

Minutes of the Academic Council held on 04-11-2021 at 10 AM via Google Meet.

**Members present via Google meet**

1. Dr. Varghese C. Joshua, Principal
2. Dr. Miriam Mani, HOD, Family and Community Science
3. Dr. Reenu Jacob, HOD, Physics
4. Dr. Daisy Abraham, HOD, Malayalam
5. Dr. Ambily P. Mathew , HOD, Mathematics
6. Sri. Nibu Varghese, HOD, Economics
7. Dr. Rogimon .P Thomas, HOD, Botany
8. Dr. Samkutty George, HOD, Commerce (S.F)
9. Dr. Vimal George Kurien, HOD, Commerce (Aided)
10. Smt. Cinny Rachel Mathew, Vice Principal
11. Dr. Sumi Mary Thomas, HOD, History
12. Smt. Delsey M.J, HOD, Computer Science
13. Smt. Reshmi Cherian, HOD, B Voc. Programme
14. Dr. Shija Grace, HOD, Hindi
15. Dr. Jinu John, HOD, Biotechnology
16. Mr. Sumod M John, HOD, Chemistry
17. Sri. Ashok Alex Luke, HOD, Political Science
18. Dr. Jobin Mathew, HOD, Zoology
19. Smt. Ani Merly Paul, HOD, Sociology
20. Dr. Jackson Paul V, HOD ,Physical Education
21. Dr. Joji John Panicker, IQAC Director
22. Dr. Vijo Thomas Kurien, Assistant Professor Department of Zoology
23. Sri. Shinu Peter, Assistant Professor Department of Chemistry

The meeting commenced with a silent prayer.

At the outset, the Vice Principal, Prof. Cinni Rachel Mathew, extended a warm welcome to all the members of the Academic Council.

The meeting was presided over by the Principal, Dr Varghese C Joshua.

The IQAC Director, Dr Joji John Panicker, read the minutes of the previous meeting and the members unanimously approved the same.

The following agenda items were discussed and deliberated upon:

### **Agenda 1**

#### **Subject Expert Panel Constitution**

A three-member subject expert committee was constituted for the selection and recommendation for 'Professor' post vacancy.

The following faculty members were recommended for the 'Professor' post.

Dr Varghese C Joshua- Department of Mathematics

Anuja A R- Department of Home Science

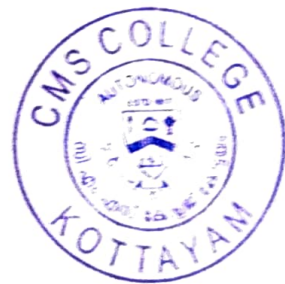
Academic Council Panel recommended and forwarded this list to the Governing Council for the approval. The members enlisted to the Panel are as follows:



**Agenda 2**

**Approving Panel for Principal Appointment**

The following panelists were nominated to the Governing Body Council for the appointment of Principal.



### **Agenda 3**

#### **Offline Classes**

The Principal said that priority must be given to the final UG and final PG students because their offline classes start from next Tuesday with the timings 9am to 2pm. The UG second years need to come to college only for ten days after which they can be given study leave for their forthcoming 2<sup>nd</sup> semester exams in December. The infrastructure in many departments might not be sufficient to accommodate direct classes for them at this point and even later, when they come for sometime there might be change and shifts in accordingly.

### **Agenda 4**

#### **End Semester Exams-Revised Academic Calendar**

The end semester exam of UG sixth semester can be anticipated to be conducted by the MG University by the last week of March or the first week of April. So, their classes must begin by January 1, 2022. For that fifth semester UG should be completed by November 30, 2021 and on that line, second semester UG students must be sent for study leave by November 30, 2021.

### **Agenda 5**

#### **IPR Webinar**

IPR related webinar recommendations to facilitate the emancipation of the significance of intellectual property protection in the context of the current developments were deliberated upon. The webinar can provide an understanding of basic concepts of IPR related terminology and disseminate the basic, know-how of preserving and protecting one's Intellectual property Rights.

### **Agenda 6**

#### **Recommendation and Approval of Curriculum**

Recommendation and Approval of curriculum for following programmes.

#### **PG Diploma in Data Science under NSQF**

The Principal confirmed that, the proposal submitted to UGC for starting one year P.G Diploma course in Data Science under NSQF was approved. After discussion, the academic council approved the curriculum and forwarded to Governing council for final consent. The curriculum of the following newly approved courses was approved by the college Academic



Council. Resolve to approve and ratify the implementation of the syllabi for the new PG course including the subjects of study, scheme of examinations, list of electives etc.

- **MA Economics (Aided Program)**
- **MA Global History (Aided Program)**
- **M.Com (Self Finance Program)**

Principal reported that, considering the high demand for M.Com programme, the Board of Studies proposed to start M.Com (Finance) programme in self finance stream. The new programme will follow the existing curriculum of the M.Com programme in the aided section of CMS College. After discussion, the council approved the curriculum and forwarded to Governing council for final consent.

### **Reporting**

The Covid 19 resulted in a systematic transition to e-learning and the college ramped up its infrastructure

- to adapt to the sudden shift with the following synchronized innovations.
- fully equipped digital studio
- light board teaching with over 200 recorded sessions published on the college YouTube channel
- incorporated a wholesome digital environment using Learning Management System
- bolstering student learning by providing extensive material on platforms like Google Classroom, editing project works, timely assessments with online in-semester examinations.
- over hundred mobile phones were distributed to economically backward students





## Other Matters

- Classes for common language would continue to be conducted online. The students must sit in their own classrooms for all their classes-core, complementary and common. This could continue till the 31<sup>st</sup> of December.
- Hostels will resume working as per the requirement of the students.
- The departments to schedule their practicals also according to the schedule.
- The Management held a meeting to congratulate CMS College and Bishop Moore College on their NIRF Ranking.

No matter rose from the floor.

Dr.Joji John Panicker rendered the vote of thanks.

The meeting came to a close at 11.30 am.

(Read and Confirmed )



Dr. Varghese C Joshua

(Chairman-Academic Council)



Prof. Cinny Rachel Mathew

(Member Secretary)

