






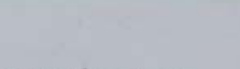


Minutes of Governing Council of CMS College Kottayam (Autonomous) - (GC-18.01) held at 11 am on 15/02/2018 at IQAC Conference Hall, CMS College Kottayam.

	Members Present	Signature
1)	Very Rev. Daniel George Bishops Commissary.	
2)	Rev. John Issac, Clergy Secretary CSI Mko.	
3)	Rev. Thomas Paikad CSI Diocese Treasury	
4)	Mr. Jacob Philip Secretary Higher Education Committee, CSI.	
5)	Dr. Varghese C. Joshua Vice Principal	
6)	Dr. Tomy Mathew Controller of Exams	
7)	Dr. Mini Chacko Asso. Prof. & Head of Dept Botany	
8)	Dr. K. K. Damodaran, Govt. Nominee.	

Also present Dr. Roy Sam Daniel, Principal (Ex-officio Secretary)

Inconvenience of Rev. Jacob George, Bursar - CMS College Kottayam to attend the meeting was recorded.

The meeting was presided over by Very. Rev. Daniel George, Bishops Commissary - CSI Madhya Kerala Diocese, Kottayam.

Principal welcomed the members and expressed special greetings and welcome to Dr. K.K. Damodaran, Assoc. Prof., Govt. Arts College, Thiruvananthapuram who is the Government nominee to Governing Council of CMS College Kottayam.

Chairman delivered introductory speech.

Dr. Roy Sam Daniel, Ex-officio Secretary read the minutes of previous meeting (GC/17.05 dated 10.11.2017) and the members unanimously approved the same with the following correction.

Fee for Betterment / Supplementary examinations per course is Rs. 100/-.

Action Taken:

1) Curriculum Revision

Three levels of Curriculum Revision workshop have been conducted and it is expected to complete the curriculum revision process by 1st week of March.

2) Department Accreditation

Dr. Varghese C Joshua is assigned with the responsibility of framing the necessary parameters to assess the Departments. Frame work for assessment will be completed by March 15th and peer review will be done by 1st week of July.

3) Publication of In house Journal

The work on Publication of In house journal is in progress. Now in the initial stage it is planned to publish the first volume with the articles of teachers and researchers within the College.

AGENDA ITEMS

Agenda Item 1 - Declaration of Results

3rd Semester UG (2016 admission)

Dr. Tony Mathew, COE made a presentation about the result and circulated the following consolidated statement of result of 3rd semester UG (2016 Admission).

Total Result - UG - Semester III - October 2017

Programmes	Total Students Registered	Total Students Appeared	A+	A	B	C	D	F	Passed	Sem 3 Oct 2017	Sem 2 Apr 2017	Sem 1 Nov 2016
B.A. Communicative English	33	33	2	17	8	3	0	3	30	90.91	65.71	57.14
B.A. Economics	37	37	1	6	13	0	1	16	21	56.76	54.05	64.86
B.A. English	48	48	0	16	13	3	0	16	32	66.67	81.05	79.17
B.A. History	38	38	0	3	6	4	1	24	14	36.84	35	37.5
B.A. Malayalam	17	17	0	1	4	0	0	12	5	29.41	41.18	33.33
B.Sc. Biotechnology	37	37	2	9	12	8	1	5	32	86.49	73.68	68.42
B.Sc. Botany	40	40	1	10	8	6	3	12	28	70	52.27	64.44
B.Sc. Chemistry	36	36	5	10	9	2	0	10	26	72.22	75	76.32
B.Sc. Family & Community Science	33	33	0	3	4	6	1	19	14	42.42	44.12	41.67
B.Sc. Physics	44	44	6	12	9	8	0	9	35	79.55	61	86.36
B.Sc. Mathematics	43	43	5	10	7	6	2	13	30	69.77	50	75.56
B.Sc. Zoology	39	39	3	8	8	6	0	14	25	64.1	61.9	62.79
BCA	30	29	1	3	7	8	2	8	21	72.41	50	41.67
B.Com Finance & Taxation - Aided	51	51	12	17	5	4	1	12	39	76.47	80.39	76.47
B.Com Finance & Taxation - Self Financing	56	56	2	16	19	6	3	10	46	82.14	82.14	78.95
B.Com Marketing	45	45	2	8	13	9	6	7	38	84.44	65.22	63.04
Total	627	626	42	149	145	79	21	190	436	69.65	62.69	64.96

After analyzing the result the council pointed out that the pass percentage of various courses viz. BA Malayalam, BA History and B.Sc Family & Community Science is very low. The council entrusted the Principal to start a remedial program to bring up the students who are weak in English to take necessary steps to increase the pass percentage.

After discussion, the Chairman declared the result of 3rd semester UG (2016 Admission).

Total Result - UG - Semester I - November 2017

Pass	1st
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Dr. Tony Mathew
Principal

1st Semester UG (2017 admission)
 Dr. Tomy Mathew, COE made a presentation about the result and circulated the following consolidated statement of result of 1st semester UG (2017 Admission).

Total Result - UG - Semester I - November 2017

Programmes	Total Students Registered	Total Students Appeared	A+	A	B+	B	C	D	F	Passed	Pass Percentage OCT 2017	1st Semester Nov 2016
B.A. Communicative English	33	33	0	1	7	9	4	0	12	21	63.64	57.14
B.A. Economics	40	40	1	9	5	10	3	1	11	29	72.5	64.86
B.A. English	46	46	0	12	13	7	5	0	9	37	80.43	79.17
B.A. History	46	46	1	4	7	8	5	0	21	25	54.35	37.5
B.A. Malayalam	23	23	0	4	5	5	1	0	8	15	65.22	33.33
B.Sc. Biotechnology	32	32	0	5	9	5	6	0	7	25	78.13	68.42
B.Sc. Botany	46	46	0	6	15	11	1	0	12	34	73.91	64.44
B.Sc. Chemistry	37	37	1	14	13	3	0	0	6	31	83.78	76.32
B.Sc. Family & Community Science	28	28	0	0	0	2	1	0	25	3	10.71	41.67
B.Sc. Physics	42	42	2	17	8	8	2	0	5	37	88.1	86.36
B.Sc. Mathematics	40	40	4	16	10	2	3	0	5	35	87.5	75.56
B.Sc. Zoology	44	44	1	5	7	13	1	0	17	27	61.36	62.79
BCA	31	31	0	1	5	7	5	0	13	18	58.06	41.67
B.Com Finance & Taxation - Aided	54	54	3	9	20	12	3	0	7	47	87.04	76.47
B.Com Finance & Taxation - Self Financing (A)	58	58	1	6	19	19	5	1	7	51	87.93	78.95
B.Com Finance & Taxation - Self Financing (B)	40	40	0	7	11	7	5	0	10	30	75	63.04
Total	640	640	14	116	154	128	50	2	175	465	72.66	64.96

After analyzing the result the council pointed out that the pass percentage of B.Sc Family & Community Science is low. The council recommended the Principal to initiate remedial action in this regard.

After discussion, the Chairman declared the result of 1st semester UG (2017 Admission).



3rd Semester PG (2016 admission)

Dr. Tony Mathew, COE made a presentation about the result and circulated the following consolidated statement of result of 3rd semester PG (2016 Admission).

Consolidated Result - PG Sem III - November 2017

Programmes	Total Students Registered	Total Students Appeared	A	B	C	D	F	Passed	PG Sem 3 Dec 2017	PG Sem 2 Apr 2017	PG Sem 1 Jan 2017
MA English	23	23	2	17	2	0	2	21	91.3	100	91.3
MA Malayalam	13	13	2	4	0	0	7	6	46.15	35.71	64.29
MA Sociology	21	21	1	15	1	0	4	17	80.95	76.19	68.18
MA History	10	10	0	4	2	0	4	6	60	54.55	45.45
M.Com	17	17	3	13	0	0	1	16	94.12	88.24	82.35
M.Sc Physics	13	13	0	11	0	0	2	11	84.62	61.54	53.85
M.Sc Applied Physics	7	7	0	6	1	0	0	7	100	57.14	100
M.Sc Botany	10	10	0	8	0	0	2	8	80	70	50
M.Sc Biotechnology	9	9	1	6	1	0	1	8	88.89	66.67	66.67
M.Sc Chemistry	12	12	1	8	2	0	1	11	91.67	83.33	91.67
M.Sc Applied Chemistry	15	15	1	9	1	0	4	11	73.33	60	80
M.Sc Analytical Chemistry	13	13	0	11	1	0	1	12	92.31	100	85.71
M.Sc Food Service Management and Dietetics	9	9	4	4	0	0	1	8	88.89	80	80
M.Sc Mathematics	22	22	5	13	0	0	4	18	81.82	59.09	72.73
M.Sc Zoology	12	12	4	6	1	0	0	11	91.67	91.67	100
Total	206	206	24	135	12	0	35	171	83.01	73.56	73.93

Total Result - PG Sem I - December 2017

After analyzing the result the council pointed out that the pass percentage of MA Malayalam is very low. The council entrusted the Principal to conduct a meeting with teachers of Malayalam Department to study about the low pass percentage.

After discussion, the Chairman declared the result of 3rd semester PG (2016 Admission).

Total Result - PG Sem I - December 2017

Programmes	Total Students Registered	Total Students Appeared	A	B	C	D	F	Passed	PG Sem 1 Dec 2017	PG Sem 1 Jan 2017
MA English	24	24	2	17	2	0	3	21	87.5	87.5
MA Malayalam	14	14	0	12	1	0	1	13	92.86	64.29
MA Sociology	18	18	1	11	2	0	4	14	77.78	68.18
MA History	7	7	0	4	1	0	2	5	71.43	45.45
M.Com	18	18	2	13	1	0	2	16	88.89	77.78
M.Sc Physics	13	13	0	10	1	0	2	11	84.62	53.85
M.Sc Applied Physics	9	9	0	4	1	0	4	5	55.56	100
M.Sc Botany	11	11	1	9	0	0	1	10	90.91	50
M.Sc Biotechnology	7	7	1	4	2	0	0	7	100	66.67
M.Sc Chemistry	15	15	1	11	2	0	1	14	93.33	91.67
M.Sc Applied Chemistry	15	15	0	12	3	0	0	15	100	80
M.Sc Analytical Chemistry	14	14	0	7	1	0	4	10	71.43	85.71
M.Sc Food Service Management and Dietetics	6	6	2	2	2	0	0	6	100	80
M.Sc Mathematics	25	25	5	13	0	0	7	18	72	72.73
M.Sc Zoology	12	12	1	8	0	0	3	9	75	100
Total	208	208	16	137	19	0	34	174	83.65	73.93

1st Semester PG (2017 admission)
 Dr. Tony Mathew, COE made a presentation about the result and circulated the following consolidated statement of result of 1st semester PG (2017 Admission).

After analyzing the result the council pointed out that the pass percentage of M.Sc Applied Physics is comparatively low. The council recommended the Principal to initiate remedial action in this regard.

After discussion, the Chairman declared the result of 1st semester PG (2017 Admission).



Agenda item 2 – Curriculum Revision.

Dr. Varghese C Joshua, Chairman of Curriculum Revision Committee reported that the process of curriculum revision is progressing. Board of Studies meeting of all departments has been convened and decided to revise the curriculum incorporating the guidelines of NAAC. He also reported that, IQAC is organizing two day workshop on Curriculum Design and Development on February 19th and 20th, 2018 for the teaching staff. It is planned to complete the process and to submit the final proposal to Governing Council by the last week of March 2018.

Agenda item 3 – Change in Elective course.

Principal reported that, now there are two batches (Batch A and Batch B) for B.Com Model 1- Finance & Taxation program. It is proposed to change the elective of Batch B from Finance & Taxation to Logistics Management after detailed study.

Reporting on the same will be done in the next meeting.

Agenda item 4 – Other Matters.

No matters arise from the floor.

Dr. Varghese C Joshua proposed vote of thanks.

The meeting came to a close at 01.00 pm.



Dr. Roy Sam Daniel
(Ex-Officio Secretary)

(Read and Confirmed)



Chairman – Governing Council

