

CMS COLLEGE KOTTAYAM
(AUTONOMOUS)

Affiliated to Mahatma Gandhi University
Recognised as College with Potential for
Excellence by UGC and Accredited by NAAC A Grade

CMS
COLLEGE
KOTTAYAM
(AUTONOMOUS)



Prospectus
2020 - 2021

M. A.
ECONOMICS
(AIDED)

www.cmscollege.ac.in

PREFACE

'The College *Cotym*' which later came to be known as CMS College Kottayam, was established in the year 1817 by the Church Missionary Society, England at the initiative of Colonel Munro, the then Diwan and with the patronage of the Royal Family of Travancore. In its early years, the curriculum included the study of Mathematics, History, and Geography, besides English, Malayalam, Sanskrit and Syriac.

Since its inception, the College has been a torch bearer in the area of higher education, not only as a centre of 'knowledge dissemination' but also as a centre of 'knowledge creation'. Rev. Benjamin Bailey, the father of the printing in Kerala, was the first principal of the College. He established the first printing press in the state in 1821 and designed the present round-shaped Malayalam font. He formulated the middle path Malayalam prose style which is the forerunner of modern Malayalam prose. He is also credited with bringing out the first dictionary in Malayalam, a bi-lingual Malayalam – English dictionary, titled 'A Dictionary of High and Colloquial Malayalam and English' in 1846.

In 1857, when the University system started in India, the College was affiliated to the University of Madras. 'The *Cotym* College Quarterly', the first college magazine in South India was published by the College in 1864. The college was later affiliated to Travancore University in 1937, then to Kerala University and finally to Mahatma Gandhi University, Kottayam in 1983. In 2014, the College was reaccredited by National Assessment and Accreditation Council with A Grade and 3.27 GPA. It is recognized as a College with Potential for Excellence by the UGC and is conferred with Special Heritage status. In the year 2016, the UGC granted the status of academic autonomy for the college.

Luminaries like Dr. K. R. Narayanan, former President of India, and Sri. K. P. S. Menon, former Indian Ambassador to the U. S. S. R., Padmavibhooshan Dr. George Sudarshan, the world renowned Physicist, Padmabhooshan Kavalam Narayana Panicker, Padmabhooshan Justice K. T. Thomas, Film Directors John Abraham, Aravindan, Jayaraj et al. are some of the illustrious alumni of the College.

The college started its bicentenary celebrations in 2016. The President of India, Sri. Pranab Mukherjee inaugurated the bicentenary programme on 6th February, 2016. Various schemes and programmes were introduced and executed as part of the celebrations. The valedictory function of the bicentenary was held on 2nd September 2019. The Most Rev. and Right Honourable Justin Welby, the Archbishop of Canterbury was the guest of honour.

IMPORTANT POINTS

1. **Admission to CMS College is not through the M.G. University CAP Portal.** Candidates must apply online through the Admission Portal in the collegewebsite: www.cmscollege.ac.in.
2. **Application fee is Rs.200** for general candidates and **Rs.100** for SC/ST candidates. Fee must be paid **online** using debit card, credit card or internetbanking.
3. The candidate should read the prospectus carefully before submitting the application form.
4. Verify the correctness of your personal as well as academic details carefully before final submission.
5. Candidates applying under **Sports/Cultural/PWD Quota** must **first apply online**. A copy of the application form along with self-attested copy of relevant documents should be sent through email on or before the closing date and time of application to the following emailid:
 - Sports Quota – sports.pg@cmscollege.ac.in
 - Cultural Quota – cultural.pg@cmscollege.ac.in
 - PWD Quota – pwd.pg@cmscollege.ac.in
6. Application for **Management Quota** should be submitted **online**. A copy of the application form along with the Testimonial of the Sponsor must be sent through email at mq.pg@cmscollege.ac.in on or before the closing date and time of application.
7. For **Community Merit** seats, apply **online** by selecting **CSI MKD Quota** in the general application form. Church membership certificate and recommendation by the Parish Priest must be produced at the time of admission.
8. Candidates seeking admission in the General/Community quota **need not send/submit** the print out of the online application to the college.
9. Rank/allotment lists, and admission details will be published in the college website and college notice board and it will be provided also through SMS/e-mail. Rank/allotment lists, date / time of interview will be updated on a daily basis and will be published in the college website and college notice board. Selected candidates should report for interview / admission on the assigned date at the stipulated time, with all necessary documents and fees. Retaining of seats will not be permitted for late comers. Information on interview and admission may also be provided through SMS /e-mail.

**For any admission related queries, contact 9446391943 (9:00 am to 5:00 pm) or send an e-mail to admission@cmscollege.ac.in*

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1. ADMISSION SCHEDULE 2020– 2021

Availability of Online Application and Prospectus	09.12.2020	10:00 a.m.
Closing date and time for submission of Application	21.12.2020	05:00 p.m.

2. PROGRAMME DETAILS

Programme Name	M.A. Economics
Programme Duration	Two years (Four Semesters)
Degree Awarding University	Mahatma Gandhi University
Sanctioned Strength	20
Stream	Aided
Electives	Mathematical Economics, Operations Research, Multivariate Data Analysis
Compulsory Internship (a minimum of 30 days)	

3. CLASSIFICATION/CATEGORIZATION OF SEATS

Seats available for the Programme are classified as Merit Seats, Management Seats and Community Seats.

4. RESERVATION OF SEATS

AIDED PROGRAMMES:

Types of Reservation - Out of the total Merit Seats available in the college under various UG Programmes, seats are reserved for different categories under the following main items.

- i. Reservation for International Students
 - ii. Reservation for Nominees
 - iii. Reservation for Persons with Disabilities
 - iv. Special Reservation
 - v. Mandatory reservation
- i. Reservation for International Students:** 10% additional seats shall be created in affiliated Arts and Science colleges over and above the sanctioned strength and added to the total merit seats exclusively for the purpose of accommodating international students. These seats shall not be filled up with other candidates. The students who seek admission in this category should first apply online and submit the print out of the online application to the colleges concerned.
 - ii. Reservation for Nominees:**
 - a. An additional seat for each programme in the College shall be created exclusively for the purpose of accommodating students sponsored by the Union Territory of Lakshadweep (U.O. No. Ac.AI/3/2761/06 dated 20.7.2006). This seat shall not be filled up by other candidates.
 - b. Reservation of Seats for Malayalee students from Andaman & Nicobar Islands: An additional seat for each programme in affiliated Arts and Science colleges shall be created exclusively for the purpose of Malayalee students from Andaman & Nicobar Islands. This seat shall not be filled up by other candidates (U.O. No. 6199/AI/2016/Acad dated 23.11.2016).
 - iii. Reservation for Persons with Disabilities (PD):**
5% of the seats for all programmes, over and above the allotted strength

are reserved for persons with disabilities. Such seats shall be reserved for each of the three sections of person with disabilities category (Blind, Deaf and Orthopedically Challenged) with provision for interchange of seats, if candidates are not available in a particular category in a year. The selection of candidates under this category will be based on the rank in the inter-se merit list and physical suitability, and not on the basis of the degree of disability.

A 'person with disability' means a person suffering from not less than 40% of any disability as certified by a Medical Board constituted for this purpose. Candidates who have a minimum of 40% disability alone will be eligible for this quota. A relaxation of 5% of marks in the qualifying examination from the prescribed minimum is allowed.

Candidates seeking admission under PD category should attach with their application form, an attested copy of the 'Certificate of Disability' issued by a District Medical Board or bodies of higher status, certifying the degree or percentage of disability.

A relaxation of 5% marks in the qualifying examination from the prescribed minimum is allowed i.e. CGPA of 1.80 for CBCSS (2009), CCPA of 4.5 for CBCSS (2013) applicants and 45% marks for pre - CBCSS applicants for admission to M.Sc. programmes and CGPA of 1.60 for CBCSS (2009), 4.0 for CBCSS (2013) applicants and 40% marks for pre CBCSS applicants for admission to M.A/M Com programme. Lapsed PD quota seats, if any, shall be filled from among Children with Special Needs as per UO No. 2714/A1/2017/Acad dated 16/05/2017.

***** No reservation of seats is allowed for Blind candidates for Programmes which come under the Faculties of Science/Technology & Applied Sciences.***

iv. Reservation for Transgender candidates:

Two seats shall be created over and above the sanctioned strength in all courses in affiliated Arts & Science Colleges exclusively for admitting Transgender students. (G.O.(Ms)No.153/2018 HEdn dated 03.07.2018). However such students should also apply online and submit the CAP

application number to the colleges concerned.

v. **SpecialReservation:**

The seats reserved under Sports Quota and Cultural Quota come under this category.

A. Reservation of seats under SportsQuota:

Age Limit - Upper age limit for applying through sports quota is 25 years.

The following norms are prescribed for admission under sportsquota.

- i. One seat for every 20 seats for M.A., M.Sc., M.Com Programmes with permission for interchangeability
- ii. Where the number of seats is less than 20 for a subject, the seats may be pooled together, M.A., M.Sc., and M.Com being treated separately. Where the number of seats, after pooling, exceeds multiples of 20, an additional seat can be earmarked, if the excess number is 15 or more.
- iii. Where the number of seats is still less than 15 after such pooling, all PG programmes may be pooled together.
- iv. After such pooling, if the number of seats exceeds multiples of 20 an additional seat can be earmarked if the excess number is 15 or more.
- v. A minimum of one seat may be given if there are no sufficient seats.

The applicant for admission to the Sports quota should have represented at least the College in the Inter Collegiate Competitions. Preference shall be given to Sportsmen who have represented the State/University over the sportsmen who have represented the District/College. Performance in any year during the Under Graduate Programme only will be taken into consideration. The following guidelines shall be followed in determining merit in sports and games for admission to the PG programmes.

Points shall be awarded to the 1st (Winner or the Winning Team), Second (Runners up or Runners up team), third (third place) and participation as:

S.N.	Item	Points
1	Representing India in approved world	200

	Championships/Olympics and winning Gold Medal	
2	Representing India in approved world Championships/Olympics and winning Silver Medal	195
3	Representing India in approved world Championships/Olympics and winning Bronze Medal	190
4	Representing India in approved world Championships/Olympics	185
5	Representing India in Commonwealth games/ Asian Games/Asian Championship etc. and Winning Gold medal	180
6	Representing India in Commonwealth games/ Asian Games/Asian Championship etc. and Winning Silver medal	175
7	Representing India in Commonwealth games/ Asian Games/Asian Championship etc. and Winning Bronze medal	170
8	Representing India in Commonwealth games/ Asian Games/Asian Championship etc.	165
9	Representing India in World University games and winning a Gold medal	160
10	Representing India in World University games and winning a Silver medal	155
11	Representing India in World University games and winning a Bronze medal	150
12	Representing India in World University games	145
13	Representing India in Regional Championship such as SAF Games and winning a Gold medal	140
14	Representing India in Regional Championship such as SAF Games and winning a Silver medal	135
15	Representing India in Regional Championship such as SAF Games and winning a Bronze medal	130
16	Representing India in Regional Championship such as SAF Games	125
17	Representing Kerala State in National Championship for Senior/Youth and Winning Gold medal	120
18	Representing Kerala State in National Championship for Senior/Youth and Winning Silver medal	115
19	Representing Kerala State in National Championship for Senior/Youth and Winning Bronze medal	110
20	Representing Kerala State in National Championship for Senior/Youth championship	105
21	Representing a University in All India/ South Zone Inter University Competition and Winning a Gold medal	100
22	Representing a University in All India/South Zone Inter University Competition and Winning a Silver medal	95
23	Representing a University in All India/ South Zone Inter University Competition and Winning a Bronze medal	90
24	Representing Kerala State in South Zone Championship for Senior/ Youth and Winning Gold medal	85

25	Representing Kerala State in South Zone Championship for Senior/ Youth and Winning Silver medal	80
26	Representing Kerala State in South Zone Championship for Senior/ Youth and Winning Bronzemedal	75
27	Representing Kerala State in South Zone Championship for Senior/Youth	70
28	Representing University in All India / South Zone Inter University Championship	65
29	Representing State in all India Rural Sports/ women's Sports and Winning a Gold Medal	60
30	Representing State in all India Rural Sports/ women's Sports and Winning a Silver Medal	55
31	Representing State in all India Rural Sports/ women's Sports and Winning a Bronze Medal	50
32	Representing Kerala State in All India Rural Sports/Women's Sports	45
33	Representing District in Inter District Championship for Seniors/ Youth and Winning a Gold medal	40
34	Representing District in Inter- District Championship for Seniors/ Youth and Winning a Silvermedal	35
35	Representing District in Inter District Championship for Seniors/ Youth and Winning a Bronze medal	30
36	Representing District in Inter-District Championship for Seniors/ Youth Students selected for KSSC Sports hostel scheme	25
37	Representing a college in the Inter Collegiate championship and Winning a Gold Medal	20
38	Representing a college in the Inter Collegiate championship and Winning a Silver Medal	15
39	Representing a college in the Inter Collegiate championship and Winning a Bronze Medal	10
40	Representing a college in the Inter Collegiate Tournament	05

The selection of candidates under the category will be based on the proficiency in sports/games.

- i. A person can score points only in one category.
- ii. The highest score will be counted
- iii. Where bracketed, scores in other categories will be counted
- iv. Where still bracketed, Priority will be given in the order of merit i.e.;
1st, 2nd, and 3rd place respectively.
- v. Those with more number of achievements in the same level will be placed above the others (more number of 1st places, more number of 2nd places and soon).
- vi. Individual achievements will be ranked above team achievements.

- vii. A new record is created; he/she will be given priority.
- viii. If the tie could not be resolved by any of the above mentioned sports achievements, the index marks based on the qualifying examination shall be considered for breaking the tie.
- ix. Performance in any year during the Under Graduate Programme will be taken into consideration.
- x. The students admitted in Sports quota shall mandatorily be available to represent the University in the Inter University competitions unless specifically exempted by the Vice-Chancellor/Director of Physical Education, Mahatma Gandhi University.

Addendum

- i. Approved World competitions mean the competitions organized by the International Apex Bodies of the concerned discipline and in which the national Teams are sponsored by the National Apex Bodies and cleared by Sports Authority of India/ Government of India.
- ii. The National Championship means the championships conducted by the National Apex Bodies of the concerned discipline. District Competition means revenue district competition conducted by district association in respective sports.
- iii. Individual games /event means a game/event in which individual performs alone.
- iv. When a candidate has number of achievement in a sports /different discipline his/her best achievement will be taken into consideration.
- v. For team events, colleges should upload the events they wish to choose in the beginning of each academic year

NOTE: Those who seek admission through sports quota shall apply online and upload necessary documents at the time of applying online. Applicants shall be able to choose programmes based on the events chosen by the colleges/ team preferences of the colleges and the rank list will be prepared and published accordingly.

****If vacancies arise due to discontinuation of candidates under Sports quota, the next eligible candidate in the Rank List shall be admitted. No candidates under any circumstances shall be allowed to apply after the last date specified for the sports quota admissions as the seats are deducted from general merit quota seats.***

B. Reservation of seats under Cultural Quota: The following norms are prescribed for admission under cultural quota.

- i. One seat for every 20 seats for M.A., M.Sc., M.Com programmes with permission for interchangeability
- ii. Where the number of seats is less than 20 for a subject, the seats may be pooled together, M.A., M.Sc., and M.Com being treated separately. Where the number of seats, after pooling, exceeds multiples of 20, an additional seat can be earmarked, if the excess number is 15 or more.
- iii. Where the number of seats is still less than 15 after such pooling, all PG programmes may be pooled together.
- iv. After such pooling, if the number of seats exceeds multiples of 20 an additional seat can be earmarked if the excess number is 15 or more.
- v. A minimum of one seat may be given if there are no sufficient seats.

The selection shall be made from among the applicants for the cultural quota on merit as follows:

Level	Points of Participation			
	1 st	2 nd	3 rd	4 th
National Inter University Youth Festival/Competition of Association of Indian Universities	50	30	20	10
Zonal Inter University Youth Festival/Competition of Association of Indian Universities	30	20	10	-
Annual University Youth Festival of any University in Kerala	20	10	5	-

In the absence of applicants who do not secure 1st, 2nd and 3rd and 4th places candidates with 'A' grade shall be considered for admission. The selection of candidates under the category will be based on the proficiency in cultural events only. Candidates who possess 'A Grade'

- A person can score points only in one category.
- The highest score will be counted.
- Where bracketed, scores in other categories will be counted.
- Where still bracketed, person who was the University athletic champion will be given 3 extra points.
- Performance in any year during the Degree course in Mahatma

Gandhi University will be taken into consideration.

- He/She must be available for University events unless specifically exempted by the Vice-Chancellor/Director of Physical Education, Mahatma Gandhi University

vi. **Mandatory Reservation:** The seats for each course will be distributed as per the existing pattern given below.

A: Aided Programmes

Sl No.	Seat Reservation	Seat Distribution (in Percentage)
1	Open Quota	50
2	Scheduled Caste	15
3	Scheduled Tribe	05
4	Community Quota	10
5	Management Quota	20

The seats under community quota are reserved for members of **Madhya Kerala Diocese; Church of South India** and such seats shall be filled on the basis of merit. The seats under management quota shall be filled by the management from among candidates of their choice.

5. CLAIMS FOR MANDATORY RESERVATION AND CERTIFICATES TO BE PRODUCED

Claims for Mandatory Reservations must be made by a candidate at the time of submission of application. The claims for mandatory reservation once made in the Application form cannot be altered by the candidate under any circumstances.

i. **Claim for Communal reservation under ‘Socially and Educationally Backward Classes (SEBC):** Reservation of seats to the Socially and Educationally backward Classes will be in accordance with the provisions contained in G.O.(P) 208/66/Edn dated 2.5.1966, as amended from time to time. The names of the castes and communities under SEBC are given in Annexure.

a. Candidates belonging to socially and Educationally Backward Classes as per G.O. (P) 02/2017/BCDD dated 08.03.2017, who belong to the non-creamy layer are

eligible for reservation under this category. The non-creamy layer certificate should have been issued not earlier than 12 months prior to the submission of application. Only the claims of the candidates of those communities that are included in the list of communities appended in the Prospectus will be considered.

- b. Candidates belonging to Ezhava, Muslim, Other backward Hindus, Latin Catholic other than Anglo Indians and Other backward Christian communities, claiming reservation under SEBC Quota should invariably produce both 'Community' and 'Income Certificates'/non-creamy layer certificate obtained from the Village Officer concerned. The self-attested copy of the above certificates should be attached with the application. Candidates who belong to the non-creamy layer are eligible for reservation. The seats unavailed by SEBC category candidates will be allotted under openquota.

ii. **Claim for Reservation under Kerala Scheduled Castes/Kerala Scheduled Tribes**

Quota: Candidates claiming reservation under Kerala Scheduled Castes/ Kerala Scheduled Tribes Quota should obtain caste/community certificate from the revenue authorities concerned. The names of castes and communities are given in Annexure. The candidates who are reconverted to Hinduism from Christianity of Scheduled caste origin should produce community certificate from Village Officer along with a copy of the gazette notification. Other Eligible Community (OEC candidates) who claim allotment to the un-availed seats, if any, under SC/ST quota should furnish community and income certificates obtained from the revenue authorities concerned. Those OEC candidates whose annual family income is up to Rs.6 lakhs alone are eligible for such seats.

iii. **OTHER GENERAL RULES FOR MANDATORY RESERVATION:**

The seats un-availed by the SC candidates will be diverted to ST candidates and vice versa. The un-availed seats reserved for SC/ST shall be re-notified through print media. If such seats are remaining vacant even after re-notification, the unfilled vacancies shall be filled from candidates belonging to OEC, and in their absence candidates belonging to SEBC. The seats that further remain unfilled shall go to openquota.

6. ELIGIBILITY FOR ADMISSION

Academic eligibility should be satisfied as on the last date for submission of academic data. No candidate shall be admitted to the PG Degree programme unless he/she possesses qualification and minimum requirement thereof. If an applicant for admission is found to have indulged in ragging in the past or if it is noticed later, admissions shall be denied or he/she shall be expelled from the educational institution.

Candidates should have passed the corresponding Degree Examination under the 10 + 2 + 3 pattern with one core/main subject and two complementary/subsidiary subjects from any of the Universities in Kerala or of any other University recognized by Mahatma Gandhi University as equivalent there to for admission, subject to the stipulation regarding marks.

OR

Candidates who have passed Degree examination with Double or Triple main subject + or candidates who have passed the Degree Examination in Vocational or Specialized Programmes are also eligible for admission. However, they have to submit copy of the Equivalency/Eligibility Certificate from Mahatma Gandhi University, stating that, their Qualifying Examination is recognized for seeking admission to the relevant P.G. Degree Course(s) as applicable, at the time of admission. This provision is not applicable in the case of those applicants who have passed their qualifying examination from MG University.

M.A. Economics

Graduates who have passed qualifying examination in CBCSS (2009) pattern	Graduates who have passed qualifying examination in CBCCS (2013) pattern	Graduates who have passed qualifying examination in other patterns
Graduation in Economics /Mathematics / Statistics with not less than CGPA of 1.8 out of 4 in the core group (Core + Open + Complementary)	Graduation in Economics /Mathematics / Statistics with not less than CCPA of 4.5 out of 10 in the core group (Core + Open + Complementary)	Graduation in Economics /Mathematics /Statistics with not less than 45% marks in the Part III subjects (Main + subsidiaries) or B.Sc. Degree holders in Co-operation and Banking with not less than 45% marks from Kerala Agricultural University.
Weightage of 10 marks shall be given to the candidates who have studied Economics as Core/Main. 75% of the total seats would be reserved for B.A Economics (Main Model I/II) candidates.		

Relaxation in Marks in the qualifying examination:

1. Kerala Scheduled Caste/Scheduled Tribe Category: The minimum grade in the qualifying examination for admission to the PG Degree a programme is 'c' in the seven point scale for CBCSS and a pass for pre CBCSS applicants.
2. SEBC Category: A relaxation of 3% marks in the qualifying examination from the prescribed minimum is allowed i.e. CGPA of 1.88 for CBCSS (2009), CCPA of 4.7 for CBCSS (2013), applicants and 47% marks for pre-CBCSS applicants for admission to M.Sc. programmes and CGPA of 1.68 for CBCSS (2009), CCPA of 4.2 for CBCSS (2013) applicants and 42% marks for pre- CBCSS applicants for admission to M.A/M.Com programmes.
3. OEC Category: A relaxation of 5% marks in the qualifying examination from the prescribed minimum is allowed i.e. CGPA of 1.80 for CBCSS (2009), CCPA of 4.5 for CBCSS (2013) applicants and 45% marks for pre - CBCSS applicants for admission to M.Sc. programmes and CGPA of 1.60 for CBCSS (2009), CCPA of 4.0 for CBCSS (2013) applicants and 40% marks for pre CBCSS applicants for admission to M.A/M Com programmes.

Persons with Disability category: A relaxation of 5% marks in the qualifying examination from the prescribed minimum is allowed i.e. CGPA of 1.80 for CBCSS (2009), CCPA of 4.5 for CBCSS (2013) applicants and 45% marks for pre - CBCSS applicants for admission to M.Sc. programmes and CGPA of 1.60 for CBCSS (2009), CCPA of 4.0 for CBCSS (2013) applicants and 40% marks for pre CBCSS applicants for admission to M.A/M Com programme.

7. PREPARATION OF RANK LIST

Under Pre - CBCSS pattern, the rank list of P.G degree programmes will be prepared on the basis of the marks obtained in the qualifying examination in part III subjects unless otherwise mentioned, standardized to 1000. The index mark is arrived at after adding/deducting weightage/bonus marks/handicap marks, if any. Under CBCSS (2009) and CBCSS (2013) pattern, the CGPA secured for Part III Core group (Core + Complementary courses) unless otherwise mentioned shall be converted into marks out of 1000. The index mark is arrived at after adding /deducting weightage/bonus marks/handicap marks, if any.

Bonus Marks

The Bonus marks will be awarded as follows:

- a. Bonus of five marks will be awarded to NCC and NSS candidates for admission to all programmes. For NCC candidates the bonus marks will be awarded on the basis of the NCC certificates signed by the Director and issued by the Directorate provided the candidates have secured at least 75% attendance after having participated in NCC activities during the period of study for Undergraduate programmes. An additional bonus mark of 5 each shall be awarded to 'B' and 'C' Certificate holders in proof of their high proficiency. The Claim of these candidates who have participated in NCC/NSS activities prior to the University level programme i.e., Higher Secondary / Plus Two /Vocational Higher Secondary etc., will not be taken into account for awarding bonusmarks.
- b. In respect of NSS candidates the bonus marks will be awarded on the basis of NSS certificates signed by the Vice-Chancellor or the Pro-Vice-Chancellor and issued to volunteers who have completed 240 hours of work within a period of 2 years of undergraduate study immediately preceding the P.G programmes for which admissionsought.
- c. A bonus of 15 marks will be awarded to the Ex-servicemen applicants and widows and children of Jawans and Ex-servicemen seeking admission to the P.G. programmes. Applicants in this category should invariably produce the certificate in support of their claim at the time of admission. The certificate should be obtained not earlier than six months from the last date of submission of application from the military authorities or state/ZillaSainik Welfare Officer to the effect that the applicant is the son/daughter of ex-service man or an ex service manhimself/herself.
- d. The benefit of bonus marks can be scored by a candidate only under one category i.e., **either NSS orNCC.**
- e. Bonus marks will be added only if the candidate has obtained the prescribed minimum qualifying marks in the qualifying examination while calculating the indexmarks.
- f. Deduction will be made from the total ranking marks for those candidates who had availed more than one chance in passing the qualifying examination as detailed below:
 - Handicap mark of 5 will be deducted from the total rank marks for each additional appearance he/she has taken for completing the qualifying examination. Number of chances means the number of chances for passing any part of the qualifying examination excludingcancellation.

NOTE: Wherever letter grades are given for the qualifying examination, the candidate should produce the relevant document so that the grades can be converted into actual marks. In the case of grades where

marks range is given, the mid value will be taken for computation of indexmark

CALCULATION OF INDEX MARKS

Index mark is calculated after adding /deducting the weightage/bonus marks/handicap marks, if any.

CBCSS Pattern (2009)	CBCSS Pattern (2013)	Pre CBCSS Pattern
<p>CGPA secured for Part III Core + Complementary courses is taken into account for the calculation of index marks as stated below:- {[CGPA(Core courses) X total Credit of core courses] + (CGPA of complementary course I X total credit for complementary courses I + (CGPA of complementary course II X total credit for complementary courses II)} / (total credit for core courses + total credit for complementary courses)-----(A) (A) X 250-----(B) (i.e., marks out of 1000 for Core plus complementary) {CGPA(Core courses) X total credit of core courses } X 6 X 25 --- (C) Total credit for core courses (i.e., marks of Part III Core Standardized to 600) The marks thus arrived at is standardized to 1000 i.e.,1600 $\frac{\{(B) + (C)\}}{1600} \times 1000$ -----(D) Index mark = D + weightage + bonus marks – handicap marks, if any</p>	<p>CCPA secured for Part III Core + Complementary courses is taken into account for the calculation of index marks as stated below:- {[CCPA(Core courses) X total credit of core courses] + (CCPA of complementary course I X total credit for complementary courses I + (CCPA of complementary course II X total credit for complementary courses II)} / (total credit for core courses + total credit for complementary courses) -----(A) (A) X 100-----(B) (i.e., marks out of 1000 for Core plus complementary) {CCPA(Core courses) X total credit of core courses } X 6 X 10 --- (C) Total credit for core courses (i.e., marks of Part III Core Standardized to 600) The marks thus arrived at is standardized to 1000 i.e., 1600 $\frac{\{(B) + (C)\}}{1600} \times 1000$ -----(D) Index mark = D + weightage + bonus marks – handicap marks, if any</p>	<p>Marks secured for part III Main + subsidiary for Model I and Marks secured for Core + Complementary + Vocational for Model II (standardized to 1000) -- --- (A) Marks Secured for Part III main(Model I)/Core papers (Model II) out of 600-----(B) The marks thus arrived at is standardized to 1000-----(C) Index Mark = C + weightage + Bonus marks, if any) –handicap marks, if any)</p>

Resolving of Tie:

In the case of more than one candidate obtaining equal index marks (including weightage/deduction), the candidate who has scored more marks in Part III Main will be placed higher in ranking. If the tie persists the candidate who has scored more marks in Part I common courses/papers English will be placed higher in ranking and if the tie still persists, the marks scored in Part II common course/additional language will be considered. If the ties still persist, the age of the candidates will be taken into account, the older being placed higher in

the ranking. Even after this exercise, if the tie persists, the alphabetical order of the first name of the candidates will be taken into account.

Rounding of marks of 0.5 and above to the highest figure shall not be done while calculating the percentage of marks for minimum eligibility.

8. ADMISSION PROCESS

Mode of Submission of Application

The candidates can submit online application. For online submission of application the candidates must visit the web site, www.cmscollege.ac.in and click on the button "**Admissions**".

Before submitting the application, candidates are advised to verify the details of academic programmes in the college including hostel facilities through the college website, in addition to the information given in this prospectus. Before selecting a programme the applicant shall satisfy himself/herself that he/she possesses the prescribed qualification for applying for the programme.

Application Fees for PG Programme.

For all applicants except SC/ST	Rs.200/-
For SC/ST candidates	Rs.100/-

Application under Special Quota

Necessary documents in support of applications for admission in Sports, cultural and physically challenged quota should reach to the admission office on or before the last date of submission of application.

Late Application

After the last day of submitting application, late application may be submitted after getting special sanction from the principal.

At the time of admission please note the following.

Candidates coming for admission should be accompanied by their parents.

Selected candidates will have to pay the required fees at the time of admission.

At the time of admission the candidate has to submit the following documents

1. Class X mark list (Original and two copies)
2. Grade card/ Mark lists of all parts of the Degree examination and Provisional/Degree Certificate (Original and two copies)
3. Transfer Certificate (TC) and Conduct Certificate from the Institution last attended.
4. Eligibility Certificate from Mahatma Gandhi University, in the case of candidates who have passed their qualifying examination from other Universities.
5. Migration Certificate (if applicable)
6. Candidates seeking admission under Sports/cultural/physically disabled quota should bring the relevant certificates in original, to verify their claims for the special quota.
7. Caste Certificate for admission in the SC/ST / OBC/ OEC/SEBC quota.
8. Original and copies of relevant certificates for claiming bonus marks under Ex-service/NSS / NCC category
9. Church Membership Certificate and recommendation from the parish priest for admission under CSI Community Merit
10. Community Certificate along with income certificate from the revenue authorities concerned to the effect that annual family income of all members of family from all sources taken together is less than Rs. 6 lakh in the case of SEBC candidates who claim reservation under SEBC category. The income certificate should not have been issued earlier than 12 months prior to the submission of application.
11. Community Certificate along with the relevant certificate from the revenue authorities concerned to the effect that they come under the Below Poverty Line (BPL) category of forward communities in the case of candidates who wish to avail reservation under EBFC.
12. Cancellation Certificate, if already joined for any study programme in the previous years in any university.
13. Three copies of recent passport size photographs

9. SPECIAL NOTICE ON UGC (PREVENTION, PROHIBITION AND REDRESSAL OF SEXUAL HARASSMENT OF WOMEN EMPLOYEES AND STUDENTS IN HIGHER

EDUCATIONAL INSTITUTIONS) REGULATIONS, 2015

CMS College is committed in providing a place of work and study free of sexual harassment, intimidation, and/or exploitation. Women grievance cell is for addressing issues/grievances/cases of sexual harassment of women on the campus. This extends to all students, faculty, staff, officers, residents and visitors of the College. Your complaints can be directly registered to the Chairperson of the Women Grievance cell.

10. SPECIAL NOTICE ON RAGGING AS A CRIMINAL OFFENCE

Ragging is prohibited by law and is totally banned in the college. It is a criminal offence and anyone found guilty of ragging and/or abetting ragging is liable to be punished appropriately as per law/ UGC guidelines

11. ANNEXURES

[As Amended by The Constitution (Scheduled Castes) Orders (Second Amendment) Act, 2002 [Act 61 of 2002] Vide Part VIII - Kerala Schedule 1 Notified in the Gazette of India dated 18.12.2002, The Constitution (Scheduled Castes) Order (Amendment) Act 2007][See Clause 5.4.3(a)]

<ol style="list-style-type: none"> 1. AdiAndhra 2. AdiDravida 3. AdiKarnataka 4. Ajila 5. Arunthathiyar 6. Ayyanavar 7. Baira 8. Bakuda 9. xxx 10. Bathada 11. xxx 12. Bharathar (Other than Parathar), Paravan 13. xxx 14. Chakkiliyan 15. Chamar, Muchi 16. Chandala 17. Cheruman 18. Domban 19. xxx 20. xxx 21. xxx 22. Gosangi 23. Hasla 24. Holey 25. Kadaiyan 26. Kakkalan, Kakkan 27. Kalladi 28. Kanakkan, Padanna, Padannan 29. xxx 30. Kavara (other than Telugu speaking or Tamil speaking Balija Kavarai, Gavara, Gavarai, Gavarai Naidu, Balija Naidu, Gajalu Balija or Valai Chetty) 31. Koosa 32. Kootan, Koodan 33. Kudumban 34. Kuravan, Sidhanar, Kuravar, Kurava, Sidhana 35. Maila 36. Malayan [In the areas comprising the Malabar District as specified by Subsection (2) of Section 5 of the State Re-organization Act. 1956 (37 of 1956)] 37. Mannan (ÎHPX), Pathiyan, Perumannan, Vannan, Velan 	<ol style="list-style-type: none"> 38. xxx 39. Moger (other than Mogeyar) 40. Mundala 41. Nalakeyava 42. Nalkadaya 43. Nayadi 44. xxx 45. Pallan 46. Palluvan 47. Pambada 48. Panan 49. xxx 50. Paraiyan, Parayan, Sambavar, Sambavan, Sambava, Paraya, Paraiya, Parayar 51. xxx 52. xxx 53. xxx 54. Pulayan, Cheramar, Pulaya, Pulayar, Cherama, Cheraman, Wayanad Pulayan, Wayanadan Pulayan, Matha, Matha Pulayan 55. xxx 56. Puthirai Vannan 57. Raneyar 58. Samagara 59. Samban 60. Semman, Chemman, Chemmar 61. Thandan (excluding Ezhuvas and Thiyyas who are known as Thandan, in the erstwhile Cochin and Malabar areas) and (Carpenters who are known Thachan, in the erstwhile Cochin and Travancore State) 62. Thoti 63. Vallon 64. Valluvan 65. xxx 66. xxx 67. Vetan 68. Vettuvan, Pulaya Vettuvan (in the areas of eastwhile Cochin State only) 69. Nerian 70. Pulluvan 71. Thachar (other than Carpenter throughout State excluding the erstwhile Malabar area)
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LIST OF SCHEDULED TRIBES (ST)

[As Amended by The Scheduled Castes and Scheduled Tribes Orders (Amendment) Act, 2002 (Act 10 of 2003) Vide Part-VII Kerala-Second Schedule Notified in the Gazette of India dated 8.1.2(03)

[See Clause 5.4.3 (a)]

1. Adiyar
2. Arandan [Arandanar]
3. Eravallan
4. Hill Pulaya, Mala Pulayan, Kurumba Pulayan, Kuravazhi Pulayan, Pamba Pulayan
5. Irular, Irulan
6. Kadar [Wayanad Kadar]
7. xxx
8. Kanikkaran, Kanikkar
9. Kattunayakan
10. (Kochuvelan)
11. xxx
12. xxx
13. Koraga
14. xxx
15. Kudiya, Melakudi
16. Kurichchan [Kurichyan]
17. Kurumans, Mulla Kuruman, Mulla Kuruman, Mala Kuruman
18. Kurumbas, [Kurambar, Kurumban]
19. Maha Malasar
20. Malai Arayan [Mala Arayan]
21. Malai Pandaram
22. Malai Vedan [Malavedan]
23. Malakkuravan
24. Malasar
25. [Malayan, Nattu Malayan, Konga Malayan (excluding the areas comprising the Kasaragod, Kannur, Wayanad and Kozhikode Districts)]
26. Malayarayar
27. Mannan (ĪKPX)
28. xxx
29. Muthuvan, Mudugar, Muduvan
30. Palleyan, Palliyan, Palliyar, Paliyan
31. xxx
32. xxx
33. Paniyan
34. Ulladan, [Ullatan]
35. Uraly

36. Mala Vettuvan(in Kasaragod& Kannurdistricts)
37. Ten Kurumban,JenuKurumban
38. Thachanadan, ThachanadanMoopan
39. Cholanaickan
40. Mavilan
41. Karimpalan
42. VettaKuruman
43. MalaPanikkar
44. Maratis of Kasargode andHosdurgTaluk

LIST OF OTHER ELIGIBLE COMMUNITIES (OEC) [See Clause 5.4.3(f)]

1. Chemman/Chemmar
2. Madiga
3. Chakkamar
4. Varnavar
5. Kudumbi
6. Dheevara/Dheevaran, Arayan, Valan, Nulayan, Mukkuvan, Arayavathi, Valinjar,Paniakkal,
7. Mokaya, Bovi, Mogayar andMegavirarPeruvannan
8. Scheduled Castes converts.
9. Kusavan including Kusavar, Kulalan, Kumbaran, Velaan, Odan, Andhra Nair, AnthruNair
10. Malayan, (Konga-Malayan, Pani Malayan (in the erstwhile Malabar areaalone)
11. Pathiyan (other thanDhobies)
12. Allar(Alan)
13. Malavettuvan
14. Malamuthan
15. KunduVadiyan
16. ThachanadanMoopan
17. WayanadKadar
18. Kalanadi
19. Chingathan
20. Malayalar
21. Malapanicker

22. Urindavan
23. Marati
24. PulayaVettuvan (except in the areas of erstwhile CochinState)

LIST OF SOCIALLY AND EDUCATIONALLY BACKWARD CLASSES (SEBC)

[Vide G.O.(P) 208/66/Edn. dated 02-5-1966] [See Clause 5.4.2]

- I. Ezhavas including Ezhavas, Thiyyas, Ishuvan, Izhuvan, Iliuvan and Billava
- II. Muslims (all sections following Islam)
- III. Latin Catholics other than Anglo-Indians
- IV. Other Backward Christians
 1. SIUC
 2. Converts from Scheduled Castes to Christianity
- V. Other Backward Hindu i.e.
 1. Agasa
 2. Arayas including Valan, Mukkuvan, Mukaya, Mogayan, Arayan, Bovies, Kharvi, Nulayan, and Arayavathi
 3. Aremahrati
 4. Arya including Dheevera/Dheeveran, Atagara, Devanga, Kaikolan, (Sengunthar) Pattarya, Saliyas (Padmasali, Pattusali, Thogatta, Karanibhakatula, Senapathula, Sali, Sale, Karikalabhakulu, Chaliya) Sourashtra, Khatri, Patnukaran, Iliathu Pillai, Ili Vellalar, Iliathar
 5. Bestha
 6. Bhandari or Bhondari
 7. Boya
 8. Boyan
 9. Chavalakkaran

10. Chakkala (ChakkalaNair)
11. Devadiga
12. Ezhavathi(Vathi)
13. Ezhuthachan,Kadupattan
14. Gudigara
15. GaladaKonkani
16. GanjamReddies
17. Gatti
18. Gowda
19. Ganika includingNagavamsom
20. Hegde
21. Hindu Nadar
22. Idiga includingSettibalija
23. Jangam
24. Jogi
25. Jhetty
26. Kanisu or Kaniyar-Panicker, Kaniyan, Kanisan, Kannian orKani,Ganaka
27. Kudumbi
28. Kalarikurup orKalariPanicker
29. Kerala Muthali
30. Kusavan including Kulala, Kumbaran, Odan, Oudan (Donga) Odda(Vodde or Vadde or Veddai) Velaan, Andhra Nair, AnthuruNair.
31. Kalavanthula
32. Kallan including IsanattuKallar
33. Kabera
34. Korachas
35. Kammalas including Viswakarmala, Karuvan, Kamsalas, Viswakarmas,Pandikammala, Malayal-Kammala, Kannan, Moosari, Kalthachan, Kallasari, Perumkollen, Kollan, Thattan, Pandithattan, Thachan, Asari, Villasan, Vilkurup, Viswabrahmins, Kitara,Chaptegara.
36. Kannadiyans
37. Kavuthiyan
38. Kavudiyaru

39. Kelasi or Kalasi Panicker
40. Koppala Velamas
41. Krishnanvaka
42. Kuruba
43. Kurumba
44. Maravan (Maravar)
45. Madivala
46. Maruthuvar
47. Mahratta (Non-Brahman)
48. Melakudi (Kudiyan)
49. Mogaveera
50. Moili
51. Mukhari
52. Modibanda
53. Moovari
54. Moniagar
55. Naicken including Tholuva Naicker and Vettilakkara Naicker
56. Padyachi (Villayankuppam)
57. Palli
58. Panniyar or Pannayar
59. Parkavakulam (Surithiman, Malayaman, Nathaman, Moopanmar and Nainar)
60. Rajapuri
61. Sakravar (Kavathi)
62. Senaithalaivar, Elavania, Senaikudayam
63. Chetty, Sadhu Chetty including Telugu Chetty or 24 Manai Telugu Chetty and Wynadan Chetty
64. Tholkolan
65. Thottiyar
66. Uppara (Sagara)
67. Ural Goundan
68. Valaiyan
69. Vada Balija

70. Vakkaliga
71. Vaduvan(Vadugan)
72. VeeraSaivas (Pandaram, Vairavi, Vairagi, Yogeeswar,Matapathi andYogi)
73. Veluthedathu Nair including Vannathan, VeluthedanandRajaka
74. Vilakkithala Nair including Vilakkathalavan, AmbattanPranopakari, Pandithar andNusuvan
75. Vaniya including Vanika, VanikaVaisya, VaisyaChetty, VanibhaChetty, AyiravarNagarathar, Vaniyan
76. Yadava including Kolaya, Ayar, Mayar, Maniyani, Eruman, Golla andKolaries
77. Chakkamar
78. Mogers of KasaragodTaluk
79. Paravans of Malabar area excludingKasaragodTaluk
80. Peruvannan(Varnavar)
81. Reddiar