

Minutes of the Meeting of the Board of Studies for English Literature and Communicative Studies (Meeting No. 2 for the Academic Year 2020 – 21)

Venue: Dept. of English, CMS College

Date: 19 Nov 2020 (Thursday)

Time: 4. 00 pm

The meeting was held as a physical gathering; members who had difficulty to attend were given the provision for online participation (Google Meet).

Members present:

Prof. Cinny Rachel Mathew (Head, Dept. of English) - Chairperson

Prof. Jacob Eapen Kunnath (Member, Dept. of English)

Dr Anju Sosan George (Member, Dept. of English)

Dr Joji John Panicker (Member, Dept. of English)

Dr Aleena Manoharan (Member, Dept. of English)

Prof. Anju Susan Kurian (Member, Dept. of English)

Prof. Selin Samuel (Member, Dept. of English)

Prof. Betty Elsa Jacob (Member, Dept. of English)

Dr Susan Mathew (Member, Dept. of English)

Prof. Ditto Prasad (Member, Dept. of English)

Dr Appu Jacob John (Member, Dept. of English)

Dr Jentle Varghese (Member, Dept. of English)

Online Attendance:

Dr. Anne Angeline Abraham (Associate Professor, Bishop Moore College, Mavelikara) – Subject Expert

Ms. Jibi Annie Jacob, Head, Content and Editorial Services, DIACRI Tech Pvt Ltd, Kottayam – Industry Specialist

Intimation for Absence:

Dr. M Krishnan (Director, School of Letters) – University Expert

Dr S R Sanjeev, HoD, Journalism and Mass Communication, Mar Ivanios College, Thiruvananthapuram) – Subject Expert

The meeting was held mainly to review and evaluate the academic situations related to teaching English in the pandemic context.

Observations and Decisions:

Attendance and active participation of students is found to be affected in online classes. There are issues of connectivity which hinders proper involvement. Hence, it was suggested and decided that asynchronous academic methods such as recorded sessions, reading materials and website or YouTube links are given to students as scaffolding tools.

Google Classrooms are to be facilitating platforms for students to submit manuscript assignments in pdf/ jpg formats. This is to be given preference over typed responses as this helps to prepare students for the written examination patterns.

Dr Joji John Panicker, (IQAC Coordinator) proposed the Vote of Thanks.

Recorded by



Dr. Aleena Mahonaran (Member Secretary)