

Minutes of the Meeting of the Board of Studies for English Literature and Communicative Studies (Meeting No. 3 for the Academic Year 2019 – 20)

Venue: Online

Date: 6 March 2020 (Friday)

Time: 7. 30 pm

The meeting was held online on Google Meet platform.

Members available:

Prof. Cinny Rachel Mathew (Head, Dept. of English) - Chairperson

Prof. Jacob Eapen Kunnath (Member, Dept. of English)

Dr Anju Sosan George (Member, Dept. of English)

Dr Joji John Panicker (Member, Dept. of English)

Dr Aleena Manoharan (Member, Dept. of English)

Prof. Anju Susan Kurian (Member, Dept. of English)

Prof. Selin Samuel (Member, Dept. of English)

Prof. Betty Elsa Jacob (Member, Dept. of English)

Dr Susan Mathew (Member, Dept. of English)

Prof. Ditto Prasad (Member, Dept. of English)

Dr Appu Jacob John (Member, Dept. of English)

Dr Jentle Varghese (Member, Dept. of English)

Dr. Anne Angeline Abraham (Associate Professor, Bishop Moore College, Mavelikara) – Subject Expert

Dr S R Sanjeev, HoD, Journalism and Mass Communication, Mar Ivanios College, Thiruvananthapuram) – Subject Expert

Ms. Jibi Annie Jacob, Head, Content and Editorial Services, DIACRI Tech Pvt Ltd, Kottayam – Industry Specialist

Intimation for Absence:

Dr. M Krishnan (Director, School of Letters) – University Expert

The meeting started at 7 pm on Google Meet platform.

Matters of Decision as per Agenda:

1. Considering the pandemic and lockdown situations, it was decided to bring in modifications in the preparation of student projects and dissertations required to be prepared by Sem 4 MA and Sem 6 BA students.

- a. The number of pages for the core chapters are to be around 20 for UG and 30 for PG.
 - b. Primary/ Secondary resources may depend more on materials available online.
 - c. If the pandemic situation is not subsiding, students may be permitted to submit the dissertation document as softcopy, and without manuscript signatures.
Submissions are to be through emails, send to the Supervisor, from where they are to be forwarded to the Heads of the Departments. Official email addresses of the teachers are to be used for this.
2. Teachers are to work in anticipation of regular classes to be affected for a while.
Hence preparations are to be made to revisit the syllabi to evaluate possibilities of content delivery through online. Lectures and notes are to be prepared to suit this.
Audio/ video resources available on the internet also are to be located.

Reporting and Discussions:

Dr. Joji John Panicker suggested that steps should be taken for students to be better adept in searching and locating materials online. They should be given insights and training to trace academic materials from JSTOR and also libraries with online archives.

Prof. Jacob Eapen Kunnath proposed the Vote of Thanks. The meeting concluded at 8. 30 pm.

Recorded by:



Dr Aleena Manoharan (Member Secretary)