

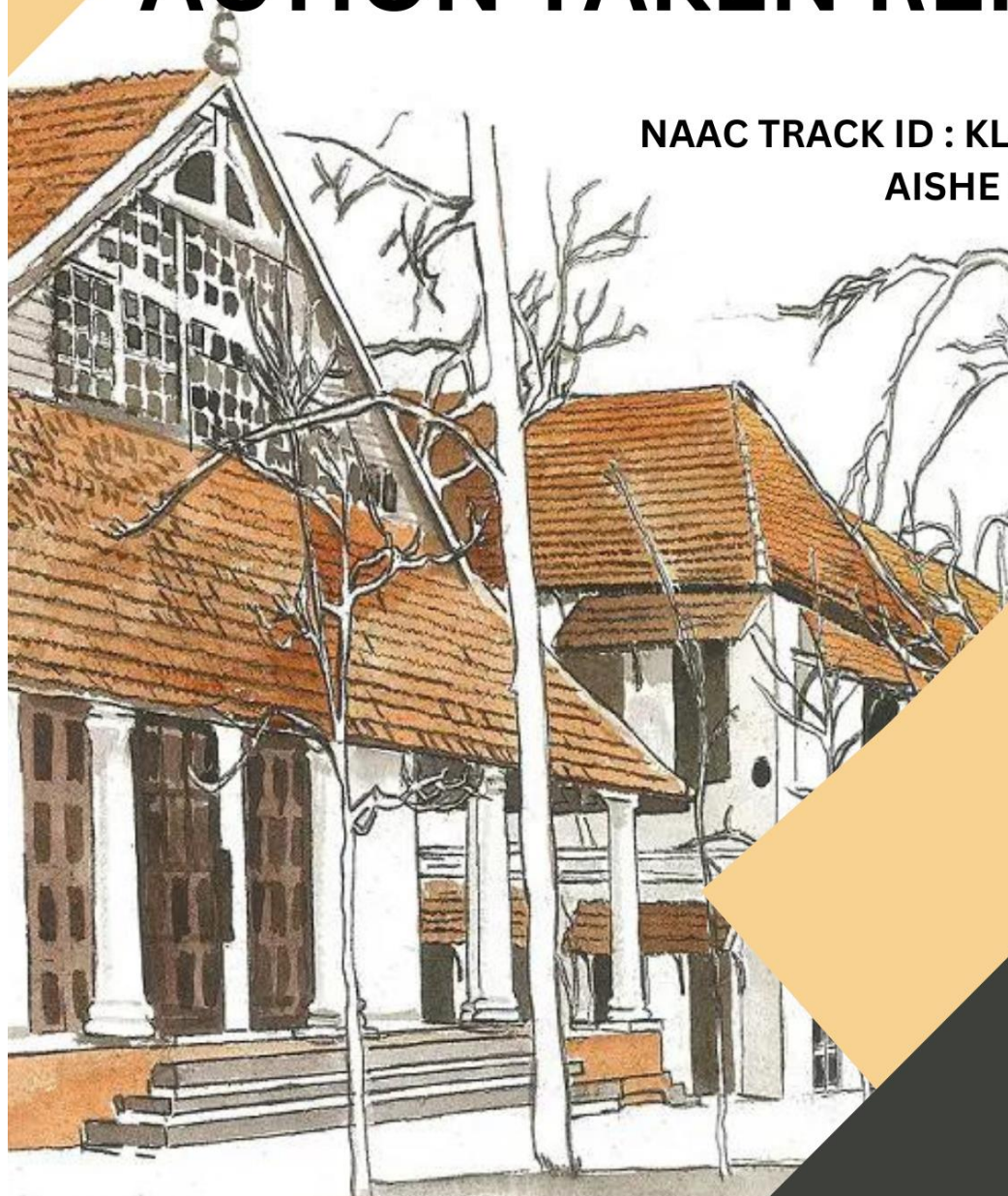


# ACTION TAKEN REPORT

2017-18

NAAC TRACK ID : KLCOGN10043

AISHE ID : C-11771



Internal Quality Assurance Cell (IQAC)

**CMS COLLEGE KOTTAYAM ( AUTONOMOUS)**

CMS College Kottayam, Kerala, India – 686001

Website : <https://cmscollege.ac.in>

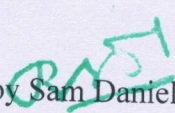


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1. UG Curriculum revision was made.
2. IQAC conducted an Orientation Programme for Non-teaching staffs on 4<sup>th</sup> March 2017.
3. Student Induction Programme for the UG & PG fresher's conducted from 12 to 13 July 2017. Feedback on induction programme was taken from the students.
4. College Union election was conducted on 22-08-2017.
5. College Union inauguration was conducted
6. Academic Audit was conducted with the support of external experts. The reports were submitted to IQAC through the Principal.
7. MSc Physics's specialisation changed.
8. Question bank preparation was conducted.
9. The IQAC members finalise the format for the preparation of AQAR-2016-2017.
10. HRDC report was submitted.
11. A two-day curriculum revision workshop for teachers was conducted. The resource person was Dr. T. P. Sasikumar, Director, Shiksha. Fifty selected teachers were given training.
12. IQAC conducted a two day HRD Training Programme on 'Pedagogy of Mutuality' from 16<sup>th</sup> March 2018 to 17<sup>th</sup> March 2018. Dr. Meenakshi Gopinath (Director, Women in Security Conflict Management and Peace, New Delhi & Principal Emerita, Lady Shri Ram College for Women, New Delhi) and Mr. Jai Kiran K P (Head- Curriculum Development, Additional Skill Acquisition Programme, Dept. of Higher Education, Govt. of Kerala) were the resource persons for the training programme.
13. All Kerala Job fair was conducted in collaboration with Employment Exchange and Employability Centre on 21-10-2017.
14. A Board of Studies meeting was conducted on 21-01-2018.
15. A seminar for teaching staff was conducted on 27-01-2018 on the topic "Quality in higher education". The resource person was Dr. M. P. Rajan, Member, NAAC. All the teachers were participated in the programme.
16. Constituted Equal opportunity cell for physically challenged students with representation from SC/ST students
17. Feedback on quality initiative was taken from students, faculty alumni to take corrective measure.
18. PBAS documents of faculty members, whose promotion was due, were scrutinized and recommended for promotion.



19. Feedback on Syllabus was collected from faculty, alumni, students and employers during the current year which was analysed. The analysis report was given to the respective Boards of studies.
20. During the current academic year, multiple events were organized on research methodology, plagiarism, research writing and consultancy training for the benefit of the faculty and research scholars.
21. Several MoUs with institutions and organizations were done to organize collaborative activities in future.
22. In accordance with the previous minutes, the revision committee informed that the formation of regulations for UG and PG on par with university norms is in progress.

  
Dr. Roy Sam Daniel  
(Principal)

(Read and confirmed)

  
Dr. P. Rajagopal  
(IQAC Director)

