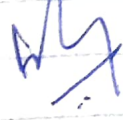

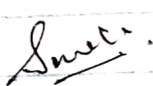







Minutes of the meeting of Board of Studies (Biotechnology),  
CMS College, Kottayam held at 11.00 AM on 10<sup>th</sup> March 2023 at  
Seminar Hall, Department of Biotechnology, CMS College, Kottayam.

Members Present:

- 1) Dr. Bindu Roy, <sup>Principal</sup> Senior Scientist  
 Rubber Research Institute of India, Kottayam. 
- 2) Dr. A. Jayakumaran Nair, Professor (Retd.), University of  
 Kerala. (Online)
- 3) Dr. Jinu John, Head, Department of Biotechnology  
 (Chairman, BOS) 
- 4) Dr. Smilka S. 
- 5) Dr. Ritish Varghese C. 
- 6) Renji Varghese 
- 7) Smt. Ashalathmi C N 
- 8) Smt. Pooja Mariam Paul 
- 9) Dr. Lakshmi R Nair 

The Chairman, Dr. Jinu John, welcomed the members of the BoS meeting.

Mr. Renji Varghese, Secretary, Board of Studies, Department of Biotechnology presented the agendas of the meeting.

**Agenda 1: Preliminary discussion and suggestions for Syllabus Revision.**

The Board of studies made a detailed discussed on syllabus revision of the UG and PG Biotechnology Programmes offered by the department. Dr. Bindhu Roy, suggested to include at least two days of orientation program for the UG students to introduce and refresh the basic concepts and good practices.

The board of studies entrusted the faculty members of concerned subjects to propose the necessary revisions in the syllabus of UG and PG Biotechnology programmes by retaining the fundamental concepts and replacing the repeating contents with relevant topics.

Dr. Jinu John suggested the implementation of minimum 45 days for PG students and 20 days for UG students exclusively for their dissertation work. Also he insisted to include one-week internship during the summer vacation for PG students so as familiarize the current needs of the industry.

The board of studies supported the above suggestions and decided to act according to the policy decisions of the College Governing Council.

***Agenda 2: Evaluation of Value-added Programs based on the UGC norms.***

Mr. Renji Varghese presented the existing evaluation pattern of the three Value-added Programs offered by the Biotechnology Department. The board of studies evaluated the existing evaluation pattern according to the UGC norms for the value-added programmes and recommended to adopt necessary changes based on upcoming instructions.

***Agenda 3: Other academic plans for each Department for the academic year 2023-2024.***

Faculty members suggested revising the evaluation pattern of MSc Biotechnology dissertation by including the component of internships as well.

Board of studies also mentioned the significances of including academic programmes such as workshops/seminars/industrial visits and training programs for the advancement and benefit of students and teachers.

Mr. Renji Varghese, Secretary, Board of Studies, Department of Biotechnology proposed the vote of thanks. The meeting concluded at 1:00 pm.

**Mr. Renji Varghese**

Secretary, Board of Studies, Department of Biotechnology, CMS College Kottayam (Autonomous)

*Read, confirmed and signed by*

**Dr. Jinu John**

(Chairman, Board of Studies, Department of Biotechnology, CMS College Kottayam (Autonomous))

