

Minutes of the Governing Council meeting of CMS College Kottayam (Autonomous) (GC/20.03) held at 6.30pm on 30th October 2020 through Google Meet in the IQAC Conference Hall, CMS College Kottayam (Autonomous)

Members Present

- 1) Most. Rev. Thomas K Oommen, Manager – CMS College Kottayam : **Chairman**
- 2) Rev. Thomas Paikad, Treasurer, CSI Madhya Kerala Diocese: **Member**
- 3) Rev. John Isaac, Clergy Secretary, CSI Madhya Kerala Diocese: **Member**
- 4) Rev. Jacob George, Bursar -CMS College Kottayam: **Member**
- 5) Dr. Mini Chacko, Vice Principal: **Member**
- 6) Dr.Joji John Panicker, IQAC Director, Asst. Prof. Dept. of English: **Member**

Also present Dr. K.K Damodaran (Govt. Nominee) and Dr. Beena Mathew (University Nominee) through Google meet and Dr. Varghese C Joshua, Principal (Ex-officio Secretary).

Inconvenience of Dr. Soma Bandyopadhyay (UGC nominee) and Sri. Jacob Philip Monkuzhy to attend the meeting was recorded.

The meeting was presided over by Most. Rev. Thomas K Oommen, Chairman - Governing Council & Manager – CMS College Kottayam.

Principal welcomed the members.

Dr. Varghese C Joshua, Ex-officio Secretary read the minutes of previous meeting (GC/20.02 dated 27.07.2020) and the members unanimously approved the same with the following corrections. Rev. Thomas Paikad initiated in passing the minutes and seconded by Rev. John Isaac.

- Agenda item 3 – Re-constitution of IQAC – In the vithcategory, Mr. Shibu Thomas, Principal, CMS Higher Secondary School, **Kuzhikkala** is to be corrected as CMS Higher Secondary School, **Mallappally**.
- Agenda item 6 – Online classes – **conducted** is to be corrected as **conducting**.
- Agenda item 8 – Historical Museum – Ground floor **2600**sq.ft is to be corrected as **8000**sq.ft.
- Other matters – Member secretary with the permission of council nominated Sri. Vijo Thomas Kurien, Asst. Prof. Dept. of Zoology to the Finance Committee.

Action Taken:

1) Institution of new scholarship and other financial supports.

Member Secretary reported that two scholarships, Askwith Fellowship and North American Alumni Scholarship Program were launched this year. Askwith Fellowship provides support to 200 deserving students pursuing undergraduate and postgraduate courses was launched as part of bicentenary projects of the college. The North American Alumni Scholarship Program was sponsored by the US Chapter of Vidhyasauhridham; the scholarship provides financial aid to 25 deserving students each from Undergraduate and Postgraduate courses. Vidhyasauhridham, the alumni association of the college introduced Vidhyatharangam which provides smart phones and tablets to students in need.

2) RUSA.

Member Secretary reported that, the renovation work at Mathematics building is almost completed. It was also reported that the college has received Rs. 15,00,000/- lakhs as 4th installment.

3) Historical Museum and Archives.

Member Secretary reported that, the college has submitted the Detailed Project Report (DPR) to the Government.

Agenda Item: 1

Approval of PG Diploma program in Data Science.

Member Secretary reported that, the proposal submitted to UGC for starting one year P.G Diploma course in Data Science under NSQF was approved. Sanction has been received to start classes from current academic year (2020 – 2021). It was also reported that the syllabus approved by Computer Science Department Board of Studies dated 21/10/2020 and Academic Council dated 30.10.2020 was forwarded to the Governing Council for approval. It was also reported that advertisements has been given in news papers inviting applications from students for the new programme.

After discussion, the council approved the curriculum and entrusted principal to forward the same to Mahatma Gandhi University.

Agenda Item: 2

Approval of Audited Receipts & Payments account and Utilization Certificate in respect of Autonomous Grant for the year 2019 - 2020.

Member secretary reported that the College has received Autonomous Grant of Rs. 19,99,583/- for the year 2019 - 2020 on 26.02.2020. College has clubbed the previous year balance cash at bank amount of Rs. 410.49/- with the Autonomous Grant of Rs. 19,99,583/- for the year 2019 - 2020 to a total of Rs. 19,99,993.49/- . College has utilized Rs. 14,98,451.87/- and have a cash balance of Rs. 5,01,541.62/- in Central Bank of India a/c.

It was also reported that, the Finance Committee held on 30.10.2020 has approved the audited Receipts & Payments account and Utilization Certificate and the same is forwarded to the Governing Council for final approval.

Copy of Audited Receipts & Payments account and Utilization Certificate was circulated to all the members.

After discussion, the council unanimously approved the audited Receipts & Payments account and Utilization Certificate and authorized the Principal to forward the same to University Grants Commission.

Agenda Item: 3

Approval of proposed Budget for the release of Autonomous Grant for the year 2020 -2021.

Member secretary reported that, Finance Committee held on 30.10.2020 has approved and forwarded the Budget for Autonomous Grant from UGC for the year 2020 – 2021 for final approval. It was also reported that, direction has been received from UGC that due to COVID pandemic the possibility of granting Autonomous Grant for the year 2020 – 2021 is less. However it is proposed to submit the budget anticipating change in the present situation.

Copy of Budget for Autonomous Grant for the year 2020 - 2021 was circulated to all the members.

It was reported that budgeted amount is Rs.20, 000, 00/-. After the discussion, the council decided to forward the following Budget to University Grants Commission for the release of Autonomous Grant for the year 2020 – 2021.

CMS COLLEGE KOTTAYAM (AUTONOMOUS)

Budget for the Academic year 2020 - 2021

GENERAL (031)		
Sl. No.	Item	Budget Rs.
i	Guest / Visiting Faculty	200000
ii	Orientation and re-training of teachers	200000
iii	Re-designing courses and development of teaching / learning materials	100000
iv	Workshop and Seminars	200000
v	Examination reforms	200000
vi	Upgradation of syllabus on regular basis making it skill oriented with quantifiable outcomes	200000
vii	Capacity building for teachers	100000
viii	Development of Area study programs	0
ix	Extension Activities	100000
	TOTAL - GENERAL (031)	1300000
CAPITAL (035)		
Sl. No.	Item	Budget Rs.
i	Office equipment, teaching aids and laboratory equipment	200000
ii	Furniture for office, Class rooms, Library and Laboratories, Library equipment, books/journals	200000
iii	Renovation and repairs not leading to construction of a new building	300000
	TOTAL - CAPITAL (035)	700000
	GRAND TOTAL (GENERAL + CAPITAL)	2000000

Agenda Item: 4**New Courses****➤ MA Economics (Aided)**

Member Secretary reported that, the curriculum for new MA Economics program, proposed by the Board of Studies of Economics dated 29.10.2020 and approved by the Academic Council dated 30.10.2020 has been forwarded to the Governing Council for approval. The Board of Studies of Economics decided to follow the revised MA Economics curriculum 2019 of the Mahatma Gandhi University for the new MA Economics programme of the CMS College to be initiated in the academic year 2020-21.

After discussion, the council approved the curriculum. However it was decided that the PG regulations 2019 of the CMS College Kottayam (Autonomous) shall be followed for the new MA Economics Programme as suggested by the Academic Council. The council entrusted the Principal to forward the same to Mahatma Gandhi University.

➤ MA Global History (Aided)

Member Secretary reported that, the curriculum for new program MA Global History proposed by Board of Studies of History department dated 29.10.2020 and approved by the Academic Council dated 30.10.2020 has been forwarded to the Governing Council for approval.

After discussion, the council approved the curriculum. However it was decided that the PG regulations 2019 of the CMS College Kottayam (Autonomous) shall be followed for the new MA Global History programme as suggested by the Academic Council. The council entrusted the Principal to forward the same to Mahatma Gandhi University.

➤ M.Com (Self finance)

Member Secretary reported that, considering the high demand for M.Com programme, it was proposed to start M.Com (Finance) programme in self finance stream. The new M.Com programme will follow the existing curriculum of the M.Com program in the aided stream of CMS College.

After discussion, the council approved the curriculum and entrusted the Principal to apply for M.Com (Finance) in Self-finance stream to the Mahatma Gandhi University and take further actions on the same.

Agenda Item : 5**Admission for the academic year 2020 - 2021**

Member Secretary reported that, the UG admission for the academic year 2020-2021 was successfully completed and the PG admission process was proceeding well. It was also reported that there was a high demand for all the programs in both UG and PG this academic year.

Other matters.

No matters rose from the floor.

Dr. Mini Chacko rendered vote of thanks.

The meeting came to a close at 07.30 pm.

sd/-

Dr. Varghese C Joshua
(Ex-Officio Secretary)