

Minutes of the Academic Council held on 06-12-2020 at 10 AM via Google Meet.

Members present via Google meet

1. Dr. Varghese C.Joshua,Principal
2. Dr. Mini Chacko,Vice Principal
3. Dr. Reenu Jacob, HOD, Physics
4. Dr. Rogimon .P Thomas, HOD, Botany
5. Dr. Ambily P. Mathew , HOD, Mathematics
6. Dr. Daisy Abraham, HOD, Malayalam
7. Sri. Nibu Vargheese, HOD, Economics
8. Dr. Samkutty George, HOD, Commerce (S.F)
9. Dr. Vimal George Kurien, HOD, Commerce (Aided)
10. Dr. Sumi Mary Thomas, HOD, History
11. Smt. Delsey M.J, HOD, Computer Science
12. Smt. Reshmi Cherian, HOD, B Voc. Programmes
13. Dr. Shija Grace, HOD, Hindi
14. Dr. Unnikrishnan N,HOD, Biotechnology
15. Mr. Sumod M John, HOD, Chemistry
16. Sri. Ashok Alex Luke, HOD, Political Science
17. Dr. Jobin Mathew, HOD, Zoology
18. Smt. Ani Merly Paul, HOD, Sociology
19. Dr.Jackson Paul V, HOD ,Physical Education
20. Dr. Joji John Panicker, IQAC Director
21. Smt. Cinny Rachel Mathew, HOD, English
22. Vijo Thomas Kurien, Assistant Professor Department of Zoology
23. Shinu Peter, Assistant Professor Department of Chemistry

The meeting commenced with a silent prayer.

At the outset, the Vice Principal, Dr. Mini Chacko, extended a warm welcome to all the members of the Academic Council.

The meeting was presided over by the Principal, Dr Varghese C Joshua.

The IQAC Director, Dr Joji John Panicker, read the minutes of the previous meeting and the members unanimously approved the same.

The following agenda items were discussed and deliberated upon:

Agenda 1

Online Teaching Methods

Principal apprised the teachers to utilize the LMS and to explore the design of online teaching using Light board for the smooth running of the classes without compromising on the quality. In view of this, departments can take the initiative to set up the timetable and schedule for online classes and keenly monitoring the attendance of the students. Principal also instructed that the absentees' list must be shared in the parents' Whatsapp groups without fail.

Agenda 2

E Conferences-Webinars

As virtual teaching-learning practices became the norm of the pandemic, Principal encouraged department wise conduct of E-conferences like webinars and to disseminate the procedure details to increase participation. Applications for the second list of students requiring mobile phones for attending online classes will be called for immediately.



Agenda 3

External Examination Centres

- The examination committee has decided to schedule the 2nd semester UG and 2nd PG examinations in December.
- It is decided to give Study leave for the present UG and PG third semester students.
- It is also proposed that the students can avail the facility of choosing centres in their respective districts to write the examination.
- The classes of UG 5th semester will continue.
- Principal also informed that the PG first semester students will join the following week.

Agenda 4

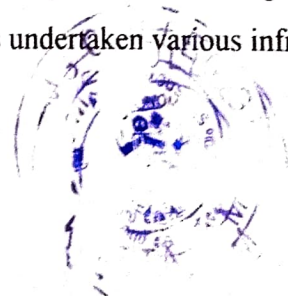
MA Economics Programme

Principal expressed that the college is happy to have got approval to begin the MA Economics Programme. He also added that, MA History Programme was denied to us on the grounds that our NAAC grading was below 3.5. He emphasized that the NAAC grades therefore are quite relevant in this context. Principal said that, various committees with the participation of all the teachers of the college will be formed so that they can work in a coordinated manner for the same purpose.

Agenda 5

NAAC Accreditation Preparation

The Principal reminded that the preparations for NAAC visit and Autonomy revisit should be taken seriously now on, since we have very little time at our disposal. Considering the suggestions from the previous NAAC visits, the college has undertaken various infrastructure development projects.



Reporting about the current projects

- The library is getting revamped into a world-class, fully-automated one-stop place for research and reference to enhance teaching, learning, and scholarship.

- Construction of toilets as NAAC reported requirement of new toilets on the campus. Some of the existing toilets have exceeded their useful life and require rehabilitation. This project will also rehabilitate these toilets to be PWD compliant and address accessibility issues.
- In an effort to provide accessibility to physically disabled students, ramps, accessible toilets, and well-kept pavements are getting constructed.
- Under the green campus initiative, this year's focus is on irrigation, waste management, dry leaf compost, and enhancement towards an environment-friendly campus.
- Classrooms are refurbished with cutting edge audio-visual and video-conferencing facilities to enable a modern teaching and learning approach.
- The construction work above Maths department will be completed shortly.
- 50 computers promised by Thiruvanchoor Radhakrishnan, is expected to be sanctioned.
- It is planned to shift the classes of Communicative English to the second floor of the Botany Block.
- Botany Department in association with the District Forest Office plans to fix QR codes for our campus trees.
- The PG admission process will be completed shortly.
- The Education Theatre is completed

Action Taken

- Regarding the shortage of teachers, batch wise combined online sessions for common subjects like English is allocated.
- Department of Biotechnology has been shifted to the new block.
- The College has subscribed to a dedicated line of rail net broadband connection to facilitate the online mode of teaching and interactions. Efforts are also on to get a zoom account for the college.

Other Matters

- Applications for MA Economics Programme commencing this year will be invited.



- Principal expressed the need to follow a protocol in the college, while organizing programmes by the departments. Approval should be taken from the Principal, followed by sending intimations to the Vice Principal and Director, IQAC.
- Principal reported that the college will honour Paul Zachariah, this year's Ezhuthachanpuraskaram winner.

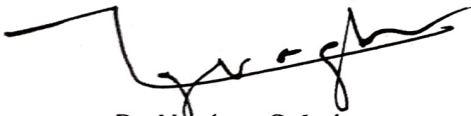
No matter rose from the floor.

Mrs. Canny Rachel Mathew rendered the Vote of Thanks.

The meeting came to a close at 11.30 am.



Dr. Mini Chacko
(Member Secretary)



Dr. Varghese C. Joshua
(Chairman- Academic Council)

(Read and Confirmed)

