#### CMS COLLEGE KOTTAYAM (AUTONOMOUS)



# Handbook & Academic Calendar 2021 - 2022

Affiliated to Mahatma Gandhi University Recognized by UGC as College with Potential for Excellence Re-accredited by NAAC with A Grade Conferred with Special Heritage status by UGC Alterations, if any, in this Calendar will be notified on the College Notice Board and will be updated in the College Website.

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# CMS COLLEGE; A PROFILE A Brief History of the College

'The College Cotvm' which later on came to be known as CMS College, Kottavam was established in the year 1817 by the Church Missionary Society, England. At the time of its inception, there were no examples of colleges and universities pioneering higher education in India. In hindsight, we can proudly say that the tone set by CMS College decided the course of modern higher education in this part of the country. The Government of Travancore welcomed the College as "a place of general education whence any demands of the state for officers to fill all departments of public service would be met". In 1817, the curriculum included the study of Latin, Greek, Hebrew, Euclid, History and Geography besides English, Malayalam, Sanskrit and Syriac.

Rev. Benjamin Bailey, was the first Principal of the College. It was he who nurtured the College and set it on the road to become an institution of liberal education. He brought out the first English-Malayalam and Malayalam-English dictionaries. He was also the progenitor of printing and book publishing in Malayalam. In 1838, the college was shifted to the present campus at *Annankunnu*. The College was affiliated to the Madras University in 1857, when the University system was introduced in India. *Vidya Sangraham* - The Cotym College Quarterly', the first college magazine in South India was published by the College in 1864. In 1890, the two-year F. A. classes were started. In 1905, the college was recognized as the best college in the Madras Presidency. Having started admitting women students in 1913, the college heralds its 100 years of education of women.

The college got affiliated to Travancore University in 1937 and subsequently to Kerala University in 1957. During this period it became a first grade college with eight under graduate and six post graduate degree courses. In 1965, the Church Missionary Society transferred the management and ownership of the college to the CSI Synod, which subsequently transferred the same to the CSI Madhya Kerala Diocese in 1981. The college became affiliated to Mahatma Gandhi University, Kottayam, in 1983. The honourable President of India, Shri. Pranab Mukherjee inaugurated the bicentenary celebrations of the college on February 26<sup>th</sup>, 2016. The College was granted the status of autonomy in the year 2016.

The Principals who served this college in the past were Rev. Benjamin Bailey (1817-1818), Rev. Joseph Fenn (1818-1826), Rev. John William Doren (1826-1830), Rev. James Baker Morewood (1830-1833), Rev. Joseph Peet (1833-1838), Rev. W. T Humphery (1838-1840), Rev. John Chapman (1840-1850), Rev. Edmund Johnson (1851-1854), Rev. Richard Collins (1855-1866), Rev Thomas Lane (1866-1867), Rev. John Hunter Bishop (1868-1878), Rev. Clement Alfred Neve (1879-1889), Rev. A. J French Adams (1890-1895), Rev. F. N Askwith (1895-1920), Rev. W. E. Sladen Holland (1920-1924), Rev. C. E. Squire (1924-1926), Rev. C. K. Thomas (1927 - 1938), Rev. Philip Lea (1938 - 1942), Prof. P. C. Joseph (1942-1965), Dr. George. M. Thomas (1965-1977), Rev. M. C. John (1977-1983), Prof. P. T. Abraham (1983-1990), Prof. C. M. Jacob (1990-1998), Prof. C. A. Abraham (1998-2003). Prof. Korulla Issac (2003-2009). Prof. M. M. Korah (2009-2013) and Dr. Roy Sam Daniel (2013-2020).



# Special Heritage Status

A college with a history of two hundred years is sure to have certain buildings and intellectual assets which have witnessed historic events and experiences for both men and women who have played a great part in the history of this land and abroad. The University Grants Commission has accorded Special Heritage Status to CMS College in the year 2015, thereby providing the opportunity of preserving the Heritage Halls and other intellectual assets, so that they can be handed over with love and pride to successive generations. The heritage halls in the college are:

**The College House**, the living quarters of the Principal, was built by Rev. Joseph Fenn.

The Grammar School, aimed to give bridge courses to the students to enable them to take up advanced studies in the College, was built under the supervision of Rev. Henry Baker Senior in 1838.

**TheEnglish Block** is one of the oldest blocks existing in the campus. The iconic Room 9, a part of the English Block, situated parallel to the chapel, served as Vice Principal's house for some time.

The College Chapel was built by Rev. John Chap-

man and was opened for worship in 1846. The Chapel was built in the Gothic style of architecture and was modelled on the Chapel of St. John's College, Cambridge.

**The Great Hall** is a landmark in the cultural history of Central Travancore. In 1892, it was Principal French Adams who came up with the idea of building a Hall in order to organize meetings for the entire college. The Hall, which was big enough to seat 500 people, was at that time the biggest auditorium in Central Travancore.

**The Science Block**, a magnificent block housing two of the Science Departments (Physics and Chemistry) was completed in 1905, is noted for its spacious laboratory halls.

The Administrative Block of the college was completed in 1910 and many of the rooms there had functioned at one time as laboratories and classrooms for the senior students.

Askwith Hostel, completed in 1913, was established by Rev. F N Askwith, Principal of the College as the boys' hostel. This building had the uniqueness of offering independent accommodation in those days.



# THE COLLEGE CREST



The poniard shown on the crest represents the Word of God as explained in Hebrews 4:12 as "sharper than any two edged sword", that is also a "discoverer of the thoughts and intents of the heart": The sheaf symbolises the harvest of souls Through evangelisation made possible by education embodied by the rising sun removing the darkness of ignorance, bringing in the Truth, the Word of God. represented by the open book with the motto "Thy Word is Truth"

The CMS College endeavours to live up to its motto 'Thy Word is Truth', adapted from the gospel of St. John chapter 17, verse 17, which inspired the founding fathers of the college to enlighten the populace of this region. The emblem of the college is a translation of the motto.

# Vision

The CMS College shall be a centre of excellence for imparting value based liberal education aimed at promoting inclusive and holistic growth of the learner with thrust on real time needs.

# Mission

The College strives to

- Achieve excellence by imparting quality education through teaching, learning, research, and extension activities
- Inculcate values of integrity, justice and compassion in the young minds to keep alive the missionary zeal of the founders
- Execute academic and administrative policies in a flexible environment
- Ensure optimum utilization of resources for the benefit of the society.

- Create awareness about human rights, cultural and spiritual heritage, scientific temper and ecology.
- Empower students to be agents of transformation and equip them to face local and global challenges.

# Objectives

In order to translate the vision and mission, the following objectives are set:

- To identify and execute academic activities that ensures qualitative change in education
- To promote research on new and relevant areas of knowledge
- To organize events that foster inter- cultural and inter -religious harmony
- To organize extension activities which imparts community consciousness.
- To ensure equal opportunities for all.
- To mould a student community that is sensitive to traditional values.
- To offer curricular and co-curricular programmes to keep abreast with advances in science, technology and development

- To promote and propagate sensitization programmes on sustainable development
- To nurture leadership qualities that ensures transparency, democracy and accountability in its functions
- To ensure adequate infrastructural facilities for the effective conduct of envisaged programmes.

# Learning Outcomes

- Critical Thinking
- Effective Communication
- Social Interaction
- Ethical Standards
- Multidisciplinary approach
- Subject knowledge
- Environmental Consciousness, and
- Lifelong Learning

# The College Ode

We teachers, boys in brotherhood Of the College Cotym are Thy mercy, Lord, to make us good And truly worship thee, To stand upright in life's long fight



With Christ our strength and might, To kindness quick, to anger slow, And brother's love to show Let Cotym College be honoured Where'er her boys are seen This Cotym College has taught the Word From Eighteen Seventeen. To College Cotym, glory be Where'er her sons are met Hip! Hip! Hurrah!!! to CMS This star shall never set.

#### The College Prayer

Teach us good Lord, to serve Thee more faithfully To give and not to count the cost, To fight and not to heed the wounds, To toil and not to seek for rest, To labour and not to ask for any reward Save that of knowing that we do Thy will, Through Jesus Christ our Lord. Amen

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# **GOVERNANCE AND LEADERSHIP**

#### The Management Council

- Rt. Rev. Dr. Malayil Sabu Koshy Cherian, Bishop of CSI Madhya Kerala Diocese & Manager, CMS College, (Chairman).
- Rev. Dr. Shajan A. Idiculla, Treasurer, CSI Madhya Kerala Diocese.
- Rev. Nelson Chacko, Clergy Secretary, CSI Madhya Kerala Diocese.
- 4. Mr. Jacob Philip, Lay Secretary, CSI Madhya Kerala Diocese.
- Mr. Philip M. Varghese, Registrar, CSI Madhya Kerala Diocese.
- 6. Rev. Cherian Thomas, Bursar, CMS College Kottayam
- 7. Prof. C. A. Abraham, Secretary Higher Education Board, CMS College Kottayam.
- Smt. Cinny Rachel Mathew, Vice Principal, CMS College Kottayam.

9. Dr. Varghese C. Joshua (Principal, CMS College Kottayam & Secretary).

# **Governing Council**

- Rt. Rev. Malayil Sabu Koshy Cherian, Bishop of Madhya Kerala Diocese & Manager of CMS College Kottayam.
- Rev. Dr. Shajan A. Idiculla, Treasurer, CSI Madhya Kerala Diocese.
- Rev. Nelson Chacko, Clergy Secretary, CSI Madhya Kerala Diocese
- Sri. Jacob Philip, Lay Secretary, CSI Madhya Kerala Diocese
- 5. Rev. Cherian Thomas, Bursar, CMS College Kottayam
- 6. Dr. Joji John Panicker, Director IQAC & Asst. Professor - Department of English
- 7. Smt. Cinny Rachel Mathew –Vice Principal & Head of the Department – English
- Dr. Soma Bandopadhyay, Vice Chancellor, Baba Sahib Ambedhkar, Education University, Calcutta
- 9. Dr. K.K. Damodaran, Associate Professor

- Dept. of Commerce, Govt. Arts College, Thiruvanathapuram

- 10. Dr. Beena Mathew, Professor, School of Chemical Science, M.G University, Kottayam
- 11. Dr. Varghese C. Joshua, Principal CMS College Kottayam & Member Secretary

# Academic Council

- 1. Dr. Varghese C. Joshua, Principal (Chairman).
- 2. Dr. Daisy Abraham, HOD, Malayalam.
- 3. Dr. Ambily P Mathew, HOD, Mathematics.
- 4. Dr. Reenu Jacob, HOD, Physics.
- 5. Mr. Sumod M John, HOD, Chemistry
- 6. Dr. Jobin Mathew, HOD, Zoology.
- 7. Dr. Rogimon P. Thomas, HOD, Botany
- 8. Dr. Miriam Mani, HOD, Family & Community Science.
- 9. Dr. Vimal George Kurien, HOD, Commerce (Aided).
- 10. Smt. Ani Merly Paul, HOD, Sociology.
- 11. Dr. Sumi Mary Thomas, HOD, History.

- 12. Sri. Nibu Varghese, HOD, Economics.
- 13. Dr. Shija Grace, HOD, Hindi.
- 14. Sri. Ashok Alex Luke, HOD, Political Science.
- 15. Dr. Jackson Paul. V, HOD, Physical Education.
- 16. Dr. Jinu John, HOD, Biotechnology.
- 17. Dr. Samkutty George, HOD, Commerce (S.F).
- 18. Smt. Delsy M J, HOD, Computer Science.
- 19. Dr. Gigy Joseph, HOD, Communicative English.
- 20. Smt. Resmi Cherian, HOD, B. Voc Programmes.
- 21. Dr. Joji John Panicker, IQAC Director & Assistant Prof., English.
- 22. Mr. Vijo Thomas Kurien, Assistant Professor, Department of Zoology.
- Mr. Shinu Peter, Assistant Professor, Department of Chemistry.
- 24. Dr. Teena Annah Thomas, Principal, BCM College, Kottayam. (External Expert – Education)
- 25. Prof. C.A. Abraham, Former Principal CMS College, Kottayam. (External Expert – Education)

- Dr. P.G.R. Pillai, Rtd. Principal, Medical College, Kottayam & Special Officer - Govt. Medical College, Kerala. (External Expert – Medicine)
- 27. Dr. George Joseph, Principal, CSI College for Legal Studies, Kottayam.(External Expert –Law)
- 28. Mr. A.V. George, Managing Director AVG Group of Companies, Kottayam.(External Expert –Industry)
- 29. Dr. A.P. Thomas, Director –Advanced Centre of Environment Studies & Sustainable Development, M.G. University, Kottayam. (External Expert – Environment)
- 30. Dr. Renny P. Varghese, Associate Professor, Dept. of Mathematics, Catholicate College, Pathanamthitta.(University Nominee)
- Prof. Ashok A R, Associate Professor, Dept. of English, SVR NSS College, Vazhoor.(University Nominee)
- 32. Dr. Sheena Eapen, Associate Professor, Dept. of Hindi, St. Thomas College, Kozhencherry. (University Nominee)
- 33. Prof. Cinny Rachel Mathew, HOD, English (Member Secretary).

# Finance Committee

- 1. Dr. Varghese C. Joshua, Principal (Chairman).
- Rev. Cherian Thomas, Bursar– CMS College Kottayam.
- 3. Finance Officer Mahatma Gandhi University.
- 4. Mr. Vijo Thomas Kurien, Associate Professor, Dept of Zoology (Member Secretary)

# The Internal Quality Assurance Cell (IQAC) Members

- 1. Dr. Varghese C. Joshua, CMS College, Kottayam (Autonomous)
- 2. Prof. Cinny Rachel Mathew, Vice Principal
- 3. Dr. Vibin Ipe Thomas, Assistant Professor, Department of Chemistry
- 4. Dr. Anju Sosan George, Assistant Professor, Department of English
- 5. Dr. Vimal George Kurian, HOD, Department of Commerce
- 6. Dr. Preema C. Thomas, Assistant Professor, Department of Physics
- 7. Dr. Sunish K. S., Assistant Professor, Department of Chemistry

- 8. Dr. Nisha P. Aravind, Assistant Professor, Department of Zoology
- 9. Dr. Samkutty George, HOD, Department of Commerce (Self-Finance)
- 10. Smt. Delsy M. J., HOD, Department of Computer Science
- 11. Smt. Marykutty Ninan, Office Supdt. Accounts, CMS College, Kottayam (Autonomous)
- 12. Mr. Abraham Cherian C, Clerk CMS College, Kottayam (Autonomous)
- 13. Rev. Cherian Thomas, Bursar, CMS College, Kottayam (Autonomous)
- 14. Dr. Punnen Kurian, Principal, St. Mary's College, Manarcaud
- 15. Ms. Athira Rajeev, II MSc. Zoology
- 16. Prof. A. Krishnamoorthy, Former Professor Cochin University
- 17. Mr. K.T. Thomas, Managing Director, Paragon Polymer Products
- Mr. Raju Kurian, Chairman & Managing Director – UNISIS group, India and the Middle East



- 19. Mr. Shibu Thomas, Principal, CMS Higher Secondary School, Kuzhikala.
- 20. Dr. Joji John Panicker, Assistant Professor, Dept. of English, IQAC Director

#### ACADEMIC ADMINISTRATION

# Principal

Dr. Varghese C. Joshua Phone: 2566002(Office), 9447117935 E-mail id: principal@cmscollege.ac.in

# Vice-Principal

Smt. Cinny Rachel Mathew Ph: 949646433 E-mail id: vice-principal@cmscollege.ac.in

# PROGRAMMES OF STUDY

The CMS College offers 17 Undergraduate and 17 Postgraduate programmes, and eight departments offer Ph.D. programmes. The under graduate programmes of study are conducted in accordance with the UGC Curriculum framework for Choice Based Course – Credit System (CBCS) and the post graduate programmes are under Credit and Semester System (CSS).

#### Under Graduate Programmes (Six Semesters)

# Aided stream

- 1. B. A. English Language and Literature
- 2. B. A. Malayalam Language and Literature
- 3. B. A. Economics
- 4. B. A. History
- 5. B.Sc. Mathematics
- 6. B.Sc. Physics
- 7. B.Sc. Chemistry
- 8. B.Sc. Botany
- 9. B.Sc. Zoology
- 10. B.Sc. Home Science (Family and Community Science)
- 11. B.Com. Finance and Taxation

# Self-financing stream

- 12. B.Sc. Botany and Biotechnology (Double Main)
- B. A. English Literature, Communication and Journalism (Triple Main)
- 14. B.Com. Finance and Taxation
- 15. Bachelor of Computer Application
- 16. B.Voc. Travel, Tourism & Logistics Management
- 17. B.Voc. Information Technology

# Masters Programmes (Four Semesters) Aided stream

- 1. M. A. English
- 2. M.A. Malayalam
- 3. M. A. Sociology
- 4. M. Sc. Mathematics
- 5. M.Sc. Physics
- 6. M.Sc. Applied Physics
- 7. M.Sc. Chemistry
- 8. M.Sc. Analytical Chemistry
- 9. M.Sc. Applied Chemistry
- 10.M.Sc. Botany
- 11.M.Sc. Zoology
- 12.M.Com. (Finance)
- 13.M.A. Economics

#### Self-financing stream

- 14. M.A. History
- 15. M.Sc. Biotechnology
- M.Sc. Home Science Branch X (E) Dietetics & Food Service Management
- 17. M.Com (Finance)

#### **Research Programmes**

- 1. English
- 2. Malayalam
- 3. Mathematics
- 4. Physics
- 5. Chemistry
- 6. Zoology
- 7. Botany
- 8. Commerce

# ACADEMIC DEPARTMENTS

#### Aided Stream

#### DEPARTMENT OF ENGLISH

E-mail id: english@cmscollege.ac.in

#### Programmes Offered

1. B. A. English Language and Literature

- 2. M. A. English
- 3. Ph.D.

# Value added Courses (UG)

- 1. Theatre studies
- 2. Food crits: the semiotics of taste
- 3. Digitrics dissecting spaces in cyber creativity
- 4. Community Consciousness and Response Development
- 5. Life skills Management
- 6. Communication skills and Soft skills development

# The Faculty members

Smt. Cinny Rachel Mathew M. A., M.Phil., B. Ed., (Head of the Department)
Ph: 9496464330
e-mail id: cinny.rachel@cmscollege.ac.in
Sri. Jacob Eapen Kunnath M.A., B.Ed.
Ph: 9496211022
e-mail id: jekunnath@cmscollege.ac.in
Dr. Anju Sosan George M. A., M.Phil
Ph: 9744174303
e-mail id: anju.george@cmscollege.ac.in

Dr. Joji John Panicker M. A., M.Phil, Ph.D. Ph: 9526781674 e-mail id: jojipanicker@cmscollege.ac.in Dr. Aleena Manoharan M. A., Ph.D. Ph: 9447495707 e-mail id: aleena.manoharan@cmscollege.ac.in Smt. Aniu Susan Kurian M. A. Ph· 8281177111 e-mail id: anju.kurien@cmscollege.ac.in Smt. Selin Samuel M. A., B.Ed. Ph 9495556315 e-mail id: selin.samuel@cmscollege.ac.in Smt. Betty Elsa Jacob M. A. Ph: 8281212608 e-mail id: betty.elsa@cmscollege.ac.in Dr. Susan Mathew, M. A., M. Phil., Ph.D. Ph: 9656992595 e-mail id: susan.mathew@cmscollege.ac.in Sri. Ditto Prasad M. A. Ph: 9495828058 e-mail id: ditto.prasad@cmscollege.ac.in Dr. Jentle T. Varghese M.A Ph.D Ph: 7560872618 email id: jentle@cmscollege.ac.in



**Ph. D Programme** (Research Centre Order No. 3311/AC.A.VI/1998 dated 12.2.1999)

## **Research Guides s**

Dr. Joji John Panicker, CMS College, Kottayam 9526781674

Dr. Aleena Manoharan, CMS College, Kottayam 9447495707

Dr. J. Prameela Devi, N.S.S. College Vazhoor 9447038066

Dr. Elizabeth Samson, CMS College Kottayam 2567060

# DEPARTMENT OF MALAYALAM

e-mail id: malayalam@cmscollege.ac.in

# Programmes offered

- 1. B. A. Malayalam Language and Literature (Copy editing Vocational)
- 2. M.A. Malayalam
- 3. Ph.D

# Value added Courses (UG)

1. Patrapravarthanam

- 2. Drishyamadhyama pravarthanavum photo journalisavum
- 3. Advertising and Public relation
- 4. Thirakadha Padanam
- 5. Lokasahithya Parichayam

#### The Faculty members

Smt. Mini Mariam Zachariah M. A., B.Ed. Ph· 9447593327 e-mail id: minimariam@cmscollege.ac.in Dr. Daisv Abraham M. A., B.Ed, Ph.D. (Head of the Department) Ph: 9495425475, 0468 2257497 e-mail id: daisy@cmscollege.ac.in Dr. Saritha T. S., M. A., B.Ed. Ph: 9496776211 e-mail id: saritha@cmscollege.ac.in Smt. Santhini Thomas M. A., B.Ed. Ph: 9446824061 e-mail id: santhini@cmscollege.ac.in Smt. Jenny Sara Paul M. A., B. Ed. Ph: 9895489579 e-mail id: jenny@cmscollege.ac.in



Dr. Tiya Mariam Jacob, M. A, B.Ed, M.Phil, Ph.D. Ph: 813987011 e mail id: tiya@cmscollege.ac.in

**Ph.D Programme** (Research Centre Order no. 2072/Ac. A vi/2008/Acad dated 17.05. 2008)

#### **Research Guides**

Dr. Babu Cherian, CMS College Kottayam 2573111, 9496968210

Dr. Mathew J. Muttath, K.E. College, Mannanam 9447105108

Dr. V. A. Philip, Baselius College, Kottayam 9447660051

#### **DEPARTMENT OF HINDI**

e-mail id: hindi@cmscollege.ac.in

#### The Faculty member

Smt. Shija Grace, M.A., Ph.D., B.Ed, (Head of the Department) Ph: 9947360397 e-mail id: shijagrace@cmscollege.c.in

#### DEPARTMENT OF MATHEMATICS

e-mailid: math@cmscollege.ac.in Telephone: 2304766

## **Programmes Offered**

- 1. B.Sc. Mathematics
- 2. M.Sc. Mathematics
- 3. Ph.D

## Value Added Courses (UG)

- 1. Computational sciences
- 2. Functional Mathematics

# The Faculty members

Dr. Varghese C. Joshua, M.Sc., M.Phil., Ph.D. (Principal) Ph: 9447117935 e-mail id: vcjoshua@cmscollege.ac.in Smt. Sreeja K., M.Sc. Ph: 9446685644, 9037163253 e-mail id: sreejak@cmscollege.ac.in Dr. Ambily P. Mathew, M.Sc. Ph.D. (Head of the Department) Ph: 9446196814, 954822-272786 e-mail id: ambilypm@cmscollege.ac.in



Smt. Sindhu Thomas, M.Sc. Ph: 9495651232 e-mail id: sindhuthomas@cmscollege.ac.in Dr. Anooja I, M.Sc., M.Phil., Ph.D. Ph: 9447820909 e-mail id: anooja@cmscollege.ac.in

**Ph.D Programme** (Research centre Order No.4841/Ac.AVI/2008/Acad dated 14.11.2008)

#### **Research Guides**

Dr. Varghese C. Joshua, CMS College, Kottayam 9447117935

Dr. T.G. Deepak, Associate Professor, IIST, ISRO, Thiruvananthapuram 9446020440

Dr. Varghese Jacob Associate Professor in Mathematics Govt. College, Kottayam. 9447594984

# **Centre for Research in Mathematics**

Centre for Research in Mathematics, established with the objectives to promote and enhance re-

search and publications in Mathematics to a global standard, to establish collaborations and bilateral projects with international institutions and academicians. It focuses on promoting interdisciplinary research as well conducting symposiums, seminars and workshops.

Honorary Director : Prof. Dr. A. Krishnamoorthy, Ph: 9446428647

e-mail id: krishnamoorthy@cmscollege.ac.in

## Koshy Institute of Mathematics (KIM)

KIM is an innovative new age centre established at the Department of Mathematics which held up teaching learning and research activities in Mathematics, and instills an interest in research among Undergraduate and Post graduate students, by organising summer school program. It also assists in generating funds for research activities in Mathematics.

Honorary Visiting Faculty:

Prof. (Dr.) Thomas Koshy Professor Emeritus of Mathematic Framingham State University, USA

# DEPARTMENT OF STATISTICS

e-mail.id: statistics@cmscollege.ac.in

The Department of Statistics offers complementary courses for the students of Mathematics and Physics Degree Programmes.

# The Faculty member

Smt. Maneesha George, M.Sc Ph: 7561081307 email: maneesha@cmscollege.ac.in

# DEPARTMENT OF PHYSICS

e-mail id: physics@cmscollege.ac.in

# **Programmes Offered**

- 1. B.Sc. Physics
- 2. M.Sc. Physics
- 3. M.Sc. Applied Physics
- 4. Ph.D

# Value Added Courses (UG)

- 1. Optics of Photography
- 2. Electronics and maintenance of home appliances
- 3. Scientific Computational Physics
- 4. Fundamentals of solar photovoltaics

#### The Faculty members

Dr. Reenu Jacob, M. Sc., B.Ed., Ph.D. (Head of the Department) Ph: 9496935890 e-mail id: reenu@cmscollege.ac.in Sri. Sam Rajan, M.Sc. Ph: 0475-2354249, 9567453866 e-mail id: sam@cmscollege.ac.in Dr. Ravikumar C.. M.Sc., P.G.D.C.A., M.Phil., Ph.D Ph 9495727688 e-mail id: ravikumar@cmscollege.ac.in Smt. Rinsy Thomas, M.Sc. Ph: 9495764689 e-mail id: rinsy@cmscollege.ac.in Smt. Neethu Theresa Willington, M.Sc., M. Phil. Ph: 9495665665 e-mail id: neethutheresa@cmscollege.ac.in Dr. Preema C. Thomas, M.Sc., B.Ed., Ph.D. Ph: 9747261954 e-mail id: preema@cmscollege.ac.in Sri. Blesson George, M.Sc. Ph: 9544170992 e-mail id: blesson@cmscollege.ac.in



Dr. Seema R. M.Sc., M.Phil., Ph.D Ph: 9497664688 e-mail id: seema@cmscollege.ac.in Dr. Arun Kumar K.V., M Sc, B. Ed, PhD Ph: 9496349232 e-mail id: arunkumar@cmscollege.ac.in Smt. Jeya P. M Sc, M. Phil. Ph: 9446332851 e-mail id: jeya@cmscollege.ac.in Dr. Thejal Abraham, M.Sc., Ph.D. Ph: 8547106672 e-mail id: thejal@cmscollege.ac.in

**Ph. D Programme** (Research Centre Order No. ACAII/2/525/87)

#### **Research Guides**

Dr. Jayakumari Issac CMS College, Kottayam 9447781005

Dr. Ravikumar C, Dept. of Physics CMS College, Kottayam 9495727688 Dr. Preema C. Thomas, Dept of Physics CMS College, Kottayam. 9747261954 Dr. Arun Kumar K.V, Dept of Physics CMS College, Kottayam 9496349232

# DEPARTMENT OF CHEMISTRY

E mail id: chemistry@cmscollege.ac.in

# Programmes Offered

- 1. B.Sc. Chemistry
- 2. M.Sc. Chemistry
- 3. M.Sc. Analytical Chemistry
- 4. M.Sc. Applied Chemistry
- 5. Ph.D.

### Value Added Courses

- 1. Computational Molecular Modelling
- 2. Numerical methods & data analysis in chemistry
- 3. Water Quality Monitoring



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**Ph. D Programme** (Research Centre Order no. ACAII/1/504/85 dated 29.10.1985)

#### **Research Guides**

Dr. Lali A. Pothen, Bishop Moore College, Mavelikara 9497785727



Dr. Vibin Ipe Thomas, CMS College, Kottayam. Ph: 8289918958

Dr. Rony Rajan Paul, CMS College, Kottayam. Ph: 9447135012

# DEPARTMENT OF ZOOLOGY

Email id: zoology@cmscollege.ac.in

# **Programmes Offered**

- 1. B.Sc. Zoology
- 2. M.Sc. Zoology (Specialisation Entomology)
- 3. Ph.D

# Value Added Courses

- 1. Certificate course in Applied biology for sustainable livelihood
- 2. Diploma in Applied biology for sustainable livelihood
- 3. Advanced Diploma in Medical Coding
- 4. Environmental Microbiology
- 5. Genomics and Proteomics

Dr. Jobin Mathew, M.Sc., Ph.D. (Head of the Department) Ph: 9946900983 e-mail id: jobin@cmscollege.ac.in Dr. Nisha P. Aravind, M.Sc., B.Ed., Ph.D. Ph 9946000519 e-mail id: nishaparavind@cmscollege.ac.in Sri. Vijo Thomas Kurien M.Sc., M.Ed. Ph: 9447935511 e-mail id: vijokurien@cmscollege.ac.in Dr. Pushpa Geetha S. M Sc, Ph.D Ph· 9446053770 e-mail id: pushpageetha@cmscollege.ac.in Sri. Sony Joseph, M.Sc, B.Ed Ph: 9446085775 email id: sony@cmscollege.ac.in Dr. Baaby Job, M.Sc, M.Phil, Ph.D Ph: 8589015416 email id: baabyjob@cmscollege.ac.in

**Ph. D Programme** (Research Centre Order no. Ac.AII/(1)504/85 dated 29/10/1985)



#### **Research Guides s**

Dr. Sosamma Oommen, CMS College, Kottayam 9447797811

Dr. Jobin Mathew, CMS College, Kottayam. 9946900983

Dr. Nisha P. Aravind, CMS College, Kottayam. 9946000519

Dr. Maya George, Alphonsa College, Pala. 9747755179

# DEPARTMENT OF BOTANY

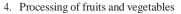
Email id: botany@cmscollege.ac.in

# **Programmes Offered**

- 1. B.Sc. Botany
- 2. M.Sc. Botany (Elective: Biotechnology)
- 3. Ph.D

# Value Added Courses (UG)

- 1. Medicinal and ornamental plants
- 2. Medicinal and ornamental plants (Diploma)
- 3. Medicinal and ornamental plants (Advanced diploma)



5. Solid waste management

#### The Faculty members

Dr. Rogimon P. Thomas M.Sc. Ph.D. (Head of the Department) Ph: 2516794, 9895197689 e-mail id: rogimon@cmscollege.ac.in Dr. Hari N., M.Sc. Ph.D Ph· 8547591199 e-mail id: hari@cmscollege.ac.in Dr. Elizabeth Cherian M.Sc. M.Phil., Ph.D. Ph: 9447174953 e-mail id: elizabeth@cmscollege.ac.in Dr. Basil George M. Sc., PhD Ph: 9496634908 e-mail id: basil@cmscollege.ac.in Smt. Christine Sara Abraham M.Sc. Ph: 9946697928 e-mail id: christine@cmscollege.ac.in

**Ph.D Programme** (Research Centre Order no. AC.AII (i)/504/85 dated 29.10.1985)



#### **Research Guides s**

Dr. N. Hari, C.M.S. College, Kottayam 8547591199

Dr. Elizabeth Cherian, C.M.S. College, Kottayam 9447174953

Dr. Basil George, CMS College, Kottayam. 9496634908

Dr. Satheesh George, St. Joseph's College, Devagiri College, Calicut. 9846033013

#### DEPARTMENT OF FAMILY AND COMMUNITY SCIENCE

Email id: home.science@cmscollege.ac.in

#### **Programmes Offered**

B.Sc. Home Science (Family & Community Science)

### Value added Courses

- 1. Certificate course in Creative Arts and Environment Management.
- 2. Certificate course in Safe Food Production for Health and Immunity

- 3. Certificate course in Construction and Embellishment of basic Kids Garments
- 4. Bakery and Confectionary

Dr. Miriam Mani M.Sc., PG. Dip in Applied Nutrition & Dietetics, Ph.D. (Head of the Department) Ph: 9048546392 e-mail id: miriam@cmscollege.ac.in

# DEPARTMENT OF SOCIOLOGY

Email id: sociology@cmscollege.ac.in

# Programmes Offered

- 1. M. A. Sociology
- 2. Ph.D

#### The Faculty members

Dr. Amrutha Rinu Abraham M. A., B.Ed., PGDRD, Ph.D. Ph: 0481 - 2536313, 9447598332 e-mail id: amrutharinu@cmscollege.ac.in



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Dr. Sibin Mathew Medayil, M.A., L.L.B., Ph.D.
Ph: 9496330979
e-mail id: sibin@cmscollege.ac.in

# DEPARTMENT OF HISTORY

E-mail id: history@cmscollege.ac.in

# Programmes Offered

B. A. History

# Value added Courses

- 1. Archival studies and museology
- 2. Archival conservation and museology
- Archives administration and records management

4. A Brief History of Science and Technology in India

# The Faculty members

Smt. Radhika G., M.A, M.Phil, B.Ed. Ph: 9497001584, 9567226630 e-mail id: radhika@cmscollege.ac.in Dr. Sumi Mary Thomas M.A., B.Ed, Ph.D (Head of the Department) Ph: 9447794669, 0481-2567436 e-mail id: sumiroshia@cmscollege. ac.in

# DEPARTMENT OF ECONOMICS

E-mail id: economics@cmscollege.ac.in

# **Programmes Offered**

B. A. Economics

# Value Added Courses

- 1. Data analysis using Excel
- 2. Mathematics for Economics
- 3. Economics of Infrastructure



Sri. Nibu Varghese, M.A.
(Head of the Department)
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# DEPARTMENT OF POLITICAL SCIENCE

E-mail id: politicalscience@cmscollege.ac.in

#### The Faculty member

Sri. Ashok Alex Luke M.A., M. Phil. (Head of the Department) Ph: 9495431127 e-mail id: ashokalex@cmscollege.ac.in

### DEPARTMENT OF COMMERCE

E-mail id: commerce@cmscollege.ac.in

## **Programmes Offered**

- 1. B.Com. Finance and Taxation
- 2. M.Com (Finance)
- 3. Ph.D

# Value Added Courses (UG)

- 1. Data processing using excel
- 2. Advanced excel
- 3. Computerised accounting using tally
- 4. Tally with GST
- 5. Data analysis using SPSS
- 6. Tourism Studies
- 7. Trade History of Kerala
- 8. Business Communication
- 9. Internship on Community Consciousness and Response Development

### The Faculty members

Dr. Vimal George Kurian, M.Com., M.Phil, Ph.D. (Head of the Department) Ph: 9947072092, 0479-2300399 e-mail id: vimal.george.kurian@cmscollege.ac.in



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**Ph. D Programme** (Research Centre Order no. AC.AII 3c.444/97)

#### **Research Guides**

Dr. Tomy Mathew, CMS College, Kottayam. 9447139918

Dr. Roy Sam Daniel, CMS College, Kottayam. 9447895832

Dr. Jacob Thomas, CMS College, Kottayam. 9496570078

Dr.Vimal George Kurian,CMS College, Kottayam. 9947072092

Dr. Jaya Jacob M., Assistant Professor, St. Thomas College, Kozhenchery. 9562938428

Dr. Mathew Jacob, Associate Professor, St. Peters College, Kozhenchery

#### DEPARTMENT OF PHYSICAL EDUCATION

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#### The Faculty members

Dr. Charles A. Joseph, MPE. Ph. D. Ph: 9447803101 e-mail id: charlesajoseph@cmscollege.ac.in Dr. Jackson Paul V., M.P.Ed., M.Phil., Ph.D. (Head of the Department) Ph: 9447254680 e-mail id: jacksonpauly@cmscollege.ac.in

# Self-financing Stream

# DEPARTMENT OF COMMUNICATIVE ENGLISH

E-mail id: comm.english@cmscollege.ac.in

# Programme Offered

B. A. English Literature, Communication and Journalism (Triple main Programme)

# Value Added Course

1. Careers in Printing and publishing

### The Faculty members

Sri. Arun Varghese Thomas, M.A. (Head of the Department) Ph: 8157018494 e-mail id: arunvthomas@cmscollege.ac.in

Smt. Aswathi Mary Varghese M.A, P.G. Diploma in Print Journalism Ph: 8130455149

e-mail id: aswathimv@cmscollege.ac.in

Dr. Prathibha Anne Baby, M.A, M.Phil., Ph.D Ph: 9539568852

e-mail id: prathibha @cmscollege.ac.in

#### Visiting Faculty

Prof .George Koshy Former Vice Principal, CMS College, Kottayam. 9496984861

Dr. Sobhana Kurien Formerly Associate Professor CMS College, Kottayam 946120256

#### DEPARTMENT OF HISTORY

E-mail id: history@cmscollege.ac.in

#### **Programme Offered**

M.A. History

#### The Faculty members

Sri. Sujin K.P., M.A (Coordinator) Ph: 9745114035 e-mail id: sujin@cmscollege.ac.in Smt. Renju Ramachandran M A, B.Ed. Ph: 9995705607 e-mail id: renju@cmscollege.ac.in



Sri. Aneesh S. M A History, M A Archeology Ph: 9995659165 e-mail id: aneesh@cmscollege.ac.in

# DEPARTMENT OF BIOTECHNOLOGY

Email id: biotech@cmscollege.ac.in

#### **Programmes Offered**

B.Sc. Botany and Biotechnology (Double Main) M.Sc. Biotechnology

### Value Added Course

1. Certificate course in routine clinical laboratory techniques

### The Faculty members

Dr. Jinu John M. Sc, Ph.D. (Head of the Department) Ph: 9446664201 e-mail id: jinu@cmscollege.ac.in Smt. Prisho Mariam Paul M.Sc.,M.Phil Ph: 9495738924 e-mail id: prisho@cmscollege.ac.in Dr. Smitha S., M.Sc, B.Ed, M.A., Ph.D. Ph: 9446792937 email id: smitha@cmscollege.ac.in Smt. Ashalakshmi C. N, M.Sc, M.Phil Ph: 8606533132 email id: ashalakshmi@cmscollege.ac.in Sri. Renji Varghese, M.Sc, B.Ed, DMLT, PGDBI Ph: 9447802784 email id: renji@cmscollege.ac.in Dr. Vishnu Kannan M.Sc., M.S.(Cancer Biology), Ph.D. Ph: 8289954579 e-mail id: vishnuk@cmscollege.ac.in Dr. Linu Kuruvilla, M.Sc., Ph.D. Ph: 9496413433 e-mail id: linu@cmscollege.ac.in

### DEPARTMENT OF COMPUTER SCIENCE

Email id: comp.science@cmscollege.ac.in

#### **Programme Offered**

Bachelor of Computer Application

# Value Added Courses

- 1. Cyber Security
- 2. Dot-Net Applications
- 3. Programming with Python



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Smt. Athiramol S, B. Tech., M.Tech.
Ph: 8289861546
e-mail id: athiramol@cmscollege.ac.in
Smt. Aryamol P. C., M.Sc., M.Phil.
Ph: 8592081892
e-mail id: arya@cmscollege.ac.in

#### DEPARTMENT OF FAMILY AND COMMUNITY SCIENCE

Email id: home.science@cmscollege.ac.in

#### Programme offered

M.Sc. Home Science Branch X (E) Dietetics and Food Service Management

Smt. Sreelakshmi S., M.Sc. (Coordinator) Ph: 8907840098 email id: sreelakshmi@cmscollege.ac.in Smt. Kavitha Vijayan, M.Sc. Ph: 8139019391 email id: kavithav@cmscollege.ac.in Smt. Renu K Abraham M.Sc. Ph: 9562575557 email id: renu@cmscollege.ac.in

#### DEPARTMENT OF COMMERCE

Email id: commerce.sf@cmscollege.ac.in

# **Programme Offered**

B.Com. Finance & Taxation

#### Value Added Course

1. Office administration and management

#### The Faculty members

Dr. Samkutty George M.Com., M.Phil, Ph.D. (Head of the Department) Ph: 9447598787, 2571989 e-mail id: samkutty@cmscollege.ac.in



Dr. K. K. John, M.Com, Ph.D. Ph· 9447142938 email id: kkjohn@cmscollege.ac.in Smt. Elsa Daniel, M. Com. Ph: 9995437495 e-mail id: elsa@cmscollege.ac.in Sri, Vishnu Prakash, M.Com. Ph: 9961672831 email id: vishnu@cmscollege.ac.in Smt. Neema Sara John, M. Com., PGDT. Ph: 9605137641 email id: neema@cmscollege.ac.in Smt. Saino Ninan, M. Com., PGDCA. Ph: 8113000934 email id: saino@cmscollege.ac.in Sri. Solomon Paily, M. Com. Ph: 8606408386 email id: solomon@cmscollege.ac.in Smt. Ashy Sebastian M.Com Ph: 8281661557 email id: ashy@cmscollege.ac.in Smt. Parvathy B, M.Com Ph: 8547491864 email id: parvathy@cmscollege.ac.in

Sri. Vineeth Johny, M.Com (CA-Inter) Ph: 7907342117 email id: vineeth@cmscollege.ac.in Smt. Sarina Thomas, M.Com, M.Phil Ph: 9446564846 email id: sarina@cmscollege.ac.in Sri. Jebin George, M.A Ph: 9847909573 email id: jebin@cmscollege.ac.in Mr. Savad K.A , M. Com. Ph: 9847909573 email id:savad@cmscollege.ac.in

#### DEPARTMENT OF VOCATION

E-mail id: bvoc@cmscollege.ac.in

#### **Programmes Offered**

- 1. B.Voc. Travel, Tourism and Logistics Management
- 2. B. Voc. Information Technology

#### Value Added Courses (UG)

- 1. IT Support Professional
- 2. Software Testing Foundations
- 3. Cyber Security



- 4. Customer Service Skills
- 5. Airport Ground Services
- 6. Safety and Security Services in an Airport

Ms. Resmi Cherian, B.Tech., M.Tech.(Information Technology) (Head of the Department) Ph: 8281727876 email id: resmi@cmscollege.ac.in

Mr. Aravind G.Nair, MTA. MBA (Travel, Tourism and Logistics Management) Ph: 9495384122 email id: aravindgn@cmscollege.ac.in

Mr. Bicku Kuriakose Raju, MTA,MA (Travel, Tourism andLogisticsManagement) Ph: 9447588866 email id: bicku@cmscollege.ac.in

# ADDITIONAL LANGUAGE – SYRIAC

#### The Faculty member

Smt. Meenu Thomas, M.A., B.Ed Ph. 8592941759 e-mail id: meenu@cmscollege.ac.in

# LIBRARY

Sri. Raysh Thomas, M.L.Sc. MBA. (Librarian) Ph: 9947975188 e-mail id: librarian@cmscollege.ac.in **THE MINISTERIAL STAFF** 

#### Senior Superintendent Smt. Marvkutty Ninan 9747315453 Head Accountant Sri. A. J. Thomas 9847090401 Senior Clerks Sri. Varghese George 9947439044 Sri Johnson Mathew 9388404582, 8281651106 Sri. Rajeev Joseph 9895179079 9544382572, 0481-2500291 Smt. Sisy Chacko Sri. Thomas George 9495875071, 0481-2570170 Clerks Sri. Biju David 0479-2449438, 9446664736 Sri. Saju Varghese 9895321606 Sri, Abraham Cherian C. 9447279127 Sri, Abraham Mathew 9495307014 L.D. Storekeeper Smt. Merin Mathew 9562147558 U. D. Typist Smt. Jinimol C. Johny 9400750629



Library Assistants	
Smt. Elizabeth Abraham	9400646170
Smt. Sindhumol Rachel Varghese	9847172833
Laboratory Assistants	
Sri. James P. A.	9496941040
Sri. Subish Mathew	9497324260
Sri. Vinod George	9447321612
Smt. Simimol M.M.	7561868073
Sri. Anish Thomas	9846736761
Sri. Sijo Jacob	9349152908
Sri. Joseph John	9447706040
Smt. Binu Joy	9847249410
Sri Binu Johnson	9497135686
Sri. Binthosh N.M.	6235062960
Sri. Marks John	9747824870
Sri. Jogy Simon	9744504220
Sri. Agi George	9400014726
Smt. Saly Joseph	8289952583
Smt. Suni Jacob	9946822130
Mechanic	
Sri. Rijo M. Mathew	9744177488
Herbarium Keeper	
Sri. Roy Thomas	9048565924

# ACADEMIC REGULATIONS

(For details www.cmscollege.ac.in)

# **Under Graduate Programmes**

(2018 Admissions)

The duration of Undergraduate programmes shall be six semesters. There shall be two semesters in an academic year, the 'Odd' semester commences in June and on completion, the 'Even' Semester commences. A student may be permitted to complete the Programme, on valid reasons, within a period of 12 continuous semesters from the date of commencement of the first semester of the programme. A total of 120 credits are required for successful completion of the Programme.

# Examinations

The evaluation of each course shall contain two parts:

(i) In-Semester Assessment (ISA)

(ii) End-Semester Assessment (ESA)

The ISA to ESA ratio shall be 1:4. There shall be a maximum of **20** marks for ISA and **80** marks for ESA. In-Semester Assessment is done by continu-



ous assessment. The End-Semester theory examination of all courses shall be conducted at the end of each semester.

# Post Graduate Programmes (2019 Admissions onwards)

Credit Semester System (CSS) will be followed for all PG Programmes from the academic year 2019– 2020. All the PG Programmes will be of two-year duration with four Semesters. A student may be permitted to complete the Programme, on valid reasons, within a period of 8 continuous semesters from the date of commencement of the first semester of the programme. The total credits required for completing a PG Programme is 80.

# Examinations

The evaluation scheme for each course shall contain two parts:

a) In-Semester Assessment (ISA)

b) End-Semester Assessment (ESA)

The proportion of ISA to ESA will be 1:3. The marks secured for each course shall be converted as grades. The grades for different semesters and overall programme are assigned based on the cor-

responding semester grade point average and CMS College Kottayam (Autonomous) | 68 | cumulative grade point average respectively. A separate minimum of 40% is mandatory for both ISA and ESA to pass for every course.

# Grievance Redressal Mechanism

In order to address the grievance of students regarding In-Semester assessment, a two-level Grievance Redressal mechanism is established.

- 1. Department Level: The Department cell consists of the HOD (Chairman), Department Coordinator (Member secretary) and Course teacher in-charge (Member). If the grievance is not redressed at the Department level, the student shall report the grievance to the College Level Grievance Redressal Cell.
- **2. College level**: The College Level Grievance Redressal Cell comprises of Principal, Grievance Cell Convenor, faculty member and student representatives.

# **Regulations for attendance**

1. Students having a minimum of 75% average attendance for all the courses can register for

the examination. Condonation of shortage of attendance to a maximum of 10 days in a semester subject to a maximum of 2 times during the whole period of the programme may be granted by the College on medical grounds. Duty Leave attendance may be granted to students for the days of absence, on production of participation/attendance certificates, within one week. from the teacher in charge of the activity and endorsed by the Dean of Student Affairs. This is limited to a maximum of 10 days per semester for students who are members in NSS/NCC/College union and 4 days per semester for students who are members in Value added Programmes. This benefit shall be considered for In-Semester assessment also. In no case, the total duty leave availed by a student in a semester shall exceed 10 days. Those students who are not eligible even with condonation of shortage of attendance shall repeat the semester along with the next batch after obtaining readmission.

2. Medical certificate issued by a registered medical practitioner shall be used for obtaining condonation from shortage of attendance to appear for the examination. But it cannot be used for obtaining attendance during the days of illness.

- 3. Attendance will be marked at the beginning of each class, be it lecture or practical, by the teacher concerned and the students shall be present in the classroom before attendance is taken.
- 4. Absence from the class for at least one hour in a half day (morning or afternoon) session shall be considered as absent during the concerned half - day session.
- 5. Application for leave should be forwarded to the HOD through the class warden.
- 6. Students who are repeatedly absent in the class for more than 15 continuous class days without valid reason will be removed from the nominal rolls.
- Monthly Attendance report will be published in the college website on the 10<sup>th</sup> of every month and grievance if any shall be given to the class warden within one week of publication.
- 8. Clearance of all dues is necessary for submit-

ting the application for the End Semester Examination.

# Promotion to the next Semester

Those students who possess the required minimum attendance and have registered for the End Semester Examination during an academic semester are promoted to the next semester. Those students who possess the required minimum attendance and progress during an academic semester and could not register for the semester examination are permitted to apply for Notional Registration, to enable them to get promoted to the next semester.

# Eligibility for Readmission

An additional chance of readmission will be given to those students who could not register for the examination due to shortage of attendance. Readmitted students shall continue their studies with the subsequent batch of students. If an applicant for readmission is found to have indulged in ragging or any other misconduct in the past, readmissions shall be denied.

All under graduate students shall undergo any of the following Service learning initiative, which is a mandatory component to qualify for the study programme. This will be shown in the grade card as EXT category overleaf of the Grade Card. Evaluation will be on the basis of the Report and viva voce conducted by the mentor, who is a Faculty member of the college and the grading will be similar to other courses.

- Internship on Swachcha Bharat Abhiyan. The duration of the course is 15 days(100 hours). As per vide order UGC No.9-10/2018 (CPP-II) dated 23<sup>rd</sup> March 2018, this will be treated as an elective course under CBCS with two Extra Credits.
- 2. NCC. As per UGC directive, NCC is included as an Elective course under CBCS with two Extra credits. The duration of the course is 100 hours.

Other Value added programs are aimed at inculcating social consciousness among students through Extension activities. Each student should undergo 20 hours of involvement in these initiatives during a semester and a total of 80 hours in the first four semesters. The courses include (i) NSS (ii) UNAI (iii) Readers club (iv) Quiz club (v) Debate club



(vi) Literary club (vii) EDC (viii) Creative Arts Club (ix) Campus lens (x) Red ribbon club (xi) Civics club (xii) Nature club (xiii) Anti-narcotics club (xiv) Women's Study centre (xv) Health and fitness club.

# Value Added Courses

The students are eligible to take up value added courses of 36 hours of 2 credits. A maximum of two value added courses can be done during the tenure of a study programme. Value added courses will be skill oriented in nature. Value added Courses shall be offered to students from the same discipline. There will be tuition fees for all value added Courses. The contact classes and hands on sessions/ practical shall be conducted outside the regular teaching hours. Certificates shall be given.

#### Internship on Domain specific area (optional)

The period and scope of internships in discipline specific area shall be decided by the BOS of each programme. The minimum period of internship should be 21 days. The internship programme should be during the summer vacation after the 4<sup>th</sup> semester, except in the case of Summer schools or internships offered by institutes/organizations

having National/ International accreditation. Two Credits will be awarded in the grade card as EXT category overleaf of the Grade Card.

# Admissions prior to 2018

The Academic regulations of Mahatma Gandhi University are followed for all the under graduate and Post Graduate programmes prior to 2018 admissions.

# GENERAL RULES OF DISCIPLINE

The students are deemed to have accepted the rules and regulations of the college once they are enrolled.

Students are expected to obey the following rules:

- 1. Work in the college begins every morning, with a prayer recited on the public address system. Students are to remain standing wherever they are and participate silently in the prayer.
- 2. Students should attend classes with regularity and punctuality.
- Students are required to wear formal dress which reflects professional standards of modesty.
- 4. Students are to refrain from causing disturbance to anyone inside the classroom or on the campus.
- 5. Students are expected to be in their seats before the teacher enters the classroom and during free hours they may make use of the Reading Rooms in the General Library.
- 6. Every Student shall handle college property with care. He/she shall keep the classroom clean and tidy. Students found guilty of writ-

ing or making marks on the walls of any building of the college or causing damages to college property shall be severely punished. Loss caused by damage to furniture, implements and equipment belonging to the college will be made good by imposing collective or individual fines on all the students. Waste paper should be deposited in the bins provided for the purpose.

- 7. Students are not allowed (without the prior written permission from the Principal or the concerned HOD)
  - a) To convene or attend meetings of any sort in any circumstances anywhere in the college buildings or campus.
  - b) To set up entertainment activities in the college.
  - c) To make use of loudspeakers in the campus.
  - d) To invite for any function in the college persons who are not approved by the Principal and the Council of the Heads of Departments.
  - e) To collect subscriptions of any kind.

- f) To put up notices anywhere on the campus.
- g) To place any paper, periodical or book in the Reading Rooms or circulate them in the college.
- h) To work in the campus for any organisation outside the college.
- i) To be in the campus one hour before and after the college working hours.
- 8. Social functions in the campus (including birthday celebrations) should be in a civilized manner.
- 9. All sorts of political activities are banned in the college. Students are forbidden to take membership in any student organisation of a political nature. Nor are they permitted, within the campus, to lead or partake in any act of propaganda or activity called for by such organisations.
- 10 Students are not allowed to enter the class rooms and exam halls with mobile phones.
- 11. Smoking, drinking alcohol, ragging, eve teasing, using abusive language and other anti-social activities are strictly prohibited.

- 12. Any notification published on the college website or notice signed/countersigned by the Principal and published on the College Notice Board shall be considered as having been brought to the notice of the college community.
- 13. Photo identity cards will be issued to all students in the college. Every student is expected to wear it in the College. A student who is unable to produce his ID card on demand shall be reprimanded and fined.
- 14. Any student who, in the opinion of the Principal, is likely to have an unwholesome influence on others in the campus will have to face disciplinary action.
- 15. The authority of the Principal in matters of discipline is final.
- 16. Any questions or issues not covered by the foregoing rules shall be decided by the Principal.

## **Conduct Certificate**

A certificate of good character and conduct is a testimonial which the student has to earn.

## ACADEMIC AND ADMINISTRATIVE FUNCTIONARIES OF THE COLLEGE

## FACULTY ADVISORS (2021-2022)

Faculty Advisor is the teacher in charge of a particular class who is the mentor for the academic performance and general welfare of their wards.

#### I. Department of English

Ι	B.A.	Dr. Jentle T. Varghese
II	B.A.	Dr. Susan Mathew
III	B.A.	Smt. Anju Susan Kurian
Ι	M.A.	Dr. Anju Sosan George
II	M.A.	Prof. Cinny Rachel Mathew

## **Communicative English Programme**

Ι	B.A.	Dr. Gigy Joseph
II	B.A.	Smt. Aswathi Mary Varghese
III	B.A.	Sri. Arun Varghese Thomas

#### II. Department of Malayalam

I	B.A.	Smt. Santhini Thomas
II	B.A.	Dr. Tiya Mariam Jacob.
III	B.A.	Ms. Jenny Sara Paul

Ι	M.A.	Dr. Saritha T S
II	M.A.	Smt. Mini Mariam Zachariah

## III. Department of Mathematics

B.Sc.	Ms. Caroline Susan Ajith
B.Sc.	Dr. Anooja I.
B.Sc.	Dr. Ambily P. Mathew
M.Sc.	Ms. Sreeja K.
M.Sc.	Ms. Sindhu Thomas
	B.Sc. B.Sc. B.Sc. M.Sc. M.Sc.

#### **IV. Department of Physics**

Ι	B.Sc.	Dr. Arunkumar K.V.
Π	B.Sc.	Dr. Seema R
III	B.Sc	Mr. Sam Rajan
Ι	M.Sc.	Dr. Neethu Theresa
		Willington,
тт	MC	M D' TI

II M.Sc. Ms. Rinsy Thomas

- I M.Sc.(Applied) Dr. Preema C Thomas
- II M.Sc.(Applied) Dr. Thejal Abraham

## V. Department of Chemistry

 I
 B.Sc.
 Dr. Sunish KS

 II
 B.Sc.
 Dr. Vibin Ipe Thomas

 III
 B.Sc.
 Dr. Biju Joseph T

 I
 M.Sc. (Anl)
 Ms. Soumya Sasikumar

 II
 M.Sc. (Anl)
 Dr. Gigi George,

 I
 M.Sc. (Applied)Mr. Arum Abraham David

 II
 M.Sc. (Applied)Dr. Rony Rajan Paul

	Ι	M.Sc. (Pure)	Dr. Ajish K R
	II	M.Sc. (Pure)	Mr. Olive Abraham
VI	. De	epartment of Z	Zoology
	II	B.Sc. B.Sc.	Dr. Nisha P Aravind
		B.Sc.	
	Ι	M.Sc.	Mr. Vijo Thomas Kurien
	II	M.Sc.	Dr. Baaby Job
VI	I. I	Department o	f Botany
	I	B.Sc. B.Sc. B.Sc.	Ms. Christine Sara Abraham
	II	B.Sc.	Dr. Basil George
	III	B.Sc.	Dr. Elizabeth Cherian
	Ι	M.Sc.	Dr. Rogimon P Thomas
	II	M.Sc.	Dr. Hari N
VI	VIII . Department of Biotechnology		
	II	B.Sc. B.Sc.	Dr. Smitha S
	III	B.Sc.	Ms. Ashalakshmi C N
	Ι	M.Sc.	Mr. Renji Varghese
	II	M.Sc.	Dr. Jinu John
IX	. De	partment of F	Family and Community
Science			
	T	B Sc	Ms Veena S Panicker

1	D.SC.	WIS. VCCIIA ST AIRCKCI
II	B.Sc.	Ms. Veena S Panicker



Ι	II B.S	c. Dr	. Miriam Mani
Ι	M.S	c. Ms	. Kavitha Vijayan
Ι	I M.S	c. Ms	. Sreelakshmi S
X. I	Depart	ment of Soci	ology

I M.A. Dr. Johnson M.M. II M.A. Dr. Amrutha Rinu Abraham

## XI. Department of History

Ι	B.A.	Dr. Sumi Mary Thomas.
II	B.A.	Dr. Jemin Joseph
III	B.A.	Ms. Radhika G
Ι	M.A.	Mr. Aneesh S
II	M.A.	Mr. Sujin KP

## **XII. Department of Economics**

Ι	DС	Ms. Meebill C Mathew
II	DC	Mr. Alert Mathew Joseph
III	D C	Mr. Nibu Varghese
Ι	M.A	Mr. Tinu Iype Jacob
II	M.A	Mr. Shahvas Sherif P

### XIII. Department of Commerce

Ι	B. Com	Mr. Riju Varkey Thomas	
II	B. Com	Ms. Agna Mariyam Laji	
III	B. Com	Ms. Jisha Mary Mathew	
Ι	M. Com	Ms. Minnie Mary Ninan	
II M. Com Dr. Ann Abraham			

## XIV. Department of Commerce (Self Financing)

- B.Com (Taxation Batch A) Ms. Elsa Daniel T B.Com (Taxation Batch B) Mr. Vineeth Johnv T II B. Com (Taxation Batch A) Ms. Sajeev Joseph II B.Com (Taxation Batch B) Ms.Neema Sara John III B.Com (Taxation Batch A) Ms. Sarina Thomas III B.Com (Taxation Batch B) Ms. Parvathy B I M.Com
- Mr. Solomon Pailv
- II M.Com

Dr. K.K. John

## XV. Department of Computer Science

BCA Ms Athiramol S T II B.C.A Ms. Arvamol P.C. III B.C.A Ms. Naveena Tresa Joseph

#### **EXAMINATIONS** Office of the Controller of Examinations

#### **Controller of Examinations**

Dr. Ravikumar C.

## **Deputy Controller of Examinations**

Dr. Rony Rajan Paul Mr. Tinu Iype Jacob Dr. Susan Mathew Dr. Biju Joseph T.

# Chief Superintendent of Examinations (Autonomous)

Mr. Shinu Peter Phone: 2566002 (Office) 9847189266 E-mail id: examination@cmscollege.ac.in

## Associate Superintendent of Examinations

Mr . Riju Varkey Thomas Mr. Vishnu Prakash

## Superintendent of Examinations (Office)

Mr. A. J. Thomas

# Examination Committee (End - Semester Assessment)

- 1. Dr. Varghese C Joshua (Principal)
- 2. Dr. Ravikumar C, Controller of Examinations (Convenor)
- 3. Dr. Joji John Panicker (IQAC Director)
- 4. Mr. Shinu Peter (Chief Superintendent of Examinations)
- 5. Dr. Rony Rajan Paul (Deputy Controller of Examinations)
- 6. Mr. Tinu Iype Jacob (Deputy Controller of Examinations)
- 7. Dr. Susan Mathew (Deputy Controller of Examinations)
- 8. Dr. Biju Joseph T (Deputy Controller of Examinations)

# Examination Committee (In -Semester Assessment)

- 1. Smt. Sreeja K (Convenor) (Mathematics)
- 2. Dr. Tiya Mariam Jacob (Malayalam)
- 3. Mr. Sony Joseph Zoology

- 4. Ms. Neema Sara John Commerce (Self Financing)
- 5. Mr. Renji Varghese Biotechnology

# Co-ordinators of In-semester Examination (Department wise)

1	English (UG)	Dr. Aleena Manoharan
2	English (PG)	Dr. Susan Mathew
3	Malayalam	Dr. Tiya Mariam Jacob
4	Hindi	Dr. Shija Grace
5	Mathematics	Smt. Sreeja K
6	Statistics	Ms. Maneesha George
7	Physics	Ms. Rinsy Thomas
8	Chemistry	Dr. Sheny D. S
9	Zoology	Mr. Sony Joseph
10	Botany	Dr. Elizabeth Cherian
11	Home Science (UG)	Ms. Veena S Panicker
12	Home Science (PG)	Ms. Sreelakshmi S
13	Sociology	Dr. Sibin Mathew Medayil
14	History	Ms. Radhika G
15	Economics	Sri. Shahvas Sherif
16	Political Science	Sri. Ashok Alex Luke

17	Commerce	Ms. Agna Mariam Laji	
18	Physical Education	Dr. Charles A. Joseph	
19	Syriac (S.F)	Ms. Meenu Thomas	
20	Communicative English (S.F)	Ms. Neethu Elsa Varghese	
21	History (S.F)	Sri. Sujin K.P.	
22	Biotechnology (S.F)	Sri. Renji Varghese	
23	Computer Science (S.F)	Ms. Naveena Tresa	
24	Commerce (S.F)	Ms. Neema Sara John	
Department IOAC Coordinators			

## **Department IQAC Coordinators**

BCA	Ms. Athiramol S.
Biotechnology	Dr. Vishnu Kannan
Botany	Dr. Basil George
Chemistry	Mr. Arun Abraham David
Commerce SF	Ms. Elsa Daniel
Commerce Aided	Ms. Jisha Mary Mathew
Communicative English	Dr. Prathibha Anne Baby
Economics	Mr.Tinu Iype Jacob

English Hindi History Home Science Malayalam Mathematics Physical Education Physics Political Science Sociology Statistics Syriac Zoology Vocation

Ms. Anju Susan Kurian Dr. Shija Grace Ms Radhika G Ms. Kavitha Vijavan Ms. Jenny Sara Paul Dr. Anooja I Dr. Charles A. Joseph Mr. Sam Rajan Mr Ashok Alex Luke Dr. Lekshmi, S. Kaimal Ms. Maneesha George Ms. Meenu Thomas Mr. Vijo Thomas Kurien Mr. Amarish S

## COMMITTEES FUNCTIONING IN THE COLLEGE

## Admission Committee

- Dr. Varghese C. Joshua 1
- 2. Dr. Samkutty George
- 3. Dr. Vibin Ipe Thomas
- Ms. Prisho Mariam Paul
- 5. Ms. Minnie Mary Ninan
- 6. Neethu Theresa Willington Physics
- 7. Ms. Rinsy Thomas
- 8. Dr. Ambily P Mathew
- 9. Mr. Tinu Ivpe Jacob
- 10. Mr. Solomon Pailv
- 11 Ms Sarina Thomas
- 12. Sri. A.I. Thomas
- 13. Mr. Rajiv Thomas

Principal

Admission Officer

Chemistry

- Biotechnology
- Commerce
- Physics
- Mathematics
- Economics
- Commerce
- Commerce
- Head Accountant
- Senior Clerk

## UGC Committee

1. Mrs. Minnie Mary Ninan (Convenor) -

Commerce Aided

- 2. Dr. Joji John Panicker IQAC Director
- 3. Dr. Basil George Botany
- 4. Dr. Biju Joseph T. Chemistry
- 5. Smt. Marykutty Ninan Office Superintendent

### Academic Affairs Committee

- 1. Dr. Preema C Thomas (Convenor) Physics
- 2. Dr. Ambily P. Mathew Mathematics
- 3. Mr. Vijo Thomas Kurien Zoology
- 4. Dr. Sheny D. S. Chemistry
- 5. Mrs. Betty Elsa Jacob English

## **Student Discipline Committee**

- 1. Dr. Charles A Joseph (Convenor)- Physical Education
- 2. Mr. Sam Rajan Physics
- 3. Sri. Arun Abraham David Chemistry
- 4. Sri. Shahvas Sherif P-Economics
- 5. Dr. Daisy Abraham Malayalam
- 6. Dr. Anooja I Mathematics
- 7. Ms. Selin Samuel English
- 8. Ms. Christine Sara Abraham- Botany
- 9. Ms. Tilda Mary Daniel Commerce
- 10. Ms. Sreelakshmi S Family and Community Science
- 11. Ms. Aswathy Mary Varghese Communicative English
- 12. Dr. K. K. John-Commerce SF
- 13. Ms. Delsey M.J. Computer Science
- 14. Ms. Ashalakshmi C.N. Biotechnology



### Student Welfare Committee

- 1. Dr. Johnson M.M. (Convenor) Sociology
- 2. Sri. Sumod M. John Chemistry
- 3. Dr. Jackson Paul V. Physical Education
- 4. Sri. Sony Joseph Zoology
- 5. Sri. Ditto Prasad English

## **Grievance Redressal Committee**

- 1. Sri. Sumod M. John (Convenor) Chemistry
- 2. Dr. Reenu Jacob Physics
- 3. Sri. A. J. Thomas-Head Accountant
- 4. Advaith P.R. (Student Representative) II MA English
- 5. Rehan santhosh (Student Representative) III DC BCA

## Anti-Ragging Committee

1.	Dr. Jobin Mathew (Conve	enor) (Faculty)
2.	Sri. Renji Varghese	(Faculty)
3.	Sri. Shahvas Sherif P.	(Faculty)
4.	Smt. Soumya Sasikumar	(Faculty)
5.	Elizabeth Abraham	(Ministerial Staff)
6.	Mr. John Mathew	(Parent)
7.	Praveen Thomas	(senior Student)
8.	Ms. Vismaya S.	(Fresher Student)
9.	Sri. Radhakrishnan Koyicka	l(Civil Administration)

#### 10. Sri, Shalu Mathew 11. Adv. Shiny Gopi

(Media) (NGO)

#### Internal Complaints Committee for Harassment against Women

1. Dr. Amrutha Rinu Abraham(Presiding Officer) 2. Mrs. Selin Samuel (Faculty) 3 Mrs Radhika G (Faculty) 4. Adv. Shiny Gopi (External Member) 5. Smt. Elizabeth Abraham (Ministerial Staff) 6. Smt. Jinimol Johnv (Ministerial Staff) 7. Shilpa Sara (Student Representative) 8. Aparna Shaji (Student Representative)

## Equal Opportunities Cell for students with special needs

- Dr. Aniu Sosan George (Convenor) English 1. 2. Dr. Saritha T.S.
- Malayalam 3. Dr. Pushpa Geetha S. Zoology
- 4. Smt. Jenny Rachel Samuel Computer Science
- 5. Dr. Smitha S. Biotechnology

## Department Self-Assessment Committee

- 1. Dr. Jobin Mathhew (Convenor) Zoology
- 2. Dr. Joji John Panicker IOAC Director
- 3. Dr. Sunish K.S. Chemistry English
- 4. Dr. Aleena Manoharan

## Alumni Committee

- 1. Sri. Shahvas Sherif P. (Convenor) Economics Sociology
- 2 Dr Lekshmi S Kaimal
- 3 Sri. Aneesh S.
- 4. Smt. Ashalakshmi C.N.
- 5. Smt. Soumya Sasikumar
- 6. Sri, Abraham Mathew

#### Biotechnology Chemistry Ministerial Staff

History

## Purchase Committee

- 1. Dr. Basil George (Convenor) Botany
- 2. Smt. Tilda Mary Daniel Commerce Aided
- 3. Dr. Jackson Paul V. Physical Education
- 4. Sri. Raysh Thomas Librarian
- 5. Smt. Marykutty Ninan Office Superintendent

## **Building Committee**

- 1. Sri. Sam Rajan (Convenor) Physics
- 2. Rev. Cherian Thomas Bursar, CMS College, Kottayam
- 3. Dr. Samkutty George Commerce SF
- Dr. Charles A. Joseph Physical Education
- 5. Dr. Johnson M.M. Sociology
- 6. Sri, A.J. Thomas Head Accountant
- 7. Mr. Santhosh Thomas Estate Manager

## **RUSA** Committee

1. Dr. Joji John Panicker (Institutional Level Coordinator & Convenor) - English

- 2. Prof. Cinny Rachel Mathew-Vice Principal
- 3. Dr. Reenu Jacob Physics
- 4. Mr. SamRajan(Convenor Building Committee and New Construction) – Physics
- Dr. Johnson M.M. (Convenor –Renovation) Sociology
- 6. Dr. Basil George (Convenor Purchase Committee) Botany
- 7. Rev. Cherian Thomas-Bursar
- 8. Mr. A.J. Thomas Head Accountant

#### **PTA Executive Committee**

- 1. Dr. Varghese C. Joshua (President) Principal
- 2. Sri. Jai P. Paul Vice president
- 3. Dr. Sunish K.S. (Secretary) Chemistry
- 4. Sri. Prasad Kuttapuzha Joint Secretary
- 5. Prof. Cinny Rachel Mathew-Vice Principal
- 6. Sri. Sam Rajan (Treasurer) Physics
- 7. Rev. Cherian Thomas Bursar
- 8. Sri. Shahvas Sherif Member
- 9. Dr. Anju Sosan George Member
- 10. Smt. Tilda Mary Daniel Member
- 11. Dr. Jackson Paul Member
- 12. Dr. Jobin Mathew Member
- 13. Sri. Arun Abraham David Member
- 14. Dr. Basil George Member



#### **Research Advisory Committee**

- Dr. Varghese C. Joshua Principal 1
- 2 Dr. Vibin Ipe Thomas (Convenor) - Chemistry
- 3. Dr. Elizabeth Cherian Botany
- 4. Dr. Ambily P. Mathew Mathematics
- 5. Dr. Nisha P. Aravind Zoology
- 6. Dr. Joji John Panicker English
- 7. Dr. Vimal George Kurien Commerce Aided
- 8. Dr. Ravikumar C. Physics
- 9. Dr. Amrutha Rinu Abraham Sociology
- 10. Dr. Daisy Abraham Malayalam

## **Research Ethics Committee**

- 1. Dr. Vibin Ipe Thomas 2. Mr. Ravsh Thomas 3. Dr. Jobin Mathew - Zoology 4. Dr. Sunish K.S.
- 5. Dr. Arun Kumar K.V.
- 6. Smt. Santhini Thomas
- 7. Dr. Sibin Mathew Medayil -
- 8. Dr. Sumi Mary Thomas
- 9. Dr. Aleena Manoharan
- 10. Dr. Basil George

- Chemistry
  - Librarian
  - Chemistry
  - Physics
  - Malayalam
  - Sociology
  - History
  - English
  - Botany

## **Extra-Curricular Affairs Committee**

Dr. Sumi Mary Thomas (Convenor) – History All Programme Officers of Value added Programmes are members of this committee.

### SSP/WWS Monitoring Committee

- 1. Prof. Cinny Rachel Mathew (Convenor) English
- 2. Dr. Joji John Panicker English
- 3. Sri. Shahvas Sherif P. Economics
- Mr. Midhun V. Jai (Student Representative) I DC Mathematics
- Ms. Rishana M.R. (Student Representative) I DC Physics

## Village Extension Activity

- 1. Dr. Johnson M.M. (Convenor) Sociology
- 2. Dr. Sheny D.S. Chemistry
- 3. Smt. Jisha Mary Mathew Commerce Aided
- 4. Dr. Amrutha Rinu Abraham Sociology
- 5. Smt. Ani Merly Paul Sociology
- 6. Dr. Lekshmi S. Kaimal Sociology
- 7. Dr. Sibin Mathew Medayil Sociology

## DBT Star College Scheme- Department Coordinators

- 1. Dr. Sunish K.S. (Convenor) Chemistry
- 2. Dr. Jobin Mathew Zoology



- 3. Dr. Seema R. Physics
- 4. Dr. Basil George Botany
- 5. Dr. Miriam Mani Home Science
- 6. Smt. Sreeja K Mathematics

### **Industry Institute Interaction Cell**

- 1. Dr. Gigi George (Convenor) Chemistry
- 2. Dr. Vimal George Kurian Commerce Aided
- 3. Dr. Thejal Abraham-Physics
- 4. Smt. Anju Susan Kurian English

## **Career Guidance and Placement Cell**

- 1. Dr. Vimal George Kurian (Convenor) -Commerce Aided
- 2. Mr. Ditto Prasad English
- 3. Sri. Arun Varghese Thomas Communicative English
- 4. Smt. Jenny Rachel Samuel Computer Science
- 5. Smt. Ashy Sebastian Commerce SF

## Institution's Innovation Council (IIC)

- 1. Dr. Jobin Mathew (Convenor) Zoology
- 2. Dr. Rogimon P. Thomas Botany
- 3. Dr. Preema C. Thomas Physics
- 4. Dr. Jinu John Biotechnology
- 5. Sri. Vishnu Prakash Commerce SF
- 6. Dr. Ajish K. R. Chemistry (Secretary)

### Library Sub Committee

- 1. Prof. Cinny Rachel Mathew (Convenor) -English
- 2. Dr. N. Hari Botany
- 3. Dr. Seema R. (N List-INFLIBNET ) Physics
- 4. Sri. Raysh Thomas Librarian
- 5. Heads of the Departments
- 6. Administrative Assistant.

## **College Union Committee**

- 1. Dr. Ajish K R (Convenor) Union Advisor
- 2. Smt. Betty Elsa Jacob (Magazine) English
- 3. Dr. Daisy Abraham (Magazine) Malayalam
- 4. Mr. Sony Joseph (Arts & Cultural) Zoology
- 5. Smt. Ashalakshmi C.N. (Arts & Cultural) -Biotechnology

#### **Canteen Committee**

- 1. Dr. Jackson Paul V. (Convenor) Physical Education
- 2. Dr. Charles A. Joseph Physical Education
- 3. Sri. Arun Abraham David Chemistry
- 4. Smt. Kavitha Vijayan Family & Community Science
- 5. Sri. Roy Thomas Non Teaching Staff

## Lea Hostel

- 1. Smt. Ani Merly Paul (Convenor) Sociology
- 2. Dr. Jobin Mathew Zoology
- 3. Smt. Minnie Mary Ninan Commerce Aided
- 4. Smt. Neethu Elsa Varghese Communicative English
- 5. Smt. Bindhu K.S. Hostel Warden
- 6. Ms. Aryamol P.C BCA

## Ella Hostel

- 1. Smt. Ani Merly Paul (Convenor) Sociology
- 2. Dr. Jobin Mathew Zoology
- 3. Smt. Minnie Mary Ninan Commerce Aided
- 4. Dr. Shija Grace Hindi
- 5. Smt. Molly Antony Hostel Warden

## Askwith Hostel

- 1. Smt. Ani Merly Paul (Convenor)
   Sociology

   2. Dr. Jobin Mathew
   Zoology

   3. Dr. Ravikumar C.
   Physics

   4. Dr. Jackson Paul V.
   Physical Education

   (Hostel Warden)
   View
- 5. Sri. Aneesh S. History 6. Sri. Sujin K.P. History

## COORDINATORS / NODAL OFFICERS FOR VARIOUS SERVICES

**Open Course** Smt. Sindhu Thomas - Mathematics Smt. Elsa Daniel - Commerce SF

Value added course Dr. Anju Sosan George – English

#### Scholarships and Grants Nodal Officer

Sri. Jacob Èapen Kunnath -English Sri. Ditto Prasad - English Dr. Sheny D.S - Chemistry

All India Survey on Higher Education& All Kerala Higher Education Survey

Dr. Ann Abraham - Commerce Aided

## National Institutional Ranking Framework NIRF

Dr. Varghese C. Joshua Principal Prof. Cinny Rachel Mathew Dr. Joji John Panicker IQAC Director Dr. Gigi George Chemistry Dr. Susan Mathew English Ms. Minnie Mary Ninan Commerce



Mr. Raysh Thomas	Librarian
Mr. Sudeep Cherian	Placement Cell Officer
Mr. Vishnu Prakash	Commerce
Smt. Sreeja K.	Mathematics
Dr. Basil George	Botany
Dr. Vibin Ipe Thomas	Chemistry
Mr. Tinu Iype Jacob	Economics
Dr. Sunish K.S.	Chemistry
Dr. Preema C. Thomas	Physics
Mr. Vijo Thomas Kurien	Zoology
College Website	
Dr. Vibin Ipe Thomas	Chemistry
Ms. Anju Kurian	English
Mr. Aneesh S.	History
Dr. Arun Kumar K.V.	Physics
Ms. Arya Mol P.C.	BCA
Ms. Delsey M.J.	BCA
Ms. Christine Sara Abraha	am Botany
Dr. Joji John Panicker	English
Ms. Meenu Nadarajan	ĪT
5	

## VALUE ADDED AND SERVICE LEARNING INITIATIVES

The college in its pursuit of excellence offers several value added and service learning activities. It is aimed at providing a broader platform to the students to rediscover their multifarious talents and to sensitise them to the social responsiveness through extension activities in villages.

# 1. Environmental Hygiene, Waste and Sanitation Management

It is an elective course with two credits as per UGC order. It is an initiative aimed at promoting public health and hygiene among students and also to propagate the same message to the general public in the villages. Sri.Johnson M. M., Department of Sociology and Sri. Sam Rajan of Department of Physics are the coordinators.

## 2. National Cadet Corps (NCC)

NCC unit functions under the 16 Kerala Battalion of the Indian Army wing, in two units viz., boys and girls wing. NCC is offered as an elective course



with two credits as per UGC specifications. Mr. Ditto Prasad, Department of English serves as the NCC officer in charge.

#### 3. National Service Scheme (NSS)

The CMS College has two NSS Units approved by MG University. Through the value added initiative, students getdeep insights on the village life. The NSS Programme officers are Sri. Ashok Alex Luke, Department of Political Science and Dr. Shija Grace, Department of Hindi.

## 4. Reader's Club

The Reader's Club is aimed at inculcating a passion for reading books. It also aims at promoting reading habits among the students in village schools. The coordinators of this club are Dr. Daisy Abraham of Dept. of Malayalam and Dr. Prathibha Anne Baby, Dept. of Communicative English.

## 5. Quiz Club

The Quiz club provides a platform for the students who find enjoyment through intellectual activities like quiz, puzzle solving, etc. Dr. Lekshmi S. Kaimal, Dept. of Sociology and Dr. Biju Joseph of Chemistry Department coordinate the activities of the club.

### 6. Debate Club

A debate club gives students of all abilities a fun way of developing their oratorical skills. Activities like public speaking, debates, etc., are organised which promote critical thinking, confidence and communication. Dr. Gigi Joseph of Department of Communicative English and Dr.Sibin Mathew Medayil, Dept. of Sociology serves as the co-ordinators.

## 7. Literary Club

Literary Club of CMS College serves as a platform to realize literary talents through nurturing language and media interests among students. The activities are co-ordinated by Smt. Jenny Sara Paul, Dept of Malayalam and Sri. Arun Varghese Thomas of Department of Communicative English.

## 8. Entrepreneurship Development Club

This club proposes to inculcate entrepreneurial skills among students. Registered under the Department of Industries of the Government of Kerala, the club organizes programmes to impart entrepreneurial skills. The club has two units, which are coordinated by Sri. Riju Varkey Thomas, Department of Commerce and Sri.Vishnu Prakash, Department of Commerce (SF).

## 9. Creative Arts Club

The Creative arts club serves to inspire and encourage the spirit of all creative art forms among students.Smt. Ashalakshmi C. M., Department of Biotechnology serves as the coordinator of service learning initiatives. It has three wings viz.Fine arts and performing arts wing under Ashalakshmi CN and Dr. Smitha S. of Department of Biotechnology, Western Music wing under Dr. Vimal George Kurien, Dept. of Commerce and Mr. Arun Varghese Thomas of Communicative English Department and Eastern Music under Dr. Baaby Job and Mr. Sajithmon V. of Zoology Department.

## 10. Campus Lens

The Film and Photography Club offer a platform for the students who are passionate about film and photography. Technical sessions on all areas of Photography and Film making and interactions with experts from the respective fields are organized. Smt. Jeya P., Department of Physics andSri. Ditto Prasad Department of English serve as the coordinators.

## 11. Nature Club

Nature club offers a platform for those who strive to care the nature and also promote sustainable livelihood practices. Dr. Nisha P.Aravind, Department of Zoology serves as the coordinator of this service learning initiative. It has three wings viz., Biodiversity club which functions under Kerala State Bio diversity Board, Dr. Rogimon P. Thomas, Department of Botany is the coordinator of this club. Bird's club instils interest in the students to observe and understand more about the bird species. Sri. Sony Joseph, Department of Zoology serve as the coordinator. Eco Life club promotes sustainable livelihood practices. Dr. Nisha P. Aravind and Dr. Pushpa Geetha S are the coordinators of this club.

**12. Red Ribbon Club** is a movement started by the Government of India in schools and colleges through which, students will spread awareness over HIV / AIDS. The activities of this club which functions under the guidelines of the Kerala State AIDS Control Society, is coordinated by Dr. Shija Grace, Department of Hindi and Sri. Ashok Alex Luke, Department of Political Science.



## 13. Civics Club

It is an initiative to ensure that students have the skills and values to become active and informed citizens. Students will have an opportunity to understand about the political and legal systems, and explore the nature of citizenship, privileges and obligations of citizens, diversity and identity in contemporary society. Smt. Betty Elsa Jacob, Department of English is the coordinator of the club.

## 14. Anti-Narcotics Club

The highly energetic youth can be guided by educating and at the same time by warning against the adverse effect of narcotics. This noble intention led to the foundation of this club which is coordinated by Dr. Ajish K.R and Dr. Sheny D. S., Department of Chemistry.

**15.** United Nations Academic Impact (UNAI) is an initiative that aligns institutions of higher education with the United Nations in actively supporting and contributing to the UN goals. CMS College UNAI ASPIRE unit is a students' wing that supports the UNAI activities. Dr. Susan Mathew, Dept. of English and Dr. Thejal Abraham, Dept. of Physics coordinates this program.

## 16. Women's Studies Centre

Taking its impetus from the willing sacrifice of the missionaries who have strived to promote women's education, the Women's Studies centre provides a space for women to come together as an empowered and empowering group. Dr. Sumi Mary Thomas, Dept. of History is the Director of this Centre. Smt. Christine Sara Abraham, Department of Botany also coordinates the activities.

## 17. Fitness Club

Regular exercise and physical activity is the path to health and well-being. In order to monitor and assist the students in health related issues, the college has a Health Centre functioning under the Department of Physical Education. Dr. Charles A. Joseph and Dr. Jackson Paul V. serve as the coordinators of this club.

## PURSUITS OF EXCELLENCE

## 1. Village Extension Activity (Unnat Bharat Abhiyan - UBA)

Ministry of Human Resources Development (MHRD) has launched UBA with the vision of developing rural areas in the country. CMS College Kottayam is a Participating Institute in this mission of the Government of India, with Sri. Johnson M.M., Department of Sociology as the Project Coordinator. CMS College is adopting five nearby villages to undergo post flood activities. The villages are Chengalam South, Thiruvarpu, Kumarakom, Muttambalam, Chengalam East and Perumbaikadavu.

## 2. The Collins Library

The College library is dedicated to the memory of Rev. Richard Collins, Principal of the College from 1855 to 1865. A dedicated scholar and a wise administrator, Rev. Collins started the College magazine at a time when no college in India could boast of such an annual. The Collins Library is divided into four sections viz. The Reference Library and Reading Room, The General Library, Sectional Library and The N-LIST programme which provides access to more than 3800 e-journals and 80,000 e-books. The library functions from. 9 a.m. to 4.30 p.m on working days with a break from 12.00 noon to 1.00 p.m.

## 3. Centre for Career Guidance and Placements

The centre organizes periodic awareness / training programmes in emerging areas of study and offers job opportunities through Campus Recruitment Drives in association with reputed organizations. Dr. Vimal George Kurian, Department of Commerce serves as the Coordinator.

### 4. Civil Services Corner

The Civil Services Corner of the College was started with the objective of inspiring students to aspire for jobs in the Civil Services of the country. Sri. Shahvas Sherif, Dept. of Economics serves as the convenor of the committee which comprises of Dr. Amrutha Rinu Abraham of Sociology Department and Smt. Prisho Mariam Paul of Biotechnology Department.

#### 5. George Sudarshan Centre

The George Sudarshan Centre, named after the renowned theoretical physicist and alumnus of the



College Dr. E. C. G. Sudarshan, came into existence in 1985. The Centre had two arms, Computer Science and Theoretical Physics, Later the Computer Science arm grew into the Department of Computer Science and the Theoretical Physics arm supports the Research in Theoretical Physics..

## 6. Santhwanam Counselling Centre

Santhwana Counselling Centre is a place solace for the staff and students to open up and seek support and guidance for their various tensions and stress through peer counselling, de-addition etc. Dr. Pratibha Baby, Dept. of Communicative English co-ordinates the activities of Santhwana. Services of professional counsellors are available in the campus on Monday, Tuesday and Thursday. For help and guidance: Smt. Leena Mathew Ph: 9526060209

8. Walk With Scholar Programme (WWS) initiated by the Department of Higher Education, Govt. of Kerala, arranges programs for UG students to provide orientation, guidance and motivation to promising students. The scheme introduces the idea of mentoring and builds on the concept of mentor as a 'Guide' and 'Friend

## 9. The Scholar Support Programme (SSP) is an

initiative of the Department of Higher Education, Govt. of Kerala, which aims to overcome the academic weakness of students who belong to the bottom of the merit hierarchy at the time of admissions. Dr. Anooja I., Dept. of Mathematics coordinates this programme.

**10.** Additional Skill Acquisition Programme (ASAP)Developed to impart sector specific skills to create a labour market ready work force that can work in modern day organizations,ASAP level 1 programme is a combination of three courses, namely, Communication Skills in English, Basic IT and an Elective Domain Specific Skill Course. Ms. Selin Samuel, Dept. of English coordinates this programme.

**11.SWAYAM** - Study Webs of Active –Learning for Young Aspiring Minds.

It is a programme of Ministry of Human Resource Development, Government of India which offers online courses. Ms. Meera Mohan, Dept. of Vocation is the convenor of this program.

## 12. IGNOU Study Centre

The campus houses the regional study centre of the Indira Gandhi National Open University which

offers various PG, UG, Diploma and Certificate Programmes in distance mode. Classes are conducted in the College campus on Saturdays and Sundays. Mr. Abraham K Samuel, Dept of Mathematics is the Centre Coordinator.

## 13. Centre for International Collaborations (CIC)

CIC is one quest towards sharing the legacy of CMS College and expanding our boundaries beyond the borders of our state and country. It is a forum established with the aim of promoting long lasting bi-lateral relationship between CMS College and institutions of higher education across the globe. Dr. Varghese C. Joshua, Department of Mathematics, Dr. Aleena Manoharan, Department of English and Dr. Gigi George, Department of Chemistry are the coordinators of this programme.

### 14. MG University Study Centre

Mahatma Gandhi University Study Centre functioning in the campus provides the students with reference books and journals of repute.

## 15. The CMS College Chapel

The College Chapel reflects the continuing presence of the missionary tradition. Worship services are held regularly at 9.20 a.m. in English on Mondays and in Malayalam on Wednesdays and Fridays. Interdenominational prayer groups like the India Campus Crusade for Christ, Union of Evangelical Students of India (EU), and Intercollegiate Prayer Fellowship (ICPF) hold their meetings in the Chapel at 1.15 p.m. on different days. Each term begins with a Holy Communion service. The annual Christmas Carol Service by the dedicated CMS College Choir consisting of staff and students is conducted every year under the leadership of Dr. Vimal George Kurien (Choir master). Rev. Cherian Thomas serve as the Clergy Chaplain. Mr. Ditto Prasad, Department of English serve as Lay Chaplain.

### ASSOCIATIONS IN THE COLLEGE

#### **Departmental Associations**

Each Department of the College has its own association which is a body that consists of all the students of a particular discipline. A Staff advisor is in-charge of the association who supervises its activities. Various programmes are organized by the departmental associations with the approval of the faculty members and permission of the Principal.



## Parent-Teacher Association (PTA)

The Parent-Teacher Association of the CMS College plays a vital role in the maintenance and upkeep of the College. The PTA functions through an elected PTA Executive Committee. Besides, department level PTA provides an opportunity for the parents to interact with the teachers regarding the academics and general conduct of the students.

## Oasis

Oasis is a welfare project aimed at providing lunch and other financial support to needy students who have potential for excellence in different fields of academic life like studies, fine arts, visual and performing arts, sports and games. The resources for Oasis are mobilized from Teachers, well-wishers and philanthropists. Beneficiaries are selected by the Faculty Advisors and the Principal.

### Vidya Souhrudam

<sup>•</sup>Vidya Souhrudam' or the Old Students' Association of the College came into being in 1992 when the college celebrated its 175th anniversary. With active chapters in America and the Gulf countries, the Vidya Souhrudam keeps growing wherever students of the CMS College congregate in large numbers. The Vidya Souhrudam annual day is celebrated on the 26th of every January in the sylvan beauty of the College. The Vidya Souhrudam also plays a vital role in the present day development of the College. Prof. K.C George is the President, Sri. Roshia J. is the Secretary and Sri. Abubaker K.O is the Treasurer of Vidya Souhrudam.

## FOCCUS

The Fraternity of the CMS College Staff (FOCCUS) is a fellowship of all the teachers of the CMS College, which organizes programmes to promote solidarity among the members of the teaching staff. The FOCCUS functions with an executive committee consisting of a representative from each department. Sri. Shavas Sherif, Department of Economics serves as the President and Dr. Ajish K. R., Department of Chemistry is the Secretary of FOCCUS. Dr. Ravikumar C. is the Treasurer of FOCCUS.

## Ushus

'Ushus' is the fellowship of lady teachers which provides a common forum for lady teachers. A Committee of representatives from each department chalks out the programmes of the Ushus. Scholarships for deserving girl students from different disciplines are also given by Ushus. Mrs. Radhika G., Department of History is the President and Mrs, Christine Sara Abraham, Department of Botany and Dr. Thejal Abraham, Department of Physics serve as Secretaries.

## The Ministerial Staff Welfare Association

The association of the non-teaching staff of the College was formed in order to create a sense of belonging and bonding between its members. Regular meetings are held for discussions that ensure co-operation amongst its members. Sri. A. J. Varghese serves as President of the association and is ably supported by the Secretary Sri Johnson Mathew and the Treasurer Sri. Varghese George.

## MEMORIAL LECTURES

#### **Benjamin Bailey Memorial Lecture:**

The Benjamin Bailey Memorial Lecture was instituted in 1983 by the Principal Rev. M.C. John to perpetuate the memory of Rev. Benjamin Bailey, the first Principal of the College. The first Benjamin Bailey Memorial Lecture was delivered by Prof. Mithra G. Augustine, former Principal of the Madras Christian College on February 2nd and 3rd, 1983. Several luminaries have delivered the Benjamin Bailey Memorial Lectures over the years. They include Sri. K. R. Narayanan, former President of India and alumnus of the college, eminent Diplomats like the British High Commissioner to India and the German Ambassador to India.

The Benjamin Bailey Memorial Lecture delivered in October 2010 by Prof. Dr. John Lea, Professor of Architecture, University of Sydney and son of Rev. Philip Lea the last English Principal of the College was a truly historic event because Prof. Lea handed over to the College a postcard that had been written by the Father of the Nation in reply to a letter sent to him by Rev. Philip Lea. This postcard was carefully filed by Rev. Philip Lea among his personal papers and was treasured by the Lea family until it was handed over to the College in 2010. Today, this postcard written in the Mahatma's own hand is one of the treasures of the College.

#### **Richard Collins Memorial Lectures:**

Instituted by the CMS College with the active participation of the Dept. of Malayalam, The Richard Collins Memorial Lectures serve as a tribute to one of the most illustrious Principals of the College, Rev. Richard Collins. It was Rev. Collins who wrote a dictionary and grammar in Malayalam and it was during his tenure that Vidya Sangrah, the first college magazine, was started. Eminent men of letters like Dr. V. S. Sharma and Dr. K. M. George have delivered these lectures over the years.

## Frances Collins Memorial Lectures:

The Department of English instituted the Frances Collins Memorial Lectures in order to keep alive the memory of Mrs. Frances Collins, wife of Rev. Richard Collins Principal of the College from 1855 to 1865. The first memorial lecture was delivered on October 31, 2007 by eminent critic and writer Dr. Susie Tharu. The Frances Collins Memorial Lectures have become an event eagerly awaited by students and teachers of English literature from all over the state.

## Vidya Nikshepam

Vidya Nikshepam - the publication unit of the College is a repository of knowledge and CMS College has the distinction of being one of the few colleges in the state to have its own publication unit. The first book published by Vidya Nikshepam was The Slayer Slain written by Mrs. Frances Collins, wife of Principal Rev. Richard Collins. Appearing in serial form in the first issues of Vidya Sangrah, the college magazine, it was published in book form by the College for the first time in 2012. Proceedings of the Conferences and seminars in the college are published. Prof. Jacob Eapen Kunnath, Department of English serves as the Director.

## Vidya Sangrah

Vidya Sangrah, the first College magazine in India subtitled 'The Cotym College Quarterly' was first published in 1864. As the name indicates, it was a quarterly magazine to which the staff and the students of the college contributed. The novel The Slayer Slain appeared in serial form in the first four issues of the college magazine.

## SUPPORT SERVICES

## The Lea Hostel

The Lea hostel, established in 1940 and named after Rev. Philip Lea, the last British Missionary Principal of the College, continues to be a home away from home for generations of Under Graduate women



students. Smt. Bindu Thomas serves as the warden under the guidance of a committee comprising of women faculty members.

## Ella Hostel

The Ella Hostel established in 2012 and named after Mrs. Elizabeth Ella Bailey, wife of Rev. Benjamin Bailey, the first missionary Principal of the College, is exclusively for Post-graduate women students. Smt. Molly Antony serves as the warden under the guidance of a committee comprising of women faculty members.

## Ask with Hostel

The Men's hostel of the College, named after its former Principal Rev. Francis Navel Askwith, was established in 1914. It has two wings namely PG hostel and Sports hostel which functions as part of an agreement between the College and Kerala Sports Council. Dr. Jackson Paul V. serves as the warden.

### The Canteen

The CMS College Canteen which is supervised by the Canteen Committee caters to the needs of the students and staff.

### The Co-operative Store

Books and writing materials at subsidized prices is one feature that makes the co-operative store popular. The store is managed bya Managing Committee Mr. T. D. Saly, assisted by Ms. Deepa.

#### The CMS College Staff Co-operative Society

The CMS College Staff Co-operative Society belongs to all members of the staff, teaching and non-teaching. The Society helps its members with financial loans and mutual funds. The office is managed under the supervision of a committee with Sri. A. J. Thomas (Junior Superintendent) as President and Sri. Johnson M.M, Dept. of Sociology as the Secretary.

#### **Bank and Postal Services**

The Kottayam North Post Office is housed within the campus. The State Bank of India and its ATM counter has its branch in the College campus.

## CONTACT NUMBERS OF THE INSTITUTIONS ON THE CAMPUS

CMS College	
Co - operative Society (Staff)	2566523
CMS College Co - operative Store	2566152
State Bank of Travancore, CMS College	2567474
Kottayam North Post Office	2566883
Indira Gandhi National Open University	
(IGNOU) Study Centre	2583075
CMS College Women's Hostel (UG)	
- Lea Hostel	2566471
CMS College Women's Hostel (PG)	
- Ella Hostel	
CMS College Men's Hostel - Askwith Ho	stel
M. G. University Off Campus Centre	2303933
Bishop's House	2566536
Diocese Office	2567274

#### FEE STRUCTURE 2021-2022

## **Aided Programmes**

IDC						
Programme	Tution Fee & Special fees (Uty & Govt)	College Fee	Add on course fees		РТА	Total
B.A English Language and Lit- erature Model I	3250	1500	2500	3000	2200	12450
B.A Malayalam Language and Literature Model II Copy Editing	3250	1500	2500	3000	2200	12450
B.A History Model I	3250	1500	2500	3000	2200	12450
B.A Economics Model I	3250	1500	2500	3000	2200	12450
B.Sc Mathematics Model I	3410	1500	2500	3000	2200	12610
B.Sc Physics Model I	3515	1500	2500	3000	2700	13215
B.Sc Chemistry Model I	3670	1500	2500	3000	2700	13370
B.Sc Zoology Model I	3830	1500	2500	3000	2700	13530

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B.Sc Botany Model I	3830	1500	2500	3000	2700	13530
B.Sc Family & Community Sci- ence Model I	3830	1500	2500	3000	2200	13030
B.Com Model I Finance & Taxa- tion (Aided)	3250	1500	2500	3000	2700	12950

II DC			
Programme	Tution Fee & Special fees (Uty & Govt)	College Fee	Total
B.A English Language and Literature Model I	1965	300	2265
B.A Malayalam Language and Literature Model II Copy Editing	1965	300	2265
B.A History Model I	1965	300	2265
B.A Economics Model I	1965	300	2265
B.Sc Mathematics Model I	2125	300	2425
B.Sc Physics Model I	2230	300	2530
B.Sc Chemistry Model I	2385	300	2685
B.Sc Zoology Model I	2545	300	2845
B.Sc Botany Model I	2545	300	2845
B.Sc Family & Community Science Model I	2545	300	2845

## Handbook & Academic Calendar 2021-2022



B.Com Model I Finance & Taxation (Aided)	1965	300	2265
T	II DC		
1			
Programme	Tution Fee & Special fees (Uty & Govt)	College Fee	Total
B.A English Language and Literature Model I	1965	300	2265
B.A Malayalam Language and Literature Model II Copy Editing	1965	300	2265
B.A History Model I	1965	300	2265
B.A Economics Model I	1965	300	2265
B.Sc Mathematics Model I	2125	300	2425
B.Sc Physics Model I	2385	300	2685
B.Sc Chemistry Model I	2385	300	2685
B.Sc Zoology Model I	2545	300	2845
B.Sc Botany Model I	2545	300	2845
B.Sc Family & Community Science Model I	2545	300	2845
B.Com Model I Finance & Taxation(Aided)	1965	300	2265
For PG students Other University – Rs. 150/ (Matriculation Fee)			

#### SELF-FINANCING PROGRAMMES

Programmes	Semester	Fees*
B.A English Literature ,Communic and Journalism Model III (Triple M		12400
B.Sc Botany and Biotechnology M Double Main		20400
Bachelor of Computer Application B.Com Model I Finance & Taxatio B.Com Model I Finance & Taxatio	on(A)	19650 12400 12400
M.A. History M.Sc. Home Science Branch X(E)		18750
Dietetics and Food Service Manag M.Sc. Biotechnology M.Com		22500 37000 22500

\*Includes Tuition fees and fees for Sports affiliation, Student affiliation, University Union, Insurance premium and additional facilities and excluding Admission Fee.

## FEE REGULATIONS

- Tuition fee will be collected from the students within the first seven working days of every semester. Fee will be collected with a fine within a period of ten consecutive working days beginning from the day of the last date for paying the fees as per the schedule issued. In the case of Semester I classes, the installments of tuition fee due till the date of admission with special fee and caution deposit will be collected at the time of admission.
- 2. Rs. 50/- will be collected as readmission fee from those who fail to remit the tuition fee even after the allowed date of remittance of fee with fine. If an instalment of fee with a fine is not paid on or before the due date of the next instalment, the name of the student will be removed from the rolls of the college and the student will not get the benefit of attendance also from the date of removal.
- A student should always obtain a receipt from the accountant for all payments. All receipt received from the accountant should be retained for later reference or verification if necessary.
- 5. A card will be supplied to each student for

posting the details of fee remittance. The students should produce it in the office at the time of fee remittance and get the details posted in with the initials of the accountant who collects the fees. Fee receipts and the cards should be retained by the student throughout the course of study here.

## **Refund of Caution Deposit**

Students should receive their caution deposits from the office after paying all the arrears of dues on or before 31st May of the year of completion of their study or earlier, if they discontinue their studies. Dates for the disbursement of caution deposit for the various classes will be announced on the Notice Board/College website.

# SCHOLARSHIPS, PRIZES, CONCESSIONS Scholarships

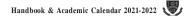
1. Higher Education scholarship: The Higher Education Scholarship is a Government of Kerala venture. It provides scholarship to eligible students who have joined their First year B.Sc. (Science, Social Science, Humanities and Business studies) in Govt/Aided arts and science colleges in Kerala. This scholarship is given for 5 years. http://www.kshec.kerala.gov.in 2. **DCE Scholarships:** There are 12 scholarships under the Department of Collegiate Education. *http://www.dcescholarship.kerala.gov.in* 

A few of them are listed below.

- a) Post Metric Scholarship: For I year UG students. Should have secured not less than 50% marks or equivalent grade in the previous Board/ University Examination. Should belong to Minority Community (Muslim/ Christian/ Buddhists/ Sikh/ Zoroastrians or Parsis). The Annual Family Income should not exceed Rs. 2 Lakhs.
- b) Central Sector Scholarship: For I year UG and I Year PG students. Parental income of both Father and Mother should not exceed Rs 6 lakhs per annum.
- c) State Merit Scholarship: For I year UG and I Year PG students.Should have scored 50% or above in the qualifying Examination. The Annual Family Income should not exceed Rs. 1 Lakhs.
- d) Suvarna Jubilee Merit Scholarship: For I year UG and I Year PG students. Should belong to BPL family. Should have

scored 50% or above in the qualifying Examination.

- 3. Minority Welfare Scholarships: http://www. minoritywelfare.kerala.gov.in/
  - a) C H Mohammedkoya Scholarship: For I year UG Girl student and she should belong to Muslim, Latin or converted community and native of Kerala. The Annual Family income should be below 4.5 Lakhs
  - b) Prof. Joseph Mundassery Scholarship Award: For students who secure full A+ in all subjects in their plus two exams.
- 4. Prathibha Scholarship: The funding agency of this scholarship is KSCSTE. The candidates should be of Kerala origin. Students who have qualified with minimum aggregate marks of 90% or equivalent grade for all subjects and minimum 95% aggregate marks or equivalent grade for all science subjects for the Higher secondary Board Examination in any of the Boards namely viz., CISCE/CBSE/State Board from Kerala are eligible to apply provided they pursue B.Sc. Degree/Integrated M.Sc. Degree course in Basic or Natural Sciences in India can



apply for this scholarship. This scholarship is given for 5 years. http://www.kscste.kerala.gov.in

- 5. Indira Gandhi Single Girl Child Scholarship: This scholarship is available for single girl child who is going to pursue her Ist year post graduation. Girl students up to the age of 30 years at the time of admission in PG courses are eligible. *http://www.ugc.ac.in*
- 6. Vidhya Samunnathi: The funding agency of this scholarship is Kerala State Welfare Corporation for Forward Communities. Under this scheme scholarships will be given to students studying from high school level to post graduation. Applicants should be from non-reservation forward community and a resident of Kerala. The Annual income of the family should be less than 2 lakhs based on all sources. http://www.kswcfc.org
- 7. **Snehapoor vam Scholarship:** Kerala Government is the funding agency of this scholarship. The children who have lost their parents (either father/mother or both) and are finding it difficult to continue their studies can apply forthis scholarship. The student should join only aided courses. *http://socialsecuritymission. gov.in*

The hard copy of the application should be submitted in the College office for further verification and approval.

## **PTA Merit Prizes**

On behalf of the college PTA, merit prizes are awarded to students who secure the first and second place in the UG and PG Degree examinations in all the subjects.

### Concessions

## Educational Concessions to SC/ST/OEC/OBC Students

Students who have been newly admitted to the College and belong to Sch. Caste, Sch. Tribe, O.E.C. and Other Backward Classes have to apply for educational concession in the prescribed form available from the college office. Students belonging to Other Backward Classes will get their concession only if the annual income of their parents is below Rs. 1, 00,000/- for all courses.

### **Educational Concession under**

## Kumara Pillai Commission Report (K.P.C.R.)

The purpose of the scheme is to give fee concessions to students who are socially and financially backward. The annual income of the family of the students should not exceed Rs. 1, 00,000/-. 'The family Income' means the aggregate income of all the members in the family, from all sources put together. The concession is granted only for one year in each class. The concession holder under this scheme shall not hold any other scholarship, stipend, remuneration or concession. Students of Degree & P.G., Classes belonging to forward and backward classes can apply for the concession. The students should submit the filled-in application form to the office.

#### Other concessions

- 1. SCDD, Govt. of India Scholarship for SC students of the Self Financing programmes.
- 2. Scholarship to the Physically Handicapped. Apply to *http://www.swd.kerala.gov.in/*
- 3. Fee concession and stipend to the children of fishermen.

#### ACADEMIC CALENDAR 2021-2022 FOR PG AND UG PROGRAMMES

	Day	Class/Events
		JUNE 2021
1	Tuesday	College Reopens
2	Wednesday	
3	Thursday	
4	Friday	
5	Saturday	Holiday World environment day
6	Sunday	Holiday
7	Monday	UG SEM 6 ESE (2018 admis- sion) & PG SEM 4 ESE (2019 admission)
8	Tuesday	UG IV semester ESE notifica- tion
9	Wednesday	
10	Thursday	UG SEM 5 class starts
11	Friday	
12	Saturday	Holiday, World day against Child Labour



Handbook & Academic Calendar 2021-2022

13	Sunday	Holiday
14	Monday	
15	Tuesday	UG & PG SEM 3 class starts (2020 admission)
16	Wednesday	
17	Thursday	
18	Friday	
19	Saturday	Holiday
20	Sunday	Holiday
21	Monday	
22	Tuesday	
23	Wednesday	
24	Thursday	
25	Friday	
26	Saturday	Holiday
27	Sunday	Holiday
28	Monday	UG SEM 4 ESE (2019 admission)
29	Tuesday	
30	Wednesday	

		5 CE1 2021
1	Thursday	
2	Friday	
3	Saturday	Holiday
4	Sunday	Holiday
5	Monday	
6	Tuesday	
7	Wednesday	PG SEM 1 ESE (2020 admission)
8	Thursday	
9	Friday	
10	Saturday	Holiday
11	Sunday	Holiday
12	Monday	
13	Tuesday	
14	Wednesday	
15	Thursday	
16	Friday	

#### JULY 2021



Saturday	World day for International justice
Sunday	Holiday
Monday	
Tuesday	Holiday – Bakrid
Wednesday	UG SEM 1 ESE (2020 admission)
Thursday	
Friday	
Saturday	Holiday
Sunday	Holiday
Monday	
Tuesday	
Wednesday	
Thursday	
Friday	
Saturday	Holiday
	Sunday Monday Tuesday Wednesday Thursday Saturday Sunday Sunday Monday Tuesday Wednesday Thursday Friday

1

AUGUST 2021				
1	Sunday	Holiday		
2	Monday	UG & PG SEM 1 Class starts		
3	Tuesday			
4	Wednesday			
5	Thursday			
6	Friday			
7	Saturday	Holiday		
8	Sunday	Holiday		
9	Monday			
10	Tuesday			
11	Wednesday			
12	Thursday			
13	Friday			
14	Saturday	Holiday		
15	Sunday	Holiday		

16	Monday	
17	Tuesday	
18	Wednesday	Onam holidays starts
19	Thursday	World humanitarian day
20	Friday	
21	Saturday	Holiday
22	Sunday	Holiday
23	Monday	
24	Tuesday	
25	Wednesday	
26	Thursday	Re opening after Onam holidays
27	Friday	
28	Saturday	Holiday
29	Sunday	Holiday
30	Monday	
31	Tuesday	
-		

#### SEPTEMBER 2021

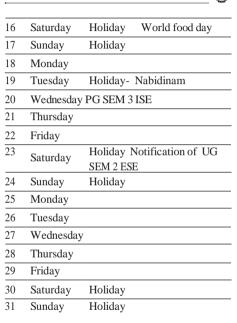
1	Wednesday	
2	Thursday	
3	Friday	
4	Saturday	Holiday
5	Sunday	Holiday- Teachers day
6	Monday	
7	Tuesday	
8	Wednesday	
9	Thursday	
10	Friday	PG SEM 2 ESE (2020 admission)
11	Saturday	Holiday
12	Sunday	Holiday
13	Monday	
14	Tuesday	
15	Wednesday	



16	Thursday	
17	Friday	
18	Saturday	Holiday
19	Sunday	Holiday
20	Monday	
21	Tuesday	Holiday – Sreenarayana Guru Samadhi
22	Wednesday	
23	Thursday	
24	Friday	
25	Saturday	Holiday
26	Sunday	Holiday
27	Monday	UG SEM 5 ISE
28	Tuesday	Green consumer day
29	Wednesday	World heart day
30	Thursday	Notification for UG SEM 2 ESE (2020 admission)

#### **OCTOBER 2021**

1	Friday	
2	Saturday	Holiday
3	Sunday	Holiday
4	Monday	UG SEM 3 ISE
5	Tuesday	
6	Wednesday	UG SEM 6 (2018 admission) ESE
7	Thursday	
8	Friday	
9	Saturday	Holiday
10	Sunday	Holiday
11	Monday	Notification for UG SEM 5 ESE
12	Tuesday	
13	Wednesday	
14	Thursday	
15	Friday	



#### **NOVEMBER 2021**

1	Monday	
2	Tuesday	UG SEM 2(2020 admission) ESE
3	Wednesday	
4	Thursday	
5	Friday	
6	Saturday	Holiday
7	Sunday	Holiday
8	Monday	
9	Tuesday	
10	Wednesday	
11	Thursday	
12	Friday	
13	Saturday	Holiday
14	Sunday	Holiday - World Diabetes Day
15	Monday	



16	Tuesday	
17	Wednesday	
18	Thursday	
19	Friday	
20	Saturday	Holiday
21	Sunday	Holiday
22	Monday	UG SEM 1 ISE
23	Tuesday	
24	Wednesday	
25	Thursday	
26	Friday	
27	Saturday	Holiday
28	Sunday	Holiday
29	Monday	UG SEM 5 ESE (2019 admis- sion)
30	Tuesday	PG SEM 1 ISE

## DECEMBER 2021

1	Wednesday	World Aids day
2	Thursday	Holiday
3	Friday	International day of person with disabilities
4	Saturday	
5	Sunday	
6	Monday	PG SEM 4 class starts
7	Tuesday	
8	Wednesday	
9	Thursday	
10	Friday	UG SEM 6 class starts Human rights Day
11	Saturday	Holiday
12	Sunday	Holiday
13	Monday	Notification for UG SEM 1 ESE
14	Tuesday	
15	Wednesday	
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16	Thursday	
17	Friday	
18	Saturday	Holiday
19	Sunday	Holiday
20	Monday	Notification for UG SEM 3 ESE Notification for PG SEM 1 &3 ESE
21	Tuesday	
22	Wednesday	
23	Thursday	
24	Friday	Christmas holidays starts
25	Saturday	Holiday
26	Sunday	Holiday
27	Monday	
28	Tuesday	
29	Wednesday	
30	Thursday	
31	Friday	

## JANUARY 2022

1	Saturday	Holiday
2	Sunday	Holiday
3	Monday	College reopens after Christ- mas holidays UG & PG SEM 1 ESE UG SEM 4 Class starts
4	Tuesday	
5	Wednesday	
6	Thursday	
7	Friday	
8	Saturday	Holiday
9	Sunday	Holiday
10	Monday	
11	Tuesday	
12	Wednesday	
13	Thursday	
14	Friday	



15	Saturday	Holiday
16	Sunday	Holiday
17	Monday	
18	Tuesday	
19	Wednesday	
20	Thursday	UG &PG SEM 2 class starts PG SEM 1 MCQ exam
21	Friday	
22	Saturday	Holiday
23	Sunday	Holiday
24	Monday	
25	Tuesday	UG SEM 3 & PG SEM 3 ESE
26	Wednesday	Holiday – Republic day
27	Thursday	
28	Friday	
29	Saturday	Holiday
30	Sunday	Holiday
31	Monday	

## FEBRUARY 2022

1	Tuesday	
2	Wednesday	
3	Thursday	
4	Friday	World cancer day
5	Saturday	Holiday
6	Sunday	Holiday
7	Monday	PG SEM 3 MCQ exam
8	Tuesday	
9	Wednesday	
10	Thursday	
11	Friday	
12	Saturday	Holiday
13	Sunday	Holiday
14	Monday	
15	Tuesday	



Handbook	&	Academic	Calendar	2021-2022
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16	Wednesday	
17	Thursday	
18	Friday	
19	Saturday	Holiday
20	Sunday	Holiday
21	Monday	
22	Tuesday	UG SEM 6 ISE
23	Wednesday	
24	Thursday	
25	Friday	
26	Saturday	Holiday
27	Sunday	Holiday
28	Monday	Notification for UG SEM 6 ESE National science day

## **MARCH 2022**

1	Tuesday	
2	Wednesday	
3	Thursday	
4	Friday	
5	Saturday	Holiday
6	Sunday	Holiday
7	Monday	
8	Tuesday	International Women's day
9	Wednesday	
10	Thursday	
11	Friday	
12	Saturday	Holiday
13	Sunday	Holiday
14	Monday	
15	Tuesday	



16	Wednesday	
17	Thursday	
18	Friday	
19	Saturday	Holiday
20	Sunday	Holiday
21	Monday	PG& UG SEM 2 ISE
22	Tuesday	
23	Wednesday	
24	Thursday	
25	Friday	
26	Saturday	Holiday
27	Sunday	Holiday
28	Monday	PG SEM 4 ISE
29	Tuesday	
30	Wednesday	UG SEM 6 ESE
31	Thursday	

1	Friday	
2	Saturday	
3	Sunday	
4	Monday	UG SEM 4 ISE
5	Tuesday	
6	Wednesday	,
7	Thursday	World Health day
8	Friday	
9	Saturday	
10	Sunday	
11	Monday	
12	Tuesday	
13	Wednesday	Notification for UG SEM 2 ESE
14	Thursday	Holiday- Maundy Thursday
15	Friday	Holiday Vishu



16	Saturday	
17	Sunday	
18	Monday	
19	Tuesday	
20	Wednesday	
21	Thursday	Notification for PG SEM 4 ESE
22	Friday	Earth day
23	Saturday	
24	Sunday	
25	Monday	Notification for UG SEM 4 ESE
26	Tuesday	
27	Wednesday	
28	Thursday	Notification for UG SEM 2 ESE
29	Friday	
30	Saturday	

MAY 2022			
1	Sunday	May day	
2	Monday	Holiday Eid- Al Fitr	
3	Tuesday		
4	Wednesday		
5	Thursday		
6	Friday		
7	Saturday	Holiday	
8	Sunday	Holiday	
9	Monday	UG SEM 4 & PG SEM 4 ESE	
10	Tuesday		
11	Wednesday		
12	Thursday		
13	Friday		
14	Saturday	Holiday	
15	Sunday	Holiday	
16	Monday		



17	Tuesday	
18	Wednesday	
19	Thursday	
20	Friday	PG SEM 4 MCQ exam
21	Saturday	Holiday
22	Sunday	Holiday
23	Monday	PG SEM 2 ESE
24	Tuesday	
25	Wednesday	
26	Thursday	
27	Friday	
28	Saturday	Holiday
29	Sunday	Holiday
30	Monday	UG SEM 2 ESE, PG SEM 2 MCQ exam on June 6 <sup>th</sup>
31	Tuesday	







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