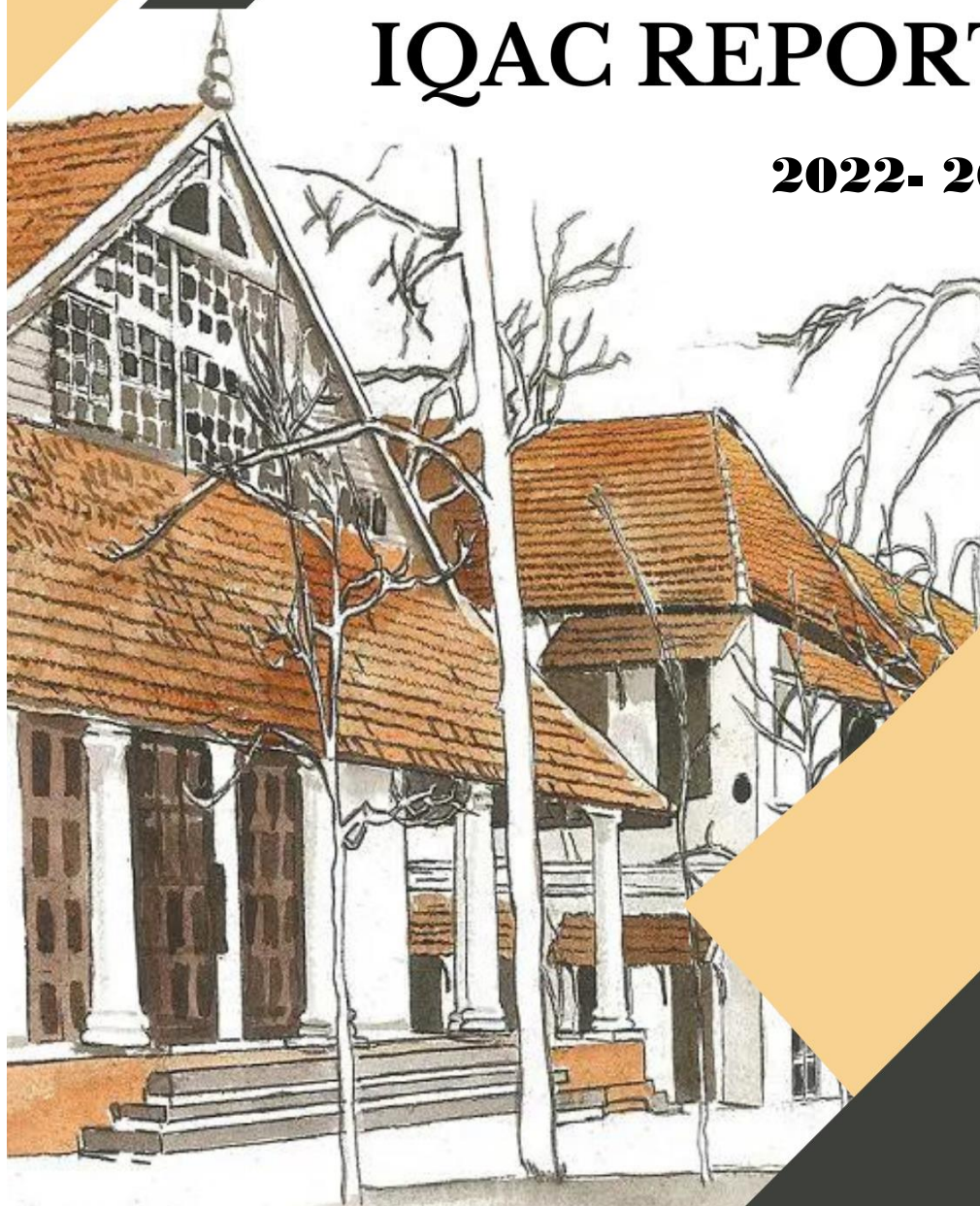




IQAC REPORTS

2022- 2023



Internal Quality Assurance Cell (IQAC)

CMS COLLEGE KOTTAYAM (AUTONOMOUS)

CMS College Kottayam, Kerala, India – 686001

Website : <https://cmscollege.ac.in>

INTERNAL QUALITY ASSURANCE CELL (IQAC)

CMS COLLEGE KOTTAYAM (AUTONOMOUS)

VISION

To endorse excellence and commitment based on the vision of CMS College Kottayam through quality enhancement, evaluation, promotion and sustenance initiatives.

MISSION

The IQAC of CMS College Kottayam (Autonomous) aims to;

- Act as a nodal agency to achieve excellence by imparting quality in all facets of academic and administrative arenas of the institution in an inclusive environment.
- Promote innovative and effective teaching-learning practices and research initiatives to improve the performance of stakeholders.
- Act as a dynamic system for progress in the institution, by building a sound institutional Management Information System.
- Ensure periodic assessment and accreditation for quality evaluation, promotion and sustenance.

QUALITY POLICY

CMS College Kottayam is committed to ensure consistent improvement in the policies and practices by upholding quality benchmarks and sustaining a quality culture

IQAC Composition

- ❖ Pro. Dr. Varghese C Joshua, Principal, CMS College Kottayam (Autonomous)
(Chairperson)
- ❖ Dr. Reenu Jacob, Vice Principal, CMS College Kottayam (Autonomous)
- ❖ Dr. Vibin Ipe Thomas, Assistant Professor, Department of Chemistry
- ❖ Dr. Anju Sosan George, Assistant Professor, Department of English
- ❖ Dr. Vimal George Kurian, HOD, Department of Commerce
- ❖ Dr. Jobin Mathew, HOD, Department of Zoology
- ❖ Dr. Preema C Thomas, Assistant Professor, Department of Physics
- ❖ Dr. Sunish K S, Assistant Professor, Department of Chemistry
- ❖ Dr. Nisha P Aravind, Assistant Professor, Department of Zoology
- ❖ Dr. Samkutty George, HOD, Department of Commerce(Self-Finance)
- ❖ Ms. Delsy M. J. HOD, Department of Computer Science
- ❖ Smt. Marykutty Ninan, Sr. Superintendent– Accounts, CMS College Kottayam
(Autonomous)) (Administrative Staff)
- ❖ Mr. Abraham Cherian C, Clerk, CMS College Kottayam (Autonomous)
- ❖ Dr. Punnen Kurien, Principal, St.Mary's College, Manarcaud.(Local Society
Representative)
- ❖ Mr. Sreekesh Potty C K. II MSc. Zoology (Student Representative)
- ❖ Prof. A. Krishnamoorthy, Former Professor Cochin University. (Alumni
Representative)
- ❖ Rev. Jacob George, Bursar, CMS College, Kottayam(Autonomous). (Management
Representative)
- ❖ Mr. Raju Kurian, Chairman & Managing Director – UNISIS group, India and the
Middle East.(Industry Representative)
- ❖ K.T Thomas, Managing Director, Paragon Polymer Products.(Employers
Representative)
- ❖ Mr. Shibu Thomas, Principal, CMS Higher Secondary School, Kuzhikala. (Parent)
- ❖ Dr. Joji John Panicker, Assistant Professor, Dept. of English - Director

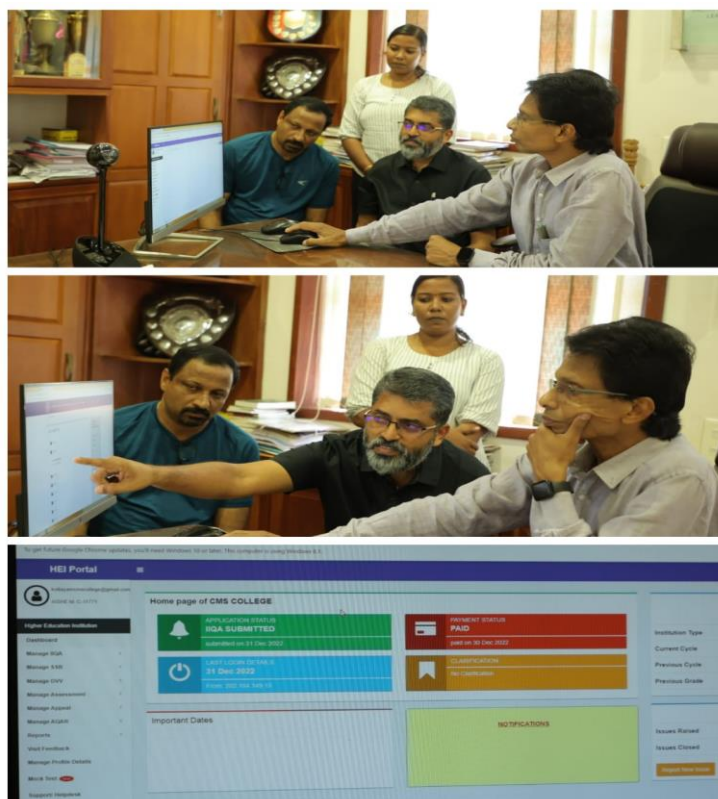
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Quality Initiative by IQAC

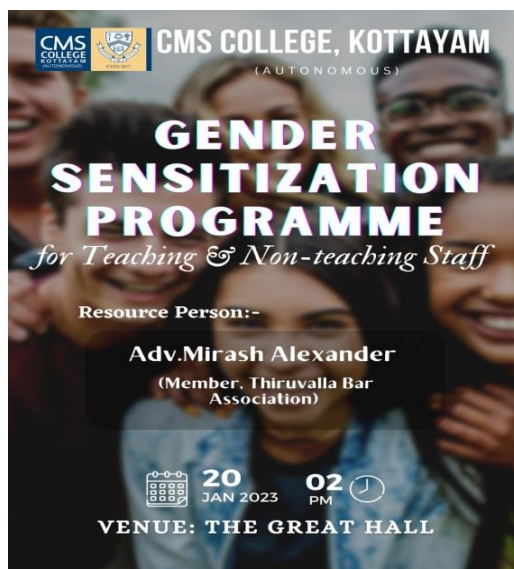
Submission of IIQA

CMS College Kottayam (Autonomous) has successfully submitted IIQA within the allotted time.



Gender Sensitisation Programme

A Programme on Gender Sensitization was conducted for the Teaching and Non Teaching staff of CMS College Kottayam (Autonomous) on January 20, 2023 at 2.00 pm, in the college's Great Hall. Adv. Mirash Alexander (Member, Thiruvalla Bar Association) was the resource person.



NIRF Ranking 2023

CMS College Kottayam (Autonomous) secured **85th position** in the All India National Level NIRF Ranking 2023 published by the Ministry of Education. The manager and the principal congratulated the faculty, students, non-teaching staffs, alumni, parents and all stakeholders for their unlimited support.

MGNCRE Accreditation

CMS College Kottayam (Autonomous) is accredited with A+ Grade for the academic year 2022-23 in Phase 1 of the National Rural Institution Sustainability Grading (NRISG).



AQAR, KSHEC Data Submission

IQAC initiated data collection and processing of data for the submission of Annual Quality Assurance Report (AQAR) for the year 2021-22. The data prepared was presented before the college.

The link for the AQAR is available online on college website:

<https://cmscollege.ac.in/wp-content/uploads/2024/01/AQAR-2021-22.pdf>

Data for Kerala State Higher Education Council (KSHEC) portal was also prepared as per requirements of online format.

AISHE Data Submission

Annual data collection and submission to the online portal of All India Survey on Higher Education (AISHE) for the academic year was successfully completed by the IQAC.

ISO Certification

In continuation of the initiative of obtaining ISO certification for the institution as a part of its quality benchmarking process, the files were organised. Orientation classes were organised for the staff by competent resource persons with experience in ISO certification.

Preparation of Academic Calendar

The process of preparation of new academic calendar for the new academic year was taken up by the IQAC. Academic Calendar of the college was prepared taking into consideration the curricular, co-curricular and extra-curricular activities in the college and proposed examination schedules.

E-Governance

- ❖ An ERP software 'CMS Eduware' was developed exclusively by the college to automate its campus
- ❖ The attendance of students is collected by the administrative staff from teaching faculty and is entered to the software. The software then, automatically generates Monthly Reports and Semester End Reports.
- ❖ Application for Admission under UG and PG Programmes are published in the college website.
- ❖ Unique Permanent Register Number for all the students are automatically generated.
- ❖ E-books are provided to the entire faculty and students.
- ❖ Examination procedures like hall tickets with room and seat numbers generation, automated Question paper printing for each student, internal and external marks entering, semester result processing and Grade Card, Consolidated Mark list, TR are generated using software
- ❖ Feedback from students and faculty are collected using CMS-Eduware through online Feedback Management system.
- ❖ The academic success of the college is maintained through keeping a well-stocked library. The College will continue to expand its e-learning tools for the benefit of the teachers and students
- ❖ The salary bills of the employees are processed and generated using online tool 'SPARK'.
- ❖ LCD projectors/computers and WiFi connectivity were distributed and arranged in all departments in the campus.
- ❖ College Website (www.cmscollege.ac.in) was updated regularly.

Participation in the NIRF Ranking 2024

Determined to prepare in a way that would enable a better rank to be achieved in the NIRF ranking from the previous year, a proforma was supplied to the department and to every academic and extracurricular organisation to generate data for the same. Data about the institution, the professors, and the students were gathered with the assistance of DQAC and IQAC core team members.

Value Added Courses

Value added courses were offered to students with the aim of skill development and enhancing employability of the students.

Mentor-Mentee Programme

Mentor-mentee programme was conducted to address the personal, academic, social and emotional needs of students in the college. The newly admitted students were allotted mentors by the head of the department

Feedback Mechanism

Feedback from Students

Student satisfaction survey with customised questions was conducted among the students on academics, infrastructure, library, college office, placements and services. Feedback on teachers and teaching-learning process in the college was also taken from the students. The analysis of the feedback was evaluated and made available to the authorities for further improvement.

Feedback from Faculty

Feedback on the general infrastructure of the college, teaching aids and management support was gathered from the faculty. The analysis of the feedback was evaluated and made available to the respective teachers for further improvement in the teaching-learning process.

Feedback from Alumni

Feedback from alumni with customised questions was conducted among the alumni on academics, infrastructure, library, college office, placements and services. The analysis of the feedback was evaluated and made available to the authorities for further improvement.

IQAC Meetings

Internal Quality Assurance Cell (IQAC) of CMS College Kottayam conducts regular meetings which ensure the proper planning and organisation of the initiatives and activities of the IQAC. Also organised meeting with each department as part of forthcoming 4th Cycle NAAC Accreditation.

Programmes organised by IQAC

Student Induction Programme

The IQAC organised an online student induction programme for both UG and PG students separately. Through this programme, the college officially welcomes and give orientation to the newly joined students. The induction programme was conducted on 12 to 13 September 2022 for UG students. Induction Programme for PG Students was on 25 to 27 October 2022. During the induction programme, orientation talks, session on code of conduct, motivational talks, introduction of various facilities and the student support system of the college etc were given to the students. The new batch had a wonderful opportunity to get to know the college and its various activities.





CMS COLLEGE KOTTAYAM (AUTONOMOUS)

STUDENT INDUCTION PROGRAMME 2022

(For Undergraduate Students)

12 & 13 September 2022



Organised by Internal Quality Assurance Cell (IQAC)

CMS College Kottayam (Autonomous)

Administrative Training Programme

The Internal Quality Assurance Cell of CMS College Kottayam organized an **Administrative Training Programme** on the 4th of December 2021 on Kerala Institutional Ranking Framework (KIRF). The programme was held as two sessions at the Rev. Joseph Fenn Hall. Dr. R. Pragash, Deputy Director of Collegiate education and the principal of Govt. College, Kottayam inaugurated the programme.

Sri. Babu M. P, Senior Superintendent, Deputy Directorate of Collegiate Education, Kottayam and Sri.Shine K.S., Junior Superintendent Deputy Directorate of Collegiate Education, Kottayam were the resource persons. The purpose of the programme was to provide orientation to the staff members of the CMS College, as well as those of the other Colleges.



Research and Innovation

Strategies for Research Enhancement

CMS College, Kottayam (Autonomous) envisions and implements a well-defined and meticulous research policy for the development of a sustained research culture leading to the creation of new knowledge. The Research Advisory Committee (RAC) enhances and channels the resources of the college towards consistent quality research outcomes and integrates the specified functions of multiple committees. Curiosity-driven research in contemporary and emerging areas with multidisciplinary relevance as well as collaborative research with various institutions and industries has been emphasized by the college.

Research Fellowships and Awards

Ph.D Awarded

- Selin Samuel, Assistant Professor, Department of English.
- Nisha Mathew (Mathematics)
- Rinku Elizabeth Chandy (Commerce)
- Abha Mohan H (Commerce)
- Shabana Basheer (Commerce)
- Mary Bessy Thomas (Commerce)
- Berly Sebastian (Commerce)
- Satheesh George (Physics)
- Joshua F (Malayalam)
- Rehin Sulay (Chemistry)