

Minutes of the Academic Council held on 02-02-2021 at 10 AM via Google Meet.

Members present via Google meet

1. Dr. Varghese C.Joshua,Principal
2. Dr. Mini Chacko,Vice Principal
3. Dr.Reenu Jacob, HOD, Physics
4. Sri. Nibu Varghese, HOD, Economics
5. Dr. Ambily P. Mathew , HOD, Mathematics
6. Dr.Rogimon .P Thomas, HOD, Botany
7. Dr.Daisy Abraham, HOD, Malayalam
8. Dr. Samkutty George, HOD, Commerce (S.F)
9. Dr. Vimal George Kurien, HOD, Commerce (Aided)
10. Smt.Cinny Rachel Mathew, Vice Principal
11. Dr. Sumi Mary Thomas, HOD, History
12. Smt.Reshmi Cherian, HOD, B Voc. Programme
13. Smt.Delsey M.J, HOD, Computer Science
14. Dr.Shija Grace, HOD, Hindi
15. Dr.Jinu John,HOD, Biotechnology
16. Mr.Sumod M John, HOD, Chemistry
17. Sri. Ashok Alex Luke, HOD, Political Science
18. Dr.Jobin Mathew, HOD, Zoology
19. Smt. Ani Merly Paul, HOD, Sociology
20. Dr.Jackson Paul V, HOD ,Physical Education
21. Vijo Thomas Kurien, Assistant Professor Department of Zoology
22. Shinu Peter, Assistant Professor Department of Chemistry
23. Dr.Joji John Panicker,IQAC Director

The meeting commenced with a silent prayer.

At the outset, the Vice Principal, Dr. Mini Chacko, extended a warm welcome to all the members of the Academic Council.

The meeting was presided over by the Principal, Dr Varghese C Joshua.

The IQAC Director, Dr Joji John Panicker, read the minutes of the previous meeting and the members unanimously approved the same.

The following agenda items were discussed and deliberated upon:

Agenda 1

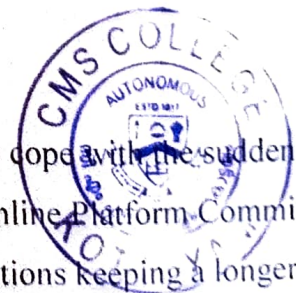
Constitution of Evaluators' Panel

Department wise Question Paper Setters and Evaluators' Panel were constituted for the effective conduct of exams. The Board of Studies approved this and referred to the Controller of Examinations. The end semester exams of UG 3rd Sem, 5th Sem and PG 3rd Sem are proposed to be scheduled from February 6, 2021.

Agenda 2

Online Platforms Subscriptions

The College IT infrastructure was commended for being able to cope with the sudden massive shift to respond rapidly to the pandemic. It is decided that an Online Platform Committee will be formed for undertaking the analysis of online platform subscriptions keeping a longer term vision that this provision does not cease after the pandemic is over.



Agenda 3

Online Teaching

As the majority of teaching and learning also shifted online, guidance was provided for staff on how to efficiently utilize the online platforms in consideration of educational standards including the student experience and to make the most of the new emphasis on interaction between students and teacher. The college organized a Faculty Development Programme in collaboration with Ramanujan College, Delhi, for two weeks.

Agenda 4

Moodle Promotion

In light of the pandemic, all teaching had been moved on line, Principal acknowledged the efforts of the faculty members in moving core teaching content to online delivery in a short space of time and how the transition to online teaching had created a significant challenge for all. He reported that Moodle is the most efficient LMS tool for augmenting online teaching as it provides a convenient platform for enabling the creation and distribution of teaching materials, ease of communications between different users, and allowing for collaboration.

Agenda 5

Online Examination

Principal confirmed that there would be no offline invigilated examinations and that they would be conducted online and suggested the prospect of conducting the in-semester examinations in online mode. After discussion, it is decided to include online examination through Google Classroom, Moodle, Quizziz or any other platform to ensure that students were not disadvantaged by the changes in teaching and assessment. He also remarked about the feasibility of time-limited examination could be explored. In view of the reports of COVID cases, attendance of students will not be strictly taken. The marks for attendance can be compensated by evaluating the students for an additional assignment.



Agenda 6

Internships and Projects

In response to queries from the Heads of various departments about the nature and conduct of internships and projects this year, Principal suggested that it would not be possible to conduct it as it was done in the regular stream. He advised that solutions for this need to be found by the Departments and teachers themselves. He suggested that book reviews and theoretical research could be options.

Agenda 7

Benjamin Bailey Lecture

Benjamin Bailey Chair inaugural lecture will be held on February 27, 2021, Saturday. The Benjamin Bailey Memorial lecture, jointly organized by Mahatma Gandhi University and CMS College, has become an exciting event with the presence of nationally and internationally acclaimed public figures from different fields and walks of life. Principal announced that there will be no classes on Saturday.

Agenda 8

NAAC Accreditation Updates

The Principal reported that the IIQA and SSR data collection and paper work are in progress. The departments are requested to collect data of students passed out since 2015 (job, average salary, scholarships obtained etc) using Google form designed by the committee.

Reporting about the current on-going projects.

- Two-storeyed Physics department building- eighty per cent completed
- Chemistry department extension- completed
- The aquarium construction and ornamental fisheries project is in progress under the supervision of the Zoology department.



- The sculpture garden and relief sculpture unify campus aesthetics and value aligning them with the history of the college and the church.

Agenda 9

Offline Class Commencement

1 DC classes will be starting in two phases.

Phase I: March 1-6 and Phase II: March 22-27

Phase I: follows regular time table (online classes for languages and contact classes for core and complementary). Faculty Advisors should ensure the discipline of students when they are in the class.

COVID protocols will be strictly adhered to and monitored.

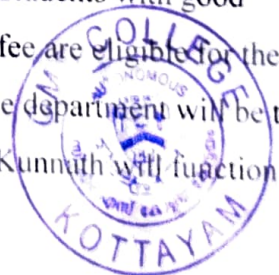
Agenda 10

Hostel Facility

Hostel facility for girl students is arranged in the Lea hostel (only for already registered candidates) for these days. It is not an admission to the Lea hostel but a temporary accommodation. Hostel facility can be utilized from February 27 to March 7. There is no hostel facility for boys.

Other Matters

- Principal reported that mobile phone distribution as part of Vidyatharangam is almost complete. The 4th phase of its distribution for PG first year students to be intimated in their classes.
- Askwith fellowship for 200 students is open for application. Students with good academic record but facing difficulty in paying their college fee are eligible for the fellowship. Recommendation of the Heads and teachers of the department will be the decisive factor for award of the fellowship. Sri Jacob Eapen Kunmath will function as the coordinator of the Askwith fellowship committee.



- It was also reported that the pre-registration of NIRF is over. Principal added that our college has the potential to be within the first 100 ranks, since we are not behind in any of the parameters considered for ranking by the NIRF. Hence, the application needs to be filled with utmost care. Dr Gigi George was entrusted with the responsibility of coordinating the departments for this purpose.

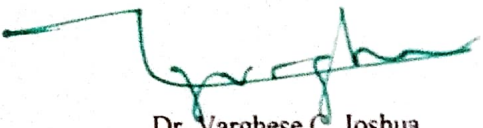
No matter rose from the floor.

Dr. Joji John Panicker rendered the Vote of Thanks.

The meeting came to a close at 11 am.

Mini Chacko

Dr. Mini Chacko
(Member Secretary)


Dr. Varghese C. Joshua
(Chairman- Academic Council)

(Read and Confirmed)

