

Minutes of the meeting of Governing Council of CMS College Kottayam (Autonomous) (GC 19.07) held at 11 am on 21/10/19 in the office of Manager, CMS College Kottayam.

Members Present

Most Rev. Thomas K Oommen

Rev. John Issac

Rev. Thomas Perickal

Rev. Sabu George

Jacob Philiji (Monksky)

Dr. Varghese C. Torha

Dr. Joji John Panicker

Dr. Minu Chacko

Signature

Handwritten signatures of the members listed above, including Thomas K Oommen, John Issac, Thomas Perickal, Sabu George, Jacob Philiji, Varghese C. Torha, Joji John Panicker, and Minu Chacko.

Also present Dr. Roy Sam Daniel, Principal (Ex-officio Secretary)

Inconveniences of Dr. Soma Bandyopadhyay - UGC Nominee, Dr. Beena Mathew - University Nominee and Dr. K.K. Damodaran - Government Nominee to attend the meeting were recorded.

The meeting was presided over by Most. Rev. Thomas K Oommen, Chairman Governing Council & Manager, CMS College Kottayam.

Principal welcomed the members.

Dr. Roy Sam Daniel, Ex-officio Secretary read the minutes of previous meeting (GC/19.06 dated 19.07.2019) and the members unanimously approved the same.

Action Taken:

1) Constitution of Governing council Subcommittee for Examination.

Member Secretary reported that, a brief report on the formation of Examination Committee Governing council Subcommittee for Examination will be submitted in the next meeting.

2) Convocation.

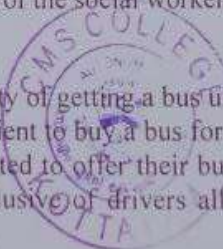
Member Secretary reported that, it is planned to conduct the Convocation ceremony in December according to a convenient date of chief guest.

3) Extension Activity.

Member Secretary reported that steps are being initiated for the establishment of Extension under Unnath Bharath Abhiyan of MHRD. Notification for the appointment of social worker is made in news papers on 20.10.2019. Federal Bank has agreed to contribute Rs. 2,50,000/- (under CSR scheme) towards the salary of the social worker.

4) Vehicle for extension activity.

It was reported that there is no possibility of getting a bus under MP fund. Due to the existing financial situation the fund is not sufficient to buy a bus for this purpose. It was reported that, MCMS tourist bus operator has consented to offer their bus for village extension activity on rental basis of Rs. 3000/- per day inclusive of drivers allowances and fuel expenses for a maximum distance of 30 km per day.



Agenda: Item 1
Declaration of Results

I. UG 2nd Semester (April 2019 Examinations)

Dr. Mini Chacko, COE presented the result of UG 2nd Semester (April 2019 Examinations) and circulated the following consolidated statement of results.

CMS COLLEGE KOTTAYAM (Autonomous)

Total Result -UG -Second Sem-April-2019

Programmes	Total Students Registered	Total Students Appeared	S	A+	A	B+	B	C	D	F	Passed	Percentage
B.A. Communicative English	36	36	0	0	15	11	3	0	0	7	29	80.56
B.A. Economics	40	40	0	0	4	11	10	0	0	15	25	62.5
B.A. English	48	48	0	2	12	12	10	4	0	8	40	83.33
B.A. History	46	46	0	0	3	5	2	2	0	34	12	26.09
B.A. Malayalam	25	25	0	0	1	5	4	1	0	14	11	44
B.Sc. Biotechnology	30	30	0	3	3	8	0	0	0	19	14	46.67
B.Sc. Botany	46	46	0	1	10	9	6	0	0	20	26	56.52
B.Sc. Chemistry	47	47	0	5	15	9	1	0	0	19	30	63.82
B.Sc. Family & Community Science	23	23	0	0	5	4	5	1	0	8	15	65.21
B.Sc. Physics	45	45	0	8	13	6	5	1	0	12	33	73.33
B.Sc. Mathematics	42	42	0	7	11	8	8	1	0	7	35	83.33
B.Sc. Zoology	42	42	0	3	11	9	5	0	0	16	28	66.67
BCA	33	33	0	1	2	7	7	2	0	14	19	57.58
B.Com Finance & Taxation -Aided	55	55	0	3	19	9	11	4	0	9	46	83.64
B.Com Finance & Taxation Self Finance -A	51	51	0	4	9	11	12	4	0	11	40	78.43
B.Com Finance & Taxation Self Finance -B	46	46	0	3	14	5	4	0	13	33	71.73	
Total	655	655	0	40	140	138	94	24	0	226	436	66.56%

After discussion, Chairman declared the result of UG 2nd semester April 2019 Examination.

II. PG 2nd Semester (May 2019 Examinations)

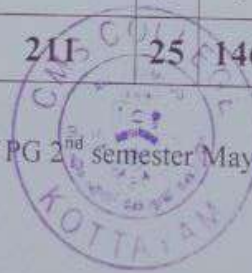
Dr. Mini Chacko, COE presented the result of PG 2nd Semester (May 2019 Examinations) and circulated the following consolidated statement of results.

CMS COLLEGE KOTTAYAM (Autonomous)

Total Result -PG Sem-II May 2019

S.I No	Programmes	Total Students Registered	Total Students Appeared	A	B	C	D	F	Passed	PG Sem 2 May 2019
1	MA English	24	24	4	18	2	0	0	24	100.00%
2	MA Malayalam	9	9	0	5	3	0	1	8	88.89%
3	MA Sociology	23	23	0	16	0	0	7	16	69.57%
4	MA History	14	14	1	13	0	0	0	14	100.00%
5	M.Com	18	18	1	16	0	0	1	17	94.44%
6	M.Sc Physics	15	15	4	7	0	0	4	11	73.33%
7	M.Sc Applied Physics	9	9	2	3	0	0	4	5	55.56%
8	M.Sc Botany	11	11	1	8	0	0	2	9	81.82%
9	M.Sc Biotechnology	6	6	0	6	0	0	0	6	100.00%
10	M.Sc Chemistry	14	14	1	11	0	0	2	12	85.71%
11	M.Sc Applied Chemistry	15	15	0	11	0	0	4	11	73.33%
12	M.Sc Analytical Chemistry	14	14	3	8	0	0	3	11	78.57%
13	M.Sc Food Service Management and Dietetics	5	5	0	5	0	0	0	5	100.00%
14	M.Sc Mathematics	23	23	7	10	0	0	6	17	73.91%
15	M.Sc Zoology	11	11	1	9	0	0	1	10	90.91%
	Total	211	211	25	146	5	0	35	176	83.41%

After discussion, Chairman declared the result of PG 2nd semester May 2019 Examination.



III. B.Voc 2nd Semester (July 2019 Examinations)

Dr. Mini Chacko, COE presented the result of B.Voc 2nd Semester (July 2019 Examinations) and circulated the following consolidated statement of results:

CMS COLLEGE KOTTAYAM (Autonomous)

Total Result -UG - B.Voc -Second Sem - July-2019

Programmes	Total Students Registered	Total Students Appeared	S	A+	A	B+	B	C	D	F	Passed	Percentage
B.Voc -IT	18	18	0	0	3	1	1	1	0	12	6	33.33
B.Voc -Travel & Logistics Management	29	29	0	2	0	6	4	0	0	17	12	41.38
Total	47	47	0	2	3	7	5	1	0	29	18	38.30%

After discussion, Chairman declared the result of B.Voc 2nd semester July 2019 Examination.

Agenda: Item 2

Online valuation.

Member Secretary presented a proposal for online valuation of answer scripts in order to avoid the delay occurred in the valuation of answer scripts and declaration of results. Software development will be done by the software division in the college. A custom made scanner (with the support of Uralungal Labour Co-operative Society) at a cost of Rs. 75000/- can be used to digitalize the answer scripts.

It was decided to implement the system at the earliest.

Agenda: Item 3

Appointments of Academic staffs

Member Secretary reported that concurrence from Government is obtained for making appointments of Assistant Professors in Department of English – 2 (Community 1, Open 1), Department of Chemistry – 1 (Community), Department of Commerce – 1 (Community) and Department of Malayalam – 1 (Community).

The council entrusted Chairman to constitute staff selection committee including Government representative, subject experts, Principal and Management representatives, complying with all procedures for making the appointments as per rules.

The council also entrusted Chairman to initiate immediate steps for the appointment of new Principal as the term of the present Principal ends in this academic year.

Member Secretary reported the vacancy positions of Assistant Professors in Mathematics – 2, Chemistry – 3, Physics – 2, Zoology – 2, History – 1, English – 1, and Commerce – 1. The council entrusted Principal to initiate immediate steps to forward the proposal to Government for concurrence.

Appointment of Non Teaching Staffs

Member Secretary reported six vacancies of Last Grade Staff. The Council entrusted Principal to initiate immediate steps to forward the proposal to Government for concurrence.

Agenda: Item 4**Introduction of value added courses.**

Member Secretary presented the proposal for the introduction of value added course with a minimum of 36 hour duration to all UG students, to bridge the present gap between the curriculum and the employability. It is proposed to offer the course to all students. The theory classes should be handled in three days consecutive sessions during the commencement of the even semester.

After discussion, the council approved the proposal.

Agenda: Item 5**Extension activities under Unnath Bharath Abhivan.**

The council entrusted Principal to initiate steps for the appointment of Social worker and to start the extension activities from the next semester. The council entrusted Principal and Bursar to negotiate with MCMS bus operator and enter into an agreement for extension activity, on daily rent basis as and when required.

Agenda: Item 6**External Tie ups & Collaborations.**

Member secretary reported that, Ministry of Micro, Small & Medium Enterprises, Govt. of India has invited proposals from institutions for setting up business incubators through innovative ideas and latest technologies. The total funding from MSME for the project will be around 2 crores. MSME has invited for the project presentation, in response to its applications and Dr. Gigi Joseph will make the presentation at New Delhi.

After discussion, the council congratulated Principal and team members for their effort and wished all success to Dr. Gigi Joseph.

It was also decided to start collaboration / tie ups with Academic / Government agencies for the optimum utilization of external resources.

Agenda: Item 7**External mentoring for NAAC under UGC - Paramarsh Scheme.**

Member secretary reported that UGC has approved (UGC vide letter no. PARAM-2019-CLG-KER-10337-78 dated September 2019) the college under Paramarsh scheme, for mentoring other colleges for NAAC accreditation. The total fund allocation under this scheme is Rs. 30 lakhs. The approved mentee colleges are: viz. Baker College for Women, Kottayam, Sree Narayana Arts & Science College, Kumarakom, CSI College for Legal Studies, Kanakkary, Bishop Speechly College, Pallom and Ettumanoorappan College, Ettumanoor. Dr. M.P. Rajan, Member, Peer Team, NAAC, Bangalore is the Accreditation Ambassador of Paramarsh scheme of CMS College.

After discussion, the council congratulated Principal and IQAC Director for their effort and entrusted Principal to implement the scheme.

Other matters.**➤ Late Admission.**

Member Secretary reported that an application has been received from Emmanuel Sam John (ST candidate) seeking admission for B Sc Zoology Programme. The applicant was relieved from SH college Thevara with TC dated 10.07.2019 for joining BDS program in Government Medical College. But he could not continue the BDS program. Later he submitted application to the Vice



Chancellor, Mahatma Gandhi University for special sanction for admission. The student has obtained no-objection certificate from the Vice Chancellor.

The council considered the application as a special case. It was reported that a few seats are available in Management Quota in B.Sc Zoology. It was decided to give admission to Emmanuel Sam John to 1st semester B.Sc Zoology course for the academic year 2019 – 2020 under Management Quota.

➤ **Result Analysis / Academic Audit.**

It was decided to conduct Academic audit to review the End-semester examination result, student progression and placement

➤ **BA Economics: Eligibility for admission.**

Member Secretary reported that students who complete plus two with Mathematics are ignored in the admission to BA Economics due to the weightage given to plus two students with Humanities. Hence, presented the need to revise the eligibility for admission by giving same weightage to students with Mathematics.

After discussion, the council decided to study the issue in detail and report on the possible objections from the University.

➤ **RUSA Fund**

Member Secretary reported that, Kerala State Project Directorate vide letter no. 159/RUSA-SPD/2017 dated 13.06.2018 invited Detailed Project Report for RUSA funding to college with A Grade. The College submitted Detailed Project Report to The State Project Directorate in the month of July 2019 for proposed outlay of Rs. 2,34,72,000/- including the management share of Rs. 34,72,000/-. The proposal is for new construction– Rs. 1,22,85,000/-, Renovation Rs. 54,01,000/-, Purchase of laboratory and other academic equipments– Rs. 57,86,000/-

Kerala State Project Directorate approved the DPR submitted by the College. District Nirmithi Kendra Kottayam is the implementing agency. Principal was entrusted to initiate further steps for the quick implementation of the project as per the proposal and Government norms.

➤ **Demise**

Member Secretary reported the demise of Dr. Nuja S John, Asst. Professor, Department of Physics, CMS College Kottayam. The Council expressed condolence and observed for one minute silence as a mark of respect to late Dr. Nuja S John

Dr. Mini Chacko rendered vote of thanks.

The meeting came to a close at 1.30 pm.

CRMS

Dr. Roy Sam Daniel
(Ex-Officio Secretary)

Thomas K Oommen

(Read and Confirmed)

Most. Rev. Thomas K Oommen
(Chairman – Governing Council)

