

## Part A – General Report

### 1. Details of the Institution

<b>1.1</b>	<b>Name of the Institution</b>	<b>CMS COLLEGE, KOTTAYAM</b>
<b>1.2</b>	<b>Address of the Institution</b>	
	Address Line 1	<b>COLLEGE ROAD</b>
	Address Line 2	<b>KOTTAYAM</b>
	City / Town	<b>KOTTAYAM</b>
	State	<b>KERALA</b>
	PIN	<b>686001</b>
	Institutional e-mail	<b><a href="mailto:kottayamcmscollege@gmail.com">kottayamcmscollege@gmail.com</a></b>
	Contact No	<b>0481-2566002</b>
	Fax No	<b>0481- 2565002</b>
	Name of the Head of Institution	<b>DR. ROY SAM DANIEL</b>
	Tel.No.with STD code	<b>0481-256002</b>
	Mobile No.	<b>9447 895832</b>
	Name of the IQAC Coordinator	<b>DR. MINI CHACKO</b>
	Mobile No.	<b>9447058581</b>
	IQAC e-mail	<b><a href="mailto:iqaccms@gmail.com">iqaccms@gmail.com</a></b>
<b>1.3</b>	<b>NAAC Track ID</b>	<b>KLCOGN 10043</b>
<b>1.4</b>	<b>NAAC Executive Committee No. &amp; Order</b>	<b>EC(SC) / 04 / RAR / 79</b>
<b>1.5</b>	<b>Website Address</b>	<b><a href="http://www.cmscollege.ac.in">www.cmscollege.ac.in</a></b>
	<b>Web-link of the AQAR</b>	

<b>1.6</b>	<b>Accreditation Details</b>					
	<b>Sl.No.</b>	<b>Cycle</b>	<b>Grade</b>	<b>CGPA</b>	<b>Year of Accreditation</b>	<b>Validity Period</b>
	1	1 <sup>st</sup> Cycle	<b>Five Star</b>	<b>83</b>	<b>2000</b>	<b>5 yrs</b>
	2	2 <sup>nd</sup> Cycle	<b>B++</b>	<b>84</b>	<b>2006</b>	<b>5 yrs</b>
	3	3 <sup>rd</sup> Cycle	<b>A</b>	<b>3.27</b>	<b>2014</b>	<b>5 Yrs</b>
4	4 <sup>th</sup> Cycle					
1.7	<b>Date of Establishment of IQAC</b>			<b>04/02/2004</b>		
1.8	<b>AQAR for the Year</b>			<b>2014-15</b>		
1.9	<b>Details of previous years' AQARs submitted to NAAC after the latest assessment and accreditation</b>					
	<b>Sl.No</b>	<b>AQAR</b>		<b>Submitted to NAAC on</b>		
	1	AQAR 2009-10		<b>15/11/2011</b>		
	2	AQAR 2010-11		<b>16/01/2013</b>		
	3	AQAR 2011-12		<b>16/01/2013</b>		
	4	AQAR 2012-13		<b>11/04/2014</b>		
5	AQAR 2013-14		<b>10/05/2014</b>			
<b>1.10</b>	<b>Institutional Status</b>					
	Nature of Institution			<b>AFFILIATED COLLEGE</b>		
	Type of Institution			<b>CO-EDUCATION</b>		
	Financial Status			<b>GRANT –IN-AID 2(F) AND 12(B)</b>		
<b>1.11</b>	<b>Type of Faculty / Programme</b>			<b>ARTS, SCIENCE AND COMMERCE</b>		
<b>1.12</b>	<b>Name of the Affiliating University</b>			<b>MAHATMA GANDHI UNIVERSITY, KOTTAYAM</b>		
<b>1.13</b>	<b>Special Status Conferred by the Central / State Government</b>			<b>UGC –CPE DST –FIST</b>		

## 2. IQAC Composition and Structure

2.1	No.of Teachers	09	
2.2	No.of Administrative /Technical Staff	01	
2.3	No.of Students	01	
2.4	No.of Management Representatives	02	
2.5	No.of Alumni	01	
2.6	No.of Any other stakeholder and Community representatives	0	
2.7	No.of Employers / Industrialists	01	
2.8	No.of Other External Experts	01	
2.9	Total No.of Members	16	
2.10	No. of IQAC meetings held	12	
2.11	No.of meetings with various stake holders		
	A	Faculty	01
	B	Students	01
	C	Non-Teaching Staff	01
	D	Alumni	01
	E	Others	01
2.12	Has IQAC received any funding from UGC during the year	No	
2.13	Seminars and Conferences (only quality related)	01	
2.14	Significant activities and contributions made by IQAC		
	1. Prepared for Autonomy.		
2.15	Plan of Action by IQAC /Outcome The plan of action chalked out by the IQAC in the beginning of the year towards quality enhancement and the outcome achieved by the end of the year.		

	<b>Plan of Action</b>	<b>Achievement</b>
<b>a</b>	<b>Decided to apply for Autonomy</b>	<b>Proposal submitted. Autonomy Inspection committee of the Govt. of Kerala visited the College.</b>
<b>b</b>	<b>Decide to submit proposal for Special Heritage Status to the UGC</b>	<b>Proposal submitted on 30-03-2016</b>
<b>2.16</b>	<b>Whether the AQAR was placed in statutory body</b>	<b>Yes</b>
	<b>Statutory Body</b>	<b>Management Board</b>
	<b>Provide the details of the action taken</b>	
	<b>Management decided to conduct an external academic audit. Appropriate actions will be taken on the basis of the findings and recommendations of the External Academic Audit.</b>	

## Part B – Criterion –Wise Report

### 1. CRITERION I – CURRICULAR ASPECTS

#### 1.1.Details about Academic Programmes

Level of the Programme	No.of Existing Programmes	No.of Programmes added during the year	No.of Self financing Programmes	No.of Value Added / career oriented programmes
PhD	9	0	0	0
PG	14	01 <sup>@</sup>	3*	0
UG	14	01 <sup>@@</sup>	4**	0
PG Diploma	0	0	0	0
Advanced Diploma	0	0	0	0
Diploma	3	0	0	0
Certificate	3	0	0	0
Others	0	0	0	0
<b>Total</b>	<b>46</b>	<b>2</b>	<b>7</b>	<b>0</b>
Inter Disciplinary	0	0	0	0
Innovative	0	0	0	0

\*M.A History, M.Sc. Biotechnology and M.Sc. Family and Community Science

\*\* B.Com Taxation, B.Sc. Biotechnology, BCA and B.A communicative English

@ M.A. History

@@BCA

## 1.2. Flexibility of the Curriculum

i	<b>Flexibility of the Curriculum</b>	
	<b>Choice Based Credit and Semester System with Core Course, Elective Courses and Open Courses</b>	
ii	<b>Pattern of Programmes (PG and UG Programmes only)</b>	
	Patterns	No. of Programmes
	<b>Semester</b>	<b>30</b>
	<b>Trimester</b>	<b>0</b>
	<b>Annual</b>	<b>0</b>

## 1.3. Feedback from Stakeholders

1	<b>Stakeholders</b>			
	Parents	Employers	Students	Others
	<input type="checkbox"/>		<input type="checkbox"/>	
2	<b>Mode</b>			
	Online	Manual	Cooperating Schools	Others
		<input type="checkbox"/>		

## 1.4. Whether there is any revision / update of regulation or syllabi. If yes, mention their salient aspects

**Revisions can be made only as per University guidelines**

**1.5. Any new department / Centre Introduced during the year. If yes give details**

Started the Department of Computer Science
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**2. CRITERION II – TEACHING, LEARNING AND EVALUATION**

**2.1 Total Number of Permanent Faculty\***

Stream	Asst. Professors	Associate Professors	Professors	Others	Total
Aided	58	27	0	0	85
Unaided	23	0	0	0	23
<b>Total</b>	<b>81</b>	<b>27</b>	<b>0</b>	<b>0</b>	<b>108</b>

\* As on 30 June 2015

**2.2 No.of Permanent faculty with PhD**

Aided	36
Unaided	0
<b>Total</b>	<b>36</b>

**2.3 No.of Faculty Positions Recruited (R) and Vacant (V) during the year**

Asst. Professors		Associate Professors		Professors		Others		Total	
R	V	R	V	R	V	R	V	R	V

18	6	-	-	-	-	-	-	-	-
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#### 2.4 No.of Guest and Visiting Faculty and Temporary Faculty

Guest Faculty	Visiting Faculty	Temporary Faculty
12	-	-

#### 2.5 Faculty Participation in Conferences and Symposia

No. of Faculty	International Level	National Level	State / Local Level
a. Attended	20	68	26
b. Presented Papers	05	33	03
c. Resource Persons	0	07	07

#### 2.6 Innovative processes adopted by the institution in Teaching and Learning

<ol style="list-style-type: none"> <li>1. Outdoor classes (Botany)</li> <li>2. Project works on innovative areas (Botany ,Commerce)</li> <li>3. Use of Virtual Lab (Zoology)</li> <li>4. Group Assignments</li> <li>5. Visual Graphics, word games, simulation, role plays (English)</li> <li>6. Hands on training (For e-commerce, Security Analysis – Commerce)</li> </ol>
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**2.7 Total Number of actual teaching days during the academic year**

**175\***

\*Excluding days for co-curricular activities

**2.8 Examination / Evaluation Reforms initiated by the Institution**  
(for example: Open Book Examination, Bar-coding, Double Valuation, Photocopy, Online Multiple Choice questions)

**Internal examinations are conducted in a centralised manner**

**2.9 No. of faculty members involved in curriculum restructuring / revision / syllabus development / as members of Board of Studies / Faculty / Curriculum Development workshop**

<b>Curriculum Restructuring / Revision / Syllabus Development</b>	<b>Members of Boards of Studies</b>
<b>15</b>	<b>09</b>

**2.10 Average percentage of attendance**

**UG -91.23**

**PG - 95**

**2.11 Course /Programme-wise distribution of pass percentage (UG)**

<b>Sl.No</b>	<b>Programme</b>	<b>No. of Students Appeared</b>	<b>No. of Students Passed</b>	<b>Pass%</b>
1	B.A English	39	35	90%

2	B.A Malayalam	15	8	53%
3	B.A Economics	38	31	82%
4	B.A History	41	21	51%
5	B.Sc Botany	33	30	91%
6	B.Sc Chemistry	32	25	78%
7	B.Sc Maths	32	26	81%
8	B.Sc Physics	28	21	75%
9	B.Sc Zoology	34	26	76%
10	B.Sc Home Science	9	4	44%
11	B.Sc Biotechnology	23	22	96%
12	B.Com	41	40	98%
13	Comm.English	24	22	92%
	<b>Total for UG</b>	<b>389</b>	<b>311</b>	<b>80%</b>

**Course /Programme-wise distribution of pass percentage (PG)\***

Sl.No	Programme	No. of Students Appeared	No. of Students Passed	Pass%
1	M.A English	21	6	29%
2	M.A Sociology	21	7	33%
3	M.Sc Botany	10	1	10%
4	M.Sc Chemistry (Pure)	15	7	47%
5	M.Sc Chemistry (Analy)	15	10	67%
6	M.Sc Chemistry (Applied)	13	8	62%
7	M.Sc Physics (Pure)	14	6	43%
8	M.Sc Physics (Applied)	9	6	67%
9	M.Sc Mathematics	21	14	67%
10	M.Sc Home Science	6	3	50%

11	M.Sc Zoology	9	8	89%
12	M.Sc Biotechnology	10	4	40%
13	M.Com	13	13	100%
	<b>PG Total</b>	<b>177</b>	<b>93</b>	<b>53%</b>

PG results are for the students of 2012- 14 batch. The results of the 2013-15 batch are not yet published.

### 2.12 How does IQAC Contribute / Monitor / Evaluate the Teaching and Learning Initiative

**IQAC conducts periodic review and monitoring and makes suggestions for improvement**

### 2.13 Initiatives undertaken towards faculty development

Sl.No	Faculty or Staff Development Programme	No.of Faculty Members Benefiited
1	Refresher Courses	07
2	UGC – Faculty Improvement Programmes	0
3	HRD Programmes	59
4	Orientation Programmes	10
5	Faculty Exchange Programmes	01
6	Staff Training conducted by the University	0
7	Staff training conducted by other institutions	03
8	Summer / Winter Schools, Workshops etc.	0
9	Others	08
<b>Total</b>		<b>88</b>

### 2.14 Details of Administrative and Technical Staff

Category	No.of Permanent Employees	Number of vacant positions	No.of Permanent Positions filled during the year	No.of positions filled temporarily
<b>Administrative Staff</b>	<b>43</b>	<b>15</b>	<b>0</b>	<b>08</b>
<b>Technical staff</b>	<b>09</b>	<b>04</b>	<b>0</b>	<b>02</b>
<b>Total</b>	<b>52</b>	<b>19</b>	<b>0</b>	<b>10</b>

## **CRITERION III – RESEARCH CONSULTANCY AND EXTENSION**

### **3.1 Initiatives of the IQAC in sensitising / promoting research climate in the institution**

**Recommended starting of Course work for PhD**

### **3.2 Details regarding minor projects**

	<b>Completed</b>	<b>Ongoing</b>	<b>Sanctioned</b>	<b>Submitted</b>
<b>Number</b>	<b>2</b>	<b>15</b>	<b>6</b>	<b>2</b>
<b>Outlay in Rs. Lakhs</b>	<b>1.65</b>	<b>18.10</b>	<b>17.24</b>	<b>3.6</b>

### **3.3 Details regarding major projects**

	<b>Completed</b>	<b>Ongoing</b>	<b>Sanctioned</b>	<b>Submitted</b>
<b>Number</b>	-	-	-	-
<b>Outlay in Rs. Lakhs</b>	-	-	-	-

### **3.4 Details on research publications**

<b>Type of Journal</b>	<b>International</b>	<b>National</b>	<b>Others</b>
<b>Peer Reviewed Journals</b>	<b>22</b>	<b>09</b>	<b>0</b>
<b>Non- Peer Reviewed Journals</b>	<b>0</b>	<b>0</b>	<b>07</b>

<b>e-Journals</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>Conference Proceedings</b>	<b>0</b>	<b>13</b>	<b>0</b>

### 3.5 Details on Impact Factor of publications

Range	Average	h- index	Nos. SCOPUS
-	-	9	NA

### 3.6 Research funds sanctioned and received from various funding agencies, industry and other organisations

Nature of the project	Nos	Funding Agency	Total Grant Sanctioned	Total Grant Received
Major Projects	1	<b>KSCTE</b>	<b>11.26</b>	-
Minor Projects	6	<b>UGC</b>	<b>17.24</b>	-
Interdisciplinary Projects	-	-	-	-
Industry Sponsored	-	-	-	-
Projects Sponsored by the University / College	-	-	-	-
Students Research Projects (other than compulsory by the University)	-	-	-	-

Any Other (Specify)	-	-	-	-
Total	-	-	-	-

### 3.7 No.of books published

With ISBN No.	Without ISBN No	Chapters in Edited Books	Total
04	0	04	08

### 3.8 No.of University Departments receiving funds from

UGC – SAP	CAS	DST –FIST	DPE	DBT
0	0	0	0	0

### 3.9 For Colleges

Autonomy	CPE	DBT	INSPIRE	CE	Any Other / FIST
-	YES	-	-	-	YES

### 3.10 Revenue Generated through consultancy

Consultancy is given voluntarily and no revenue is generated.
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### 3.11 No. of conferences organised by the institution

Level	International	National	State	University	Regional
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<b>Number</b>	<b>2</b>	<b>6</b>	<b>6</b>	<b>1</b>	<b>3</b>
<b>Sponsoring agencies</b>	<b>UGC</b>	<b>UGC</b>	<b>UGC</b>	<b>College</b>	<b>College</b>

**3.12 No of faculty served as experts, chair persons or resource persons**

<b>14</b>
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**3.13 No.of collaborations**

<b>International</b>	<b>National</b>	<b>Any Other</b>
<b>1</b>	<b>0</b>	<b>0</b>

**3.14 No.of linkages created during the year**

<b>One. The Department of Physics established linkage with Toyo University, Japan.</b>
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**3.15 Total budget for research for current year (Rs. in Lakhs)**

<b>From Funding Agency</b>	<b>From Management</b>	<b>Total</b>
<b>12,02,800</b>	<b>1,40,000</b>	<b>13,42,000</b>

**3.16 No. of patents received during the year**



<b>Type of Patent</b>	<b>Status</b>	<b>Number</b>
National	Applied	<b>Nil</b>
	Granted	<b>Nil</b>
International	Applied	<b>Nil</b>
	Granted	<b>Nil</b>
Commercialised	Applied	<b>Nil</b>
	Granted	<b>Nil</b>

**3.17 No.. of research awards / recognitions received by faculty and research fellows of the college in the year**

<b>International</b>	<b>National</b>	<b>State</b>	<b>University</b>	<b>District</b>	<b>College</b>	<b>Total</b>
<b>Nil</b>	<b>Nil</b>	<b>Nil</b>	<b>Nil</b>	<b>Nil</b>	<b>Nil</b>	<b>Nil</b>

**3.18 No.of faculty from the institution who are PhD guides and students registered under them**

<b>Faculty as PhD guides</b>	<b>Students registered under them</b>
<b>11</b>	<b>47</b>

**3.19 No.of PhDs awarded by faculty from the institution**

NIL
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**3.20 No. of research scholars receiving fellowships (Newly enrolled + existing ones)**

JRF	SRF	Project Fellows	Any Other
3	1	0	3

**3.21 No. of students participated in NSS events**

University Level	State Level	National Level	International Level
190	12	0	0

**3.22 No of students participated in NCC events**

University Level	State Level	National Level	International Level
72	6	1	0

**3.23 No. of awards won in NSS**

University Level	State Level	National Level	International Level
8	2	0	0

### 3.24 No.of awards won in NCC

University Level	State Level	National Level	International Level
2	2	0	0

### 3.25 No.of extension activities organised

University Level	State Level	National Level	International Level
4	0	0	0

### 3.26 Major activities during the year in the sphere of extension activities and Institutional Social Responsibility

**The Geriatric Care programme (*WeCare*)**

**Blood Donation Camps**

**Partnership village Programme**

**Vegetable cultivation**

**Ganitham Lalitham**

**JAM coaching**

## CRITERION IV – INFRASTRUCTURE AND LEARNING RESOURCES

### 4.1 Details of increase in infrastructure facilities

Facilities	Existing	Newly Created	Source of Fund	Total
No of Class Rooms	65	03	Management	68
Computer Lab	07	0		07
Language Lab	01	0		01
Laboratories	24	0		24
Seminar hall	05	01	Management	06
Common Instrumentation Centre	01	0	0	01
Centre For Scientific Computing	0	01	UGC-CPE	01
LCD Projector	22	05	UGC	27
Interactive Board	06	03	UGC	09
OHP	08	0		08

### 4.2 Computerisation of administration and library

**Nearly 1000 more books barcoded**

**Additional computers are provided in the library**

**Issue of transfer certificates fully computerised**

**Online attendance entry modified**

### 4.3 Library services

	Existing	Newly Added		Total
	No	No.	Value	No.
<b>Text Books</b>	<b>71640</b>	<b>1864</b>	<b>966312</b>	<b>73515</b>
<b>Reference Books</b>	-	-	-	-
<b>e-Books</b>	<b>100</b>	<b>50</b>	-	<b>150</b>
<b>Journals</b>	<b>35</b>	<b>4</b>	<b>11000</b>	<b>39</b>
<b>e-Journals</b>	-	-	-	-
<b>Digital Database</b>	-	-	-	-
<b>CD &amp; Video</b>	-	-	-	-
<b>Others (Periodicals)</b>	<b>11</b>	-	-	<b>11</b>

### 4.4 Technology up gradation (overall)

Particulars	Total Computers	Computer Labs	Internet	Browsing Centres	Computer Centres	Office	Departments	Others
<b>Existing</b>	<b>184</b>	<b>126</b>	<b>120</b>	<b>10</b>	<b>0</b>	<b>13</b>	<b>15</b>	<b>20</b>
<b>Added</b>	<b>12</b>	<b>8</b>	<b>120</b>	<b>0</b>	<b>0</b>	<b>2</b>	<b>0</b>	<b>2</b>
<b>Total</b>	<b>196</b>	<b>134</b>	<b>120</b>	<b>10</b>	<b>0</b>	<b>15</b>	<b>15</b>	<b>22</b>

### 4.5 Computer, internet access, training relating to teachers and students and any other programme for technology upgradation (Networking, e-Governance etc)

<p><b>NLIST Training programme for teachers and students</b></p> <p><b>Online Bibliography training for research scholars and teachers</b></p>
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**4.6 Amount spent on maintenance (Rs.in lakhs)**

<b>Sl.No</b>	<b>Particulars</b>	<b>Amount (Rs. In Lakhs)</b>
<b>1</b>	<b>ICT</b>	<b>2,50,403</b>
<b>2</b>	<b>Campus Infrastructure and Facilities</b>	<b>1,35,99,036</b>
<b>3</b>	<b>Equipment</b>	<b>9,57,226</b>
<b>4</b>	<b>Others (Building Maintenance)</b>	<b>4,65,092</b>
<b>Total</b>		<b>1,52,71,757</b>

## CRITERION V – STUDENT SUPPORT AND PROGRESSION

### 5.1 Contribution of IQAC in enhancing awareness about student support services

The information relating to the various student support services are disseminated to the students through the College Handbook and through the Induction Programme

### 5.2 Efforts made by the institution for tracking the progression

Student Progression is tracked by organising department level Alumni Meets

### 5.3 Student Details (as on 31<sup>st</sup> March 2014)

<b>a</b>	<b>Total No. of Students</b>						
	<b>Gender</b>	<b>UG</b>	<b>PG</b>	<b>PhD</b>	<b>Others</b>	<b>Total</b>	
	<b>Male</b>	266	54	21	0	341	
	<b>Female</b>	375	179	52	0	606	
	<b>Total</b>	641	233	73	0	947	
<b>b</b>	<b>No. of students outside the state</b>						
<b>c</b>	<b>No. of International students</b>						
		<b>Men</b>		<b>Women</b>		<b>Total</b>	
		<b>No</b>	<b>%</b>	<b>No</b>	<b>%</b>	<b>No</b>	<b>%</b>
		-	-	-	-	-	-
<b>d</b>	<b>Category of Students</b>						
		<b>Last Year</b>			<b>This Year</b>		

		<b>G en</b>	<b>S C</b>	<b>S T</b>	<b>OB C</b>	<b>Phy .</b>	<b>Tota l</b>	<b>Ge n</b>	<b>S C</b>	<b>S T</b>	<b>OB C</b>	<b>Phy .</b>	<b>Tota l</b>
		98 1	27 1	51	240	5	1548	981	26 0	51	248	7	1547
<b>e</b>		<b>Demand Ratio</b> UG : 5.30 PG : 4.46											
<b>f</b>		<b>Dropout Ratio : 1%</b>											

#### 5.4 Details of student support mechanism for coaching for competitive examinations if, any

<b>NET Coaching, Coaching for Service Entry Physics Gurukulam (GATE / NET Coaching in Physics)</b>	
<b>No.of student beneficiaries</b>	<b>92</b>

#### 5.5 No.of students qualified in the competitive examinations

<b>NET</b>	<b>JRF</b>	<b>SET /SLET</b>	<b>GATE</b>	<b>CAT</b>	<b>IAS/IPS</b>	<b>State PSC</b>	<b>Others</b>
<b>13</b>	<b>1</b>	<b>0</b>	<b>3</b>	<b>0</b>	<b>NA</b>	<b>NA</b>	<b>NA</b>

#### 5.6 Details of student counselling and career guidance

<b>Separate Centre for Career guidance and Counselling Separate Centre for Personal Counselling where the services of professional counsellors are available</b>	
<b>No. of students benefitted</b>	<b>634</b>

#### 5.7 Details of campus placement

<b>On Campus</b>			<b>Off Campus</b>
<b>No. of</b>	<b>No. of students</b>	<b>No. of students</b>	<b>No. of students</b>



<b>Organisations Visited</b>	<b>participated</b>	<b>placed</b>	<b>placed</b>
11	634	158	9

### 5.8 Details of gender sensitisation programmes

<p><b>Inauguration of Women’s Studies Centre (WSC).</b></p> <p><b>Conducted seminar on “Legal Security for Women” by Dr. Sethulakshmi.</b></p> <p><b>Conducted career guidance programme “Better tomorrow for outgoing girls” guided by Smt. Raseena Padmam.</b></p> <p><b>Conducted workshop “Know your body” guided by Dr. Sherin Varghese.</b></p> <p><b>Introduced bicycles for girls in a programme “Girls on Wheels”.</b></p>
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### 5.9 Student Activities

5.9.1	<b>No.of students participated in Sports, Games and other events</b>						
	<b>State Level</b>	<b>Universit y Level</b>	<b>Regional Level</b>	<b>National Level</b>	<b>Internation al Level</b>	<b>Tota l</b>	
	18	34	30	5	0	71	
5.9.2	<b>No.of students participated cultural events</b>						
	<b>State Level</b>	<b>Regional Level</b>	<b>Univer sity Level</b>	<b>National Level</b>	<b>Internation al Level</b>	<b>Other s</b>	<b>Total</b>
	5	116	23	2	0	9	155
5.9.3	<b>No.of medals / awards won by students in sports, Games and other events</b>						
	<b>Level/Activity</b>	<b>State</b>	<b>Univer sity</b>	<b>Regional</b>	<b>National Level</b>	<b>Internatio nal Level</b>	
	Sports	5	2	33	0	0	

	<b>Cultural</b>	<b>5</b>	<b>2</b>	<b>54</b>	<b>2</b>	<b>0</b>
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### 5.10 Scholarships and Financial Support

<b>Particulars</b>	<b>No. of Students</b>	<b>Amount</b>
Financial support from institution	<b>13</b>	<b>7795.00</b>
Financial support from government	<b>960</b>	<b>90,72,523</b>
Financial support from other sources	-	-
No. of students who received International /National recognitions	-	-

### 5.11 Student Organised activities

<b>No</b>	<b>Activity \ Level</b>	<b>State / University</b>	<b>National</b>	<b>International</b>
a	Fairs	<b>17</b>	<b>Nil</b>	<b>Nil</b>
b	Exhibitions/ Others	<b>72</b>	<b>Nil</b>	<b>Nil</b>

### 5.12 No.of Social Initiatives undertaken by the Students

- 1. Red Ribbon Club – Propaganda against AIDS**
- 2. Blood Donation programme**
- 3. Planting saplings**
- 4. Visits to destitute homes**

### 5.13 Major Grievances of students (if any) redressed

**Students raised grievances about functioning of Canteen. Grievance was redressed by providing additional facilities.**

## CRITERION VI – GOVERNANCE AND LEADERSHIP

### 6.1 State the vision and mission the institution

*The CMS College shall be a centre of excellence for imparting value based liberal education aimed at promoting inclusive and holistic growth of the learner with thrust on real-time needs*

### 6.2 Does the institution has a Management Information System

The College has a management information system. Admission, student particulars, attendance entry, library services examinations etc., come under the purview of MIS. However, it is to be extended to other areas also.

### 6.3 Quality improvement strategies adopted by the institution for each of the following

6.3.1	<p><b>Curriculum Development</b></p> <ul style="list-style-type: none"> <li>Faculty members participated in the curriculum development and review workshops organised by the Mahatma Gandhi University</li> </ul>
6.3.2	<p><b>Teaching and Learning</b></p>
	<p><b>Increased use of ICT in the teaching and learning process</b></p>
6.3.3	<p><b>Examination and Evaluation</b></p>
	<p>Conduct of internal examinations centralised</p>
6.3.4	<p><b>Research and Development</b></p>

	<b>Conducted Course work for PhD scholars</b>
<b>6.3.5</b>	<b>Library, ICT and Physical Infrastructure / Instrumentation</b>
	<b>Efforts were taken increase the use of NLIST</b>
<b>6.3.6</b>	<b>Human Resource Management</b>
	Conducted Faculty Development Programme for the teachers
<b>6.3.7</b>	<b>Faculty and Staff Recruitment</b>
	Permanent vacancies are filled as per the guidelines of the Mahatma Gandhi University and of the Government of Kerala. During the year under review 2014-15, 18 new appointments were made.
<b>6.3.8</b>	<b>Industry Interaction / Collaboration</b>
	Industry linkages are established by the departments of Botany, Family and Community Science, and Commerce.
<b>6.3.9</b>	<b>Admission of Students</b>
	Admissions to both undergraduate and post graduate programmes are done through the Centralised Allotment Process of the Mahatma Gandhi University.

#### **6.4 Welfare Schemes for:**

<b>Teaching Staff</b>	<b>Loan facility through the Staff Cooperative Society</b>
<b>Non-Teaching Staff</b>	<b>Loan facility through the Staff Cooperative Society</b>
<b>Students</b>	<b>OASIS – the Noon –meal Scheme</b>

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**6.5 Total Corpus Fund generated**

Rs. NIL
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**6.6 Whether annual financial audit has been done**

YES
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**6.7 Whether Academic and Administrative Audit (AAA) has been done?**

Audit type	External		Internal	
	Yes / No	Agency	Yes /No	Authority
Academic	No	NA	Yes	Management
Administrative	No	NA	Yes	Management

**6.8 Does the University / autonomous college declares results within 30 days**

Programme	Yes	No
For PG programmes	NA	NA
For UG Programmes	NA	NA

**6.9 What efforts made by the University / Autonomous College for examination Reforms**

NA
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**6.10 What efforts are made by the University to promote autonomy in the affiliated / constituent colleges**

NA

**6.11 Activities and support from the Alumni Association**

**The college alumni (*Vidya Souhrudam*) has instituted scholarship to the best outgoing student**

**Alumni of the Department of Commerce (The Herald) also has instituted three merit cum means scholarships**

**6.12 Activities and support from the Parent-Teacher Association**

**The PTA provides financial support for various student amenities in the campus. During 2014-15 the PTA has contributed around Rs. 15,93,310.00.**

**6.13 Development Programmes for support Staff**

**Skill development programmes for the support staff.**

**6.14 Initiatives taken by the institution to make the campus eco-friendly**

**Planted more trees**

**A bio-gas plant is erected**

**Pipe compost facility is installed at the initiative of the Department of**

**Zoology****Started institutional farming in the campus**

## **CRITERION VII – INNOVATIVE PRACTICES**

**7.1 Innovations introduced during this academic year which have created a positive impact on the functioning of the institution. Give details**

- **Attendance entry system made more effective with designated staff**
- **Encouraged the use of NLIST facility by teachers and students**

**7.2 Provide the Action Taken Report (ATR) based on the plan of action decided upon at the beginning of the year**

- **Conducted two day faculty development programme**
- **Measures were taken to encourage research (Certificate Programme in Research Methodology, course work for PhD)**
- **Encouraged faculty to take up consultancy works**
- **Alumni of the commerce department has instituted one merit cum means scholarship**
- **Organised a Two Day workshop on Autonomy preparation for faculty members**
- **Prepared bi-centenary projects document**

**7.3 Give two best practices of the institution (please see that the format in the NAAC Self Study Manual)**

- **Eco-Friendly Campus**
- **Peer Teaching**



**7.4 Contribution to environmental awareness / protection**

- **Distribution and planting of saplings**
- **Maintenance of herbal garden**
- **Preservation of rare and endangered species of plants**
- **Established a tie-up with Kerala Biodiversity Board under which a biodiversity garden is maintained.**

**7.5 Whether environmental audit was conducted**

**A stock of flora of the campus taken.**

**7.6 Any other relevant information the institution wishes to add**

**PLANS OF THE INSTITUTION FOR THE NEXT YEAR (2015-16)**

<p><b>I. Follow up the proposal for special heritage status</b></p> <p><b>II. Increase the IT Infrastructure in the campus</b></p> <p><b>III. Establish tie-up with USSR.</b></p> <p><b>IV. Improve the women amenities in the campus</b></p> <p><b>V. Organise faculty development Programme</b></p> <p><b>VI. Organise HRD Programme for nonteaching staff</b></p> <p><b>VII. Invite the Hon'ble President of India for bi-centenary celebrations</b></p> <p><b>VIII. Conduct autonomy preparation workshops for Stakeholders.</b></p>
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<p>Name: <b>Dr. Mini Chacko</b></p> <p><b>IQAC Coordinator</b></p>	<p>Name: <b>Dr. Roy Sam Daniel</b></p> <p><b>Principal</b></p>
<p>Signature:</p>	<p>Signature</p>

