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CMS COLLEGE KOTTAYAM (AUTONOMOUS)

(Affiliated to Mahatma Gandhi University, Accredited by NAAC at 'A' Grade)

Kottayam – 686001, Kerala, India, Tel: 0481-2566002

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02/08/2021

Instructions for the conduct of IV Semester PG practical examination, project evaluation and viva voce, July 2021

Fourth semester PG practical examination, project evaluation and viva voce will be conducted **from 10 – 18 August 2021**.

The dates of examination (time table) can be fixed by the department during the above period **without affecting the IV Semester PG (Regular – 2019 Admissions) and I Semester PG (Regular – 2020 Admissions/ Betterment – 2019 Admissions) Multiple Choice Objective type Examinations (Online Mode) scheduled to be held from 11th August 2021 onwards**.

The Head of the departments shall send (e-mail) the time table to the Controller of Examinations prior to the commencement of the examination.

No external examiner will be appointed for the conduct of practical examination. Head of the department shall appoint two teachers of the department to conduct the examination.

Separate marksheets for different streams/programmes/supplementary examination shall be prepared, even if they are appearing in the same session. The marksheets shall be forwarded to the COE office **on or before 31st August 2021**.

Head of the department is requested to inform the students timetable and venue of the examination, well in advance.

Examinations shall be conducted in conformity with the Covid-19 protocol.

Dr. RAVIKUMAR C

Controller of Examinations (i/c)

To

1. Office of the Principal
2. Office of the Vice Principal
3. IQAC Director
4. The Head of Departments
5. Chief Superintendent of Examinations
6. Examination B1
7. Examination B3
8. Software Section
9. Accounts 1
10. Stock File