

Minutes of the Governing Council meeting of CMS College Kottayam (Autonomous) held at 3.00 pm on 25th June 2016 in the IQAC Conference Hall of CMS College Kottayam.

Members Present

- 1) Rt. Rev. Thomas K Oommen, Manager – CMS College Kottayam (Chairman)
- 2) Sri. M.R. Unni, Registrar – M.G University (University Nominee)
- 3) Prof. Dr. Soma Bandopadhyay, Registrar – University of Calcutta (UGC Nominee)
- 4) Dr. Varghese C Joshua, Vice Principal - CMS College Kottayam (Nominee – Teacher from the College)
- 5) Dr. Tomy Mathew, HOD – Commerce (Nominee – Teacher from the College)
- 6) Dr. Mini Chacko, HOD – Botany (Nominee – Teacher from the College)

Also present Dr. Roy Sam Daniel, Principal (Ex-officio Secretary)

Principal welcomed the members.

Chairman, Rt. Rev. Thomas K Oommen in his introductory speech emphasized the need to evolve policies based on the vision of the College and in terms of the real time needs.

AGENDA ITEMS

Agenda item 1 – Nomination of experts from outside college representing areas Industry, Commerce, Law, Education and Medicine to the Academic Council.

After detailed discussion, the council resolved to nominate following six experts to the Academic Council representing areas Law, Industry, Education, Medicine and Commerce from the panel presented before the council and to issue necessary orders.

- Dr. P.P. Paul, Rtd. Principal – Govt. Law College, Ernakulam & Principal – CSI College for Legal Studies, Kottayam. (Law)
- Mr. A.V. George, Managing Director, AVG Group of Companies, Kottayam. (Industry)
- Dr. Koshy P Chacko, Rtd. Principal – Titus II Teachers Training College, Thiruvalla. (Education)
- Dr. P.G.R. Pillai, Rtd. Principal, Medical College, Kottayam & Special officer- Govt. Medical College, Kerala. (Medicine)
- Rev. Dr. Valsan Thampu, Rtd. Principal – St. Stephens College, New Delhi. (Administration)
- Dr. A.P. Thomas, Director – Advanced Centre for Environment Studies & Sustainable Development, M.G. University, Kottayam. (Environment)

Agenda item 2 – Constitution of Academic Council.

After detailed discussion, the council resolved to constitute the Academic Council with the following list of members as per Mahatma Gandhi University Laws (Third Amendment) Act 2014, Chapter IX, Para 107, subject to the inclusion of members to be nominated by the M.G. University.

CMS College (Autonomous), Kottayam.
Academic Council Members

Sl. No	Category	Name	Designation
a)	Chairman	Dr. Roy Sam Daniel, Principal	Chairman
b)	Head of Departments	Smt. Rebecca Mathew, HOD, English	Member
		Dr. Babu Cherian, HOD, Malayalam	Member
		Dr. Shija Grace, HOD, Hindi	Member
		Dr. Thomas Chacko, HOD, English Literature, Journalism & Communicative English (SF)	Member
		Sri. Abraham K Samuel, HOD, Mathematics	Member
		Dr. Merry Eapen, HOD, Statistics	Member
		Dr. P Rajagopal, HOD, Physics	Member
		Dr. Tomy James, HOD, Chemistry	Member
		Dr. Miriam Mani, HOD, Family & Community Science	Member
		Dr. Sosamma Oommen, HOD in charge, Zoology	Member
		Dr. Mini Chacko, HOD, Botany	Member
		Prof. John Varghese, HOD, Biotechnology (SF)	Member
		Prof. Mathew C Mathew, HOD, Computer Science (SF)	Member
		Dr. Tomy Mathew, HOD, Commerce	Member
		Dr. Samkutty George, HOD, Commerce (SF)	Member
		Smt. Amrutha Rinu Abraham, HOD in charge, Sociology	Member
		Smt. Radhika. G, HOD in charge, History	Member
		Sri. Shahwas Sheriff. P, HOD in charge, Economics	Member
		Sri. Ashok Alex Luke, HOD in charge, Political Science	Member
		Dr. Charles A Joseph, HOD in charge, Physical Education	Member
c)	Four teachers of the college	Dr. Varghese C Joshua, Vice Principal & Associate Prof. - Mathematics	Member

	nominated by the Principal		
		Prof. George Jacob, Associate Prof., Chemistry	Member
		Dr. Anooja Thomas. K, Associate Prof., Family & Community Science	Member
		Smt. Annie T John, Associate Prof., Botany	Member
d)	Six experts from outside college nominated by the Governing Council	Dr. P.G.R. Pillai, Rtd. Principal - Medical College, Kottayam & Special Officer - Govt. Medical College, Kerala.	Member
		Dr. P.P. Paul, Rtd. Principal – Govt. Law College, Ernakulam & Principal – CSI College for Legal Studies, Kottayam.	Member
		Mr. A.V. George, Managing Director - AVG Group of Companies, Kottayam.	Member
		Dr. Koshy P Chacko, Rtd. Principal – Titus II Teachers Training College, Thiruvalla	Member
		Dr. A.P. Thomas, Director – Advanced Centre for Environment Studies & Sustainable Development, M.G. University, Kottayam.	Member
		Rev. Dr. Valsan Thampu, Rtd. Principal – St. Stephens College, New Delhi.	Member
e)	Three nominees of University	Nomination Letter sent to M.G University - No. CMS/Aut/2027/2016 dated 13.05.2016	
f)	Member Secretary, Nominated by Principal	Dr. Varghese C Joshua, Vice Principal & Associate Prof. - Mathematics	Member Secretary

Agenda item 3 – Nomination of one person to Finance Committee.

After detailed discussion, the council resolved to nominate Rev. Dr. P.K. Kuruvilla, Bursar, CMS College, Kottayam to the Finance Committee and to issue necessary orders.

Agenda item 4 – Constitution of Finance Committee.

After detailed discussion, the council resolved to constitute the Finance Committee with the following list of members as per UGC XII Plan Guidelines – Scheme for Autonomous college, Para 8, Annexure VI.

CMS College (Autonomous), Kottayam.			
Finance Committee Members			
Sl. No	Category	Name	Designation
a)	Chairman	Dr. Roy Sam Daniel, Principal	Chairman
b)	One person nominated by the Governing body	Rev. Dr. P.K. Kuruvilla, Bursar	Member
c)	One senior teacher of the college nominated by the Principal	Dr. P. Rajagopal, HOD - Physics	Member

Agenda item 5 – Constitution of Board of Studies and to decide the subjects or group of subjects to be brought under each Board of Studies.

After detailed discussion, the council resolved to constitute the following 23 Board of Studies with group of subjects given in brackets.

- 1) English Literature and Communicative Studies (English Literature; Communicative English)
- 2) Malayalam (Malayalam)
- 3) Hindi (Hindi)
- 4) Sanskrit (Sanskrit)
- 5) Syriac (Syriac)
- 6) Tamil (Tamil)
- 7) French (French)
- 8) German (German)
- 9) Mathematics (Mathematics)
- 10) Physics (Physics)
- 11) Chemistry (Chemistry)
- 12) Botany (Botany)
- 13) Zoology (Zoology)
- 14) Family & Community Science (Family & Community Science; Dietetics and Food Service Management)
- 15) Biotechnology (Biotechnology)
- 16) Statistics (Statistics)

- 17) Computer Science (Computer Science)
- 18) History (History)
- 19) Political Science (Political Science)
- 20) Economics (Economics)
- 21) Sociology (Sociology)
- 22) Commerce (Commerce)
- 23) Physical Education (Physical Education)

Agenda item 6 – Admission to UG & PG programs for the academic year 2016-2017 – Marginal increase of seats in UG & PG programs.

After detailed discussion the council decided to increase the seats for the following study programs and sent it to the M.G. University for ratification.

Sl. No.	Name of Program	Sanctioned Strength	% of increase	Total Strength
1	B. Com	50	10%	55
2	B.Com (Finance & Taxation) (SF)	50	25%	62
3	B.Com (Marketing) (SF)	40	25 %	50
4	BA English Literature, Journalism & Communicative English (SF)	30	25%	38
5	BCA (SF)	30	25%	38
6	B.Sc Botany & Biotechnology (SF)	30	25%	38
7	M.Sc Zoology	10	20%	12
8	M.Sc Food Service Management & Dietetics (SF)	20	25%	25
9	M.Sc Biotechnology (SF)	20	10%	22
10	MA History (SF)	15	25%	19
11	M.Com	15	25%	19

Out of Agenda- Item 1

Resolved to authorize the Principal to take decisions in all matters relating to conduct of examinations and publication of results after obtaining opinion of the members through circulation and with the approval of the Chairman. Such decisions shall be placed at the next meeting of the Governing council.

sd/-
Dr. Roy Sam Daniel
(*Ex-Officio Secretary*)

Kottayam
25.06.2016