

CMS COLLEGE KOTTAYAM (AUTONOMOUS)



IN-SEMESTER EXAMINATION JANUARY 2020

Sixth Semester B.A./B.Sc./B.Com./B.C.A. –UG (Test Series).

&

Second Semester M.A./M.Sc. /M.Com. -PG (Test Series).

NOTIFICATION

The In-Semester examination of **Sixth Semester UG (ISE Series)** Programmes will be conducted from **03/01/2020, 06/01/2020, 07/01/2020, 09/01/2020, 10/01/2020**. The duration is 90 Minutes (**9.15 AM to 10.45 AM**) for each examination. Teachers are requested to Set question papers from 40 percent of the syllabus contents and entrust it with the department co-ordinator on or before Tuesday (**31.12.2019**). It shall be informed to the students by the HOD/Department Level In semester Examination Coordinator.

Valued answer script shall be returned to the students within one week of the examination. Except exigencies, retest will not be permitted. In such case students should produce the relevant documents to justify their absence to the concerned HOD.

Result shall be published on or before **16th January 2020** in the department notice board. Settle grievances, if any on or before **17th January 2020**.

The department coordinator shall submit the consolidated mark list on or before **20th January 2020** to the Internal Examination Section-Ac. III (Sri. Thomas George, College Office). All the department Co-ordinators should maintain an examination file consisting of individual mark list, copies of attendance sheet, question paper and consolidated mark list.

Department Co-ordinator/ HOD/ Faculty Adviser are requested to inform the students about the details and importance of the internal examination, well in advance.

Sixth Semester –UG Students will have regular class after the exam, starting at 11 AM.

The first series In-Semester examination of **UG 2nd & UG 4th** and **PG 2nd Semester** shall be conducted by the course teacher. One or more class test can be conducted. All relevant documents in this regard shall be maintained in the Department.

12/12/2019
Coordinator
Internal Examinations
CMS College, Kottayam - 01

e-Mail: ise@cmscollege.ac.in

Kottayam

12/12/2019

Copy to:

1. Head of the Departments
2. Department In-Semester Examination Coordinators.
3. In-Semester Examination Section (Ac. III)
4. Stock File.

Principal

CMS College Kottayam (Autonomous)

