

Minutes of the Governing Council meeting of CMS College Kottayam (Autonomous) (GC/19.06) held at 2 pm on 19th July 2019 in the IQAC Conference Hall, CMS College Kottayam (Autonomous).

Members Present

- 1) Rev. John Issac, Clergy Secretary, CSI Madhya Kerala Diocese, Kottayam
- 2) Rev. Thomas Paikad, Treasurer, CSI Madhya Kerala Diocese, Kottayam
- 3) Rev. Jacob George, Bursar - CMS College Kottayam
- 4) Dr. Mini Chacko, Vice Principal
- 5) Dr. Varghese C Joshua, Assoc. & Prof. HOD – Mathematics
- 6) Dr. Joji John Panicker, Asst. Prof. Dept. of English

Also present Dr. Roy Sam Daniel, Principal (**Ex-officio Secretary**)

Inconveniences of Most. Rev. Thomas K Oommen – Chairman Governing Council & Manager, CMS College Kottayam, Sri. Jacob Philip Monkuzhy, Dr. Soma Bandyopadhyay – UGC Nominee, Dr. Beena Mathew – University Nominee and Dr. K.K. Damodaran – Government Nominee to attend the meeting were recorded.

The meeting was presided over by Rev. John Issac, Clergy Secretary, CSI Madhya Kerala Diocese, Kottayam.

Principal welcomed the members. Chairman delivered introductory speech.

Dr. Roy Sam Daniel, Ex-officio Secretary read the minutes of previous meeting (GC/19.05 dated 17.05.2019) and the members unanimously approved the same.

Action Taken:

1) Academic Regulations, Curriculum and Syllabi of PG programmes.

Member Secretary reported that, PG Academic Regulations of CMS College Kottayam (Autonomous) 2019 and the Revised Curriculum and syllabi for PG programmes approved by the Governing council was submitted to Mahatma Gandhi University on 31.05.2019.

2) Commencement of online courses.

Member Secretary reported that, the discussions relating to the commencement of online courses is in progress and is expected to start courses from next academic year.

3) Appointment of full time Placement officer and Social worker.

Member Secretary reported that, Mr. Shebin Benjamin was appointed as the Placement officer for a period of one year and the term will be extended based on the review of performance. He will join on 01st August 2019.

It was also reported that the process of appointment of Social worker is in progress.

Agenda: Item 1

Declaration of Results

I. UG 4th Semester (March 2019 Examinations)

Dr. Mini Chacko, COE presented the result of UG 4th Semester (March 2019 Examinations) and circulated the following consolidated statement of results.

CMS COLLEGE KOTTAYAM (Autonomous)

Total Result -UG - Sem 4 March 2019

Programmes	Total Students Registered	Total Students Appeared	S	A+	A	B+	B	C	D	F	Passed	Pass % Sem 4	Pass % Sem 3	Pass % Sem 2	Pass % Sem 1
B.A. Communicative English	33	33	0	0	3	16	7	5	0	2	31	93.94	93.94	78.79	63.64
B.A. Economics	39	39	0	6	8	5	5	1	1	13	26	66.67	71.79	65.00	72.50
B.A. English	45	45	0	3	13	12	4	6	0	7	38	84.44	86.67	78.26	80.43
B.A. History	44	44	0	1	3	10	10	3	0	17	27	61.36	65.22	41.30	54.35
B.A. Malayalam	23	21	0	3	6	3	1	0	0	8	13	61.90	65.22	43.48	65.22
B.Sc. Biotechnology	32	32	0	4	11	12	3	0	0	2	30	93.75	93.75	81.25	78.13
B.Sc. Botany	46	46	0	5	11	13	10	1	0	6	40	86.96	82.61	67.39	71.74
B.Sc. Chemistry	37	37	1	10	14	7	1	0	0	4	33	89.19	94.59	86.49	83.78
B.Sc. Family & Community Science	25	25	0	0	1	6	5	2	0	11	14	56.00	48.00	23.08	10.71
B.Sc. Physics	39	39	0	6	11	5	3	3	0	11	28	71.79	74.36	75.00	88.10
B.Sc. Mathematics	39	39	0	11	13	6	1	1	0	7	32	82.05	84.62	75.00	87.50
B.Sc. Zoology	39	39	0	3	11	10	4	0	0	11	28	71.79	75.00	59.09	61.36
BCA	30	30	0	0	3	8	11	3	1	4	26	86.67	73.33	74.19	58.06
B.Com Finance & Taxation -Aided	52	52	0	7	17	10	8	6	0	4	48	92.31	88.89	87.04	87.04
B.Com Finance & Taxation - Self Financed (A)	56	56	0	1	10	20	11	6	0	8	48	85.71	92.86	76.79	87.93
B.Com Finance & Taxation -Self Financed-(B)	39	39	0	0	7	9	10	5	0	8	31	79.49	74.36	79.49	75.00
Total	618	616	1	60	142	152	94	42	2	123	493	80.03	80.42	69.83	72.50

After discussion, Chairman declared the result of UG 4th semester March 2019 Examination.

II. PG 4th Semester (April 2019 Examinations)

Dr. Mini Chacko, COE presented the result of PG 4th Semester (April 2019 Examinations) and circulated the following consolidated statement of results.

CMS COLLEGE KOTTAYAM (Autonomous)												
<u>Total Result -PG - Sem 4 April 2019</u>												
Programmes	Total Students Registered	Total Students Appeared	A	B	C	D	F	Passed	PG Sem 4 April 2019	PG Sem 3 November 2018	PG Sem 2 May 2018	PG Sem 1 Dec 2017
MA English	23	23	3	20	0	0	0	23	100.00%	100.00%	100.00%	87.50%
MA Malayalam	13	13	0	13	0	0	0	13	100.00%	100.00%	100.00%	92.86%
MA Sociology	16	16	2	12	0	0	2	14	87.50%	88.24%	88.24%	77.78%
MA History	7	7	2	4	0	0	1	6	85.71%	85.71%	71.43%	71.43%
M.Com	17	17	2	14	0	0	1	16	94.12%	82.35%	100.00%	88.89%
M.Sc Physics	13	13	0	13	0	0	0	13	100.00%	100.00%	100.00%	84.62%
M.Sc Applied Physics	9	9	1	7	0	0	1	8	88.89%	55.56%	77.78%	55.56%
M.Sc Botany	11	11	2	9	0	0	1	11	100.00%	90.91%	90.91%	90.91%
M.Sc Biotechnology	7	7	1	6	0	0	0	7	100.00%	100.00%	85.71%	100.00%
M.Sc Chemistry	15	15	5	10	0	0	0	15	100.00%	93.33%	73.33%	93.33%
M.Sc Applied Chemistry	15	15	8	7	0	0	0	15	100.00%	100.00%	80.00%	100.00%
M.Sc Analytical Chemistry	13	13	3	8	0	0	2	11	84.62%	84.62%	57.14%	57.14%
M.Sc Food Service Management and Dietetics	6	6	1	5	0	0	0	6	100.00%	100.00%	66.67%	100.00%
M.Sc Mathematics	25	25	15	6	0	0	4	21	84.00%	88.00%	88.00%	72.00%
M.Sc Zoology	12	12	2	8	1	0	1	11	91.67%	91.67%	83.33%	75.00%
Total	202	202	47	142	1	0	13	190	94.06%	91.13%	86.27%	82.69%

After discussion, Chairman declared the result of PG 4th semester April 2019 Examination.

III. B.Voc 1st Semester (March 2019 Examinations)

Dr. Mini Chacko, COE presented the result of B.Voc 1st Semester (March 2019 Examinations) and circulated the following consolidated statement of results.

CMS COLLEGE KOTTAYAM (Autonomous)												
Total Result -BVOC - Sem 1 March 2019												
Programmes	Total Students Registered	Total Students Appeared	S	A+	A	B+	B	C	D	F	Passed	Pass % Sem 1
Information Technology	19	19	0	0	3	2	2	0	0	12	7	36.84
Travel Tourism and Logistics	29	29	0	2	1	8	1	0	0	17	12	41.38
Total	48	48	0	2	4	10	3	0	0	29	19	39.58

After discussion, Chairman declared the result of B.Voc 1st semester March 2019 Examination.

Agenda: Item 2

Constitution of Examination standing committee.

Member Secretary reported that, since the result declaration is not in the purview of Governing Council as per UGC Regulations 2018, it is necessary to form a Standing Committee including Management representatives, Principal, COE, Faculties and external members. This can reduce the delay in declaration of examination results.

After discussion, the council entrusted Principal and COE to study the matter in detail and to submit a proposal in the next meeting.

Other matters.

➤ Approval of Examination schedule.

Member Secretary presented the Examination Schedule for the academic year 2019 – 2020. It was reported that, more focus has been given to centralized valuation of both UG and PG programs.

After discussion, the council approved the Examination schedule.

➤ PG online examination – Negative marks.

Principal reported about the apprehension of teachers regarding the possibility of affecting the marks scored by the students in the descriptive examination, if there is negative marking in the online examination.

After discussion, it was decided to include multiple choice questions in the online examination as in the case of UGC examination without negative marks.

➤ Convocation

It is decided to conduct the convocation of both UG and PG students in the first week of September 2019.

➤ **Bicentenary Valedictory function.**

Member Secretary reported that, the Bicentenary Valedictory function of CMS College Kottayam is scheduled to be conducted on 2nd September 2019 at 9 am in the Great Hall. Arch Bishop of Canterbury The Most Rev. Justin Welbi will be the chief guest for the function.

➤ **Extension activity.**

Member Secretary briefed about the village extension activities undertaken by the College during the time of flood. It was reported that a proposal has been submitted to The Federal Bank for their association with our College's village extension activities and service learning initiatives. The role of social worker is inevitable to coordinate the activities. As part of preliminary discussion with Federal Bank, they expressed willingness to contribute the salary of social worker as part of their CSR activities.

➤ **Vehicle.**

Member Secretary reported about the importance of College Bus for students transportation and extension activities.

After discussion, the council entrusted Principal to initiate action in this regard.

Dr. Mini Chacko rendered vote of thanks.

The meeting came to a close at 3.30 pm.

sd/-
Dr. Roy Sam Daniel
(*Ex-Officio Secretary*)

(*Read and Confirmed*)

sd/-
Most. Rev. Thomas K Oommen
(*Chairman – Governing Council*)