

Minutes of the Governing Council meeting of CMS College Kottayam (Autonomous) (GC/19.01) held at 3 pm on 01st February 2019 in the IQAC Conference Hall, CMS College Kottayam (Autonomous).

Members Present

- 1) Rev. John Issac, Clergy Secretary - CSI Madhya Kerala Diocese, Kottayam
- 2) Rev. Jacob George, Bursar - CMS College Kottayam
- 3) Dr. Mini Chacko, Vice Principal & HOD – Botany
- 4) Dr. Tomy Mathew, Controller of Examinations & HOD – Commerce
- 5) Rev. Thomas Paikad, Treasurer, CSI Madhya Kerala Diocese, Kottayam
- 6) Sri. Jacob Philip Monkuzhy – Secretary, Higher Education Board - CSI Madhya Kerala Diocese, Kottayam.
- 7) Dr. Varghese C Joshua, Assoc. Professor & HOD in Charge – Mathematics

Also present Dr. Roy Sam Daniel, Principal (**Ex-officio Secretary**)

Inconveniences of Most. Rev. Thomas K Oommen – Chairman Governing Council & Manager, CMS College Kottayam, Dr. Soma Bandhopdhyay – UGC Nominee, Dr. K.K.Damodaran – Government Nominee and Dr. Beena Mathew – University Nominee to attend the meeting were recorded.

The meeting was presided over by Rev. John Issac, Clergy Secretary - CSI Madhya Kerala Diocese, Kottayam . Principal welcomed the members. Chairman delivered introductory speech.

Dr. Roy Sam Daniel, Ex-officio Secretary read the minutes of previous meeting (GC/18.04 dated 13.09.2018) and the members unanimously approved the same.

Action Taken:

1) Administrative Audit.

For administrative audit, Dr. Cherian T Kurian, Bursar, CSI College for Legal Studies has given consent to lead the audit. The audit is proposed to be conducted by second week of March 2019.

2) Department wise Accreditation.

Member Secretary reported that, the DSAR for the last 5 years has been prepared and submitted by all departments. A three member team has also been identified for evaluation. The dates will be decided after the evaluators give consent for their visit.

3) B.Voc programs

Member Secretary reported that, as per UGC directive dated 14th June 2018, the College has started two B.Voc programs with UGC aid, viz, Travel Tourism and Logistics Management and Information Technology. Funding from UGC has not been received.

4) Research Excellence Award for Teachers.

Member secretary reported that, Rev. Joseph Peet Award for Best Researcher 2017 – 2018 was awarded to Dr. Hari. N, Department of Botany under the domain life science.

5) Issuing rank certificates for UG & PG programs.

Member secretary reported that, rank certificates were given to all class toppers (who secured A grade) of PG programmes.

6) Award for best class (UG & PG) and best student (UG & PG)

Member secretary reported that, Best outgoing student award were given to Ms. Sruthi Dileep of 3rd DC History and Ms. Linta Biju of 2nd PG Applied Physics. 2nd DC Mathematics and 2nd PG Botany were adjudged the best outgoing classes.

7) Autonomous Grant 2017 – 2018

Member secretary reported that, the audited Income and Expenditure account and Utilization Certificate in respect of Autonomous Grant 2017 – 2018 and Budget for Autonomous Grant 2018 – 2019 has been submitted to University Grants Commission.

8) International Conference

Member secretary reported that, International Conference on Advances in Applied Probability and Stochastic Process was organized in the College from 07th to 10th January 2019 under the coordinatorship of Dr. Varghese C Joshua. Dr. Varghese C elaborated on the proceedings of the conference. The council congratulated Dr. Varghese C Joshua for the efficient conduct of conference.

9) Graduation Day Ceremony

Member secretary reported about the conduct of Graduation Ceremony on 23rd November 2018. Dr. S. Sundar Manoharan, Hon. Vice Chancellor, Sathyabama Institute of Science and Technology, Chennai was the chief guest.

10) Add on course for Zoology.

Member secretary reported that, Advanced Diploma in Medical Coding has been started by Zoology Department. Around 20 students enrolled for the program.

Agenda:Item 1

Declaration of Result

i. 5th Semester UG Programme (2016 Admission)

Dr. Tomy Mathew, COE presented the result of 5th semester UG (2016 - 19) program and circulated the consolidated statement of results.

CMS COLLEGE KOTTAYAM (Autonomous)

Total Result -UG -Semester V - October 2018

Programmes	Total Students Registered	Total Students Appeared	A+	A	B	C	D	F	Passed	Sem 5 Oct 2018	Sem 4 March 2018	Sem 3 Oct 2017	Sem 2 April 2017	Sem 1 Nov 2016
B.A. Communicative English	32	32	2	7	7	8	0	8	24	75.00 %	78.79 %	90.91	65.71	57.14
B.A. Economics	36	36	6	8	5	3	1	13	23	63.89 %	69.44 %	56.76	54.05	64.86
B.A. English	47	47	7	18	7	2	0	13	34	72.34 %	72.92 %	66.67	81.05	79.17
B.A. History	35	35	2	4	7	7	1	14	21	60.00 %	41.67 %	36.84	35	37.5
B.A. Malayalam	17	17	0	2	2	4	4	5	12	70.59 %	23.53 %	29.41	41.18	33.33

B.Sc. Biotechnology	37	37	2	8	10	9	2	6	31	83.78 %	94.59 %	86.49	73.68	68.42
B.Sc. Botany	39	39	9	7	4	5	0	15	25	64.10 %	61.54 %	70.00	52.27	64.44
B.Sc. Chemistry	36	36	17	8	2	0	0	9	27	75.00 %	66.67 %	72.22	75	76.32
B.Sc. Family & Community Science	30	30	4	6	4	2	3	11	19	63.33 %	60.00 %	42.42	44.12	41.67
B.Sc. Physics	44	44	14	12	5	5	1	7	37	84.09 %	72.73 %	79.55	61	86.36
B.Sc. Mathematics	42	42	11	8	5	4	2	12	30	71.43 %	74.42 %	69.77	50	75.56
B.Sc. Zoology	37	37	6	7	9	5	0	10	27	72.97 %	71.05 %	64.10	61.9	62.79
BCA	30	30	3	7	7	7	1	5	25	83.33 %	62.50 %	72.41	50	41.67
B.Com Finance & Taxation - Aided	50	50	27	3	7	2	0	11	39	78.00 %	76.00 %	76.47	80.39	76.47
B.Com Finance & Taxation - Self Financing	55	55	2	14	14	5	1	19	36	65.45 %	81.82 %	82.14	82.14	78.95
B.Com Marketing	43	43	3	4	10	5	0	21	22	51.16 %	75.56 %	84.44	65.22	63.04
Total	610	610	115	123	105	73	16	178	432	70.82 %	70.11 %	69.65	62.69	64.96

The Chairman declared the result of 5th semester UG programmes (2016 Admission).

After analyzing the result the council pointed out that the pass percentage of BA Economics, History, B.Sc Botany, and Home Science is very low. The council entrusted the Principal to take remedial action.

ii. 3rd Semester PG programme (2017 Admission)

Dr. Tomy Mathew, COE presented the result of 3rd semester PG (2017 - 19) program and circulated the consolidated statement of results.

CMS COLLEGE KOTTAYAM (Autonomous)

Total Result -PG Sem-III November 2018

S.I No	Programmes	Total Students Registered	Total Students Appeared	A	B	C	D	F	Passed	PG Sem 3 November 2018	PG Sem 2 May 2018	PG Sem 1 Dec 2017	PG Sem 2 - June 2017
1	MA English	23	23	2	20	1	0	0	23	100.00%	100.00 %	87.50%	100.00 %
2	MA Malayalam	13	13	0	12	1	0	0	13	100.00%	100.00 %	92.86%	35.71%
3	MA Sociology	17	17	5	8	2	0	2	15	88.24%	88.24%	77.78%	76.19%

4	MA History	7	7	0	5	1	0	1	6	85.71%	71.43%	71.43%	59.53%
5	M.Com	17	17	4	10	0	0	3	14	82.35%	100.00%	88.89%	88.24%
6	M.Sc Physics	13	13	1	12	0	0	0	13	100.00%	100.00%	84.62%	61.54%
7	M.Sc Applied Physics	9	9	0	4	1	0	4	5	55.56%	77.78%	55.56%	57.14%
8	M.Sc Botany	11	11	1	9	0	0	1	10	90.91%	90.91%	90.91%	70.00%
9	M.Sc Biotechnology	7	7	1	5	1	0	0	7	100.00%	85.71%	100.00%	66.67%
10	M.Sc Chemistry	15	15	1	10	3	0	1	14	93.33%	73.33%	93.33%	83.33%
11	M.Sc Applied Chemistry	15	15	2	13	0	0	0	15	100.00%	80.00%	100.00%	60.00%
12	M.Sc Analytical Chemistry	13	13	0	9	2	0	2	11	84.62%	57.14%	57.14%	100.00%
13	M.Sc Food Service Management and Dietetics	6	6	1	5	0	0	0	6	100.00%	66.67%	100.00%	80.00%
14	M.Sc Mathematics	25	25	15	7	0	0	3	22	88.00%	88.00%	72.00%	59.01%
15	M.Sc Zoology	12	12	2	9	0	0	1	11	91.67%	83.33%	75.00%	91.67%
	Total	203	203	35	138	12	0	18	185	91.13%	86.27%	82.69%	73.68%

The Chairman declared the result of 3rd semester PG programmes (2017 Admission).

After analyzing the result the council pointed out that the pass percentage of M.Sc Applied Physics is very low. The council entrusted the Principal to take remedial action in this regard.

Agenda: Item 2 – Other matters

a) Online Examination

After discussion it is decided to introduce online examinations initially for the internal examination of B.Voc programmes.

b) PG curriculum revision

Member Secretary reported that, the process of curriculum revision of PG programmes has been started. Discussions followed before the decision to complete the curriculum revision was taken.

c) Community College

Member secretary reported that, starting of a community college is on anvil. It is decided to include stitching courses making use of facilities of Tholassery weaving school.

d) Rev. Jacob George, Bursar, CMS College Kottayam reported about the threat to Principal's life. Principal reported that it is associated with the ragging issue that occurred on 18th and 19th December 2018 followed by the dismissal of two students from the College.

The Governing Council expressed their solidarity with the Principal and Staff of the College and promised their support in all decisions taken by the Principal.

Dr. Mini Chacko rendered vote of thanks.

The meeting came to a close at 4.30 pm.

Dr. Roy Sam Daniel
(Ex-Officio Secretary)

(Read and Confirmed)

Most. Rev. Thomas K Oommen
(Chairman – Governing Council)