grace Grade points for regular examination only. Eligible Grace Grade points awarded for the regular examination shall be carried over only to the corresponding paper (s)/ course (s) of the next immediate supplementary examinations.
9. In the case of semester programmes, re-distribution of Grace Grade points shall be effected only to enable candidate to get a pass in the examination of a particular semester i.e. Grace Grade points cannot be re- distriuted from one semester to another semester of a particular course/ programme.
10. The Performing Year / Academic Year shall be taken as from 1<sup>st</sup> June to 31<sup>st</sup> May.
11. Grace Grade points will be awarded initially on the basis of the performance in the respective academic year.

12. The request for Grace Grade points shall be submitted to the Student Support Section in the college office. Those who fail to submit the request for Grace Grade points within the time limit shall be liable to remit late fee as prescribed by the University from time to time. However the request for Grace Grade points received two years after the prescribed time limit will not be entertained on any account.

13. The candidate shall claim grace marks/ grade points on or before 30<sup>th</sup> June of each performing year. However, NCC “C” Certificate holders and students who participate in Sports Meet at National level shall have to submit the same on or before 31<sup>st</sup> December of the year follows performing year concerned. **“Example: For the academic year 2016-2017, claims for grace marks / Grace Grade points shall be made on or before 31<sup>st</sup> December 2017”.**

14. Grace Grade points shall normally be given for End Semester written examination only. But if the marks secured by a candidate for Continuous Assessment (CA) is less than the minimum mark required for a pass, Grace Grade point can be re-distributed to the written examinations component of the CA to get a minimum pass.

15. Course wise distribution shall be followed and Grace Grade points will not be awarded to a candidate if he/she fails to secure a minimum 5% (0.2 grade point) of the maximum grade points of the ESA of the course.

16. Even though the claim for the benefit of Grace Grade points is restricted to regular and one immediate supplementary appearance only, differently abled candidates who are eligible for Grace Grade points will be awarded Grace Grade points for regular and supplementary chances on production of a medical certificate issued by the Government Medical Board until they pass the whole examination. However the stipulation of minimum of 5% (0.2 ESA) of the grade point of the course fixed for the award of Grace Grade points is binding for them also.

17. In the case of outstanding and exceptional candidates who failed to appear for the next immediate chance after the regular appearances because of the participation in the events at the National/International level concerned, such candidates are permitted to claim Grace Grade points for next immediate chance.

18. Grace Grade points to NSS Volunteers shall be awarded on submission of application along with NSS certificate to the courses of the second year of performance.

19. Grace Grade points awarded shall not be considered for the issuance of position certificates. The CGPA after effecting Grace Grade points shall be 0.1 below that of the Third Position.

20. If a candidate participated in both NSS and NCC and are eligible for Grace Grade points for both activities, **the candidate can claim Grace Grade points either for NSS or NCC.**

**Notes**

1. For NCC cadets the Grace Grade point of 0.12 shall be given for each performing year. But for NCC B and C certificate holders the marks shall be given for the year of obtaining the certificate.
2. For NSS volunteers the Grace Grade point of 0.08 shall be given for each performing year.
3. The maximum mark of the NCC is limited to 0.60 as per the MGUO 1013/01/Ac.AVIII/2017 dated 20-02-2017.
4. The maximum mark of the NSS is limited to 0.40 as per the MGUO 3649/01/Ac.AVIII/2016 dated 5-07-2016.