

Minutes of the meeting of Governing Council of CMS College Kottayam (Autonomous) (GC-18-03) held at 10:30 am on 27/6/2018 in the IQAC Conference Hall.

Members Present

	Signature
1. Rev. John Issac, Clergy Secy C-1st MKD.	[Signature]
1. Rt. Rev. Thomas K. Oommen	[Signature]
2. Rev. Thomas Paikad Treasurer C-51, MKD	[Signature]
3. Rev. John Issac	[Signature]
3. Dr. Beena Mathew	[Signature]
5. Jacob Philip (Monksinghy)	[Signature]
6. Rev. Jacob Tera (Bursar)	[Signature]
7. Dr. Varghese C. Joshua	[Signature]
8. Dr. Tony Mathew	[Signature]
9. Dr. Mini Chacko	[Signature]

Also present Dr. Roy Sam Daniel, Principal (Ex-officio Secretary)

Inconveniences of Dr. Soma Bandhopdhyay - UGC Nominee and Dr. K.K. Damodaran - Government Nominee to attend the meeting were recorded.

The meeting was presided over by Most. Rev. Thomas K Oommen, Chairman Governing Council & Manager, CMS College Kottayam. Principal welcomed the members. Chairman delivered introductory speech.

Dr. Roy Sam Daniel, Ex-officio Secretary read the minutes of previous meeting (GC/18.02 dated 06.04.2018) and the members unanimously approved the same.

Action Taken:

1) Implementation of UGC Regulations 2018.

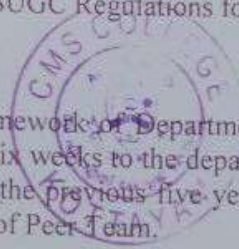
Member Secretary reported that, as per decision of the Governing Council held on April 6th 2018, letters were sent to The Chairman - University Grants Commission, New Delhi, The Principal Secretary, MHRD, New Delhi and The Principal Secretary, Higher Education Department, Thiruvananthapuram seeking clarification regarding the implementation of 2018 UGC Regulations for autonomous colleges.

Member Secretary stated that UGC has sent the same order No. F.1-1/2012(AC) dated 02nd April 2018 as reply, which enforces for the immediate implementation of the 2018 UGC regulations for Autonomous Colleges.

After discussion, it was decided to follow 2018 UGC Regulations for Autonomous Colleges.

2) Department wise Accreditation

Dr. Varghese C Joshua reported that the framework of Department Self Study Report (DSAR) is completed. It was decided to give six weeks to the departments for submitting the DSAR with all supporting documents for the previous five years. Principal reported that arrangements are being made for the visit of Peer Team.



Prog
B.A. Commu
English
B.A. Ec
B.A. En
B.A. Hi
B.A. M
B.Sc. Biotech
B.Sc. B
B.Sc. C
B.Sc. F
Comm
Scienc
B.Sc. I
B.Sc. M
B.Sc. J
BCA
B.Com & Tax
B.Com Taxat
Finan
B.Com

3) Curriculum Revision.

Member Secretary reported that revised Curriculum, Syllabi and the Academic Regulations of Undergraduate Programmes of CMS College Kottayam (Autonomous) submitted to the Registrar, Mahatma Gandhi University on 27th April 2018. It was reported that no references or opinions on the revised curriculum, were received from the Mahatma Gandhi University. It was reported that revised Curriculum, Syllabi and the Academic Regulations of Undergraduate Programmes are implemented from the academic year 2018 - 2019.

Agenda: Item 1

Declaration of Result

i. 4th Semester UG Programme (2016 Admission)

Dr. Tomy Mathew, COE made a presentation about the result and circulated the following consolidated statement of result of 4th semester UG (2016 Admission).

CMS COLLEGE KOTTAYAM (Autonomous)

Total Result -UG -Semester IV - March 2018

Programmes	Total Students Registered	Total Students Appeared	A+	A	B	C	D	F	Passed	Sem 4 March 2018	Sem 3 Oct 2017	Sem 2 April 2017	Sem 1 Nov 2016
B.A. Communicative English	33	33	2	8	13	3	0	7	26	78.79%	90.91	65.71	57.14
B.A. Economics	36	36	3	10	7	5	0	11	25	69.44%	56.76	54.05	64.86
B.A. English	48	48	1	14	15	3	2	13	35	72.92%	66.67	81.05	79.17
B.A. History	36	36	1	4	7	3	0	21	15	41.67%	36.84	35	37.5
B.A. Malayalam	17	17	0	2	2	0	0	13	4	23.53%	29.41	41.18	33.33
B.Sc. Biotechnology	37	37	7	15	12	1	0	2	35	94.59%	86.49	73.68	68.42
B.Sc. Botany	39	39	5	13	5	1	0	15	24	61.54%	70.00	52.27	64.44
B.Sc. Chemistry	36	36	9	14	1	0	0	12	24	66.67%	72.22	75	76.32
B.Sc. Family & Community Science	30	30	1	11	4	2	0	12	18	60.00%	42.42	44.12	41.67
B.Sc. Physics	44	44	9	14	7	2	0	12	32	72.73%	79.55	61	86.36
B.Sc. Mathematics	43	43	8	10	10	3	1	11	32	74.42%	69.77	50	75.56
B.Sc. Zoology	38	38	3	10	7	7	0	11	27	71.05%	64.10	61.9	62.79
BCA	32	32	0	4	5	6	5	12	20	62.50%	72.41	50	41.67
B.Com Finance & Taxation -Aided	50	50	8	21	8	1	0	12	38	76.00%	76.47	80.39	76.47
B.Com Finance & Taxation - Self Financing	55	55	2	19	15	8	1	10	45	81.82%	82.14	82.14	78.95
B.Com Marketing	45	45	2	10	10	10	2	11	34	75.56%	84.44	65.22	63.04
Total	619	619	61	179	128	55	11	185	434	70.11%	69.65	62.69	65

The Chairman declared the result of 4th semester UG programmes (2016 Admission).

After analyzing the result, the council pointed out that the pass percentage of various courses viz. BA Malayalam and BA History is very low. The council entrusted the Principal to start a remedial program to bring up the students who are weak in English and to take necessary steps to increase the pass percentage.

ii. **4th Semester PG programme (2016 Admission)**

Dr. Tomy Mathew, COE made a presentation about the result and circulated the following consolidated statement of result of 4th semester PG programme(2016 Admission).

CMS COLLEGE KOTTAYAM (Autonomous)

Consolidated Result -PG Sem IV-April 2018

Programmes	Total Students Registered	Total Students Appeared	A	B	C	D	F	Passed	PG Sem 4 April 2018	PG Sem 3 NOV 2017	PG Sem 2 April 2017	PG Sem 1 Jan 2017
MA English	23	23	2	21	0	0	0	23	100.00%	91.30%	100.00%	91.30%
MA Malayalam	13	13	1	10	1	0	1	12	92.31%	46.15%	35.71%	64.29%
MA Sociology	18	18	1	11	4	0	2	16	88.89%	80.95%	76.19%	68.18%
MA History	10	10	1	4	1	0	4	6	60.00%	60.00%	54.55%	45.45%
M.Com	17	17	5	10	0	0	2	15	88.24%	94.12%	88.24%	82.35%
M.Sc Physics	13	13	3	8	0	0	2	11	84.62%	84.62%	61.54%	53.85%
M.Sc Applied Physics	7	7	2	5	0	0	0	7	100.00%	100.00%	57.14%	100%
M.Sc Botany	10	10	4	5	0	0	1	9	90.00%	80.00%	70.00%	50%
M.Sc Biotechnology	9	9	1	7	0	0	1	8	88.89%	88.89%	66.67%	66.67%
M.Sc Chemistry	12	12	6	6	0	0	0	12	100.00%	91.67%	83.33%	91.67%
M.Sc Applied Chemistry	15	15	8	7	0	0	0	15	100.00%	73.33%	60.00%	80%
M.Sc Analytical Chemistry	13	13	4	9	0	0	0	13	100.00%	92.31%	100.00%	85.71%
M.Sc Dietetics and Food Service Management	9	9	2	6	0	0	1	8	88.89%	88.89%	80.00%	80%
M.Sc Mathematics	22	22	6	13	0	0	3	19	86.36%	81.82%	59.09%	72.73%
M.Sc Zoology	12	12	4	8	0	0	0	12	100.00%	91.67%	91.67%	100%
Total	203	203	50	130	6	0	17	186	91.63%	83.01%	73.56%	73.93%

The Chairman declared the result of 4th semester PG programmes (2016 Admission).

After analyzing the result the council pointed out that the pass percentage of MA History is comparatively low.



Agenda: Item 2**Academic & Administrative Audit****a) Academic Audit:**

It was reported that DSAR is comprehensive and includes academic audit also. It was decided to complete the Department Accreditation process in September itself.

b) Administrative Audit:

It was decided to conduct administrative audit for the year 2017 – 2018 on all Student Related Services, Faculty related services, Admission process and Examination process. It was also decided to appoint Dr. Cherian T Kurian, Bursar, CSI College for Legal Studies, Kottayam as convener of the audit team and to authorize him to avail the service of other experts for the effective conduct of audit.

Agenda: Item 3**Approval of Expert panel for the appointment of UGC Librarian**

Member secretary reported that, as per UGC Regulation 2010 Para 5.1.4 section (a) sub section 4, Manager of the College shall present a panel of experts and another panel of subject experts and a panel of subject experts from outside the affiliating University before the Vice Chancellor for his recommendation to constitute the committee for the selection of Assistant Professor and other academic staff including Librarian.

After discussion the council approved the following list of total 20 experts and entrusted Principal to forward the list of experts to Mahatma Gandhi University for the recommendation of Vice Chancellor.

PANEL OF FIVE EXPERTS		
SL NO	NAME AND DESIGNATION	Category as per ugc 2010 regulation- as per Para. 5.1.4 (OBC, SC/ST, Women, Physically Disabled/Minority)
1	Prof C A Abraham ,Principal, KGM College, Kangazha, Mb.: 9446015142 Email : caabraham48@gmail.com	Minority
2	Prof. Korulla Issac ,Principal, Bishop Speechly College, Pallom, Mb :9446383269, Email :	Minority
3	Dr. Varghese Jacob , Asso. Professor, Dept of Mathematics, Government College, , Kottayam, Mb.9447594984, Email :	Minority
4	Dr. Sunil Jacob John, Associate Professor,, Dept of Mathematics, NIT, Kozhikode, Mobile : 9447208759 Email : sunil@nitc.ac.in	Minority
5	Mrs. Annamma George, Principal, Government Vocational Higher Secondary School, Chunnakara, Charummoodu, Alleppy Mb: 9496331705 Email : annammareji123@gmail.com	Differently Abled Female Minority
PANEL OF FIVE SUBJECT EXPERTS		
SL NO	NAME AND DESIGNATION	CATEGORY AS PER UGC 2010 REGULATION- as per Para. 5.1.4 (Gender, OBC, SC/ST, Physically Disabled/Minority)
1	Mr. Mahesh Rajan, Assistant Librarian, Mahatma Gandhi University, Kottayam	SC

	Mb. : 9495719389 Email : maheshkukku@gmail.com	
2	Mr. Tomy Joseph , Librarian, St. Thomas College, Pala, Mb : 9447808438 Email :	Minority
3	Mr. Sajjan Varghese , Librarian, Marthoma College, Thiruvalla, Mb:9847535454, Email:	Minority
4	Smt. Bijimol Joseph , Librarian, Alphonsa College, Pala, Mobile:94956925, Email:	Women Minority
5	Dr. Sunil Kumar P , Librarian, Layola College of Social Science, , Thiruvananthapuram	Not Applicable

PANEL OF TEN SUBJECT EXPERTS NOT CONNECTED WITH THE COLLEGE/UNIVERSITY

SL NO	NAME & DESIGNATION	CATEGORY AS PER UGC 2010 REGULATION - as per Para. 5.1.4 (Gender, OBC, SC/ST, Physically Disabled/Minority)
1	Dr. S. Ally Sornam , Asso. Professor and Head, Dept. of Library and Information Science, Bishop Heber College, Trichy- Mb. 9443856214, Email : allysornam@gmail.com	Women
2	Dr. Dominic , Chief Librarian, Karunya Institute of Technology, Coimbatore, Mobile: 9443001877 Email : jdom16@gmail.com	OBC Minority
3	Dr. Joison Soundarrajan , Chief Librarian, Christian Medical College, Vellore, Mob: 9442316368 Email : joysond@cmcvellore.ac.in	OBC Minority
4	Dr. J. Manalan , College Librarian, Bishop Heber College, Trichy - 620017, Mob: 952496190, Email : jesudossmanalan@gmail.com	OBC Minority
5	Dr. John Jeyasekar , Librarian, Forensic Sciences Department, Government of India, 30,a, Mylappore Chennai Mob: 9444525024, 9940668204, Email : trijays@gmail.com	Minority
6	Dr. Beenamol , Librarian, Mar Ivanios College, Thiruvananthapuram. Mob: 9495379161, email: beenapanikker@gmail.com	Women Minority
7	Dr. Loyd Stephen , Librarian,, Noorul Islam University Kumarakovil, Kanyakumari District, Mob: 9442302772 Email : lawyeds@gmail.com	OBC Minority
8	Mr. Girish Kumar T K , Assistant Librarian, Central University of Kerala, Kasargod, Mob: 8547754492 Email : gireesh@cukerala.ac.in	Not Applicable
9	Dr. R. Senthil Kumar , Senior Librarian, Christian Medical College, Vellore. Mob: 9443686550, Email: senthilabigail@gmail.com	OBC Minority
10	Mr. A J Tomson , Librarian, Devagiri College, Kozhikode, Mob: 9447654848, Email : ajtomson@gmail.com	Minority



Agenda: Item 4

Re-constitution of Academic Council,

Member secretary reported that, as per The University Laws (Third Amendment) Ordinance 2014, Chapter IX, Para 107(3) the term of members of Academic Council was two years. The term of present Academic Council expires on 24.06.2018. It was decided to reconstitute the Academic Council as per the provisions in the 2018 UGC Regulations for Autonomous Colleges.

Member Secretary presented the following list of experts from outside the college to be nominated to the Academic Council by the Governing Council.

- 1) **Dr. George Joseph**, Principal - CSI College for Legal Studies, Kottayam. (Law)
- 2) **Mr. A.V. George**, Managing Director, AVG Group of Companies, Kottayam. (Industry)
- 3) **Prof. C.A. Abraham**, Former Principal - CMS College, Kottayam. (Education)
- 4) **Dr. P.G.R. Pillai**, Former Principal, Medical College, Kottayam & Special officer- Govt. Medical College, Kerala. (Medicine)
- 5) **Rev. Dr. Valsan Thampu**, Former Principal - St. Stephens College, New Delhi. (Administration)
- 6) **Dr. A.P. Thomas**, Director - Advanced Centre for Environment Studies & Sustainable Development, M.G. University, Kottayam. (Environment)

The Council approved the panel of experts to the Academic Council. It was also reported that the tenure of M.G University nominee to Academic Council is yet to be completed. Hence it is decided to re-constitute the Academic Council with the same members as M.G University nominees. After discussion the council resolved to re-constitute the Academic Council with the following list of members.

CMS College, Kottayam (Autonomous)			
Academic Council Members			
Sl. No.	Category	Name	Designation
a)	Chairman	Dr. Roy Sam Daniel, Principal	Chairman
b)	Head of Departments	Smt. Cinny Rachel Mathew, HOD in charge, English	Member
		Smt. Mini Mariam Zacharia, HOD in charge, Malayalam	Member
		Dr. Shija Grace, HOD in charge, Hindi	Member
		Dr. Gigy Joseph, HOD, Communicative English (SF)	Member
		Sri. Abraham K Samuel, HOD, Mathematics	Member
		Dr. Merry Eapen, HOD, Statistics	Member
		Dr. P Rajagopal, HOD, Physics	Member
		Dr. Tomy James, HOD, Chemistry	Member
		Dr. Miriam Mani, HOD, Family & Community Science	Member
		Dr. Sosamma Oommen, HOD, Zoology	Member
		Dr. Mini Chacko, HOD, Botany	Member
		Dr. Unnikrishnan. N, HOD, Biotechnology (SF)	Member
		Prof. Mathew C Mathew, HOD, Computer Science (SF)	Member
		Dr. Tomy Mathew, HOD, Commerce	Member
		Dr. Samkutty George, HOD, Commerce (SF)	Member
Smt. Ani Merly Paul, HOD in charge, Sociology	Member		
Smt. Radhika. G, HOD, in charge History	Member		

		Sri. Nibu Varghese, HOD in charge, Economics	Member
		Sri. Ashok Alex Luke, HOD in charge, Political Science	Member
c)	Four teachers of the college nominated by the Principal	Dr. Jackson Paul, V, HOD in charge, Physical Education	Member
		Dr. Varghese C Joshua, Associate Prof. - Mathematics	Member
		Dr. Joji John Panicker, Asst. Professor, English	Member
		Dr. Anooja Thomas, K, Associate Prof., Family & Community Science	Member
		Dr. Preema C Thomas, Asst. Professor, Physics	Member
d)	Six experts from outside college nominated by the Governing Council	Dr. P.G.R Pillai, Former Principal, Medical College, Kottayam & Special Officer - Govt. Medical College, Kerala.	Member
		Dr. George Joseph, Principal, CSI College for Legal Studies, Kottayam	Member
		Mr. A.V. George, Managing Director - AVG Group of Companies, Kottayam.	Member
		Prof. C.A Abraham, Former Principal, CMS College Kottayam	Member
		Dr. A.P. Thomas, Director - Advanced Centre of Environment Studies & Sustainable Development, M.G. University, Kottayam.	Member
		Rev. Dr. Valsan Thampu, Former Principal - St. Stephens College, New Delhi.	Member
e)		Three nominees of University	Dr. Renny P Varghese, Assoc. Professor, Dept. of Mathematics, Catholicate College, Pathanamthitta
	Prof. Ashok A R, Assoc. Professor, Dept. of English, SVR NSS College, Vazhoor.		Member
	Dr. Sheena Eapen, Assoc. Professor, Dept. of Hindi, St. Thomas College, Kozhencherry		Member
f)	Member Secretary, Nominated by the Principal	Dr. Mini Chacko, Vice Principal, Associate Professor & HOD - Botany	Member Secretary

iii. Re-constitution of Board of Studies

Member secretary reported that, as per The University Laws (Third Amendment) Ordinance 2014, Chapter IX, Para 109 (3) the term of members of Board of Studies shall be two years. The term of present Board of Studies ends on 24.06.2018. It was decided to re-constitute the Board of Studies as per the provisions in UGC 2018 Regulations for Autonomous Colleges.

Member secretary presented the following list for the reconstitution of 19 Board of Studies.

1) Botany

1	Chairman (Head of the Department)
	Dr. Mini Chacko, HOD, Department of Botany, CMS College, Kottayam
2	Faculty
	1. Smt. Annie. T. John, Assoc. Professor of Botany, CMS College, Kottayam
	2. Smt. Sheeba Thomas, Asst. Professor, Department of Botany, CMS College, Kottayam
	3. Dr. Rojimon P Thomas, Asst. Professor of Botany, CMS College, Kottayam

	4. Dr. Hari. N, Asst. Professor, Department of Botany, CMS College, Kottayam
	5. Dr. Elizabeth Cherian, Asst. Professor, Department of Botany, CMS College, Kottayam
	6. Dr. Basil George, Asst. Professor, Dept. of Botany, CMS College, Kottayam
	7. Smt. Christine Sara Abraham, Asst. Professor, Dept. of Botany, CMS College, Kottayam.
3	Experts (Two subject experts from outside the parent University to be nominated by the Academic Council)
	1.
	2.
4	University Nominee (One expert nominated by the Vice Chancellor from a panel of six experts recommended by the principal)
	1.
5	Beneficiary Representative (One representative from industry, corporate sector and allied area relating to placement)
	Bijeshmon PP, Botanist, Sreedhareeyam Ayurvedic Research and Development Institute, Centre of Excellence, Accredited by Dept. of AYUSH, Nelliakkattumana Kizhakombu PO, Koothattukulam, Kerala 686662, Mob: 9745005981, 9447765202. Email: bijeshplanthadam@gmail.com, bijesh.pp@sreedhareeyam.in
6	Alumni Representative (One meritorious alumnus who has completed a Post Graduate Programme of the University, to be nominated by the Principal)
	Mr. Robert Raju, Assistant Professor, Department of Botany, Bishop Moore College, Mavelikkara

2) Chemistry

1	Chairman (Head of the Department)
	Dr. Tomy James, HOD, Associate Professor of Chemistry, CMS College, Kottayam
	Faculty
	1. Smt. Susan Abraham, Assoc. Professor, Dept. of Chemistry, CMS College, Kottayam
	2. Dr. Bessy A Varkey, Lecturer, Dept. of Chemistry, CMS College, Kottayam
	3. Smt. Ajitha Chandy, Assoc. Professor, Dept. of Chemistry, CMS College, Kottayam
	4. Sri. Sumod M John, Asst. Professor, Dept. of Chemistry, CMS College, Kottayam
	5. Sri. Shinu Peter, Asst. Professor, Dept. of Chemistry, CMS College, Kottayam
2	6. Dr. Shen D S, Assistant Professor, Dept. of Chemistry, CMS College, Kottayam
	7. Sri. Arun Abraham David, Asst. Professor, Dept. of Chemistry, CMS College, Kottayam
	8. Dr. Vipin Ipe Thomas, Assistant Professor, Dept. of Chemistry, CMS College, Kottayam
	9. Dr. Rony Rajan Paul, Assistant Professor, Dept. of Chemistry, CMS College, Kottayam
	10. Smt. Soumya Sasikumar, Asst. Professor, Dept. of Chemistry, CMS College, Kottayam
	11. Dr. Sunish K.S, Assistant Professor, Dept. of Chemistry, CMS College, Kottayam
	12. Dr. Ajish K.R, Assistant Professor, Dept. of Chemistry, CMS College, Kottayam

	13. Dr. Biju Joseph. T, Assistant Professor, Dept. of Chemistry, CMS College, Kottayam
	14. Dr. Gigi George, Assistant Professor, Dept. of Chemistry, CMS College, Kottayam
3	Experts (Two subject experts from outside the parent University to be nominated by the Academic Council)
	1.
	2.
4	University Nominee (One expert nominated by the Vice Chancellor from a panel of six experts recommended by the principal)
	1.
5	Beneficiary Representative (One representative from industry, corporate sector and allied area relating to placement)
	Sri. Abey George, Assistant Manager, MRF, Vadavathoor, Kottayam
6	Alumni Representative (One meritorious alumnus who has completed a Post Graduate Programme of the University, to be nominated by the Principal)
	Dr. Sunil Jacob, Associate Professor, Dept. of Chemistry, Catholicate College, Pathanamthitta

3) Commerce

1	Chairman (Head of the Department)
	Dr. Tomy Mathew, Head, Associate Professor of Commerce, CMS College, Kottayam
	Faculty
	1. Dr. Vimal George Kurian, Asst. Professor, Department of Commerce, CMS College, Kottayam
	2. Smt. Ann Abraham, Asst. Professor, Department of Commerce, CMS College, Kottayam
	3. Smt. Minnie Mary Ninan, Asst. Professor, Department of Commerce, CMS College, Kottayam
2	4. Smt. Tilda Mary Daniel, Asst. Professor, Department of Commerce, CMS College, Kottayam
	5. Smt. Jisha Mary Mathew, Asst. Professor, Department of Commerce, CMS College, Kottayam
	6. Sri. Riju Varkey Thomas, Asst. Professor, Department of Commerce, CMS College, Kottayam
	7. Dr. Samkutty George, Asso. Professor, Department of Commerce (SF), CMS College, Kottayam
	8. Dr. K.K John, Asso. Professor, Department of Commerce (SF), CMS College, Kottayam
	9. Sri. Tony Antony, Asso.. Professor, Department of Commerce (SF), CMS College, Kottayam
3	Experts (Two subject experts from outside the parent University to be nominated by the Academic Council)
	1.
	2.
4	University Nominee (One expert nominated by the Vice Chancellor from a panel of six experts recommended by the principal)
	1.
5	Beneficiary Representative (One representative from industry, corporate sector and allied area relating to placement)
	Mr. Balaji. K, Chartered Accountant, Sree Krishna Gardens, Vayalura Hills, Kacherikadavu, Kottayam.
6	Alumni Representative (One meritorious alumnus who has completed a Post Graduate Programme of the University, to be nominated by the Principal)

Mr. George K John, Head-Business Operations, ESAF Microfinance & Investments Pvt. Ltd., Trichur.

4) Computer Science

1	Chairman (Head of the Department) Prof. Mathew C Mathew, Co-ordinator, Department of Computer Science, CMS College, Kottayam.
2	Faculty 1. Smt. Athiramol. S, Asst. Professor, Department of Computer Science, CMS College, Kottayam. 2. Smt. Delsey M.J, Asst. Professor, Department of Computer Science, CMS College, Kottayam. 3. Smt. Jeny Rachel Samuel, Asst. Professor, Department of Computer Science, CMS College, Kottayam.
3	Experts (Two subject experts from outside the parent University to be nominated by the Academic Council) 1. 2.
4	University Nominee (One expert nominated by the Vice Chancellor from a panel of six experts recommended by the principal) 1.
5	Beneficiary Representative (One representative from industry, corporate sector and allied area relating to placement) Mr. Raju Kurien, Chairman & Managing Director, UNISIS Group India & Middle East.
6	Alumni Representative (One meritorious alumnus who has completed a Post Graduate Programme of the University, to be nominated by the Principal) Mr. Harish Kumar B, Associate Professor, Dept of Computer Application, Ettumanoorappan College Ettumanoor, Kottayam

5) Economics

1	Chairman (Head of the Department) Sri. Nibu Varghese, HOD, Department of Economics, CMS College Kottayam.
2	Faculty (Not more than six teachers with PhD) 1. Sri. Shahvas Sheriff. P, Asst. Prof., Department of Economics, CMS College Kottayam. 2. Sri. Tinu Iype Jacob, Asst. Prof., Department of Economics, CMS College Kottayam.
3	Experts (Two subject experts from outside the parent University to be nominated by the Academic Council) 1. 2.
4	University Nominee (One expert nominated by the Vice Chancellor from a panel of six experts recommended by the principal) 1.
5	Beneficiary Representative (One representative from industry, corporate sector and allied area relating to

	placement)
	Sri. Sajeer Kurup, CEO, Ayurvedamana.
6	Alumni Representative (One meritorious alumnus who has completed a Post Graduate Programme of the University, to be nominated by the Principal)
	Dr. Sunil Abraham, Asst. Professor, UC College, Aluva

6) English & Communicative Studies

1	Chairman (Head of the Department)
	Smt. Cinny Rachel Mathew, HOD, Dept. of English Literature, CMS College, Kottayam.
	Faculty
	1. Sri. Jacob Eapen Kunnath, Asst. Professor, Dept. of English, CMS College, Kottayam
	2. Sri. Jacob Eapen Kunnath, Asst. Professor, Dept. of English, CMS College, Kottayam
	3. Smt. Anju Sosan George, Asst. Professor, Dept. of English, CMS College, Kottayam
	4. Dr. Joji John Panicker, Asst. Professor, Dept. of English, CMS College, Kottayam
	5. Dr. Aleea Manoharan, Asst. Professor, Dept. of English, CMS College, Kottayam
	6. Smt. Selin Samuel, Asst. Professor, Dept. of English, CMS College, Kottayam
2	7. Smt. Betty Elsa Jacob, Asst. Professor, Dept. of English, CMS College, Kottayam
	8. Dr. Susan Mathew, Asst. Professor, Dept. of English, CMS College, Kottayam
	9. Sri. Ditto Prasad, Asst. Professor, Dept. of English, CMS College, Kottayam
	10. Dr. Gigy Joseph, Head of the Dept. of Communicative English, CMS College, Kottayam
	11. Smt. Neethu Elsa Varghese, Asst. Professor, Dept. of Comm. English, CMS College.
	12. Sri. Arun Varghese Thomas, Asst. Professor, Dept. of Commu. English, CMS College.
	13. Smt. Levin Mary Jacob, Asst. Professor, Dept. of Commu. English, CMS College.
	14. Smt. Aswathi Mary Varghese, Asst. Professor, Dept. of Commu. English, CMS College.
3	Experts (Two subject experts from outside the parent University to be nominated by the Academic Council)
	1.
	2.
4	University Nominee (One expert nominated by the Vice Chancellor from a panel of six experts recommended by the principal)
	1.
5	Beneficiary Representative (One representative from industry, corporate sector and allied area relating to placement)
	Mrs. Jiby Annie Jacob, Head, Content and Editorial Services, DIACRI Tech Pvt. Ltd., Kottayam
6	Alumni Representative (One meritorious alumnus who has completed a Post Graduate Programme of the University, to be nominated by the Principal)
	Dr. Appu Jacob John, Assistant Professor, Department of English, St. Alberts College, Ernakulam

7) Family & Community Science.

	Chairman (HOD / Associate Professor with PhD)
1	Dr. Miriam Mani, Associate Professor and HOD, Department of Family and Community Science, CMS College, Kottayam
	Faculty (Not more than six teachers with PhD)
	1. Dr. Anooja Thomas. K, Associate Professor, Department of Family and Community Science, CMS College, Kottayam
2	2. Smt. Sherin Thomas, Asst. Prof., Department of Family and Community Science, CMS College, Kottayam
	3. Smt. Sreelakshmi. S, Asst. Prof., Department of Family and Community Science, CMS College, Kottayam.
	Experts (Two subject experts from outside the parent University to be nominated by the Academic Council)
3	1.
	2.
	University Nominee (One expert nominated by the Vice Chancellor from a panel of six experts recommended by the principal)
4	1.
	Beneficiary Representative (One representative from industry, corporate sector and allied area relating to placement)
5	Ms. Jyothy. S. Krishnan, Chief Dietitian, Believers Church Medical College Hospital, Thiruvalla.
	Alumni Representative (One meritorious alumnus who has completed a Post Graduate Programme of the University, to be nominated by the Principal)
6	Ms. Fazeela Mohamed Rasheed, Assistant Professor (Government Guest), Dept. of Home Science, CMS College, Kottayam

8) Hindi

	Chairman (HOD / Associate Professor with PhD)
1	Dr. Shija Grace, HOD, Department of Hindi, CMS College, Kottayam
	Experts (Two subject experts from outside the parent University to be nominated by the Academic Council)
2	1.
	2.
	University Nominee (One expert nominated by the Vice Chancellor from a panel of six experts recommended by the principal)
3	



	1.
4	Beneficiary Representative (One representative from industry, corporate sector and allied area relating to placement) Shri. Sunil Kumar, Hindi Officer, Rubber Board, Kottayam
5	Alumni Representative (One meritorious alumnus who has completed a Post Graduate Programme of the University, to be nominated by the Principal) Sri. Jaimon T.R, HSST in Commerce, A.V.HSS, Kurichy, Kottayam.

9) History

1	Chairman (Head of the Department) Smt. Radhika. G, HOD, Department of History, CMS College, Kottayam
	Faculty
2	1. Dr. Sumi Mary Thomas, Asst. Professor, Department of History, CMS College, Kottayam 2. Sri. Sujin. K.P, Asst. Professor, Department of History, CMS College, Kottayam 3. Smt. Renju Ramachandran, Asst. Professor, Department of History, CMS College, Kottayam 4. Sri. Aneesh. S, Asst. Professor, Department of History, CMS College, Kottayam
3	Experts (Two subject experts from outside the parent University to be nominated by the Academic Council) 1. 2.
4	University Nominee (One expert nominated by the Vice Chancellor from a panel of six experts recommended by the principal) 1.
5	Beneficiary Representative (One representative from industry, corporate sector and allied area relating to placement) Sri. Joby Johns, Manging Partner, Mariya Industries, Arpookara.
6	Alumni Representative (One meritorious alumnus who has completed a Post Graduate Programme of the University, to be nominated by the Principal) Sri. Joby Thomas, Assistant Professor, Newman College, Thodupuzha.

10) Malayalam

1	Chairman (Head of the Department) Smt. Mini Mariam Zachariah, HOD, Department of Malayalam, CMS College, Kottayam
	Faculty
2	1. Smt. Daisy Abraham, Asst. Prof., Department of Malayalam, CMS College, Kottayam 2. Smt. Saritha T.S, Asst. Prof., Department of Malayalam, CMS College, Kottayam 3. Smt. Santhini Thomas, Asst. Prof., Department of Malayalam, CMS College, Kottayam

	4. Smt. Jenny Sara Paul, Asst. Prof., Department of Malayalam, CMS College, Kottayam
3	Experts (Two subject experts from outside the parent University to be nominated by the Academic Council)
	1.
	2.
4	University Nominee (One expert nominated by the Vice Chancellor from a panel of six experts recommended by the principal)
	1.
5	Beneficiary Representative (One representative from industry, corporate sector and allied area relating to placement)
	Sri. Ravi Deecee, CEO, DC Books
6	Alumni Representative (One meritorious alumnus who has completed a Post Graduate Programme of the University, to be nominated by the Principal)
	Dr. Sreekanth K. N., Guest Lecturer, Department of Malayalam, CMS College, Kottayam.

11) Mathematics

1	Chairman Sri. Abraham K. Samuel, Associate Professor of Mathematics, CMS College, Kottayam
2	Faculty
	1. Dr. Varghese C. Joshua, Associate Professor of Mathematics, CMS College, Kottayam
	2. Smt. Sreeja K., Assistant Professor, Department of Mathematics, CMS College, Kottayam
	3. Smt. Ambily P. Mathew, Assistant Professor, Department of Mathematics, CMS College, Kottayam
	4. Smt. Sindhu Thomas, Assistant Professor, Department of Mathematics, CMS College, Kottayam
	5. Dr. Anuja. I, Assistant Professor, Department of Mathematics, CMS College, Kottayam
3	Experts (Two experts in the subject from outside the college to be nominated by the Academic Council)
	1.
4	University Nominee (One expert nominated by the Vice Chancellor from a panel of six experts recommended by the principal)
	1.
5	Beneficiary Representative (One representative from industry, corporate sector and allied area relating to placement)
	Mr. Siby Chandy, DGM, SBI, Kottayam.
6	Alumni Representative (One meritorious alumnus who has completed a Post Graduate Programme of the University, to be nominated by the Principal)
	Dr. Shine C. Mathew, Associate Professor, SB College Changanacherry

12) Physical Education

1	Chairman (Head of the Department)
	Dr. Jackson Paul V, HOD, Department of Physical Education, CMS College, Kottayam.



2	Faculty Dr. Charles A Joseph, HOD, Asst. Professor, Department of Physical Education, CMS College, Kottayam
3	Experts (Two subject experts from outside the parent University to be nominated by the Academic Council) 3. 4.
4	University Nominee (One expert nominated by the Vice Chancellor from a panel of six experts recommended by the principal) 1.
5	Beneficiary Representative (One representative from industry, corporate sector and allied area relating to placement) Mr. Bijeesh M V, India Team Lead-GP, Lenovo India Pvt.Ltd, Ferns Icon, Level 2,Doddenakund Village, Marathhalli Post. Bangalore
6	Alumni Representative (One meritorious alumnus who has completed a Post Graduate Programme of the University, to be nominated by the Principal) Vaisakh P Kaimal, Scientific Business officer, Dr. Reddy's Laboratories, Ltd, 7-1-27, Ameerpet Hyderabad, 500016.

13) Physics

1	Chairman (HOD / Associate Professor with PhD) Dr. P. Rajagopal, Associate Professor, Department of Physics, CMS College, Kottayam
2	Faculty 1. Smt. Reenu Jacob, Asst Professor, Dept. of Physics, CMS College, Kottayam 2. Sri. Sam Rajan, Asst Professor, Dept. of Physics, CMS College, Kottayam 3. Dr. Ravikumar C., Asst Professor, Dept. of Physics, CMS College, Kottayam 4. Smt. Rinsy Thomas, Asst Professor, Dept. of Physics, CMS College, Kottayam 5. Smt. Neethu Theresa Willington, Asst Professor, Dept. of Physics, CMS College, Kottayam 6. Dr. Preema C. Thomas, Asst Professor, Dept. of Physics, CMS College, Kottayam 7. Sri. Blesson George, Asst Professor, Dept. of Physics, CMS College, Kottayam (on leave - FDP) 8. Dr. Seema R, Asst. Professor, Dept. of Physics, CMS College, Kottayam 9. Dr. P. Nuja S. John, Asst. Professor, Dept. of Physics, CMS College, Kottayam 10. Dr. Arun Kumar KV, Asst. Professor, Dept. of Physics, CMS College, Kottayam 11. Smt. Jeya P., Asst Professor, Dept. of Physics, CMS College, Kottayam. 12. Dr. Thejal Abraham, Asst Professor, Dept. of Physics, CMS College, Kottayam
3	Experts (Two subject experts from outside the parent University to be nominated by the Academic Council) 1. 2.



4	University Nominee (One expert nominated by the Vice Chancellor from a panel of six experts recommended by the principal)
	1.
5	Beneficiary Representative (One representative from industry, corporate sector and allied area relating to placement)
	Mr. Preman D. Ninan, Country Manager, Molex India Pvt. Ltd, Sadaramangala, Industrial Area, Kagugodi P.O, Banagalore - 67
6	Alumni Representative (One meritorious alumnus who has completed a Post Graduate Programme of the University, to be nominated by the Principal)
	Dr. K. S. Sreelatha, Asst Professor, Department of Physics, Govt. College, Nattakom, Kottayam

14) Political Science

1	Chairman (Head of the Department)
	Ashok Alex Luke, Faculty of Political Science, CMS College, Kottayam
2	Experts (Two subject experts from outside the parent University to be nominated by the Academic Council)
3	University Nominee (One expert nominated by the Vice Chancellor from a panel of six experts recommended by the principal)
4	Beneficiary Representative (One representative from industry, corporate sector and allied area relating to placement)
	Dr. D. Dhanuraj, Chairman Centre for Public Policy Research, Ernakulam. Ph-0484- 4043895
5	Alumni Representative (One Post Graduate meritorious alumnus to be nominated by the Principal)
	Sri. Bibu V.N, Asst. Professor, Dept. of Political Science, St. Xaviers College, Vaikom. Mob-9744248914

15) Sociology

1	Chairman (Head of the Department)
	Smt. Ani Merly Paul, HOD, Department of Sociology, CMS College Kottayam.
2	Faculty
	1. Dr. Amrutha Rinu Abraham, Asst. Professor, Department of Sociology, CMS College Kottayam.
	2. Sri. Johnson M.M, Asst. Professor, Department of Sociology, CMS College Kottayam.
	3. Smt. Lekshmi S Kaimal, Asst. Professor, Department of Sociology, CMS College Kottayam.
	4. Dr. Sibin Mathew Medayil, Asst. Professor, Department of Sociology, CMS College Kottayam.
3	Experts (Two subject experts from outside the parent University to be nominated by the Academic Council)
	1.



	2.
4	University Nominee (One expert nominated by the Vice Chancellor from a panel of six experts recommended by the principal)
	1.
5	Beneficiary Representative (One representative from industry, corporate sector and allied area relating to placement)
	Mr. George Pulickan (Asianet News)
6	Alumni Representative (One meritorious alumnus who has completed a Post Graduate Programme of the University, to be nominated by the Principal)
	Fr. Shaiju K.S (Assistant Professor & Vice Principal, Marian College, Kuttikkanam)

16) Statistics

1	Chairman (Head of the Department)
	Dr. Merry Eapen, Associate Professor and HOD, Department of Statistics, CMS College
2	Experts (Two subject experts from outside the parent University to be nominated by the Academic Council)
	1.
	2.
4	University Nominee (One expert nominated by the Vice Chancellor from a panel of six experts recommended by the principal)
	1.
5	Beneficiary Representative (One representative from industry, corporate sector and allied area relating to placement)
	Sri. Pratheesh C Mammen, Project Scientist – Institute for Climate Changes Studies, Muttambalam, Kottayam.
6	Alumni Representative (One meritorious alumnus who has completed a Post Graduate Programme of the University, to be nominated by the Principal)
	Dr. Sunil C Mathew, Associate Professor, Department of Mathematics, St. Thomas College, Pala.

17) Syriac

1	Chairman (Head of the Department)
	Rev. Thomas Parakott, Assistant Director, SEERI, Baker Hill, Kottayam
2	Faculty
	Meenu Thomas, Visiting Faculty, Syriac Language, CMS College Kottayam
3	Experts (Two subject experts from outside the parent University to be nominated by the Academic Council)



	1.
	2.
4	University Nominee (One expert nominated by the Vice Chancellor from a panel of six experts recommended by the principal)
	1.
5	Beneficiary Representative (One representative from industry, corporate sector and allied area relating to placement) Rev. Renny Varghese, M T Seminary Kottayam
6	Alumni Representative (One meritorious alumnus who has completed a Post Graduate Programme of the University, to be nominated by the Principal) Smt. Mariamma Abraham, HSSC, KE School, Mannanam, Kottayam.

18) Zoology

1	Chairman (Head of the Department) Dr. Sosamma Oommen., HOD, Department of Zoology, CMS College, Kottayam.
2	Faculty 1. Dr. Jobin Mathew, Asst. Professor, Department of Zoology, CMS College, Kottayam. 2. Dr. Nisha P. Aravind, Asst. Professor, Department of Zoology, CMS College, Kottayam. 3. Sri. Vijo-Thomas Kurien, Asst. Professor, Department of Zoology, CMS College, Kottayam. 4. Dr. Pushpa Geetha. S, Asst. Professor, Department of Zoology, CMS College, Kottayam. 5. Dr. Baaby Job, Asst. Professor, Department of Zoology, CMS College, Kottayam. 6. Sri. Sony Joseph, Asst. Professor, Department of Zoology, CMS College, Kottayam.
3	Experts (Two subject experts from outside the parent University to be nominated by the Academic Council) 1. 2.
4	University Nominee (One expert nominated by the Vice Chancellor from a panel of six experts recommended by the principal) 1.
5	Beneficiary Representative (One representative from industry, corporate sector and allied area relating to placement) Mr. Ajesh James, CPC certified Professional Coder International Institute of Medical Coding (AAPC approved), 188A, CMS College Road, Kottayam Email: admin@iimclab.com, Mob: 7012530118
6	Alumni Representative (One meritorious alumnus who has completed a Post Graduate Programme of the University, to be nominated by the Principal)



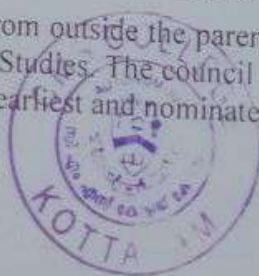
Dr. Maya B Nair, Assistant Professor, Department of Zoology, Sanatana Dharma College, Alappay.
Drmayabnair11@gmail.com. 9495130621

19) Biotechnology

1	Chairman (Head of the Department) Dr. Unnikrishnan. N, HOD, Department of Biotechnology, CMS College, Kottayam.
	Faculty
	Dr. Jinu John, Department of Biotechnology, CMS College, Kottayam.
	Smt. Prisho Mariam Paul, Department of Biotechnology, CMS College, Kottayam.
2	Dr. Smitha. S, Department of Biotechnology, CMS College, Kottayam.
	Smt. Ashalakshmi, Department of Biotechnology, CMS College, Kottayam.
	Sri. Renji Varghese, Department of Biotechnology, CMS College, Kottayam.
	Dr. Vishnu Kannan, Department of Biotechnology, CMS College, Kottayam.
	Dr. Linu Kuruvilla, Department of Biotechnology, CMS College, Kottayam.
	Experts (Two subject experts from outside the parent University to be nominated by the Academic Council)
3	1.
	2.
	University Nominee (One expert nominated by the Vice Chancellor from a panel of six experts recommended by the principal)
4	1.
	Beneficiary Representative (One representative from industry, corporate sector and allied area relating to placement)
5	Dr. Sheena Devasia, Asst. Manager (Research) Nitta Gelatin India Lts SBT Avenue, Panampally Nagar, Cochin.
	Alumni Representative (One meritorious alumnus who has completed a Post Graduate Programme of the University, to be nominated by the Principal)
6	Mr. Kiran George Koshy, Dept of Botany S.H College Thevara

It was decided to approve the list of members of 19 Board of Studies mentioned above. The council directed the Principal to send a panel of six experts for each Board of studies to the University, out of which one each will be nominated by the Vice Chancellor.

Member secretary reported that, two subject experts from outside the parent university are to be nominated by the Academic Council to each Board of Studies. The council decided to convene a meeting of the re-constituted Academic Council at the earliest and nominate the experts.



Re-constitution of Internal Quality Assurance Cell (IQAC)

Member secretary reported that present three members of IQAC are retiring from service in this academic year, including the IQAC coordinator. Since the college is planning for next NAAC Accreditation in 2019, it is decided to reconstitute IQAC for better succession.

After discussion it was decided to entrust Principal to reconstitute the IQAC as per the norms of National Assessment and Accreditation Council.

Agenda Item 5 - Other matters

Re-constitution of Finance Committee.

Member Secretary reported that, the present secretary to Finance Committee Dr. P. Rajagopal who is retiring from service in this academic year. It was decided to reconstitute the Finance committee as per the 2018 UGC regulations for Autonomous Colleges.

Member secretary presented the following list of members to re-constitute the Finance Committee.

**CMS COLLEGE, KOTTAYAM (Autonomous)
Finance Committee**

Sl. No.	Category	Name	Designation
a)	Principal of the College	Dr. Roy Sam Daniel, Principal – CMS College Kottayam	Chairman
b)	One person nominated by the Governing body of the College	Rev. Jacob George, Bursar – CMS College Kottayam	Member
c)	Finance Officer of Affiliating University	Sri. Abraham J Puthumana, Finance Officer – Mahatma Gandhi University	Member
d)	One senior teacher nominated by the Principal	Sri. Abraham K Samuel, Associate Professor and Head, Department of Mathematics	Member Secretary

After discussion the council resolved to re-constitute the Finance Committee with the above mentioned members.

The council congratulated Dr. Mini Chacko for her new appointment as Vice Principal and also expressed thanks to Dr. Varghese C Joshua, former Vice Principal for his valuable service.

Dr. Mini Chacko rendered vote of thanks.

The meeting came to a close at 12.00 pm.

The following correction is noted by Dr. Beena Mathew:
The annual report of the e-governance is submitted before the Governing Council for approval.
(Read and Confirmed)

Chairman – Governing Council



Dr. Roy Sam Daniel
(Ex-Officio Secretary)