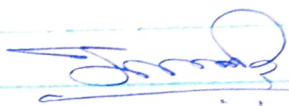



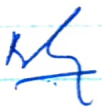


Minutes of the meeting of Board of Studies (Biotechnology)
of CMS College, Kottayam (Autonomous) held at 10.30 AM
on 2nd July 2016 in the Seminar hall of Department of Biotechnology

Members present :-

1. Dr. Joseph P. Varghese (Chairman) 
2. Dr. Jayachandran.K, SBS, M.G.U 
3. Dr. Smija Kurian, C.M.S. College 
4. Dr. Latha Sadamandan, S.N. College, Kollam 
5. Dr. Bindu Roy, RRII, Rubber Board, Kottayam 

Also present

Dr. Jinu John- Secretary, BOS- Assistant Professor, Department of Biotechnology, CMS College, Kottayam

The meeting started with the welcome speech by Dr. Jinu John, Secretary, BOS followed by the presidential address by Prof. Joseph P. Varghese, Chairman, BOS.

In the presidential address, the chairman welcomed all the members and elaborated on the role and function of the BOS. Dr. Jinu John made a short presentation of the current profile and activities of the Department of Biotechnology. There was the general discussion on the role to be played by the BOS in the development of the Biotechnology curriculum at Department of Biotechnology. Every taught programs (undergraduate and postgraduate) offered by the Department of Biotechnology will be overseen by a Board of Studies, including the quality and standards of these programmes.

The meeting adopts the following resolutions,

1. Agenda No.1: Proposal of curriculum for various academic programs

Resolution: The Board of Studies approves the present syllabus of MG University in Biotechnology to be followed in the CMS College for the academic year 2016-17.

2. Agenda No.2: Recommend books for the reference of students and teachers

Resolution: The BOS suggested to include books of reputed authors/publishers/foreign edition as well as to create a data bank of e-books

3. Agenda No.3: Suggest methodologies for teaching and evaluation

Resolutions:-

- Incorporation of slide presentation and animations
- Intermittent evaluation by test papers and seminars by students
- Improvisation of practical classes and exposure to latest scientific techniques to the students
- Conducting training programs and seminars

4. Agenda No.4:Suggest panel of names of examiners to academic council

Resolution: Will be discussed in next meeting

5. Agenda No.5: Other matters

Resolution/suggestions:

- Development of a new syllabus with relevance to the time including latest developments in the field of Biotechnology for the coming academic year
- Strengthening of academic and non-academic activities of the department


Dr. Jinu John

(Secretary - BOS, Biotechnology)

Read, confirmed & signed by



Prof. Joseph P. Varghese
(Chairman- BOS)