



CMS COLLEGE KOTTAYAM (AUTONOMOUS)

(Affiliated to Mahatma Gandhi University, Accredited by NAAC at 'A' Grade)

Kottayam – 686 001, Kerala, India, Tel: 0481-2566002

www.cmscollege.ac.in

Ref: CMS/CE/786/21

10/07/2021

Instructions for the conduct of VI Semester UG practical examination, project evaluation and viva voce, July 2021

Sixth Semester B.A./B.Sc./B.Com./B.C.A./B.Voc. practical examination, project evaluation and viva voce will be conducted from 21 – 30 July 2021.

The dates of examination (time table) can be fixed by the department during the above period **without affecting the IV Semester UG (Regular/ Supplementary) examination scheduled to be held from 19th July 2021 onwards.**

The Head of the departments shall send (e-mail) the time table to the Controller of Examinations prior to the commencement of the examination.

No external examiner will be appointed for the conduct of practical examinations, project evaluation and viva voce. Head of the department shall appoint two teachers of the department to conduct the examination.

Separate marksheets for different streams/programmes/supplementary examination shall be prepared, even if they are appearing in the same session. The marksheets shall be forwarded to the COE office **on or before 2nd August 2021.**

Head of the department is requested to inform the students Time table and venue of the Examination, well in advance.

Examinations shall be conducted in conformity with the Covid-19 protocol.

Dr. RAVIKUMAR C

Controller of Examinations (i/c)

To

1. Office of the Principal
2. Office of the Vice Principal
3. Chief Superintendent of Examinations
4. The Heads of the Departments
5. Stock file