

CMS COLLEGE

KOTTAYAM

HANDBOOK

&

ACADEMIC CALENDAR

2016 - 17

*Alterations, if any, in this Calendar
will be notified on the College Notice Board.*

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C.M.S. COLLEGE, A PROFILE

A Brief History of the College

'The College Cotym' which later on came to be known as the CMS College, was established in the year 1817 by the Church Missionary Society, England. At the time of its inception, there were no examples of colleges and universities pioneering higher education in India. In hindsight, we can proudly say that the tone set by CMS College decided the course of modern higher education in this part of the country. The Government of Travancore welcomed the College as 'a place of general education whence any demands of the state for officers to fill all departments of public service would be met'. In its early years, the curriculum included the study of Latin, Greek, Hebrew, Mathematics, History and Geography besides English, Malayalam, Sanskrit and Syriac.

Rev. Benjamin Bailey, was the first Principal of the College. It was he who nurtured the College and set it on the road to become an institution of liberal education. He brought out the first English-Malayalam and Malayalam-English dictionaries. He was also the progenitor of printing and book publishing in Malayalam. In 1838, the college was shifted to the present campus at *Annankunnu*. The College was affiliated to the Madras University in 1857 when the University system was introduced in India. The 'Cotym College Quarterly', the first college magazine in South India was published by the College in 1864. When the Maharaja visited the College in 1880. His Highness observed: "Long before the state itself undertook the humanizing task of educating the subjects, the Christian Missionaries had raised the beacon of knowledge in this land". In 1890, the two-year F. A. classes were started. The first batch of students was presented for the F. A. Examination, in 1892, when the college was made a Second Grade College. In 1905 the college was recognized as the best college in the Madras Presidency. The college magazine was renamed '*VidyaSangrah*' and continues to bear this name. Having started admitting women students in 1913, the college heralds its 100 years of education of women. At every stage of its existence, the college has quietly revolutionized and guided social thinking in multifarious ways, leading to greater human dignity and brotherhood.

The college got affiliated to Travancore University in 1937 and subsequently to Kerala University in 1957. It became a first grade college with eight under graduate and six post graduate degree courses. In 1965, the Church Missionary Society transferred the management and ownership of the college to the CSI Synod, which subsequently transferred the same to the CSI Madhya Kerala Diocese in 1981. The college became affiliated to Mahatma Gandhi University, Kottayam, in 1983.

CMS College continues to move ahead of times with foresight and dedication. The college designed a new UGC sponsored UG programme - B. A. Triple Main Communicative English, in the year 1996, which was the first unaided programme in the Mahatma Gandhi University. In 1999, the College was accorded with Five star status by the NAAC. The UGC recognised the College as 'College with Potential for Excellence' in 2004. In 2006, the College was re-accredited by the NAAC at B++ with a score of 84%. In the third cycle of accreditation, the College was re-accredited with A Grade and 3.27 GPA in 2014. The College completes two centuries of its existence in 2017. A major milestone in the history of

the College was the visit of the honourable President of India, Shri. Pranab Mukherjee, who inaugurated the bicentenary celebrations on February 26th, 2016. The College was subsequently granted the status of autonomy in the year 2016.

The Principals who served this college in the past were Rev. Benjamin Bailey (1817-1818), Rev. Joseph Fenn (1818-1826), Rev. John William Doren (1826-1830), Rev. James Baker Morewood (1830-1833), Rev. Joseph Peet (1833-1838), Rev. W. T. Humphery (1838-1840), Rev. John Chapman (1840-1850), Rev. Edmund Johnson (1851-1854), Rev. Richard Collins (1855-1866), Rev. Thomas Lane (1866-1867), Rev. John Hunter Bishop (1868-1878), Rev. Clement Alfred Neve (1879-1889), Rev. A. J. French Adams (1890-1895), Rev. F. N. Askwith (1895-1920), Rev. W. E. Sladen Holland (1920-1924), Rev. C. E. Squire (1924-1926), Rev. C. K. Thomas (1927 - 1938), Rev. Philip Lea (1938 - 1942), Prof. P. C. Joseph (1942-1965), Dr. George. M. Thomas (1965-1977), Rev. M. C. John (1977-1983), Prof. P. T. Abraham (1983-1990), Prof. C. M. Jacob (1990-1998), Prof. C. A. Abraham (1998-2003), Prof. Korulla Issac (2003-2009) and Prof. M. M. Korah (2009-2013).

Luminaries of the stature of Dr. K. R. Narayanan, former President of India, Sri. K. P. S. Menon, former Indian Ambassador to the U. S. S. R., Padmavibhooshan Dr. George Sudarshan, the world renowned Physicist, Padmabhooshan Kavalam Narayana Panicker, Padmabhooshan Justice K. T. Thomas and Sri. Oommen Chandy (Chief Minister of Kerala) form the proud alumni of CMS College.

HERITAGE HALLS

A college with a history of two hundred years is sure to have certain buildings which have witnessed historic events and experiences for both men and women who have played a great part in the history of this land and abroad. They have been so interwoven into the tapestry of the Kerala society that a mention has to be made of them in this Handbook so that all generations of students in this College know about this great heritage and the unique privilege they have in being a part of this heritage.

The University Grants Commission has accorded Special Heritage Status to CMS College in the year 2015, thereby providing the opportunity of preserving these buildings so that they can be handed over with love and pride to successive generations. The heritage halls in the college are:

The Great Hall

The Great Hall, CMS College is a landmark in the cultural history of Central Travancore. It was Principal French Adams who came up with the idea of building a Hall in order to organize meetings for the entire college. Accordingly, the work was started in 1892 and completed in just over a year. The Hall, which was big enough to seat 500 people, was at that time the biggest auditorium in Central Travancore. The Great Hall was extended in 2003 with great care so as to preserve its original beauty and ambience. Witness to momentous events and illustrious personages, the Great Hall, though no longer great in its physical proportions, continues to be a cherished memory in the hearts of generations of students. The Great Hall and its noble pillars have been immortalized in canvas, celluloid, words and sketches. It continues to inspire all those who enter its portals to pay their respects to the great principals and teachers who have steered the college through the years.

The College House

The College House, the living quarters of the Principal, was built by Rev. Joseph Fenn in 1818 for the Principals of the college. It was built on a hill called *Annankunnu*, also known as 'Fenn's Hill' from where he supervised the college that was located in a building on the banks of the River Meenachil. When the CMS parted ways with the Syrian Church, the college was shifted to Fenn's Hill where it remains to this day.

The College Chapel

The College Chapel lies adjacent to the College House. It was built by Rev. John Chapman and was opened for worship in 1846. The Chapel was built in the Gothic style of architecture and was modeled on the Chapel of St. John's College, Cambridge. No other college in the state can boast of a chapel of this kind and of such age. The acoustics of the chapel make speech and song a joy to the ear. The elaborately carved pews, chairs and pulpit with candle stand and the wooden paneling in the sanctorum imparts a unique beauty to the chapel. The Chapel Bell is ensconced in the vestry and does not have a separate belfry. A passage way to the College House makes it possible for Principals to spend time in meditation here away from the of administration.

The Grammar School

When it was clear that the CMS and the Syrian Church were going to part ways, CMS set about making arrangements to relocate the College on Fenn's Hill. Thus the first building was just a thatched shed in which the pupils were taught. When the break with the Syrian church became final, this building was erected in a year in record time under the supervision of Rev. Henry Baker Senior in 1838. The Grammar School was aimed to give bridge courses to the students to enable them to take up advanced studies in the College. This hall is now called Room Number 52.

The Administrative Block, the English Block, & the Physics & Chemistry Block

A large number of buildings were constructed during the first quarter of the twentieth century during the Principalship of Rev. F. N. Askwith. These include the buildings which house the Departments of Physics and Chemistry, the Common staffroom and the Assembly Hall which is now referred to as Room number 38. The administrative block of the college was completed in 1910 and many of the rooms there had functioned at one time as classrooms for the senior students. The Administrative Block too melds into the general ambience of the College, the delicately carved railings which grace the upper storey, stand witness to the beauty of colonial architecture. The English Block - the iconic Room 9, which is situated parallel to the chapel, served as Vice Principal's house for some time. Well ventilated classrooms and spacious corridors open that to the music of the casuarinas are emblematic of the campus heritage. A magnificent block housing two of the Science Departments was completed in 1905, is noted for its spacious laboratory halls. The line of pillars interconnected by arches on the ground floor, and the stretch of tiled roof over the first floor contribute significantly to the appearance of this block.

Askwith Hostel

Rev. F N Askwith, Principal of the College, established this building as the boys' hostel. Completed in 1913, this building had the uniqueness of offering independent

accommodation in those days. This block now offers residential facilities to students involved in sports and games, postgraduate male students and a few teachers.

MURAL PAINTINGS

The College has two marvelous mural paintings on the walls of the administrative block viz. *The Chronicle Of An Erudite City* and *Hangeul*. These were written as a part of the initiative by the Kerala Lalitha Kala Academy and Government of Kerala, during the International Mural Artists Camp organized at Kottayam from 13 – 25 May 2013. The College joined hands with this international event which resulted in the two masterpieces. *The Chronicle of an Erudite City* is a fabulous work depicting the history of the CMS College founded by the Church Missionary Society of England in 1817 and their allied work to fight the then prevailing situation of ignorance, superstition, slavery and untouchability. The systematic development of Malayalam and the evolution of printing in Kerala especially Malayalam printing and the socio-cultural development of the region are illustrated in this work. *Hangeul* is an inscription specially done in Libraries, educational institutions and other places of higher learning. Koreans use their own unique alphabet called Hangeul. It is considered to be one of the most efficient alphabets in the world and has garnered unanimous praise from language experts for its scientific design and excellence. This inscription was done by Korean Calligraphy artists.

The College Crest



The poniard shown on the crest
represents the Word of God
as explained in Hebrews 4:12
as “sharper than any two edged sword”,
that is also a “discoverer of the thoughts
and intents of the heart”;
The sheaf symbolises the harvest of souls
Through evangelisation
made possible by education
embodied by the rising sun
removing the darkness of ignorance,
bringing in the Truth,
the Word of God,
represented by the open book
with the motto
“Thy Word is Truth”

The CMS College endeavours to live up to its motto 'Thy Word is Truth', adapted from the gospel of St. John chapter 17, verse 17, which inspired the founding fathers of the college to enlighten the populace of this region. The emblem of the college is a translation of the motto.

Vision

The CMS College shall be a centre of excellence for imparting value based liberal education aimed at promoting inclusive and holistic growth of the learner with thrust on real time needs.

Mission

The College strives to

- achieve excellence by imparting quality education through teaching, learning, research, and extension activities
- inculcate values of integrity, justice and compassion in the young minds to keep alive the missionary zeal of the founders
- execute academic and administrative policies in a flexible environment
- ensure optimum utilization of resources for the benefit of the society.
- create awareness about human rights, cultural and spiritual heritage, scientific temper and ecology.
- empower students to be agents of transformation and equip them to face local and global challenges.

Objectives

In order to translate the vision and mission, the following objectives are set:

- To identify and execute academic activities that ensures qualitative
change in education

- To promote research on new and relevant areas of knowledge
- To organize events that foster inter cultural and inter religious harmony
- To introduce add - on and certificate courses exercising the freedom to design its curriculum
- To ensure equal opportunities for all.
- To mould a student community that is sensitive to traditional values and social concerns
- To offer curricular and co-curricular programmes to keep abreast with advances in science, technology and development
- To promote and propagate sensitization programmes on sustainable development
- To nurture leadership qualities that ensure transparency, democracy and accountability in its functions
- To ensure adequate infrastructural facilities for the effective conduct of envisaged programmes.

Learning Outcomes

- Academic excellence
- Leadership

- Teamwork
- Social concern
- Environmental consciousness
- Critical thinking, and
- Ethical values

The College Ode

We teachers, boys in brotherhood
 Of the College Cotym are
 Thy mercy, Lord, to make us good
 And truly worship thee,
 To stand upright in life's long fight
 With Christ our strength and might,
 To kindness quick, to anger slow,
 And brother's love to show
 Let Cotym College be honoured
 Where'er her boys are seen
 This Cotym College has taught the Word
 From Eighteen Seventeen.
 To College Cotym, glory be
 Where'er her sons are met
 Hip! Hip! Hurrah!!! to CMS
 This star shall never set.

The College Prayer

Teach us good Lord, to serve Thee more faithfully

 To give and not to count the cost,
 To fight and not to heed the wounds,
 To toil and not to seek for rest,
 To labour and not to ask for any reward
 Save that of knowing that we try to do Thy will,

We pray in the name of Jesus Amen

The Management Council

The CMS College is governed by a Management Council which consists of thirteen members. The Board meets a minimum of four times a year and takes all important decisions concerning the governance of the college. The present Board members are:

1. Rt. Rev. Thomas K. Oommen, Bishop of CSI Madhya Kerala Diocese & Manager, CMS College.
2. Dr. Roy Sam Daniel, Principal, CMS College
3. Dr. Varghese C. Joshua, Vice Principal, CMS College
4. Rev. Dr. Sabu K. Cherian, Treasurer, CSI Madhya Kerala Diocese.
5. Rev. Dr. Oommen George, Clergy Secretary, CSI Madhya Kerala Diocese.
6. Dr. Simon John, Registrar, CSI Madhya Kerala Diocese.
7. Adv. Stephen J. Daniel, Lay Secretary, CSI Madhya Kerala Diocese.
8. Rev. Dr. P. K. Kuruvilla, Bursar, CMS College.
9. Sri. Jacob Philip Mankuzhy, Secretary, Higher Education Board, CSI Madhya Kerala Diocese.
10. Prof. C. A. Abraham, Former Principal C.M.S. College, Kottayam
11. Prof. John Varghese, Kathettu, Christ Bhavan, Chalukunnu, Kottayam.
12. Sri. Joseph Thomas T., Thundayithu, Santhipuram, Muttambalam P.O. , Kottayam.
13. Smt. Shiny Jacob, Councilor, Kottayam Municipality.

Governing Council

1. Rt. Rev. Thomas K. Oommen, Manager, CMS College, Kottayam (Chairman)
2. Sri. M. R. Unni, Registrar, MG University, Kottayam (University Nominee)
3. Dr. Soma Bandopadhyay, Registrar, University of Calcutta (UGC Nominee)
4. Dr. Roy Sam Daniel, Principal (Ex-officio Secretary)
5. Dr. Varghese C. Joshua, Vice Principal & Associate Professor, Mathematics
6. Dr. Tomy Mathew, HOD & Associate Professor, Commerce
7. Dr. Mini Chacko, HOD & Associate Professor, Botany

Academic Council

1. Dr. Roy Sam Daniel, Principal (Chairman)
2. Dr. Varghese C. Joshua, Vice Principal (Member Secretary)
3. Smt. Rebecca Mathew, HOD, English
4. Dr. Babu Cherian, HOD, Malayalam
5. Dr. Shija Grace, HOD, Hindi
6. Dr. Thomas Chacko, HOD, Communicative English
7. Sri. Abraham K. Samuel, HOD, Mathematics
8. Dr. Merry Eapen, HOD, Statistics

9. Dr. P. Rajagopal, HOD, Physics
10. Dr. Tomy James, HOD, Chemistry
11. Dr. Miriam Mani, HOD, Family & Community Science
12. Dr. SosammaOommen, HOD, Zoology
13. Dr. Mini Chacko, HOD, Botany
14. Prof. John Varghese, HOD, Biotechnology
15. Prof. Mathew C. Mathew, HOD, Computer Science
16. Dr. Tomy Mathew, HOD, Commerce (Aided)
17. Dr. Samkutty George, HOD, Commerce (Self Financing)
18. Smt. Amrutha Rinu Abraham, HOD in charge, Sociology
19. Smt. Radhika G., HOD in charge, History
20. Sri. Shahvas Sherif P., HOD in charge, Economics
21. Sri. Ashok Alex Luke, HOD in charge, Political Science
22. Dr. Charles A. Joseph, HOD in charge, Physical Education
23. Prof. George Jacob, Associate Professor, Chemistry
24. Dr. Anooja Thomas, Associate Professor, Family & Community Science
25. Smt. Annie T. John, Associate Professor, Botany
26. Dr. P. G. R. Pillai, Rtd. Principal, Medical College, Kottayam & Special Officer – Govt. Medical College, Kerala
27. Dr. P. P. Paul, Principal, CSI College for Legal Studies, Kottayam
28. Mr. A. V. George, Managing Director, AVG Group of Companies, Kottayam
29. Dr. Koshy P. Chacko, Rtd. Principal, Titus II Teachers Training College, Thiruvalla
30. Dr. A. P. Thomas, Director, Advanced Centre of Environment Studies & Sustainable Development, MG University, Kottayam
31. Rev. Dr. Valsan Thampu, Rtd. Principal, St. Stephen's College, New Delhi

IQAC

The Internal Quality Assurance Cell (IQAC) is a vehicle for ushering in quality enhancement. It ensures continuous improvement in all the operations of the institution and assures stakeholders connected with higher education viz. students, parents, teachers, staff, would-be employers, funding agencies and the society in general, of the accountability of the institution for its own quality and probity. The IQAC evolves mechanisms and procedures for ensuring timely, efficient and progressive performance of academic, administrative and financial tasks, and also ensures equitable access to and affordability of academic programmes for various sections of society. It also insists on optimization and integration of modern methods of teaching and learning. The IQAC encourages research sharing and networking with other institutions within India and abroad.

IQAC Members

- Dr. Roy Sam Daniel (Principal)
- Dr. Varghese C. Joshua (Vice Principal)
- Dr. Mini Chacko (Senior Teacher)
- Dr. SosammaOommen (Senior Teacher)
- Dr. Joji John Panicker (Senior Teacher)
- Dr. Tomy James (Senior Teacher)
- Dr. Samkutty George (Senior Teacher)
- Sri. Charles A. Joseph (Senior Teacher)

Smt. Mini Mariam Zachariah (Senior Teacher)
Dr. Tomy Mathew (Senior Administrative Official)
Mr. George Jacob (Senior Administrative Official)
Mr. A. J. Varghese (Senior Administrative Official)
Rev. Dr. P. K. Kuruvilla (Management Representative)
Padmabhooshan Justice K. T. Thomas (Alumni Representative)
Mr. Raju Kurien (Industry Representative)
Dr. P. Rajagopal (Coordinator)
Dr. Sunish K. S. (Secretary)

PROGRAMMES OF STUDY

The CMS College offers 16 Undergraduate, 15 Postgraduate and 6 Certificate programmes. The under graduate programmes of study are conducted in accordance with the Choice Based Course – Credit - Semester System (CBCSS) followed in all colleges affiliated to the Mahatma Gandhi University.

Under Graduate Programmes (Six Semesters)

1. B.Sc. Mathematics
2. B.Sc. Physics
3. B.Sc. Chemistry
4. B.Sc. Botany
5. B.Sc. Zoology
6. B.Sc. Family and Community Science
7. B.Sc. Biotechnology Double Main: Botany, Biotechnology (Self - financing)
8. B. A. English Language and Literature
9. B. A. Malayalam (Vocational)
10. B. A. English Literature, Communication and Journalism Triple Main (Self - financing)
11. B. A. Economics
12. B. A. History
13. B.Com. (Finance and Taxation - Aided)
14. B.Com. (Finance and Taxation - Self - financing)
15. B.Com. (Marketing -Self - financing)
16. BCA Computer Science (Self - financing)

Masters Programmes (Four Semesters)

1. M.Sc. Mathematics
2. M.Sc. Physics (Electronics)
3. M.Sc. Applied Physics
4. M.Sc. Chemistry
5. M.Sc. Analytical Chemistry
6. M.Sc. Applied Chemistry
7. M.Sc. Botany (Elective: Biotechnology)
8. M.Sc. Biotechnology (Self - financing)
9. M.Sc. Zoology (Elective: Entomology)
10. M.Sc. Food Service Management & Dietetics (Self - financing)
11. M. A. English Language and Literature
12. M. A. Sociology
13. M. A. History (Self - financing)
14. M.Com. (Elective: Finance)
15. M.A. Malayalam

Research Programmes

1. English
2. Malayalam
3. Mathematics
4. Physics
5. Chemistry
6. Zoology
7. Botany
8. Sociology
9. Commerce

Certificate Programmes

Certificate Programmes are offered parallel to the Undergraduate programmes so as to help students acquire additional skills to earn while they learn. The College offers four such programmes.

1. Fashion Designing (Dept. of Family and Community Science) – UGC Sponsored
2. Business Skills (Dept. of Commerce)
3. Medicinal and Ornamental Plants (Dept. of Botany – UGC Sponsored)

PERSONNEL

Principal

Dr. Roy Sam Daniel
Phone: 2566002 (Office) 9447895832
Email id: principal@cmscollege.ac.in

Vice Principal

Dr. Varghese C. Joshua
Phone: 9447117935, Email id: vice-principal@cmscollege.ac.in

Dean of Student Affairs

Sri. George Jacob
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Controller of Examinations

Dr. Tomy Mathew
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Chief Superintendent of Examinations

Dr. Roy Sam Daniel
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IQAC Coordinator

Dr. P. Rajagopal
Phone: 9447660940, Email id: iqac@cmscollege.ac.in

Bursar

Rev. Dr. P. K. Kuruvilla
Phone: 9447562953

Department of English

Email id: english@cmscollege.ac.in

English has been a part of the curriculum since 1817. In 1953 the undergraduate course in English Language & Literature was started. Six years later the postgraduate programme in English Language & Literature was launched. The Department is equipped with a language laboratory that offers training in language skills to the students of all undergraduate courses. In 1999, the Department became a Research Centre vide order no. 3311/AC.A.VI/1998 dated 12.2.1999

Programmes Offered

1. B. A. English Language and Literature.
3. M. A. English Language and Literature

The Faculty

Smt. Rebecca Mathew M. A., M.Phil. (Head of the Department)

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Smt. Selin Samuel M. A.B.Ed
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Smt. Betty Elsa Jacob M. A
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Dr. Susan Mathew, M. A., M. Phil. Ph.D.
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Research Guides

Dr. J. Prameela Devi, N.S.S. College Vazhoor 9447038066

Dr. Elizabeth Samson, C.M.S. College Kottayam 2567060

Department of Communicative English & Journalism

Email id: comm.english@cmscollege.ac.in

Programmes Offered

B. A. English Literature, Communication and Journalism
(Triple main Programme)

The Faculty

Dr. Thomas Chacko Ph.D(Coordinator)
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Smt. Neethu Elsa Varghese, M. A
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Sri. Arun Varghese Thomas
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Visiting Faculty

Prof . George Koshy, M A 9496984861

Department of Malayalam

Email id: malayalam@cmscollege.ac.in

Malayalam has been a part of the curriculum since 1817. A Degree course in Malayalam (Vocational) started in 1998. The Department started offering M.A. Malayalam Degree from 2014. The Department is an approved Research Centre of the Mahatma Gandhi University from 2008 vide order no. 2072/Ac. A vi/2008/Acad dated 17.05. 2008.

Programmes offered

B. A. Vocational Malayalam

M.A. Malayalam

The Faculty

Dr. Babu Cherian M. A., M.Phil., Ph.D. (Head of the Department)
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Research Guides

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Dr. Mathew J. Muttath, K.E. College, Mannanam

Dr. V. A. Philip, Baselius College, Kottayam

Department of Hindi

Email id: hindi@cmscollege.ac.in

Hindi became a part of the college curriculum as a Second Language in 1943.

The Faculty

Smt. Shija Grace, M.A.Ph.D, B.Ed, Ph. 9947360397

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Department of Mathematics

Email id: math@cmscollege.ac.in

Telephone: 2304766

In 1950, when the college became a first grade College, Mathematics was the first science subject in which a Degree course was offered. A decade later, the M.Sc. Course was started. The Department is a Research centre of the M.G. University since 2008 vide order no. 4841/Ac.AVI/2008/Acad dated 14.11.2008.

Programmes Offered

1. B.Sc. Mathematics
2. M.Sc. Mathematics

The Faculty

Sri. Abraham K. Samuel, M.Sc, M.Phil (Head of the Department)

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Research Guides

Dr. Varghese C. Joshua, C.M.S. College, Kottayam 9447117935

Department of Statistics

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: statistics@cmscollege.ac.in

The Department of Statistics offers complementary courses for the students of Mathematics and Physics Degree Programmes

The Faculty

Dr. Merry Eapen MSc, BEd, M Phil, Ph.D

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Department of Physics

Telephone: 2580990 Email id: physics@cmscollege.ac.in

The Department of Physics came into being in 1959 with the starting of B.Sc. Degree Programme. 1965 saw the launching of the Postgraduate course. The Department is a Research Centre of the M. G. University from the year 1987 vide order no. ACAII/2/525/87

Programmes Offered

1. B.Sc. Physics
2. M.Sc. Physics
3. M.Sc. Applied Physics

The Faculty

Dr. P. Rajagopal M.Sc., M.Phil., Ph.D (Head of the Dept.)

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Smt. Reenu Jacob M. Sc., BEd

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Dr. Seema R. M.Sc., M.Phil., Ph.D

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Research Guides

1. Dr. Jayakumari Issac, CMS College, Kottayam
2. Dr. P. Rajagopal, CMS College, Kottayam
3. Dr. Ravikumar C, Dept. of Physics, CMS College, Kottayam
4. Dr. D. Sajan, Dept of Physics, Bishop Moore College Mavelikara,

Department of Chemistry

e mail id: chemistry@cmscollege.ac.in

The Department of Chemistry was set up in 1957. The Department started offering postgraduate courses in 1960. The Chemistry Department is a Research Centre of the M.G. University from 1985 vide order no. ACAII/1/504/85 dated 29.10.1985.

Programmes Offered

1. B.Sc. Chemistry
2. M.Sc. Pure Chemistry
3. M.Sc. Analytical Chemistry
4. M.Sc. Applied Chemistry

The Faculty

Dr. Tomy James M.Sc., Ph.D. (Head of the Department)

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Smt. Susan Abraham M. A., M.Sc., M.Phil, B.Ed.

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Dr. Gigi George, M.Sc, M.Tech, Ph. D
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Research Guides

1. Dr. Lali A. Pothan, Bishop Moore College, Mavelikara

Department of Zoology

Email id: zoology@cmscollege.ac.in

The Department of Zoology had its inception in 1955 with the starting of the B.Sc. Degree Programme. Till then, it was part of what was then called Natural Science. It was in 1982 that the M.Sc. Degree Programme started. The Department became a Research Centre of the M.G. University in 1985 vide order no. Ac.AII/1/85.

Programmes Offered

1. B.Sc. Zoology
2. M.Sc. Zoology (Specialisation – Entomology)

The Faculty

Dr. SosammaOommen M. Sc., Ph. D. (Head of the Department)
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Dr. Jobin Mathew M.Sc., Ph.D.
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Dr. Nisha P. Aravind M.Sc., B.Ed., Ph.D.
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Sri. Vijo Thomas Kurien M.Sc., M.Ed.
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Dr. Baaby Job, M.Sc, M.Phil, Ph.D
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Sri. Sony Joseph, M.Sc, B.Ed

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Research Guides

1. Dr. SosammaOommen, Dept. of Zoology, CMS College, Kottayam
2. Dr. Jobin Mathew, Dept. of Zoology, CMS College, Kottayam

Department of Botany

Email id: botanay@cmcollege.ac.in

The Department offered Botany only as a subsidiary subject in 1959. In 1964 its activities gained momentum with the introduction of the B.Sc. Degree Programme. The postgraduate programme was added in 1965. The Department is a Research Centre of the Mahatma Gandhi University from 1985 vide order no. AC.AII (i)/504/85 dated 29.10.1985

Programmes Offered

1. B.Sc. Botany
2. M.Sc. Botany (Elective: Biotechnology)

The Faculty

Dr. Mini Chacko M.Sc., M.Phil., Ph.D. (Head of the Department)

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Smt. Annie T. John M.Sc., M.Phil

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Smt. Sheeba Thomas M.Sc., M.Phil.

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Sri. Rogimon P. Thomas M.Sc.

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Dr. Hari N. M.Sc. Ph.D.

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Dr. Elizabeth Cherian M.Sc. M.Phil., Ph.D.

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Dr. Basil George M Sc, PhD

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Smt. Christine Sara Abraham MSc

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Research Guides

1. Dr. N. Hari, C.M.S. College, Kottayam
2. Dr. Elizabeth Cherian, C.M.S. College, Kottayam
3. Dr. Satheesh George, Devagiri College, Calicut

Department of Biotechnology
Email id: biotech@cmacollege.ac.in

Programmes Offered

1. B.Sc. Botany and Biotechnology Double Main (Self - financing)
2. M.Sc. Biotechnology (Self - financing)

The Faculty

Sri. John Varghese MSc,M.Phil, **(Co-ordinator)**
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Sri. Renji Varghese, M.Sc, B.Ed, MLT
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Department of Family and Community Science

Telephone: 3251310

Email id: botanay@cmacollege.ac.in

The B.Sc. Programme in Family and Community Science was started in 1959. The Postgraduate programme was launched in 2003. The Department aims at scientific grooming of students in all aspects of Food science.

Programmes Offered

1. B.Sc. Family & Community Science
2. M.Sc. Food Service Management and Dietetics (Self - financing)
3. Certificate programme in Fashion Designing

The Faculty

1. Dr. Miriam Mani M.Sc., PG. Dip in Applied Nutrition & Dietetics, Ph.D.
(Head of the Department)

Ph:2571396 Email id: miriam@cmacollege.ac.in

2. Dr. Anooja Thomas M.Sc., M. Phil, Ph.D.
Ph: 2563313 Email id: anoojathomas@cmscollege.ac.in
(Research Guide, St. Teresas College, Ernakulam)

M.Sc. Food Service Management and Dietetics (Self - financing)

The Faculty

1. Smt. Linta Michael M Sc (Coordinator)
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2. Smt. Sherin Thomas M Sc
Ph: 9747100153 Email id: sherin.thomas@cmscollege.ac.in
3. Smt. Sreelakshmi S., M.Sc
Ph: 8907840098 email id: sreelakshmi@cmscollege.ac.in

Department of Sociology

Email id: sociology@cmscollege.ac.in

The Department of Sociology came into being with the introduction of the Postgraduate programme in 1965. The Department became a Research Centre of the M. G. University in 2008 vide order no. 2087/AC.A.VI/2008 dated 19.5.2008.

Programmes Offered

M. A. Sociology

Certificate programme in Effective Social Interaction and Self - Enhancement

The Faculty

Smt. Amrutha Rinu Abraham M. A., B.Ed., PGDRD (Head of the Department)
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Smt. Ani Merly Paul M. A., B. Ed.
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Sri. Johnson M. M., M. A.
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Sri. Sibin Mathew Medayil M.A., L.L.B.
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Research Guides

Dr. Asha Mathew, CMS College, Kottayam 0481-2566113

Department of History

Email id: history@cmscollege.ac.in

The Department had its inception in 1950 with the introduction of B.A. History Programme. The Post graduate Degree Programme in History was added in 2013.

Programmes Offered

1. B. A. History
2. M. A. History (Self - financing)

The Faculty

Smt. Radhika G. M.A, M.Phil, B.Ed. (Head of the Department)
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Dr. Sumi Mary Thomas M.A., B.Ed, Ph.D
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M.A. History (Self financing)

The Faculty

Sri Sujin K.P. M.A (Co-ordinator)
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Smt. Renju Ramachandran M A ,B.Ed
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Sri. Aneesh S. M A History, M A Archeology
Ph:9995659165 Email id aneesh@cmscollege.ac.in

Smt. Carthica S. M A, B.Ed
Ph:9497756631 Email id carthica@cmscollege.ac.in

Department of Economics

Email id economics@cmscollege.ac.in

The Department came into being in 1981 with the introduction of the B.A. Degree Programme. It was taught since 1957 as a subsidiary subject. The Department offers specialization in Econometrics and Mathematical Economics.

Programmes Offered

B. A. Economics

The Faculty

Sri. Shahvas Sherif P.M.A (Head of the Department)
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Sri. Nibu Varghese M A
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Sri. Tinu Ipe Jacob M A
Ph:9495803764 Email id tinu@cmscollege.ac.in

Sri. Ashok Alex Luke (Political Science) M A, M. Phil
Ph:9495431127 Email id ashokalex@cmscollege.ac.in

Department of Commerce

Email id : commerce@cmscollege.ac.in

The Department had its inception in 1961 with the introduction of the B.Com Degree Programme. The Post-Graduate Programme was added in 1981. The Department is a full-fledged Research Centre of the M.G. University from 1997 vide order no. AC.AII 3c.444/97

Programmes Offered

1. B.Com (Computer Application)
2. B.Com (Finance and Taxation)
3. M.Com (Finance)
4. Certificate Course in Business Skills
5. Certificate Course in Computerised Accounting
6. Certificate Programme in Professional Taxation
7. Certificate Programme in Business English

The Faculty

Dr. Tomy Mathew M.Com., Ph.D. (Head of the Department)

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Dr.Vimal George Kurian M Com, M.Phil, PhD

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Smt. Ann Abraham M.Com.

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Smt. Minnie Mary Ninan M. Com

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Smt. Tilda Mary Daniel M.Com

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Smt. Jisha Mary Mathew M.Com, M. Ed

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Research Guides

1. Dr. Tomy Mathew, CMS College, Kottayam
2. Dr. Roy Sam Daniel, CMS College, Kottayam
2. Dr. Jacob Thomas, CMS College, Kottayam

Department of Commerce (Self Financing)

Email id: commerce.sf@cmscollege.ac.in

Programmes Offered

B.Com (Finance & Taxation, Started in 2014)

B.Com (Marketing, Started in 2015)

The Faculty

Dr. Samkutty George M.Com., M.Phil, Ph.D.(Coordinator)

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Sri. Vishnu Prakash M.Com
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Smt. Lakshmi S. Kumar MA, PGDBA
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**Department of Computer Science
(Self Financing)**

Email id: comp.science@cmscollege.ac.in

The Department of Computer Science started came in being in 2014 with the introduction of the BCA Programme

Programme Offered

BCA (Self - financing)

The Faculty

Sri. Mathew C. Mathew, M.Sc, M.Phil (Head of the Department)
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Sri. Vinumon Jacob M.Sc
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Sri. Cyril John M.Sc.
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Smt. Vishnupriya M.Sc. Statistics
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Sri. Ani Bhadran MCA
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Department of Physical Education

e- mail id : physical.edu@cmscollege.ac.in

‘A healthy mind in a healthy body’ was a dictum the college believed in right from its inception. Sports and games were considered a part of education both by the European and

Indian teachers. Rev. J. C. Squire, who was Principal of the college in the first quarter of the twentieth century was a well known football player who encouraged students to play football in the college stadium. Women's teams of basket ball and hockey were also formed. The Department continues to contribute much to the general ambience of the College.

The Faculty

Dr. Charles A. Joseph M, .Ph.Ed, Ph. D, (Head of the Dept.)

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Dr. Jackson Paul V. M.Ph.Ed, Ph.D.

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The Ministerial Staff

No institution can function smoothly without the help and co- operation of the ministerial staff. It has been the tradition of CMS College to have the wholehearted support of the ministerial staff in all fields of its administration.

Administrative Assistant

Sri. A. J. Varghese 9447681740, 0481-2360668

Junior Superintendents

Smt. Marykutty Ninan (Accounts) 9747315453

Sri. A. J. Thomas 9847090401

Head Accountant

Sri. Thomas John 9961024358, 04735-211108

Senior Clerks

Sri. George Thomas 0469-2681636, 9495605166

Sri. Varghese George 9947439044

Sri. Johnson Mathew 9388404582, 8281651106

Clerks

Smt. Sisy Chacko 9544382572, 0481-2500291

Sri. Thomas George 9495875071, 0481-2570170

Sri. Biju David 0479-2449438, 9446664736

Sri. Saju Varghese 9895321606

Sri. Rajeev Joseph 9895179079

Sri. Abraham Cherian C. 9447279127

L.D. Storekeeper

Sri. Abraham Mathew 9495307014
Smt. Merin Mathew 9562147558

L. D. Typist

Smt. Jinimol C. Johnny 9400750629

Librarian (In Charge)

Siby Sebastian 9846720657

Library Assistants

Sri. Dominic Cherian 9497663937

Sri. Biju Mathew 0481-2518695, 9496159004

Sri. E. C. Kurian 0481-2555890, 7293547567

Smt. Elizabeth Abraham 9400646170

Smt. Sindhumol Rachel Varghese 9847172833

Laboratory Assistants

Sri. Issac John

Sri. James P. A. 9496941040

Sri. Subish Mathew 9497324260

Sri. Vinod George 9447321612

Smt. Simimol M.M. 7561868073

Sri. Roy Thomas 9048565924

Sri. Anish Thomas 9846736761

Sri. Sijo Jacob 9349152908

Sri. Joseph John 9447706040

Smt. Binu Joy 9847249410

Sri Binu Johnson 9497135686

Sri. Binthosh N.M. 9562356386, 04812583609

Sri. Marks John 9747824870

Mechanic

Sri. Rijo M. Mathew 9744177488

Herbarium Keeper

Sri. Thampykutty Abraham 0481-2486912, 9562073691

Gardener

Sri. P. Venukuttan 9495524883

Office Assistants

Sri. Jogy Simon 9744504220

Sri. Agi George 9400014726

Smt. Saly Joseph

8289952583

Smt. Suni Jacob

9946822130

I. General Rules of Discipline

The students accept to obey the rules and respect the discipline of the college once they are enrolled in the college. Students are expected to obey the following rules:

1. Work in the college begins every morning, with a prayer recited on the public address system. Students are to remain standing wherever they are and participate silently in the prayer.
2. Students should attend classes with regularity and punctuality.
3. Students are required to dress modestly and to refrain from causing disturbance to anyone inside the classroom or on the campus.
4. Students are expected to be in their seats before the teacher enters the classroom. Students who are free during any period shall not loiter about on the verandahs or corridors of the college. Instead they may make use of the Reading Room in the General Library.
5. Every Student shall handle college property with care. He/she shall keep the classroom clean and tidy. Students found guilty of writing or making marks on the walls of any building of the college or causing damages to college property shall be severely punished. Loss caused by damage to furniture, implements and equipment belonging to the college will be made good by imposing collective fines on all the students. Waste paper should be deposited in the bins provided for the purpose.
6. Students are not permitted (a) to convene or attend meetings of any sort in any circumstances anywhere in the college buildings or campus (b) to set up entertainments or organise social functions in the college, (c) to make use of megaphones and loudspeakers on the campus, (d) to invite for any function in the college persons who are not approved of by the Principal and the Council of the Heads of Departments (e) to

collect subscriptions of any kind (f) to put up notices anywhere on the campus (g) to place any paper, periodical or book in the Reading Room or circulate them in the college (h) to work in the campus for any organisation outside the college, without the previous sanction of the Principal,

7. All sorts of political activities are banned in the college. Students are forbidden to take membership in any student organisation of a political nature. Nor are they permitted, within the campus, to lead or partake in any act of propaganda or protest called for by such organisations.
8. The use of mobile phones, particularly camera phone, by students during working hours is forbidden.
9. Smoking, drinking alcohol, ragging, eve teasing, using abusive language and other anti social activities are strictly prohibited.
10. Any notice signed or countersigned by the Principal and published on the College Notice Board shall be considered as having been brought to the notice of the college community.
11. Photo identity cards will be issued to all students in the college each year. Every student is expected to wear it during working hours in the College. A student who is unable to produce his ID card on demand shall be reprimanded and fined.
12. Any student who, in the opinion of the Principal, is likely to have an unwholesome influence on others in the campus shall be removed from the rolls.
13. The authority of the Principal in matters of discipline is final.
14. Any questions or issues not covered by the foregoing rules shall be decided by the Principal.

Conduct Certificate

A certificate of good character and conduct is a testimonial which the student has to earn.

Attendance Certificate

The College has set the regulations for attendance in accordance with the rules issued by the University.

They are as follows:

1. A student is expected to have a minimum of 75% attendance in the course of instruction followed by him / her during the semester to appear for the examination. If attendance is less than 75% and greater than 65%, application shall be submitted to the University, through the College for condonation from shortage of the minimum attendance. It is given only on medical grounds. Those students having less than 65% attendance are not eligible to appear for the examination. Condonation is possible only twice during the academic programme. Application fee for condonation is Rs. 25/- and fee for condonation is Rs. 280/-. Those who submit application for condonation after the commencement of examination shall remit a superfine of Rs. 500/-

2. Attendance shall be marked at the beginning of each class - be it lecture, practical, composition or tutorial by the teacher concerned.
3. Students shall occupy their seats before attendance is taken. Late comers can enter the classroom only with the permission of the teacher.
4. Absence from the class for at least one hour in a half day (morning or afternoon) session shall be considered as absent during the concerned half - day session.
5. Application for leave should be forwarded to the Principal through the class warden.
6. Those who are absent consecutively for more than 15 days without the permission of the Principal will be removed from Nominal Rolls.
7. The responsibility of making sure that he/she has the required attendance rests entirely upon the student.

Compliance with these rules make a student eligible to sit for the End Semester Examination.

In Semester Examination

The following are the rules framed by the college with regard to a student's conduct in taking In semester examinations.

1. Leave of absence during days of examination and test papers may be granted by the Principal or by a member of the teaching staff authorized by the Principal for the purpose.
2. Application for such leave should be made before the examination or test paper is due.
3. In case of ill health a medical certificate signed by a registered medical practitioner should be presented along with the application for leave of absence.
4. Any kind of malpractice in examinations is a very serious offence and shall be dealt with severely.

End Semester Examination

End semester examination for the students in the University stream shall be as per the Examination manual of Mahatma Gandhi University.

End semester examination for the students in the Autonomous stream shall be as per the Examination manual of CMS College Kottayam (Autonomous).

IV. FEE SCHEDULE 2016 – 2017

Course I DC

Mathematics	1000	1130	150	360	2640
Physics	1000	1130	250	360	2740
Chemistry	1000	1130	400	360	2890
Botany	1000	1130	550	360	3040
Zoology	1000	1130	550	360	3040
Fam. & Comm. Sc.	1000	1130	550	360	3040
English Lan. & Lit.	1000	1130		360	2490
History	1000	1130		360	2490
Economics	1000	1130		360	2490
Commerce	1000	1130		360	2490

Mathematics	1000	605	150		1755
Physics	1000	605	250		1855
Chemistry	1000	605	400		2005
Botany	1000	605	550		2155
Zoology	1000	605	550		2155
Fam & Comm. Sc.	1000	605	550		2155
English Lan. & Lit.	1000	605			1605
History	1000	605			1605
Economics	1000	605			1605
Commerce	1000	605			1605

Mathematics	1000	605			1605
Physics	1000	605	250		1855
Chemistry	1000	605	250		1855
Botany	1000	605	250		1855
Zoology	1000	605	250		1855

Fam. & Comm. Sc.	1000	605	250	1855
English Lan. & Lit.	1000	605		1605
History	1000	605		1605
Economics	1000	605		1605
Commerce	1000	605		1605

Mathematics	1800	1155	600	3555
Physics	1800	1155	1200	4755
Chemistry	1800	1155	1200	4755
Botany	1800	1155	1200	4755
Zoology	1800	1155	1200	4755
English Lan. & Lit.	1800	1155	600	3555
Sociology	1800	1155	600	3555
Commerce	1800	1155	600	3555
Malayalam	1800	1155	600	3555

Mathematics	1800	605		2405
Physics	1800	605	1200	3605
Chemistry	1800	605	1200	3605
Botany	1800	605	1200	3605
Zoology	1800	605	1200	3605
English Lit.	1800	605		2405
Sociology	1800	605		2405
Commerce	1800	605		2405
Malayalam	1800	605		2405

Other University – Rs. 100/ (Matriculation Fee)

Self-Financing Courses Tution Fee per Semester

*B.Sc. Biotechnology	19500
*BCA	18750
*B.Com (Taxation)	10800
* B.Com (Marketing)	10800
*B.A. Communicative English	10800
*M.Sc. Biotechnology	42000
*M.Sc. Family and Community Science	22500
*M.A. History	18750
*Research	Fee
Admission Fee	1000

Annual Fee for IT services	2000
Caution deposit	3500
Course work	2000

***Special fee to be remitted in addition to regular fee**

Fee Regulations - Aided Steam

1. Tuition fee will be collected in semester wise installments. The first installment of fee including the special fee prescribed, will be collected from the students of senior classes within a period of ten consecutive working days beginning from the day of the reopening of the college. In the case of junior classes, the installments of tuition fee with special fee and caution deposit will be collected at the time of admission.
2. For details regarding collection of subsequent installments, please see the monthly schedule.
3. Late payment of tuition or special fee will be collected with a fine of Rs. 5/- up to 10 days after the due date and after that a fine of Rs. 20/- will be levied. Rs. 50/- will be imposed as readmission fee from those who fail to remit the tuition fee even after the allowed date of remittance of fee with fine. If an installment of fee with a fine is not paid on or before the due date of the next installment, the name of the student will be removed from the rolls of the college and the student will not get the benefit of attendance also from the date of removal. If the student is to be re-admitted he/she has to apply for special permission from the Principal and also has to pay up all dues with fine. The re-admitted student will get the benefit of attendance only from the date of re-admission. A defaulter of the last installment of fees ie. the fees due for February, will have his/her last opportunity of payment on March 5 or on the last working day previous to it in case March 5 happens to be a holiday.
4. Absence from College without leave shall not be an excuse for non-payment of fees at the notified time.
5. Fines and other dues to the Laboratories and Libraries and fines levied for causing damage to college property should be paid to the accountant within the time specified.
6. A student should always obtain a receipt from the accountant for all payments. All receipt received from the accountant should be retained for later reference or verification if necessary.
7. A card will be supplied to each student for posting the details of fee remittance. The students should produce it in the office at the time of fee remittance and get the details posted in with the initials of the accountant who collects the fees. Fee receipts and the cards should be retained by the student throughout the course of study here.

Refund of Caution Deposit

Students should receive their caution deposits from the office after paying all the arrears of dues on or before 31st May of the year of completion of their study or earlier, if they discontinue their studies. Dates for the disbursement of caution deposit for the various classes will be announced on the Notice Board.

Scholarships, Prizes, Concessions

Scholarships

1. University Merit Scholarship:

Students who secure 60% or more marks for the qualifying examination are offered this scholarship for the duration of the UG and PG Programmes. This scholarship cannot be held along with any other scholarship. It is purely a Merit Scholarship. No application is required. Parents have to execute a bond with the university agreeing to refund the scholarship received in case the scholar discontinues study before completing the course.

2. Fee concessions from Students Aid Fund are offered to poor students of the college who have not received any other scholarship or financial aid. Applications are to be made in the prescribed form.

3. Kerala State Scholarship for Arts, Science and Commerce courses are available to students in their first year of studying various courses, provided they have secured 50% marks and above in their qualifying examination and the annual income of their parents does not exceed Rupees One lakh. The application form can be had directly from the Special Officer for Scholarships, Sanskrit College Campus, Thiruvananthapuram by applying along with a stamped self addressed envelope.

Prizes

In the course of its two hundred year history , alumni and teachers of the College have instituted several prizes in different disciplines for students who excel in curricular and co-curricular pursuits during the course of their study in the College. The following is a list of the prizes that are awarded to students who pursue excellence.

1. Ennackal Ipe Chandy Memorial Prize for Humanities. Awarded alternatively to the top scorer in English Literature and Sociology (M. A. Previous).

2. Annie John & Joan Elliot Memorial Prize for Literature. Awarded to the student who secures the highest mark in the final B. A. Degree examination in English Literature.

3. Brig. M. K. Balachandran Memorial Prize for Chemistry. Awarded to the student who secures the highest mark at the B.Sc Final exams in Chemistry.

4. Prof. P. Z. Zachariah Endowment Prize. Awarded to the student of the final B.Sc. Zoology class who secures the highest mark for main and subsidiary subjects of the first and second year examination.

5. Prof. P. Mathew Philip Endowment Prize. Awarded to the student who secures the highest mark in the M.Sc. (Previous) examination in Zoology.

6. Sheril Mathew Memorial Prize. Awarded to the student who secures the highest mark for the Commerce subjects in the II year B.Com Degree examination.

7. P. C. Varkey Endowment Fund. Awarded to the student who secures the highest mark in B.Sc. Physics.

8. S. S. Unnithan Memorial Prize. Awarded to the student who secures the highest mark in I M.Sc. Exam.
9. Prof. Cherian Jacob Endowment Prize. Awarded to the student judged as the best actor in Drama Competitions conducted by the college.
10. Venattukulathil Bijo Thomas Memorial Endowment: Awarded to the student who secures highest marks in B.Sc. Chemistry
11. Dr. A. Mathew Memorial Scholarship
12. K. C. Chandy Endowment Fund
13. T. U. Philipose Memorial Scholarship
14. Merit prizes are awarded to students who secure the first place in the Degree examinations in all the subjects.
15. Merit Prizes are awarded to students who secure the first place in the PG Degree examinations in all the subjects.

Concessions

Educational Concessions to SC/ST/OEC/OBC Students

Students who have been newly admitted to the College and belong to Sch. Caste, Sch. Tribe, O.E.C. and Other Backward Classes have to apply for educational concession in the prescribed form available from the college office. Students belonging to Other Backward Classes will get their concession only if the annual income of their parents is below Rs. 25,000/- for degree courses and Rs. 42,000/- in the case of postgraduate courses. They will have to attach an income certificate from the Tahsildar along with their applications. If they fail to apply for the concessions in time, they may lose their chance of getting concessions in which case they will have to pay all fees due.

Educational Concession under

Kumara Pillai Commission Report (K.P.C.R.)

The purpose of the scheme is to give fee concessions to students who are socially and financially backward. The annual income of the family of degree students should not exceed Rs. 25,000/- and that of PG students should not exceed Rs. 42,000/-. 'The family Income' means the aggregate income of all the members in the family, from all sources put together. The concession is granted only for one year in each class. The concession holder under this scheme shall not hold any other scholarship, stipend, remuneration or concession. Students of Degree & P.G., Classes belonging to forward and backward classes can apply for the concession. The students should submit the filled-in application form to the office within the stipulated time. If they fail to submit the forms in time and obtain the concession they will have to pay the full fees.

Other concessions

Scholarship to the Physically Handicapped

Fee Concession to Children of Political sufferers

Fee concession and stipend to the children of fishermen.

Coffee Board, Rubber Board and Cardamom Board - offer aid to the children of their employees.

Rates of Fees for End Semester Examination 2016-2017

1. B.A./ B.Sc./ B.Com.

First appearance

I, II or III year:	Rs. 50/- per paper
Practical	Rs. 50/- per paper
Mark list	Rs. 25/- per part
Centralized valuation camp fee	Rs. 100/-
Project Evaluation Fee	Rs. 100/-

Subsequent Appearance

Improvement	Rs. 50/- per paper
Practical	Rs. 50/- per practical
Cost of forms	Rs. 20/-
Centralized valuation camp fee	Rs. 100/-

All the Final degree students have to pay Rs. 100/- as fee for provisional certificate along with the examination fee. Students sitting for improvement examinations shall remit their fees in the office of "Friends" / Jana Sevana Kendra and attach receipts obtained from there to their application forms.

2. M.A./ M.Sc./M.Com.

First appearance

Previous & Final	Rs. 50/- each
Practicals	Rs. 50/- each
Viva Voce	Rs. 40/ - Rs. 50/-
Mark list	Rs. 25/-
Cost of forms	Rs. 20/-
Centralized valuation camp fee	Rs. 100/-

Subsequent Appearance

Rs. 50/- per paper	
Practical	Rs. 50/- per practical
Mark list	Rs. 25/-
Centralized valuation camp fee	Rs. 100/-

Fee for various Certificates

1. Bachelor's Degree Certificate	Rs. 400/-
2. Master's Degree Certificate	Rs. 500/-
3. Migration Certificate	Rs. 100/-
4. Migration Certificate to SSLC	Rs. 150/-

5. Registration as Matriculate (Additional Rs. 50/- after I year of normal admission)	Rs. 100/-	
6. Provisional Certificate	Rs. 75/-	
7. Eligibility Certificate (Additional Rs. 50/- after I year of normal admission)	Rs. 100/-	
8. Duplicate Hall Ticket	Rs. 200/-	
9. Duplicate Pre-Degree/Degree/ Diploma Certificates	Rs. 1000/-	
10. Inter Collegiate transfer Including attendance	Rs. 300/-	
11. Fee for consideration of late applications	Rs. 200/-	
12. Fee for scrutiny of marks of each paper	Rs. 200/-	
13. Revaluation	Rs. 250/- for each paper	
14. Exemption from shortage of attendance Application Fee	Rs. 25/-	
Compensation Fee for Shortage	Rs. 280/-	
15. Improvement registration	Rs. 50/-	
16. Fee for re-admission Degree & P.G.	Rs. 250/-,Rs.300/-	respectively
17. Exemption of II language	Rs. 200/-	
18. Cancellation of exam	Rs. 50/- for each paper	
19. Fee for cancellation of exam whole	Rs. 250/-	
20. Registration Fee (Degree & P.G.)	Rs. 30/-	
21. Late fee for TC	Rs. 50/-	
22. Fine for Duplicate TC	Rs. 100/-	
23. Fine for Duplicate Identity Card	Rs. 50/-	
24. Self financing P.G. Course (Exam Fee per Paper)	Rs. 100/-	

PURSUITS

The college in its pursuit of excellence offers several co-curricular and extra-curricular activities that are visualized to enable students to explore and realize their potential in different fields. These pursuits help in the all round personality development of the students.

The Collins Library

The college library is dedicated to the memory of Rev. Richard Collins, Principal of the College from 1855 to 1865. A dedicated scholar and a wise administrator, Rev. Collins started the College magazine at a time when no college in India could boast of such an

annual. The Collins Library is a repository of several rare and very old books which are reference material for research scholars.

General Features

The Collins Library is divided into four sections viz.

- a. The Reference Library and Reading Room
- b. The General Library
- c. Sectional Library
- d. The N-LIST programme provides more than 3800 e-journals and more than 80,000 e-books

The library functions according to the following timings. The Principal of the College reserves the power to change the timings if required

- i) Reading Room : 9 a.m. to 5 p.m.
- ii) General Library : 9.00 am to 12.00 noon and 1.00 p.m. to 4.30 p.m. on all working days of the college and from 9.30 a.m. to 12.30 p.m. on Saturdays.
- iii) Sectional Library :9 a.m. to 1.00 p.m. & 2.00 p.m. to 4.30 p.m.

All members of the teaching staff, clerical staff and students whose names are on the rolls of the college are members of the Collins Library and Reading Room.

Student Support Services

1. National Cadet Corps (NCC)

The College has a dynamic NCC unit that functions under the 16 Kerala Battalion of the Indian Army wing. Lt. Sheeba Thomas, Department of Botany is the NCC officer in charge of the unit. Parade practice is scheduled on Saturdays from 8.30 to 12.30pm.

For more details contact Lt. Sheeba Thomas – 9495353441

2. National Service Scheme (NSS)

The NSS aims at inspiring students with a sense of social responsibility and commitment. It also imparts leadership training to students and trains them to live and work together in peace and amity in order to achieve the common goal of making the world a better place to live in. The NSS Programme officers are:

1. Sri. Shinu Peter, Department of Chemistry
2. Smt. Mini Mariam Zachariah, Dept. of Malayalam.

For more details contact Sri. Shinu Peter - 9847189266

3. Nature Club

The Nature Club of CMS College fosters an abiding love of nature among students. The sylvan campus of the College serves to augment this love for nature. Trips into the interiors of the State where Nature is still pristine, is one of the many programmes organized by the Nature Club. Dr. Jobin Mathew of the Dept. of Zoology is in charge of this Club.

4. The Lea Hostel

The Lea hostel - named after Rev. Philip Lea, the last British Missionary Principal of the College, continues to be a home away from home for generations of women students. A little

away from the main campus of the College, the Lea Hostel is a safe and secure refuge where young girls learn not only to secure the degrees that would enable them to earn their livelihood but also the art of living in peace and harmony with their fellow human beings. The Lea Hostel functions under the efficient wardenship of Smt. Bindu Thomas and guidance of the committee comprising of women faculty members.

5. Ella Hostel

The Ella Hostel is named after Mrs. Elizabeth Ella Bailey, wife of Rev. Benjamin Bailey, the first missionary Principal of the College. It started functioning in the year 2012. This hostel was built to accommodate Post-graduate students. Smt. Molly Antony serves as the warden under the guidance of a committee comprising of women faculty members.

6. Askwith Hostel

The Men's hostel of the College, named after its former Principal Rev. Francis Navel Askwith, was established in 1914. The hostel facility is enjoyed by PG students and sports students of the college as part of an agreement between the College and the Sports Council of Kerala. Dr. Ravikumar C. serves as the warden.

7. Jyothis

'Jyothis' is the name given to the student's wing of the Women's Cell in the college. All women students in the college are members of Jyothis. Jyothis provides a forum for girl students to express their views on any subject through lectures, street shows etc. Dr. Shenya D. S, Dept. of Chemistry and Smt. Tilda Mary Daniel, Dept. of Commerce serves as Faculty Advisors.

8. Centre for Career Guidance and Placements

The centre provides sufficient information regarding various career choices and higher study options in and outside India. It organizes periodic awareness / training programmes in emerging areas of study and offers a wide spread of job opportunities. Campus Recruitment Drives are organised in association with reputed organizations for UG and PG students. On an average, 150 students obtain placements through these drives every year. Dr. Vimal George Kurian, Dept. of Commerce serves as the Coordinator. The College provides a platform for training for Graduate Aptitude Test in Engineering (GATE), Joint Entrance Screening Test (JEST) and UGC/CSIR Exams. The College, in association with the TIME institute, offers bank coaching for students.

9. Civil Services Corner

The Civil Services Corner of the College was started with the objective of inspiring students to aspire for jobs in the Civil Services of the country in the footsteps of eminent diplomats and ambassadors like Sri. K. P. S. Menon, Dr. K. R. Narayanan and Sri. George Joseph who were alumni of the college. Sri. Shahvas Sherif, and Sri. Tinu Iype Jacob, Dept. of Economics serve as the co-ordinators.

10. George Sudarshan Centre for Physics & Computer Science

The George Sudarshan Centre for Physics & Computer Science, named after the renowned theoretical physicist and alumnus of the College Dr. E. C. G. Sudarshan, came into existence in 1985. Sri. Mathew C. Mathew serves as the Director of the Centre. The Centre offers various courses in the field of Information Technology and Management in association with institutes of National repute.

11. Brains' Trust

Functioning since 1992, The Brains' Trust stands for the overall development of students. Interested students are given training in public speaking, debate, quiz, movie analysis, puzzle solving and the like. Sri.Ashok Alex Luke, Dept. of Economics serves as the co-ordinator.

12. Health and Fitness Centre

In order to monitor and assist the students in health related issues, the college has a Health Centre with Prof. Charles A. Joseph and Dr. Jackson Paul of the Dept. of Physical Education as in charge. The college houses a well equipped Health and Fitness centre for fitness training and an outdoor stadium, which includes a 400mts national standard stadium.

13. Santhwana Counselling Centre

In Santhwana Counselling Centre, the staff and students find a place of comfort and solace where they open up and seek support and guidance for their various problems through peer counseling, de-addiction etc. Dr. Merry Eapen, Dept. of Statistics co-ordinates the activities of Santhwana. Smt. Leena Mathew serves as the professional counselor, and she is available for students in the campus on all Thursdays. For help and guidance, they may call the Santhwana Helpline: 9447240362.

Smt. Leena Mathew (College Counselor) Ph: 9745257063

14. Entrepreneurship Development Club

This club proposes to inculcate entrepreneurial skills among students. Registered under the Department of Industries of the Government of Kerala, the club organizes seminars, workshops, interactions with entrepreneurs and visits to successful industries. Smt. Minnie Mary Ninan of the Department of Commerce serves as the Co-ordinator.

15. Music Club

The Music Club serves to inspire and encourage the spirit of music in students who have a talent for singing Western and Karnatic Music. 'Astrophels', an male band and 'Stellars,' a female band functions in the college that trains and promotes music. Staff co-ordinators of the Club are Dr. Vimal George Kurien and Mrs. Betty Elsa Jacob.

16. Bhaashavedika

A forum for literary creativity and appreciation, Bhaashavedika of CMS College serves as a platform to nurture literary interests and talents among students. Managed by the Department of Malayalam, the activities are co-ordinated by Smt. Mini Mariam Zachariah and Smt. Daisy Abraham.

17. Walk With A Scholar Programme (WWS) is part of the 'New Initiatives in Higher Education' initiated by the Department of Higher Education, Govt. of Kerala. The scheme introduces the idea of mentoring and builds on the concept of mentor as a 'Guide' and 'Friend'. This programme is coordinated by Smt. Neethu Teresa Willington.

18. The Scholar Support Programme (SSP) is a part of the 'New Initiatives in Higher Education' of the Department of Higher Education, Govt. of Kerala. This programme aims to overcome the academic weakness of students who belong to the bottom of the merit hierarchy at the time of admissions. This programme is coordinated by Smt. Rincy Thomas.

19. IGNOU Study Centre & MG University Study Centre

The campus houses the regional study centres of the Indira Gandhi National Open University as well as the Mahatma Gandhi University Study Centre which has a good collection of books. The Association of Chartered Accountants conducts their coaching classes in the College campus on Sundays and other holidays. The College is also a Centre for C. A. Examination.

20. The CMS College Chapel

Generations of students have experienced the calm serenity and ineffable peace of the CMS College Chapel ever since it was opened to worship in the second quarter of the nineteenth century. Morning services are held regularly at 9.20 a.m. on every alternate working days starting on Monday. The service on Mondays is conducted in English, and the services on Wednesdays and Fridays in Malayalam. The annual Christmas Carol Service is a musical event eagerly awaited by the general public of Kottayam as well as the College family. The musical feast prepared by the dedicated CMS College Choir consisting of students and teachers is served every year without fail under the leadership of Prof. Vimal George Kurien (Choir master). Rev. Jiji John Jacob serves as the Chaplain.

Associations in the College

Departmental Associations

Each Department of the College has its own association which is a body that consists of all the students of a particular discipline. They have their own elected representatives among whom one is chosen to be the Secretary. A Staff advisor is in-charge of the association who supervises its activities. Various programmes are organized by the departmental associations with the approval of the faculty and permission of the Principal. These associations provide a healthy training ground for lessons in leadership, organization and bringing out the latent talents in students.

Parent-Teacher Association (PTA)

Ever since the introduction of Direct Payment of Salaries by the State Government, most colleges, particularly private colleges, had to depend upon the Parent Teacher Association for funds to carry out the day to day financial affairs of the institution. The Parent Teacher Association of the CMS College came into existence with this objective in view. Functioning within the framework of a well defined constitution, the Parent-Teacher Association of the CMS College plays a vital role in the maintenance and upkeep of the College. With the Principal as the President and Rev. M.A. Jacob as the Vice President, the PTA is efficiently led by Dr. Joji John Panicker, Dept. of English who serves as the Secretary and Dr. Jobin Mathew, Department of Zoology as the Treasurer.

Oasis

Oasis is a welfare project aimed at providing lunch and other financial support to needy students who have potential for excellence in different fields of academic life like studies, fine arts, visual and performing arts, sports and games. The resources for Oasis are mobilized from Teachers, well wishers and philanthropists. Beneficiaries are selected by the Faculty Advisors and the Principal.

Vidya Souhrudam

'Vidya Souhrudam' or the Old Students' Association of the College came into being in 1992 when the college celebrated its 175th anniversary. Though such an association of the alumni had a late start, the VidyaSouhrudam has moved forward by leaps and bounds. With active chapters in America and the Gulf countries, the VidyaSouhrudam keeps growing wherever students of the CMS College congregate in large numbers. The VidyaSouhrudam annual day is celebrated on the 26th of every January in the sylvan beauty of the College. The VidyaSouhrudam also plays a vital role in the present day development of the College. The present President of VidyaSouhrudam is Prof. C. A. Abraham. Sri. Roshia J. serves as the Secretary and Sri. Abubaker K.O as the Treasurer of VidyaSouhrudam.

FOCCUS

FOCCUS or the Fraternity of the CMS College Staff Members is a fellowship of all the teachers of the CMS College irrespective of caste, race, sex or political leanings. It was begun in 1997 as an attempt to promote camaraderie and solidarity among all the members of the teaching staff. The President of the Foccus and other office bearers are chosen from among the General Body of the teachers. The term of office of Foccus is one academic year.

Ushus

'Ushus' is the fellowship of lady teachers which provides a common forum for lady teachers to share their joys and sorrows with each other. It aims at promoting a sense of unity and oneness among the lady teachers of the College, former and present. Dr. Merry Eapen serves as the President, Mrs. Minnie Mary Ninan serves as Secretary and Mrs. Radhika G serves as Treasurer.

Women's Studies Centre

Women, who make up sixty percentage of the college community are a visible presence on the campus. The Women's Studies Centre was instituted in October 2005, in order to attune women to the progressive changes in all realms - educational, cultural, social, religious and literary. It aims at promoting a gender-just society where womanhood is celebrated. Guided by the spirit of goodwill and cheerful optimism, the centre hopes to uphold the principles of compassion and reverence for life. Dr. Sumi Mary Thomas, Dept. of History is the Director of this Centre.

The Ministerial Staff Welfare Association

This is the association of the non-teaching staff of the College. It was formed in order to create a sense of belonging and bonding between its members. Sri. A. J. Varghese serves as President of the association and is ably supported by the Secretary Sri Johnson Mathew and the Treasurer Sri. Varghese George.

Memorial Lectures

Memorial Lectures have been instituted in the College to keep alive the memory of the most brilliant stars of this institution. These annual lectures have become so much a part of the intellectual life of Kottayam and its environs that they have become events that are eagerly awaited by the cultural elite of this land. They are the Benjamin Bailey Memorial Lectures, the Frances Collins Memorial Lectures and the Richard Collins Memorial Lectures.

Benjamin Bailey Memorial Lectures:

The Benjamin Bailey Memorial Lectures were instituted in 1983 by the Principal Rev. M.C. John to perpetuate the memory of Rev. Benjamin Bailey, the first Principal of the College. The first Benjamin Bailey Memorial Lecture was delivered by Prof. Mithra G. Augustine, former Principal of the Madras Christian College on February 2nd and 3rd, 1983. Several luminaries have delivered the Benjamin Bailey Memorial Lectures over the years. They include Sri. K. R. Narayanan, former President of India and alumnus of the college, eminent Diplomats like the British High Commissioner to India and the German Ambassador to India; outstanding scientists like Dr. G. Robblen, University of Gottingen, Germany; Dr. Yashpal, former Chairman, UGC; Dr. ECG Sudarshan, theoretical Physicist and alumnus of the college, literati, academicians and administrators like Prof. Ninan Koshy, Prof. Sachidananda Moorthy, Dr. V.S. Prasad, former Director, NAAC, Dr. V.N. Rajasekharan Pillai former Vice Chancellor, IGNOU; Padmabooshan Justice K.T. Thomas former Judge, Supreme Court of India and alumnus, Dr. K.T. Chacko, IAS, former Director General, Foreign Trade; Padma Vibhooshan Dr. G. Madhavan Nair former Director of ISRO; Smt. Nirupama Rao, Former Foreign Secretary of India and Prof. Ei – ichi Negishi, the Nobel Prize Winner for Chemistry.

The Benjamin Bailey Memorial Lecture delivered in October 2010 by Prof. Dr. John Lea, Professor of Architecture, University of Sydney and son of Rev. Philip Lea the last English Principal of the College was a truly historic event because Prof. Lea handed over to the College a postcard that had been written by the Father of the Nation in reply to a letter sent to him by Rev. Philip Lea. This postcard was carefully filed by Rev. Philip Lea among his personal papers and was treasured by the Lea family until it was handed over to the College in 2010. Today, this postcard written in the Mahatma's own hand is one of the treasures of the College.

Richard Collins Memorial Lectures:

Instituted by the CMS College with the active participation of the Dept. of Malayalam, The Richard Collins Memorial Lectures serve as a tribute to one of the most illustrious Principals of the College Rev. Richard Collins. It was Rev. Collins who wrote a dictionary and grammar in Malayalam and it was during his tenure that VidyaSangrah, the first college magazine, was started. Eminent men of letters like Dr. V. S. Sharma and Dr. K. M. George have delivered these lectures over the years.

Frances Collins Memorial Lectures:

The Department of English instituted the Frances Collins Memorial Lectures in order to keep alive the memory of Mrs. Frances Collins, wife of Rev. Richard Collins Principal of the College from 1855 to 1865. It was this gifted woman whose facile pen drew vivid pictures of the society in Central Travancore in the nineteenth century and immortalized them in her novel, *The Slayer Slain*. This novel has the distinction of being the first novel in missionary literature and of being a novel set in colonial India where all the characters are the 'natives.' The first memorial lecture was delivered on October 31, 2007 by eminent critic and writer Dr. Susie Tharu. The Frances Collins Memorial Lectures have become an event eagerly awaited by students and teachers of English literature from all over the state. Women writers and academicians like Ms. Nirmala Aravind, Dr. M. R. Radhika, Prof. A. Khyrunissa and Ms. K. R. Meera have delivered these lectures over the years.

Vidya Sangrah

Vidya Sangrah, was first named 'The Cotym College Quarterly' in 1864. As the name indicates, it was a quarterly magazine to which the staff and the students of the college contributed. It was renamed Vidya Sangrah by Prof. T. R. Subramania Iyer of the Dept. of English when he became its editor. Vidyasangrah was the first College magazine in South India. The novel *The Slayer Slain* appeared in serial form in the first four issues of the college magazine. It was widely read not only by the college community but also by the elite of Kottayam. Today the Vidya Sangrah has an editorial board headed by the Principal with student and staff representatives.

Vidya Nikshepam

Vidyankshepam - the publication unit of the College was named in tune with Gnanankshepam - the first Malayalam magazine in Kerala. Gnanankshepam meaning Treasury of knowledge was named by Rev. Benjamin Bailey. Like Gnanankshepam, VidyaNikshepam too is a repository of knowledge and CMS College has the distinction of being one of the few colleges in the state to have its own publication unit. The unit was inaugurated in January 2012 as part of the projects devised by the College towards its bicentenary celebrations in 2017. The first book published by VidyaNikshepam was *The Slayer Slain* written by Mrs. Frances Collins, wife of Principal Rev. Richard Collins.

Fellowship of Retired Teachers

The CMS College continues to play a vital part in the lives of all connected with her, particularly the teachers who have spent the best part of their lives leading students in the adventure of learning. The President of the Fellowship is Prof. P. C. John formerly of the Department of Zoology and the Secretaries are Prof. Kora Jacob and Prof. Susan Varghese, both formerly of the Department of English.

COMMITTEES OF THE COLLEGE

UGC Committee

1. Dr. Joji John Panicker (Convenor)
2. Dr. Varghese C. Joshua
3. Sri. Shahvas Sherif P.
4. Smt. Rincy Thomas
5. Smt. Sindhu Thomas
6. Sri. A. J. Varghese (AA)

Purchase Committee

1. Sri. Blesson George (Convenor)
2. Rev. Dr. P. K. Kuruvilla
3. Dr. Varghese C. Joshua
4. Dr. P.Rajagopal
5. Dr. Basil George
6. Smt. Tilda Mary Daniel
7. Sri. A. J. Varghese (AA)

Library Committee

1. Mr. Siby Sebastian, Librarian (Convenor)
2. Smt. Rebecca Mathew
3. Dr. Babu Cherian
4. Sri. Abraham K. Samuel
5. Dr. P. Rajagopal
6. Dr. Tomy James
7. Dr. Sosamma Oommen
8. Dr. Mini Chacko
9. Dr. Miriam Mani
10. Smt. Amrutha Rinu Abraham
11. Smt. Radhika G.
12. Sri. ShahvasSherif P.
13. Dr. Tomy Mathew

Research Committee

1. Dr. Babu Cherian (Convenor)
2. Dr. Sosamma Oommen
3. Dr. Rajagopal P.
4. Dr. Varghese C. Joshua
5. Dr. Tomy Mathew
6. Dr. N. Hari
7. Dr. Joji John Panicker
8. Smt. Amrutha Rinu Abraham
9. Dr. Vibin Ipe Thomas

Building Committee

1. Sri. Sam Rajan (Convenor)
2. Rev. Dr. P. K. Kuruvilla
3. Dr. Varghese C. Joshua
4. Sri. John Varghese
5. Dr. Charles A. Joseph
6. Sri. M. M. Johnson
7. Sri. A. J. Varghese

PTA Committee

1. Dr. Roy Sam Daniel, Principal, President
2. Rev. M.A. Jacob, Vice President
3. Dr. Joji John Panicker (Secretary)
4. Sri. P. D. George (Joint Secretary)
5. Dr. Jobin Mathew (Treasurer)
6. Sri. Rogimon P. Thomas
7. Sri. Shinu Peter
8. Smt. Sreeja K.
9. Sri. Tinu Ipe Jacob
10. Dr. Jackson Paul V.
11. Smt. Tilda Mary Daniel
12. Dr. Merry Eapen
13. Sri. Blesson George

Admission Committee

1. Sri. George Jacob (Convener)
2. Sri. Blesson George
3. Smt. Sreeja K.

Canteen Committee

1. Dr. Anooja Thomas (Convenor)
2. Sri. Charles A. Joseph
3. Sri. M. M. Johnson
4. Sri. Arun David Abraham
5. Dr. Ravikumar C.
6. Sri. Rogimon P. Thomas

In Semester Examination Committee

1. Dr. Rajagopal P. (Convener)
2. Dr. Ravikumar C.
3. Sri. Nebu Varghese
4. Smt. Minnie Mary Ninan

Student Affairs Committees

The Student affairs committee looks after the needs, issues and support systems of students in the college. Sri. George Jacob, Dept. of Chemistry serves as the Dean of Student Affairs. Different committees dealing with student affairs are

1. Redressal Cell for Continuous Assessment

- At the Department level
Head of the Department & the Teacher in charge
- At the College level
Principal, Dean of Student Affairs & Faculty Advisor

2. Grievance Redressal Cell

This committee aims at facilitating the needs of students and addressing all their grievances except those relating to internal assessment.

Sri. George Jacob (Convener)
Sri. Sabin Mathew Medayil
Dr. Mini Chacko
Smt. Cinny Rachel Mathew
Dr. Sosamma Oommen
Smt. Radhika G.

3. Anti Ragging Committee

Smt. Annie T. John (Convenor)
Faculty Advisors of all Semester I classes.

Committee for Harassment against Women

Smt. Ajitha Chandy (Convener)
Smt. Ani Merly Paul (Faculty)
Mr. Jacob Eapen Kunnath (Faculty)
Smt. Marykutty Ninan (Non-Teaching staff)
Sri. Johnson Mathew (Non-Teaching Staff)
Sneha P. Abraham (I DC English)
Sruthi Dileep (II DC History)
Pooja Vijay (I. M. Com)

4. College Union Advisor:

Dr. Jobin Mathew

LIST OF FACULTY ADVISORS (2016 - 17)

The CMS College continues to follow the tradition of the colleges of Oxford and Cambridge in giving class teachers the title of Faculty Advisors who are responsible for the general welfare of their wards - the students in their charge. Each class has its own faculty advisor who is guide, philosopher and friend.

I. Department of English

I	B.A.	Smt. Anju Susan Kurian
II	B.A.	Smt. Betty Elsa Jacob
III	B.A.	Dr. Susan Mathew
I	M.A.	Smt. Cinny Rachel Mathew

II M.A. Dr. Aleena Manoharan

Communicative English Programme

I B.A. (Comm. Eng.) Smt. Melba Sabu
II B.A. (Comm. Eng.) Smt. Sneha Grace Thomas
III B.A. (Comm. Eng.) Smt. Neethu Elsa Varghese

II. Department of Malayalam

I B.A. Dr. Lekha K. R.
II B.A. Smt. Jenny Sara Paul
III B.A. Dr. Sreekanth K. N.
1 M.A Smt. Mini Mariam Zachariah
11 M.A Smt. Daisy Abraham

III. Department of Mathematics

I B.Sc. Smt. Hena Ugin
II B.Sc. Smt. Rajalekshmi Pai N.
III B.Sc. Sri. Abraham K. Samuel
I M.Sc. Smt. Sindhu Thomas
II M.Sc. Smt. Sreeja.K

IV. Department of Physics

I B.Sc. Dr. Ravikumar C.
II B.Sc. Smt. Jeya P.
III B.Sc. Dr. Nuja S. John
I M.Sc. Sri. Blesson George.
II M.Sc. Smt. Rinsy Thomas
I M.Sc. (Applied) Dr. Preema C. Thomas
II M.Sc. (Applied) Sri. Sam Rajan

V. Department of Chemistry

I B.Sc. Dr. RonyRajan Paul
II B.Sc. Dr. Shenya D. S
III B.Sc. Sri. Arun Abraham David
I M.Sc. (Anl) Sri. Sumod M. John
II M.Sc. (Anl) Smt. AjithaChandy
I M.Sc. (Applied) Smt. Soumya Sasikumar
II M.Sc. (Applied) Sri. Shinu Peter
I M.Sc. (Pure) Smt. Susan Abraham
II M.Sc. (Pure) Dr. VipinIpe Thomas

VI. Department of Zoology

I B.Sc. Dr. PushpaGeetha
II B.Sc. Dr. Nisha P Aravind
III B.Sc. Sri. Vijo Thomas Kurien
I M.Sc. Dr. Jobin Mathew
II M.Sc. Dr. SosammaOommen

VII. Department of Botany

I B.Sc. Smt. Christine Sara Abraham

II B.Sc.	Dr. Basil George
III B.Sc.	Dr. N. Hari
I M.Sc.	Smt. Annie T. John
II M.Sc.	Sri.Rogimon P Thomas

VIII Department of Biotechnology

I B.Sc.	Smt. Ashalakshmi C. N.
II B.Sc.	Smt. Smitha S.
III B.Sc.	Smt. Shyama S.
I M.Sc.	Smt. Prisho Mariam Paul
II M.Sc.	Dr. Smija Mariam Kurian

IX. Department of Family and Community Science

I B.Sc.	Dr. Anooja Thomas
II B.Sc.	Dr. Miriam Mani
III B.Sc.	Dr. Miriam Mani
I M.Sc.	Smt. Linta Michael
II M.Sc.	Smt. Sherin Thomas

X. Department of Sociology

I M.A.	Smt. Ani Merly Paul
II M.A.	Smt. Lakshmi S Kaimal.

XI. Department of History

I B.A.	Dr. Sumi Mary Thomas
II B.A.	Sri. Ashok Alex Luke
III B.A.	Smt. Radhika G.
I M.A.	Smt. Renju Ramachandran
II M.A.	Smt. Carthica S.

XII. Department of Economics

I D C	Sri. Tinu Iype Jacob
II D C	Sri. Nibu Varghese
III D C	Sri. Shahvas SheriffP.

XIII. Department of Commerce

I B. Com	Dr. Vimal George Kurian
II B. Com	Smt. Minnie Mary Ninan
III B. Com	Smt.Tilda Mary Daniel
I M. Com	Smt. Jisha Mary Mathew
II M. Com	Smt. Ann Abraham

XIV. Department of Commerce (Self Financing)

1 B.Com (Taxation)	Sri. Rahul Jacob Kuruvilla
11 B.Com (Taxation)	Smt.Elsa Daniel
111 B. Com (Taxation)	Smt. Serene Anna Sam
1 B.Com (Marketing)	Smt.Sruthi V. R.
1 B.Com (Marketing)	Dr. K. K. John

XV Department of Computer Science

1 BCA	Smt. Vishnupriya P.
11 B.C.A	Sri.Cyril John
111 B.C.A	Sri.Vinumon Jacob

COLLEGE SUPPORT SERVICES

The Canteen

The CMS College Canteen caters to the needs of the students and staff by providing them with tasty and nutritious food at very reasonable prices. The management of the canteen is supervised by the Canteen Committee.

The Co-operative Store

Books and writing materials at subsidized prices is one feature that makes the co-operative store popular. The store's photocopying facility is well utilized by the students and the staff. It also offers services like document lamination and spiral binding. Sri. Rogimon P. Thomas serves as the Secretary and Dr. Vimal George Kurien serves as the Treasurer.

The CMS College Staff Co-operative Society

The CMS College Staff Co-operative Society belongs to all members of the staff, teaching and non-teaching. The Society helps its members with financial loans and mutual funds. The office is managed by Smt. Susamma Chacko under the supervision of a committee with Sri. A. J. Varghese (Administrative Assistant) as President and Sri. Sam Rajan, as the Secretary.

Bank and Postal Services

The Kottayam North Post Office is housed within the campus. The State Bank of Travancore and its ATM counter has its branch in the College campus.

Contact Numbers of the

Institutions on the Campus

CMS College Co - operative Society (Staff)	2566523
CMS College Co - operative Store	2566152
State Bank of Travancore, CMS College	2567474
Kottayam North Post Office	2566883
Indira Gandhi National Open University (IGNOU) Study Centre	2583075
CMS College Women's Hostel (UG) - Lea Hostel	2566471
CMS College Women's Hostel (PG) - Ella Hostel	

CMS College Men's Hostel - Askwith Hostel

M. G. University Off Campus Centre

2303933

Bishop's House

2566536

Diocese Office

2567274

CMS COLLEGE KOTTAYAM (Autonomous) – ACADEMIC Calendar 2016- 17
for the Post Graduate and Under Graduate Programmes

DAY	JUL Y- 16	AUG- 16	SEP - 16	OCT- 16	N OV - 16	DEC - 16	JAN- 17	FEB -17	M A R - 17	APR IL - 17	MA Y - 17	JUNE 17	JULY 17
MON DAY		1									1 Ma y Day		
TUES DAY		2 Karkki davav u			1 PG In- se m Ex a m						2		
WED NESD AY		3			2 PG In- se m Ex a m		1	1			3		
THUR SDAY		4	1		3 PG In- se m Ex a m	1	2	2			4	1 PG Sem 2 Exam UG Sem 3 begins	
FRIDA Y	1	5	2		4 PG In- se m Ex a m	2 UG SEM 1 Exam	3	3			5	2 A/S Dbn PG Sem 2 for DV starts	
SATU RDAY	2	6	3	1	5	3	4	4	1	6	3		1
SUND AY	3	7	4	2	6	4	1	5	5	2	7	4	2
MON	4	8	5	3	7	5	2	6	6	3	8	5	3

DAY	UG SEM 1 Starts	PG SEM 1 Starts				UG Sem 2 starts	PG SEM 1 Exam			PG in-Sem Exam	UG Sem 2 Practical Exam	PG Sem 2 Exam	A/S Return PG Sem 2 EV
TUESDAY	5	9	6	4	8	6	3	7	7	4 PG in-Sem Exam	9 UG Sem 2 Practical Exam	6	4 EV Mark Entry PG Sem 2
WEDNESDAY	6 Ramadan	10	7	5	9	7	4 PG SEM 1 Exam	8	8 UG SEM 2 Exam fee	5	10 UG Sem 2 Practical Exam	7 PG Sem 2 Exam	5
THURSDAY	7 Ramadan	11	8	6	10	8	5	9	9	6	11 UG Sem 2 Practical Exam	8	6
FRIDAY	8	12	9	7	11	9	6 PG SEM 1 Exam	10	10	7	12	9 PG Sem 2 Exam	7
SATURDAY	9	13	10	8	12	10	7	11 PG	11	8	13	10	8

								SEM 1 Res ult					
SUND AY	10	14	11	9	13	11	8	12	12	9	14	11	9
MON DAY	11	15 Indep. Day	12 Ona m Holi day s	10 Puja Holi days	14	12 Nabid hina m	9 PG SEM 1 Exam	13	13 U G Se m 2 ex a m fe e wi th fin e	10	15	12 PG Sem 2 Exam	10
TUES DAY	12	16	13 Ona m Holi day s	11 Puja Holi days	15	13	10	14	14	11	16	13 A/S Dbn PG Sem 2 DV ends	11
WED NESD AY	13	17	14 Ona m Holi day s	12 Muh ara m	16	14	11 PG SEM 1 Exam	15 UG In- Sem Exa m	15	12	17	14 Passboa rdComm n PG 2	12 Provi siona l resul ts PG sem 2
THUR SDAY	14	18	15 Ona m Holi day s	13	17	15	12	16 UG In- Sem Exa m	16	13 Ma und y Thu rsda y	18	15	13
FRIDA Y	15	19	16 Ona m Holi day	14	18 PG 1 In- Se	16	13	17 UG In- Sem Exa	17	14 Vish u / Goo d	19	16 GC for UG Sem 2 Result	14 Pass boar d PG Sem

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DAY					U		PG	UG		UG		PG	GC
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WED	20	24	21	19	23	21	18	22	22	19	24	21	19
NESD			Gur	UG	U			UG		UG		PG	
AY			u	SEM	G			In-		Sem		Practical	
			Sa	1	SE			Sem		2		exam	
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THURSDAY	21	25	22	20 UG SEM 1 Exam Fee w/o Fine	24	22	19	23	23	20 PG Sem 2 Exam Fee	25	22 PG Practical exam A/S return PG2 DV	20
FRIDAY	22	26	23	21	25 UG SEM 1 Exam	23	20	24 Sivathari	24	21 UG Sem 2 Exam	26	23 PG Practical exam	21
SATURDAY	23	27	24	22	26	24	21	25	25	22	27	24 A/S dbn PG 2 EV	22 PG Sem 2 Result
SUNDAY	24	28	25	23	27	25 Christmas	22	26	26	23	28	25	23
MONDAY	25	29	26 UG In-Sem Exam Begins	24	28 UG SEM 1 Exam	26	23	27	27	24 UG Sem 2 Exam	29	26 Idul -Fitr	24
TUESDAY	26	30	27 UG In-Sem Exam	25	29	27	24	28	28	25	30	27 PG Sem 3 starts	25
WEDNESDAY	27	31	28 UG In-Se	26 UG SEM 1	30 UG SEM	28	25		29 PG in-	26 UG Sem 2	31	28 DV Mark Entry PG Sem	26

			m Exa m	Exa m Fee with Fine	M 1 Ex a m				Se m Ex a m	Exa m		2	
THUR SDAY	28		29 UG In- Se m Exa m	27		29	26 Repu blic Day		30 P G in- Se m Ex a m	27 PG sem 2 Exa m fee with fine		29	27
FRIDA Y	29		30 UG In- Se m Exa m	28		30	27		31 P G in- Se m Ex a m	28 UG Sem 2 Exa m		30	28
SATU RDAY	30			29		31	28			29			29
SUND AY	31			30			29			30			30
MON DAY				31 PG In- sem Exa m			30						31
TUES DAY							31						